

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, NOVEMBER 21, 2022
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, November 21, 2022 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Alternate Mayor Pro Tem Roberto Carrillo
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Mayor Ambrosio Hernandez
Mayor Pro Tem Daniel Chavez

STAFF PRESENT: Anali Alanis, Interim City Manager
Imelda Perez, Asst. City Clerk
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Ashley Melendez, Asst. HR Director
Juan Villescascas, Municipal Judge
Juan Gonzalez, Interim Police Chief
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Rodrigo Davila, Public Works Director
Melanie Cano, Director of O.S.E.
Ruben Rosales, Public Utilities Dir.
Sergio Alanis, Parks & Rec. Director
Michael Vargas, C.D.B.G. / External Affairs
Adolfo Garcia, Library Director
Rogelio Martinez, Asst. I.T. Director
Luis Bazan, Bridge Director
Ben Martinez, Asst. E.M.S. Chief
Marcela Beas, Chamber President
Yuri Gonzalez, Chief Comm. Officer
Kenneth Ennis, PS Communications Dir.

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Alternate Mayor Pro Tem Carrillo called the meeting to order at 4:02 p.m. Roll call established a quorum.

Comm. Guajardo moved to excuse absent members. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC TESTIMONY

No one signed up to speak.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

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Alternate Mayor Pro Tem Carrillo opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 5. CITY MANAGER'S REPORTS

A) SUBMISSION OF SALES TAX COLLECTION REPORT FOR NOVEMBER 2022

Anali Alanis, Interim City Manager, stated the City of Pharr showed an increase of 8.97% year-to-date true growth compared to last year. She further reported there was a -1.75% decrease compared to last November 2021 payments. However, the City of Pharr ranked No. 7 compared to neighboring cities.

B) CITY EVENTS OF INTEREST

Anali Alanis, Interim City Manager, briefly reported the Lighting of the Christmas Tree would take place on Monday, November 28, 2022 from 6:30 p.m. to 7:00 p.m. in downtown Pharr. She further reported the Tips for Toys from Police Department would take place at several locations and invited the public to participate.

At this time Ben Martinez, Pharr EMS, reported staff received the Blue Stork of Clinical Excellence Commendation award. He stated this award is given to first responders who actively participate in the out-of-hospital delivery of a newborn. He further stated on November 16, 2022 at 4:39 a.m. Pharr EMS responded to a residence for a woman in active labor. Upon arrival, EMS clinicians assisted with the delivery of the baby, who was then taken to the nearest medical center.

EMS clinicians Damian Rodriguez, Elsa Castillo, Alessandro Contreras, and Zeferino Arjona were recognized.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR NOVEMBER 7, 2022 REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION ENTERING INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR STREET CLOSURE OF US 281 (CAGE BOULEVARD) FROM CLARK AVENUE TO KELLY AVENUE AND BUSINESS 83 FROM BIRCH STREET TO BLUEBONNET AVENUE FOR THE CHRISTMAS POSADA FROM THURSDAY, DECEMBER 8, 2022, AT 8:00 A.M. UNTIL SUNDAY, DECEMBER 11, 2022, AT 8:00 A.M. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)**
- C) CONSIDERATION AND ACTION, IF ANY, RATIFYING THE PURCHASE OF CHRISTMAS DECORATIONS FROM ARNETT MARKETING OF SAN ANTONIO, TEXAS THROUGH BUY BOARD # 643-21 IN THE AMOUNT OF \$97,987.59. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)**
- D) CONSIDERATION AND ACTION, IF ANY, ON PHARR ECONOMIC DEVELOPMENT CORPORATION II (PEDC II) LINE OF CREDIT RENEWAL WITH LONE STAR NATIONAL BANK (PEDC II)**
- E) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**

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1. GILBERTO ESPINO, OWNER, REQUESTED A CHANGE OF ZONE FROM GENERAL BUSINESS DISTRICT (C) TO TOWNHOUSE RESIDENTIAL DISTRICT (R-TH). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.599 ACRES MORE OR LESS, OUT OF LOT 236, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 2816 S. CAGE BLVD. COZ#220961 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)

2. PINPOINT INVESTMENTS, LLC., OWNER, REQUESTED A CHANGE OF ZONE FROM SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) TO SINGLE-FAMILY RESIDENTIAL ESTATE DISTRICT (R1-E). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 23.84 ACRES MORE OR LESS, OUT OF LOT 73, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 1500 W. OWASSA ROAD. COZ#220962 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve consent agenda items. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Ordinance Nos. O-2022-49, and O-2022-50 and Resolution No. R-2022-41 are filed with the City Clerk's office.

At this time, Alternate Mayor Pro Tem Carrillo stated they would deviate from the agenda and go to closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:10 p.m., Alternate Mayor Pro Tem Carrillo stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 4:43 p.m., Alternate Mayor Pro Tem Carrillo stated the commission would be resuming the open meeting.

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS:

- A) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE REPEALING AND REPLACING ORDINANCE NO. O-2022-39 REGULATING EMERGENCY AMBULANCE SERVICES (1ST READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE (EMERGENCY MEDICAL SERVICES)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- B) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2020-23 REGARDING SUBSTANDARD STRUCTURES (1ST READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE (BUILDING AND CODE COMPLIANCE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Caballero **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2010-40 REGARDING BUILDING AND STANDARDS COMMISSION (1ST READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE (BUILDING AND CODE COMPLIANCE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DECLARING SURPLUS ITEMS AND EQUIPMENT FROM THE PHARR POLICE DEPARTMENT AND AUTHORIZING THE SALE OF SUCH ITEMS VIA ENTERPRISE FLEET MANAGEMENT INC. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2022-42 is filed with the City Clerk's Office.

- E) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION EXECUTING AN ADVANCE FUNDING AGREEMENT (AFA) WITH THE TEXAS DEPARTMENT OF TRANSPORTATION (TXDOT) FOR MOORE ROAD BETWEEN JACKSON ROAD AND CAGE BOULEVARD (CSJ: 0921-02-436). THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2022-43 is filed with the City Clerk's Office.

ITEM 7. ADMINISTRATIVE:

- A) CONSIDERATION AND ACTION, IF ANY, ON AUTHORIZING CAXCAN S.A. DE C.V. INGENIEROS CIVILES TO CONDUCT FIELD STUDIES AND CONCEPTUAL PLAN (PHASE V) FOR BRIDGE EXPANSION PROJECT (TWIN BRIDGE/SECOND SPAN) IN MEXICO. THIS ITEM SUPPORTS IF - INFRASTRUCTURE. (BRIDGE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. PURCHASING:

- A) CONSIDERATION AND ACTION, IF ANY, ON THE PURCHASE OF A 2024 MACK MD6 TRUCK FROM VOLVO & MACK TRUCKS OF WACO THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT NO. 200802 IN THE AMOUNT OF \$127,229.00. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (PUBLIC WORKS)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

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- B) CONSIDERATION AND ACTION, IF ANY, ON THE PURCHASE OF A VACTOR 2100I TRUCK FROM DOGETT FREIGHTLINER OF SOUTH TEXAS LLC OUT OF AUSTIN, TX THROUGH THE INTERLOCAL PURCHASING SYSTEM (TIPS) CONTRACT NO. 200206 IN THE AMOUNT OF \$472,215.00 THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PUBLIC WORKS)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CONTRACTS/AGREEMENTS:

- A) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NO. 1 FOR AN ADDITIONAL 112 CALENDAR DAYS TO THE CONTRACT WITH CASTLE ENTERPRISES, LLC FOR THE FIR AVENUE PAVING IMPROVEMENTS PROJECT FOR A FINAL COMPLETION DATE OF JUNE 23, 2023. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ACCEPT A GRANT IN THE AMOUNT OF \$4,000 FROM SUPERIOR HEALTHPLAN FOR THE PURCHASE OF SMOKE/CARBON MONOXIDE DETECTORS FOR DISTRIBUTION TO THE PUBLIC. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (FIRE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO RATIFY A CONTRACT WITH HCA GULF COAST DIVISION TO PROVIDE EMERGENCY AND NON-EMERGENCY GROUND AMBULANCE SERVICE. THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (EMERGENCY MEDICAL SERVICES)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO SIGN AN AGREEMENT TERMINATING THE CONTRACT WITH QUICK MED CLAIMS. THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (EMERGENCY MEDICAL SERVICES)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXTEND THE SERVICE CONTRACT WITH PRO-TECH EXTERMINATING SERVICES FROM MCALLEN, TX FOR CITY WIDE PEST CONTROL SERVICES. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

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Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- F) CONSIDERATION AND ACTION, ON AGREEMENT WITH PYRO SHOWS OF TEXAS FOR THE CHRISTMAS TREE LIGHTING CEREMONY FIREWORKS DISPLAY ON NOVEMBER 28, 2022 IN AMOUNT OF \$2,500.00. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (FIRE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- G) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH PYRO SHOWS OF TEXAS FOR THE NEW YEAR'S EVE DROP FIREWORKS DISPLAY ON DECEMBER 31, 2022 IN THE AMOUNT OF \$10,500.00 . THIS ITEM SUPPORTS QL - QUALITY OF LIFE (FIRE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- H) CONSIDERATION AND ACTION, IF ANY, RATIFYING CONTRACT FOR LABOR SERVICES FOR TEAMPHARR.NET PROJECT PHASE V IN THE AMOUNT OF \$9,813,027.07. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- I) CONSIDERATION AND ACTION, IF ANY, ON ADDENDUM OF THE STATE PLAN OF OPERATION BETWEEN THE PHARR POLICE DEPARTMENT AND THE LAW ENFORCEMENT SUPPORT OFFICE (LESO). THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- J) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT BETWEEN CITY OF PHARR AND DOCUSIGN, INC. FOR ELECTRONIC DOCUMENT SIGNATURE SUBSCRIPTION SERVICES. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (IT)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Flores **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- K) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXECUTE A THREE-PARTY MUTUAL NONDISCLOSURE AGREEMENT (NDA) WITH CALIX, INC AND TYLER TECHNOLOGIES, INC FOR USE OF BILLING INTERFACE FOR TEAMPHARR.NET. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (IT)**

Anali Alanis, Interim City Manager, introduced the item.

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Comm. Medina **moved** to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

L) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH GARRY MOORE AMUSEMENTS FOR CARNIVAL RIDES AT CITY OF PHARR CHRISTMAS POSADA IN THE AMOUNT OF \$45,000. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)

Anali Alanis, Interim City Manager, introduced the item.

Comm. Flores **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:49 p.m.

CITY OF PHARR



ROBERTO "BOBBY" CARRILLO
ALTERNATE MAYOR PRO TEM

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 21st DAY OF NOVEMBER 2022 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: December 19, 2022