

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, NOVEMBER 7, 2022
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, November 7, 2022 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Ramiro Caballero
Mayor Pro Tem Daniel Chavez
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo

STAFF PRESENT: Anali Alanis, Interim City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Veronica Ramirez, HR Director
Juan Villescas, Municipal Judge
Juan Gonzalez, Interim Police Chief
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Rodrigo Davila, Public Works Director
Ruben Rosales, Public Utilities Dir.
Cynthia Castro, Parks & Rec. Asst. Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Ignacio Amezcua, Purchasing Director
Danny Ramirez, E.M.S. Chief
Marcela Beas, Chamber President
Yuri Gonzalez, Chief Comm. Officer
Sara Salinas, PS Communications

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Hernandez called the meeting to order at 4:02 p.m. Roll call established a quorum.

Comm. Medina moved to excuse absent members. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING NOVEMBER 2022 AS LUNG CANCER AWARENESS MONTH

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Mayor Hernandez read proclamation proclaiming November 2022 as Lung Cancer Awareness Month. He stated lung cancer awareness month was observed annually in November and highlights the need for more research while cultivating a better understanding of the disease.

Staff from the DHR Lung Cancer Screening Center and Advance Care Center received the proclamation. They stressed the importance of early detection and annual screening, especially for those who are over 50 and smoke. They also shared tips to help prevent lung cancer and thanked the Commission for the recognition.

Comm. Flores entered the meeting at this point of the agenda. The time being 4:06 pm.

B) PROCLAMATION PROCLAIMING NOVEMBER 7, 2022 AS MAYORS' MONARCH PLEDGE DAY

Comm. Caballero read proclamation proclaiming November 7, 2022 as Mayors' Monarch Pledge Day. He stated the monarch butterfly was an iconic endangered North American species whose multigenerational migration and metamorphosis have captured the imagination of millions of Americans.

Hanna Marble, Urban Ecologist, and Cynthia Castro, Assistant Director of Parks & Recreation received the proclamation and urged all citizens to help protect the Monarch and create healthy habitats to support their conservation.

C) PROCLAMATION PROCLAIMING NOVEMBER 26, 2022 AS SMALL BUSINESS SATURDAY

Comm. Chavez read proclamation proclaiming November 26, 2022 as Small Business Saturday. He stated the City of Pharr was proud to celebrate its local businesses and the contributions they make to our local economy.

Marcela Beas, Chamber President, and local business owners accepted the proclamation and shared the importance of supporting local small businesses in Pharr.

ITEM 3. PUBLIC TESTIMONY

No one signed up to speak.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Mayor Hernandez opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 5. CITY MANAGER'S REPORTS

A) CITY EVENTS OF INTEREST

Anali Alanis, Interim City Manager, introduced the item and stated recap videos of the Pharr One building Ribbon Cutting and Salute to Veterans Day Parade events last week would be presented.

Anali Alanis, Interim City Manager, stated the Pharr International Bridge would be hosting their first annual Trucksgiving Luncheon on Thursday, November 10, 2022 from 11:00 a.m. to 2:00 p.m. at their administration offices. She extended an invitation to all trucking businesses to attend.

Anali Alanis, Interim City Manager, reported Movies at the Park would be on Saturday, November 12, 2022 at Dr. William Long/City School Park. The movie featured will be The Nightmare Before Christmas and would begin at sunset. She further

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reported the Caffeine and Gasoline event would take place on Saturday, November 18, 2022 at HUB Food Park from 7:30 a.m. to 11:30 a.m. She stated there would be free coffee, donuts, gift card giveaway and more.

Anali Alanis, Interim City Manager, further reported the Lighting of the Christmas Tree would take place on Monday, November 28, 2022 from 6:30 p.m. to 7:00 p.m. in downtown Pharr.

ITEM 6. CONSENT AGENDA

- A) **APPROVAL OF MINUTES FOR OCTOBER 17, 2022 REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**
- B) **CONSIDERATION AND ACTION, IF ANY, ON REQUEST FROM MOTHER CABRINI CHURCH FOR ASSISTANCE DURING THE CABALGATA A LA VIRGEN DE GUADALUPE ON SUNDAY, DECEMBER 11, 2022 FROM 1:00 PM TO 3:00 PM. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)**
- C) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING THE CODE OF ORDINANCES ARTICLE V, SECTION 2-249 VITAL STATISTICS RECORDS FEES (3RD AND FINAL READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (ADMINISTRATION)**
- D) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE REGARDING WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN STAGE 2 (3RD AND FINAL READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE (PUBLIC UTILITIES)**
- E) **CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE EXTENDING THE BOUNDARIES OF THE PRESENT CORPORATE LIMITS OF THE CITY OF PHARR, TEXAS AND ANNEXING NEW TERRITORY INTO THE CITY OF PHARR CONSISTING OF APPROXIMATELY 13.12 ACRES OF LAND, MORE OR LESS, OUT OF LOT 249, KELLY PHARR SUBDIVISION, GENERALLY LOCATED ON THE SOUTH SIDE OF WEST JAVELINA DRIVE, APPROXIMATELY 0.40 MILES EAST OF SOUTH JACKSON ROAD, EXTRATERRITORIAL JURISDICTION OF THE CITY OF PHARR, TEXAS. (3RD AND FINAL READING) THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)**
- F) **CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT TO THE INTERLOCAL COOPERATION AGREEMENT WITH THE CITY FOR THE CONSOLIDATION OF THE ASSESSMENT AND COLLECTION OF PROPERTY TAXES. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (FINANCE)**
- G) **CONSIDERATION AND ACTION, IF ANY, RATIFYING AGREEMENT WITH PARKS COFFEE FOR THE LEASE OF COFFEE EQUIPMENT AT PARK BENCH DELI. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (ADMINISTRATION)**
- H) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR SEALED BIDS ON A SUPPLY CONTRACT FOR THE PURCHASE OF ACTIVE WEAR FOR THE FIRE DEPARTMENT. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (PURCHASING)**
- I) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR SEALED BIDS ON A SUPPLY CONTRACT FOR THE PURCHASE OF STRUCTURAL FIREFIGHTING PERSONAL PROTECTIVE EQUIPMENT FOR THE FIRE DEPARTMENT. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (PURCHASING)**

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- J) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR SEALED BIDS ON A SUPPLY CONTRACT FOR THE PURCHASE AND DELIVERY OF HMAC, COLD MIX, AND CALICHE. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**
- K) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR SEALED BIDS ON A SERVICE CONTRACT FOR CITY WIDE LANDSCAPING SERVICES. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (PURCHASING)**
- L) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ADVERTISE FOR PROPOSALS FOR CAPITAL LEASE FINANCING FOR CAPITAL EQUIPMENT APPROVED FOR FY 2022-2023. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (FINANCE)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Chavez **moved** to approve consent agenda items. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Ordinance Nos. O-2022-46, O-2022-47, and O-2022-48 are filed with the City Clerk's office.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go to closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:43 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 5:25 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS:

- A) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN REAL PROPERTY; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE REAL PROPERTY FOR A PUBLIC PURPOSE; ESTABLISHING PROCEDURES FOR THE ACQUISITION OF PROPERTY; DETERMINING THE ESTATE TO BE ACQUIRED; ESTABLISHING FAIR MARKET VALUE FOR THE PROPERTY TO BE ACQUIRED, AND DIRECTING THE CITY MANAGER OR DESIGNEE TO COMMUNICATE OFFERS TO OWNERS FOR PURCHASE OF PROPERTY, APPROPRIATING FUNDS, AND AUTHORIZING CONDEMNATION PROCEEDINGS BY CITY ATTORNEY; RATIFICATION OF PRIOR ACTS (ENGINEERING)**

Mayor Hernandez introduced the item.

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Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2022-39 is filed with the City Clerk's Office.

- B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING CITY OF PHARR EXPENDITURES REIMBURSEMENT ITSELF FROM THE PROCEEDS OF ONE OR MORE TAX-EXEMPT FINANCING FOR CERTAIN EXPENDITURES MADE AND/OR TO BE MADE IN CONNECTION WITH THE ACQUISITION, CONSTRUCTION AND EQUIPPING OF CERTAIN CAPITAL IMPROVEMENTS. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (FINANCE)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2022-40 is filed with the City Clerk's Office.

ITEM 8. PURCHASING

- A) CONSIDERATION AND ACTION, if any, ON THE PURCHASE OF SEVEN (7) MOBILE DATA TERMINALS FOR USE BY THE FIRE DEPARTMENT ON FRONT LINE FIRE APPARATUS FROM GTS TECHNOLOGY SOLUTIONS OUT OF AUSTIN, TX UTILIZING TEXAS DEPARTMENT OF INFORMATION RESOURCES (DIR) COOPERATIVE PURCHASING CONTRACT IN THE AMOUNT OF \$81,711.22. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (FIRE)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION IF ANY, ON THE PURCHASE OF A CITY-WIDE PAVEMENT ASSESSMENT FROM H2O PARTNERS FROM AUSTIN, TX THROUGH HGACBUY CONTRACT NO. HP08-21 IN THE AMOUNT OF \$67,962.00. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Mayor Hernandez introduced the item.

Comm. Chavez moved to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CONTRACTS/AGREEMENTS:

- A) CONSIDERATION AND ACTION, IF ANY, ON SERVICE AGREEMENT WITH THE DEAF AND HARD OF HEARING CENTER FOR SIGN LANGUAGE INTERPRETING SERVICES. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING PHARR POLICE DEPARTMENT TO ENTER INTO A STATE AND LOCAL HIDTA TASK FORCE AGREEMENT WITH THE DRUG ENFORCEMENT AGENCY. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)**

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Mayor Hernandez introduced the item and asked staff how many positions were opened.

Juan Gonzalez, Interim Police Chief, stated one officer would be assigned, and the DEA Task Force would provide funding for any overtime, office space, or training while assigned to the task force. The City of Pharr would compensate the assignment of officer with city funds for salary and benefits.

Mayor Hernandez stated officers should have a wide range of opportunities to participate with other agencies and take advantage of the funding opportunities available.

There being no further discussion, Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXTEND THE SERVICE CONTRACT TO GENERATE CHLORINE DIOXIDE, TO PURCHASE SODIUM CHLORITE, AND TO LEASE NEW EQUIPMENT WITH EVOQUA WATER TECHNOLOGIES OUT OF SARASOTA, FL. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO AGREEMENT WITH FLEETCOR TECHNOLOGIES OPERATING COMPANY, LLC. - FUELMAN FROM ATLANTA, GA FOR FUEL CARD SERVICES UTILIZING OMNIA PARTNERS CONTRACT # R211101. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AFFILIATION AGREEMENT WITH TEXAS A&M TEXAS ENGINEERING EXTENSION SERVICE (TEEX) FOR EMS STUDENTS' CLINICAL RIDE-OUTS. THIS ITEM SUPPORTS SE - SERVICE EXCELLENCE (EMERGENCY MEDICAL SERVICES)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- F) CONSIDERATION AND ACTION, AUTHORIZING CITY MANAGER TO EXTEND THE SERVICE CONTRACT WITH INSULATION, LLC. FROM MISSION, TX FOR THE CITY WIDE HVAC ON-CALL AND MAINTENANCE SERVICES. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

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- G) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A CONTRACT AGREEMENT WITH A RETAIL ELECTRIC PROVIDER (REP) FOR ELECTRIC SERVICES. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL SUSTAINABILITY (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- H) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PROPOSAL FOR MARKETING SERVICES FOR THE TEAMPHARR.NET PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

Mayor Hernandez introduced the item and stated no action would be taken.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Medina **moved** to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:33 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 7th DAY OF NOVEMBER 2022 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: November 21, 2022