



**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
TUESDAY, OCTOBER 25, 2022**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

3. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for Regular Called meeting on Tuesday, September 27, 2022. **This item supports SG - Sound Governance and Fiscal Transparency.**

B) Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Fire Fighter for the Fire Department on Saturday, October 15, 2022. **This item supports SSC - Safe and Secure Community.**

C) Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Fire Fighter for the Fire Department on Saturday, October 15, 2022. **This item supports SSC - Safe and Secure Community.**

4. ADMINISTRATIVE REPORTS.

5. CIVIL SERVICE DIRECTORS REPORTS.

6. CIVIL SERVICE COMMENTS.

7. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

8. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

9. ADJOURNMENT.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1016/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 21st day of October 2022 at 11:00 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 21st day of October 2022




HILDA PEDRAZA, TRMC, CMC
CITY CLERK

CIVIL SERVICE COMMISSION MINUTES

The Civil Service Commission met in a Regular Called Meeting on Tuesday, September 27, 2022, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Anali Alanis, Civil Service / Interim City Manager
Bea Fuentes, Civil Service / HR Specialist
Pilar Rodriguez, Fire Chief
Juan F. Gonzalez, Acting Police Chief

ITEM 1 CALL MEETING TO ORDER

(A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Vice-Chairperson Lizcano called the meeting to order at 4:00 p.m. Roll call established a quorum. Board Member Puente moved, and Vice-Chairperson Lizcano seconded to excuse Chairperson Rodriguez for being absent from the meeting.

ITEM 2 PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3 REGULAR AGENDA

(A) APPROVAL OF MINUTES FOR MONDAY, JUNE 28, 2022.

Vice-Chairperson Lizcano introduced the item.

Board Member Puente **moved** to approve minutes as submitted. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

(B) Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Police Officer for the Police Department on Saturday, September 10, 2022.

Vice-Chairperson Lizcano introduced the item.

Board Member Puente **moved** to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- (C) **Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Police Officer for the Police Department on Saturday, September 10, 2022.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente **moved** to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

ITEM 4 ADMINISTRATIVE REPORTS.

ITEM 5 CIVIL SERVICE DIRECTORS' REPORTS.

Interim City Manager / Civil Service Director Alanis announced the appointment of Acting Chief of Police Juan F. Gonzalez.

Acting Police Chief Gonzalez announced the Agility exam following the entry level exam for Police Officer, 64 showed up to test with 60 passing.

Fire Chief Rodriguez reported 5 current vacancies in the Fire Department and the entry level exam scheduled for October 15, 2022.

ITEM 6 CIVIL SERVICE COMMENTS

ITEM 7 CLOSED SESSION

ITEM 8 ADJOURNMENT

There being no further business to come before, Board Member Puente **moved** to adjourn. It was seconded by Vice-Chairperson Lizcano and when put to a vote the motion carried unanimously. Meeting adjourned at 4:07 pm.

Chairperson Dolores Rodriguez

Vice-Chairperson Mario Lizcano

Board Member Vittorio Puente

APPROVED: _____

APPROVED: _____



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: October 18, 2022

MEETING DATE: October 25, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Fire Fighter for the Fire Department on Saturday, October 15, 2022.

This item supports SSC - Safe and Secure Community.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration:

Staff Recommendation: Approval and acceptance of the raw and final scores as submitted.

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

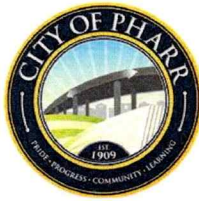
Anali Alanis

Patricia Rigney

Created/Initiated - 10/18/2022

Approved - 10/21/2022

Final Approval - 10/21/2022



Pharr

Human Resources



	Social Sec.	Raw	Final		Social Sec.	Raw	Final
1	5471	93	93	21	5071	81	81
2	9341	92	92	22	2169	79	79
3	2611	89	89	23	5988	78	78
4	9344	89	89	24	0907	77	77
5	7107	84	89	25	7286	77	77
6	0852	88	88	26	8375	76	76
7	0363	88	88	27	6488	75	75
8	7640	88	88	28	7324	74	74
9	8967	88	88	29	9135	71	71
10	2870	88	88	30	3277	64	64
11	4872	83	88	31	4592	63	63
12	4725	87	87	32	3413	62	62
13	9585	86	86	33	2397	62	62
14	4276	86	86	34	1590	61	61
15	5212	86	86	35	7473	59	59
16	1658	86	86	36	5192	58	58
17	8197	84	84	37	4315	56	56
18	4773	83	83	38	9889	55	55
19	3986	82	82	39	8003	31	31
20	6663	81	81				

This is a result of the entry-level exam
administered for Fire Fighter on Saturday,
October 15, 2022.

Anali Alanis

Interim City Manager / Civil Service Director



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.C.

DATE SUBMITTED: October 18, 2022

MEETING DATE: October 25, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Fire Fighter for the Fire Department on Saturday, October 15, 2022.

This item supports SSC - Safe and Secure Community.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration:

Staff Recommendation: Approval and acceptance of the eligibility list as submitted.

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Anali Alanis

Patricia Rigney

Created/Initiated - 10/18/2022

Approved - 10/21/2022

Final Approval - 10/21/2022



1	VEGA	ERNESTO	
2	ALVAREZ	CHRISTOP	L
3	GARZA JR	DAVID	
4	CONTRERAS	JADEN	M
5	FARIAS	JASON	E
6	TELLO	JOE	M
7	MARISCAL	ESTEBAN	
8	PAEZ	STEPHANI	
9	DE LEON	JORGE	L
10	OLVERA	KELVIN	D
11	CASTILLO	FRANCISC	J
12	GARZA	NEIKOLEZ	A
13	BEAZ	ZURIZADA	
14	CHAVEZ	CRISTIAN	O
15	HEYMAN	MARC	H

16	ALVAREZ	GUSTAVO	
17	PEREZ	SEBASTIA	G
18	PUENTE	MICHAEL	R
19	JIMENEZ	VICTOR	C
20	RAMIREZ	JOEL	A
21	LOPEZ	ANGEL	M
22	AMAR	KASIM	R
23	ESPARZA	BRITTANY	N
24	ALMANZA	CHRISTIA	A
25	VENEGAS	ABRAHAM	G
26	ALANIZ	MICHAEL	A
27	VILLANUEVA	LEEROY	J
28	PECINA	MARIO	R
29	SILVA	GIANCARL	I

The eligibility list created for the rank of **Fire Fighter** from the entry level exam held **Saturday, October 15, 2022** will remain in effect for a period of (1) one year or until exhausted, whichever date comes first.

APPROVED AND CERTIFIED BY THE CIVIL SERVICE COMMISSION ON TUESDAY, OCTOBER 25, 2022.

Anali Alanis, Interim City Manager / Civil Service Director