

**MINUTES
TOLL BRIDGE BOARD
WEDNESDAY, AUGUST 17, 2022
PHARR CITY HALL, 118 S. CAGE BLVD.
2ND FLOOR, PHARR, TEXAS**

The Toll Bridge Board met in a regular called meeting on Wednesday, August 17, 2022 and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Larry Hernandez, Member

MEMBERS ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Anali Alanis, Asst. City Manager
Patricia Rigney, City Attorney
Ruben Alfaro, City Engineer
Maria Rangel, Asst. City Engineer
Karla Saavedra, Finance Director
Cynthia Garza, Director of External Affairs
Ezequiel Ordonez, Bridge Mexico Liaison
Hollis Rutledge, Governmental Affairs
Eddie Gutierrez, Financial Consultant
Andy Vega, CBP
Angel Ramirez, RGV FC Toros
Steve Taylor, Rio Grande Guardian

ITEM 1. CALL TO ORDER:

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:00 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Fred Brouwen, Director of Operations, led in the pledge of allegiance and said the invocation.

ITEM 2. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES COMPARISON FOR JUNE AND JULY 2022

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the months of June and July 2022. He reported total crossings for the month of June were 101,575, which was an increase of 8,742 vehicles or 9.42% compared to last year. He also reported total crossings for the month of July were 100,837, which was an increase of 13,887 vehicles or 15.97% compared to last year. Mr. Brouwen stated that total car crossings for the month of June were 41,029, which was an increase of 9,020 cars or 28.18% and that total car crossings for the month of July were 41,088, which was an increase of 14,625 cars or 55.27%. He went over car crossing compassions from other bridges for the months of June and July 2022.

Fred Brouwen, Director of Operations, further reported the total truck crossings for the month of June were 60,546, which was a decrease of -278 trucks or -0.46% decrease and the total truck crossings for the month of July were 59,749, which was a decrease of -738 trucks or -1.22% decrease. Mr. Brouwen went over truck crossings compassions from other bridges for the months of June and July.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of June were 55,967, which was a decrease of -2,209 trucks or -3.80% decrease, and northbound crossings for the month of July were 55,597, which was an increase of 1,393 trucks or 2.57% increase. Mr. Brouwen stated the agriculture for the month of June they had 16,100 trucks, which represents a 29% of all imports from Mexico to the U.S., and the agriculture for the month of July was 16,591 trucks, which represents a 30% of all imports from Mexico to the U.S. He also reported a combination of northbound and southbound truck crossings for the month of June were 116,513, which was a decrease of -2,487 or -2.09%, and a combination of northbound and southbound truck crossings for the month of July were 115,346, which was an increase of 655 or 0.57%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the months of June and July 2022. He reported the total revenue collected for the month of June was \$1,396,576, which shows an increase of \$7,374 or 0.53% in revenues and the total revenue collected for the month of July was \$1,420,750, which shows an increase of \$3,387 or 0.24% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of June. He stated cars and trucks were 41,029, 2X trucks were 3,046, 3X trucks were 4,690, 4X trucks were 1,398, 5X trucks were 49,821, 6X trucks were 1,468, mobile homes were 2, wide loads were 76 and special crossings were 45 and total combination for the month of June was 101,575. He reported on crossings comparisons by axle for the month of July and stated that cars and trucks were 41,088, 2X trucks were 2,945, 3X trucks were 4,447, 4X trucks were 1,309, 5X trucks were 48,986, 6X trucks were 1,953, mobile homes were 1, wide loads were 75 and special crossings were 33 and total combination for the month of July was 100,837.

B) FINANCE REPORT FOR JUNE AND JULY 2022

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, stated Karla Saavedra, Finance Director, was in the audience and would give the board a report on the finances for the bridge.

Karla Saavedra, Finance Director, briefly reported on the expenditures and revenues year to date for the bridge.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated on the 2nd BSIF Exit that rough grading and back fill for the irrigation ditch was done and concrete flume constructed for the stormwater drainage and concrete riprap were also done. He added time to date on the 2nd BSIF Exit was 99% and have placed 76% of the funds. He reported that work was still ongoing at the Primary Canopy for the Northbound Lane Expansion project and application of waterproofing membrane was done as well as installation of the zinc control joints. He stated the time to date was 99% and placed 88% of the funds for this project. He further stated Change Order #3 and #4 for both projects were approved at the city commission meeting on August 1st and they have an anticipated date of completion of September 1st for both projects.

Ruben Alfaro, City Engineer, also reported on DAP FY16 projects. He stated TXDOT provided comments on the 95% submittal on June 1, 2022, and the city re-submitted 100% PS&E on August 8, 2022. He added that the next step is for TXDOT to review the submittal and begin preparing for the City of Pharr to let the project. He added that they expect the letting in late December or January of next year.

Ruben Alfaro, City Engineer, reported on the 2nd Span Project. He stated they are working on re-submitting the 60%PS&E to TXDOT and begin on the 95% submittal that is due on December 5, 2022. He added the Sub-consultant is working on the final geotechnical and terrestrial archeological reports and is expected to be completed mid-September 2022. He further stated based on the updated schedule 95% of the plans will be ready in December and 100% plans will be ready on January 30, 2023, and earlier this month they approved amendment #5 for additional time. Lastly, he stated they have an upcoming date that they need to fill in for VE recommendations to TXDOT on September 21st.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, stated that they will have a BridgeConnect Trade Session on August 23, 2022, on the 2022 Trade Update to discuss the numbers that the Pharr Bridge crossed in 2021 based on the Pharr Trade Numbers book. He also added they have the Save the Date for the annual Start of the Produce Season celebration that will take place on Thursday, October 6, 2022 at 10am and would like to ask for everyone to wear a Guayabera is possible.

At this time, Fred Brouwen, Director of Operations, stated they have Cynthia Garza, Director of Governmental Affairs to give an update on the Second Span Project in executive session.

ITEM 3. ADMINISTRATIVE:

A) APPROVAL OF MINUTES FOR JUNE 15, 2022

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve the minutes as presented. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF TEXAS BORDER COALITION ANNUAL MEMBERSHIP DUES FOR \$5,000.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON THE GREATER PHARR CHAMBER OF COMMERCE MEMBERSHIP FOR \$1,200.

Chairman Edgar Delgadillo introduced the item.

Member Hernandez **moved** to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON SAN ANTONIO MOBILITY COALITION, INC (SAMCo) MEMBERSHIP FOR \$1,500.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

E) DISCUSSION AND ACTION, IF ANY, ON RGV FC TOROS PROPOSAL FOR SEASON SUITE.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to deny. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

F) DISCUSSION AND ACTION, IF ANY, ON INDEX REYNOSA / FUNDACION RAMMAC CHARITY GOLF FUND RAISER FOR \$10,000.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

G) DISCUSSION AND ACTION, IF ANY, ON INDEX 47TH NATIONAL CONVENTION SPONSORSHIP FOR \$13,000.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

ITEM 4. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:22 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 5. RECONVENE

The time being 1:03 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 6. ADJOURNMENT

There being no other business to come before the board, Board Member Hernandez **moved** to adjourn. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 1:07 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF AUGUST 2022, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____