



**TAKE NOTICE THAT A REGULAR MEETING
OF THE GOLF COURSE ADVISORY BOARD
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, JANUARY 4, 2023**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

A) Approval of minutes for November 8, 2022 Regular Called Meeting

B) Revenue report for the month of November 2022.

C) Golf Course operations report for the month of January 2023.

3. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Golf Course Advisory Board hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so

AGENDA REGULAR MEETING
January 4, 2023

that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

4. RECONVENE: *into Regular Session and consider action, if necessary, on any items(s) discussed in closed session.*

5. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Golf Course Advisory Board of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 28th day of December 2022 at 2:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 28th day of December 2022.



Imelda Perez
IMELDA PEREZ, TRMC
ASSISTANT CITY CLERK

**MINUTES
REGULAR CALLED MEETING
TIERRA DEL SOL GOLF CLUB ADVISORY BOARD
NOVEMBER 8, 2022, AT 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

The Golf Club Advisory Board of the City of Pharr, Texas met on Tuesday, November 8, 2022, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Ricardo Medina
Hector Gomez
Michael Pacheco
George Gonzalez
Jaime Villarreal

ABSENT MEMBERS: Xavier Garcia
Rudy Martinez
Carlos Villegas
Mario Lizcano

STAFF PRESENT: Michael Fernuik, Golf Course Manager
Myra Ledezma, Administrative Assistant
Efrain Gutierrez, Superintendent

OTHERS: Sergio Alanis, Parks & Recreation Director

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Ricardo Medina called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member George Gonzalez moved to excuse absent members. Board Member Jaime Villarreal seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES SEPTEMBER 6, 2022 REGULAR CALLED MEETING

Chairman Ricardo Medina introduced the item.

George Gonzalez moved to approve the minutes. Board member Jaime Villarreal seconded the motion and when put to a vote, it carried unanimously.

B) REVENUE AND EXPENDITURE REPORT FOR THE MONTHS OF AUGUST AND SEPTEMBER 2022

Chairman Ricardo Medina introduced the item.

Michael Fernuik, Golf Course Manager, went over the revenues and expenditures for the month of August 2022. He stated revenues for the month of August were \$61,444.81 and expenditures were at \$85,476.72. Revenue for the month of September 2022 were \$91,390.08 and expenditures were at \$104,473.81. Mr. Fernuik, further stated this was the first year the golf course made over \$1 million in revenues.

C) REVENUE REPORT FOR THE MONTH OF OCTOBER 2022.

Chairman, Ricardo Medina, introduced the item.

Michael Fernuik, Golf Course Manager, went over the revenues for the month of October and stated revenues for the month of October were \$83,809.49. There were no comments from the board.

D) GOLF COURSE OPERATION REPORT FOR THE MONTH OF NOVEMBER 2022

Chairman, Ricardo Medina, introduced the item.

Michael Fernuik, Golf Course Manager, informed the board on golf course operations. He stated irrigation repairs were on hold due to parts not being available. He reported Bridge on Hole #15 was estimated to be completed by mid-November. Mr. Fernuik updated the board on the Reynosa maquila tournament that was held on Saturday, September 24, 2022. He stated the turnout was of 184 players and stated there were sponsors on every hole. Lastly, he went over the hours of operation for the Thanksgiving Holiday.

Chairman Ricardo Medina stated he had received several complaints from winter Texans regarding tee times changes for leagues. Mr. Medina asked Golf Course Manager, Michael Fernuik what was going on. Mr. Fernuik responded there were no changes made to tee times and everything stayed the same.

E) GOLF COURSE RENOVATIONS PROJECT

Chairman, Ricardo Medina, introduced the item and reported on the golf course renovations project. He stated plans to close the golf course for renovation was October

1st of 2023. He further stated the City of Pharr was still undecided on club house renovations.

ITEM 3. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE GOLF COURSE ADVISORY BOARD HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

None

ITEM 4. RECONVENE

None

ITEM 5. ADJOURNMENT

There being no other business to come before the board, Board George Gonzalez moved to adjourn. Board Member Jaime Villarreal seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 5:57 p.m.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 8th OF NOVEMBER, 2022, the Golf Club Advisory Board of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 2nd Floor, 118 S. Cage, the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government Code (Open Meeting Act) and there being a present quorum, **I Myra Ledezma, Golf Course Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:



Myra Ledezma, Administrative
Assistant

APPROVED DATE: _____

Tierra del Sol Golf Course
Daily Sales Detail Report

Total Club Sales (1)

From: 11/01/2022 - 12:00:00 am To: 11/30/2022 - 11:59:59 pm

Category:	Quantity	Gross Rev.	Total Cost	Net Rev.	Profit % % of Business	
<u>Department: Green Fee</u>						
18 Green Fee	606	15,150.00	0.00	15,150.00	100.00	15.05%
18 Junior Fee	3	36.00	0.00	36.00	100.00	0.04%
9 Green Fee	253	4,048.00	0.00	4,048.00	100.00	4.02%
9 Junior Fee	18	162.00	0.00	162.00	100.00	0.16%
Twilight Green Fee	178	2,670.00	0.00	2,670.00	100.00	2.65%
Group Rate Fee	58	1,160.00	0.00	1,160.00	100.00	1.15%
Promo Green Fee 9/18	33	0.00	0.00	0.00	0.00	0.00%
High School	70	0.00	0.00	0.00	0.00	0.00%
ANNUAL RD.	930	0.00	0.00	0.00	0.00	0.00%
9 HOLE PUNCH	9	0.00	0.00	0.00	0.00	0.00%
18 HOLE PUNCH	30	0.00	0.00	0.00	0.00	0.00%
Replay 9 or 18	7	77.00	0.00	77.00	100.00	0.08%
TOURNAMENT GREEN FEE	17	550.00	0.00	550.00	100.00	0.55%
VOLUNTEER RD.	14	0.00	0.00	0.00	0.00	0.00%
Youth on course 9 or 18	3	15.00	0.00	15.00	100.00	0.01%
Green Fee Totals:	2229	23,868.00	0.00	23,868.00	100.00	23.71%
<u>Department: Cart Fee</u>						
18 Hole Shared Cart	655	7,263.95	0.00	7,263.95	100.00	7.22%
9 Hole Shared Cart	300	2,217.00	0.00	2,217.00	100.00	2.20%
Spectator Cart Fee	5	110.85	0.00	110.85	100.00	0.11%
ANNUAL SHARED CART	523	0.00	0.00	0.00	0.00	0.00%
Non Playing Rider 9 hole	3	22.17	0.00	22.17	100.00	0.02%
Promo Shared Cart 9/18	28	0.00	0.00	0.00	0.00	0.00%
Non Playing Rider 18 hole	7	77.63	0.00	77.63	100.00	0.08%
Twilight Cart Fee	178	1,974.02	0.00	1,974.02	100.00	1.96%
VOLUNTEER SHARED CART	14	0.00	0.00	0.00	0.00	0.00%
Cart Fee Totals:	1713	11,665.62	0.00	11,665.62	100.00	11.59%
Tax:		958.38				
Total:		12,624.00				
<u>Department: Driving Range</u>						
Small Bucket	136	680.00	0.00	680.00	100.00	0.68%
Large Bucket	158	1,422.00	0.00	1,422.00	100.00	1.41%
School Practice Fee	12	900.00	0.00	900.00	100.00	0.89%
RANGE BUCKET MEMBERSHIP	50	0.00	0.00	0.00	0.00	0.00%
ANNUAL RANGE MAX 1 BKT	3	750.00	0.00	750.00	100.00	0.75%
Hot Sack Warm Up 20 Balls	7	21.00	0.00	21.00	100.00	0.02%
10 LGE BUCKET PUNCH CARD	1	75.00	0.00	75.00	100.00	0.07%
Driving Range Totals:	367	3,848.00	0.00	3,848.00	100.00	3.82%
<u>Department: Club Rentals</u>						
CLUB RENTAL 18 HOLES	15	300.00	0.00	300.00	100.00	0.30%
CLUB RENTAL 9 HOLES	5	60.00	0.00	60.00	100.00	0.06%
Club Rentals Totals:	20	360.00	0.00	360.00	100.00	0.36%
Tax:		29.70				
Total:		389.70				
<u>Department: Private Carts</u>						
18 HOLE PRIVATE CART FEE	35	280.00	0.00	280.00	100.00	0.28%
9 HOLE PRIVATE CART FEE	1	8.00	0.00	8.00	100.00	0.01%
ANNUAL PRIVATE CART ROUND	387	0.00	0.00	0.00	0.00	0.00%
3 Month Private Cart Fee	40	7,000.00	0.00	7,000.00	100.00	6.95%
ANNUAL PRIVATE CART FEE	2	1,200.00	0.00	1,200.00	100.00	1.19%
MONTHLY PRIVATE CART FEE	8	560.00	0.00	560.00	100.00	0.56%
Private Carts Totals:	473	9,048.00	0.00	9,048.00	100.00	8.99%

Tierra del Sol Golf Course
Daily Sales Detail Report

Total Club Sales (1)

From: 11/01/2022 - 12:00:00 am To: 11/30/2022 - 11:59:59 pm

Category:	Quantity	Gross Rev.	Total Cost	Net Rev.	Profit % % of Business	
<u>Department: Deposits</u>						
Tournament Deposit	1	100.00	0.00	100.00	100.00	0.10%
Deposits Totals:	1	100.00	0.00	100.00	100.00	0.10%
<u>Department: Credit Book Setup</u>						
Tue Ladies League	5	106.50	0.00	106.50	100.00	0.11%
Wed Men's League	5	571.00	0.00	571.00	100.00	0.57%
Thurs Couples League	1	88.00	0.00	88.00	100.00	0.09%
Credit Book Setup Totals:	11	765.50	0.00	765.50	100.00	0.76%
<u>Department: Improvement Fund</u>						
IMPROVEMENT FUND	1106	1,114.00	0.00	1,114.00	100.00	1.11%
Improvement Fund Totals:	1106	1,114.00	0.00	1,114.00	100.00	1.11%
<u>Department: Memberships</u>						
ANNUAL SINGLE	2	2,200.00	0.00	2,200.00	100.00	2.19%
3 MONTH SINGLE	15	8,625.00	0.00	8,625.00	100.00	8.57%
3 MONTH COUPLE	31	28,675.00	0.00	28,675.00	100.00	28.49%
9 Hole Punch Card (25)	3	1,095.00	0.00	1,095.00	100.00	1.09%
3MO COUPLE ADD MONTH	1	250.00	0.00	250.00	100.00	0.25%
1 Mo Single April-Dec	9	1,800.00	0.00	1,800.00	100.00	1.79%
18 Punch Card (10 Rounds)	4	880.00	0.00	880.00	100.00	0.87%
Memberships Totals:	65	43,525.00	0.00	43,525.00	100.00	43.24%
<u>Department: Sandwiches</u>						
Cold Sandwiches	8	22.16	8.64	13.52	61.01	0.01%
Inmate Sandwiches	140	105.00	0.00	105.00	100.00	0.10%
Sandwiches Totals:	148	127.16	8.64	118.52	93.21	0.12%
Tax:		1.84				
Total:		129.00				
<u>Department: Breakfast</u>						
Breakfast Taco	6	9.72	3.96	5.76	59.26	0.01%
Breakfast Totals:	6	9.72	3.96	5.76	59.26	0.01%
Tax:		0.78				
Total:		10.50				
<u>Department: Beverages</u>						
Bottled Water	45	62.55	3.60	58.95	94.24	0.06%
12 oz. Coffee	2	2.78	0.00	2.78	100.00	0.00%
Beverages Totals:	47	65.33	3.60	61.73	94.49	0.06%
Tax:		5.20				
Total:		70.53				
<u>Department: Banquets</u>						
Tournament Foods	2	175.73	0.00	175.73	100.00	0.17%
Banquets Totals:	2	175.73	0.00	175.73	100.00	0.17%
<u>Department: Merchandise</u>						
CAPS, MENS	17	562.90	290.28	272.62	48.43	0.27%
GLOVES	23	366.77	177.80	188.97	51.52	0.19%
GOLF BALLS	81	1,112.58	752.95	359.63	32.32	0.36%
GOLF CLUBS, PUTTERS	1	79.99	46.45	33.54	41.93	0.03%
JACKETS, MENS	2	99.95	65.75	34.20	34.22	0.03%
MISCELLANEOUS	2	13.90	6.00	7.90	56.83	0.01%
SHIRTS, MENS	5	207.82	141.70	66.12	31.82	0.07%
SHORTS, LADIES	1	32.97	36.42	(3.45)	(10.46)	(0.00)%
SHORTS, MENS	1	59.95	33.10	26.85	44.79	0.03%
SUNGLASSES	3	89.85	46.92	42.93	47.78	0.04%
TEES	16	35.70	18.20	17.50	49.02	0.02%

Tierra del Sol Golf Course
Daily Sales Detail Report

Total Club Sales (1)

From: 11/01/2022 - 12:00:00 am To: 11/30/2022 - 11:59:59 pm

Category:	Quantity	Gross Rev.	Total Cost	Net Rev.	Profit %	% of Business
Department: Merchandise						
TOWELS	1	21.95	11.00	10.95	49.89	0.01%
Merchandise Totals:	153	2,684.33	1,626.57	1,057.76	39.40	1.05%
Tax:		221.38				
Total:		2,905.71				
Department: Expanded Inventory						
Beer & Wine	1346	3,646.67	1,431.63	2,215.04	60.74	2.20%
Expanded Inventory Totals:	1346	3,646.67	1,431.63	2,215.04	60.74	2.20%
Tax:		302.05				
Total:		3,948.72				
Department: Expanded Inventory						
Beverages	809	1,232.01	414.96	817.05	66.32	0.81%
Expanded Inventory Totals:	809	1,232.01	414.96	817.05	66.32	0.81%
Tax:		101.96				
Total:		1,333.97				
Department: Expanded Inventory						
Breakfast	443	653.82	293.85	359.97	55.06	0.36%
Expanded Inventory Totals:	443	653.82	293.85	359.97	55.06	0.36%
Tax:		52.98				
Total:		706.80				
Department: Expanded Inventory						
Mexican Food	60	140.11	61.28	78.83	56.26	0.08%
Expanded Inventory Totals:	60	140.11	61.28	78.83	56.26	0.08%
Tax:		11.53				
Total:		151.64				
Department: Expanded Inventory						
Sandwiches	188	845.28	259.82	585.46	69.26	0.58%
Expanded Inventory Totals:	188	845.28	259.82	585.46	69.26	0.58%
Tax:		69.90				
Total:		915.18				
Department: Expanded Inventory						
Snacks	338	412.25	211.88	200.37	48.60	0.20%
Expanded Inventory Totals:	338	412.25	211.88	200.37	48.60	0.20%
Tax:		32.73				
Total:		444.98				
Department: Credit Card Surcharge						
Credit Card Surcharge	310	678.55	0.00	678.55	100.00	0.67%
Credit Card Surcharge Totals:	310	678.55	0.00	678.55	100.00	0.67%
Report Totals:		104,965.08	4,316.19	100,648.89	95.89	100.00%
Tax:		1,788.43				
Total:		106,753.51				

Cash	18,032.70	Amer Express	7,325.93
Check	1,750.00	Discover	4,849.55
Credit Book	40.24	Master Card	19,978.78
Credit Card	86,930.57	Visa	54,776.31
Total:	106,753.51		86,930.57

JANUARY STATUS REPORT FOR GOLF COURSE OPERATION

Golf Course

- Fire ant mounds have popped up around the course, we have begun spot treatment.
- Restroom renovation on #14 has been completed.
- In two consecutive weeks (12/12 & 12/19) green damage has occurred on holes #3 and #6. Divots have been taken out of the putting surface. Damage is repaired by putting the divots back in place, pressing down and then adding sand. If available, you can also pinch in the sides with a divot repair tool to help the healing process. Pictures are attached.
- Installed a paver walkway for the ladies tee box on hole #5.
- Laid down additional crushed granite around the clubhouse and the Hall Acres median.
- Contracted removal service of two dead trees behind #10 green.
- Public Works added riff raff around a portion of 10 lake due to erosion nearing a homeowner's property.
- Will begin spot spraying of herbicide to eliminate winter weeds that arise from the cold temperatures. Areas include green surrounds, tee boxes and some places in the rough.
- Repaired two six-inch lines on holes #3 and #16. When this happens, we shut down water to the entire hole for the length of time it takes to fix the problem.

Clubhouse

- We continue to struggle with people walking on the golf course, etc. Our volunteer marshal & starters are slowly trickling in so we hope this will curb some of the infractions this time of year. This does include course damage previously mentioned.
- As of December 15th, we have 109 total Winter Texan who purchased the 3-month green fee packages. 45 are couples and 19 are singles. Last year roughly at this time we had a total of 102.
- A credit card surcharge of 2.50% has been implemented to offset the credit card companies fees. There was little to no customer resistance or questions.
- Online tee time booking issues have been resolved with our IT department upgrading a server that hosts this process.

Michael Fernuik

From: MICHAEL FERNUIK <miketerpro@aol.com>
Sent: Wednesday, December 21, 2022 9:26 AM
To: Michael Fernuik
Subject: Green damage



[What's
this?](#)

Informational: Personal Email-Use - all emails sent to City of Pharr email are subject to being audited please refrain using your personal email for business practices.



Green #3
12/12/22
Approx: 5:30 PM

