

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, OCTOBER 3, 2022
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, October 3, 2022 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Comm. Roberto "Bobby" Carrillo
Mayor Pro Tem Daniel Chavez

STAFF PRESENT: Anali Alanis, Interim City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, City Clerk
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Veronica Ramirez, HR Director
Juan Villescas, Municipal Judge
Juan Gonzalez, Interim Police Chief
Pilar Rodriguez, Fire Chief
Roland Gomez, Code Compliance Director
Kimberly Mendoza, Dev. Svcs. Director
Rodrigo Davila, Public Works Director
Ruben Rosales, Public Utilities Dir.
Sergio Alanis, Parks & Rec. Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Fred Brouwen, Asst. Bridge Director
Ignacio Amezcua, Purchasing Director
Danny Ramirez, E.M.S. Chief
Marcela Beas, Chamber President
Yuri Gonzalez, Chief Comm. Officer

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Guajardo moved to excuse absent members. Comm. Carrillo seconded he motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Danny Ramirez, EMS Chief, led the pledge of allegiance and said the invocation.

At this time, Mayor Hernandez introduced guests with the Creative Art Studios. Students Jorge "El Guero" Hernandez, Jaime Gonzalez, and Bibi Calvillo played their musical instruments.

ITEM 2. PROCLAMATIONS

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A) PROCLAMATION PROCLAIMING OCTOBER 5, 2022 AS WORLD TEACHERS' DAY

Comm. Flores read proclamation proclaiming October 5, 2022 as World Teachers' Day. She stated World Teachers Day was held annually on October 5th to acknowledge the work and contributions of teachers and a light blue ribbon would be displayed outside homes or businesses as a symbol of support to educators.

Rey Perez from Vanguard Academy and Ana Gonzalez, Executive Director of Teach for America Organization received the proclamation and thanked the commission for the recognition.

B) PROCLAMATION PROCLAIMING OCTOBER 9-15, 2022 AS FIRE PREVENTION WEEK

Comm. Caballero read proclamation proclaiming October 9-15, 2022 as Fire Prevention Week. He stated this year's theme was "Fire won't wait" and encouraged residents to have a home fire escape plan.

Pilar Rodriguez, Fire Chief, and member of Fire Prevention Division received the proclamation. Mr. Rodriguez invited the community to participate in the public safety activities the Fire Department would be hosting on October 13 and on October 20 at the HUB Pharr Truck and Nature Park Birding Center at 6:00 p.m.

C) PROCLAMATION PROCLAIMING OCTOBER 2022 AS DOMESTIC VIOLENCE AWARENESS AND PREVENTION MONTH

Comm. Guajardo read proclamation proclaiming October 2022 as Domestic Violence Awareness and Prevention month. He stated the City of Pharr urged all residents to work toward ending domestic violence by empowering people to develop healthier relationships.

Sergeant Danny Garcia from the Pharr Police Department, Alan Cantu, Domestic Violence Coordinator, Mario Garza, Crimes Victims Liaison, and Nancy Gonzalez, Human Trafficking Liaison received the proclamation. Mr. Cantu urged the public to be vigilant and report domestic violence and extended an invitation to everyone to attend a candlelight vigil in support of domestic violence on Wednesday, October 5, 2022 at 6:00 p.m. at Pharr Vanguard Birding Center.

D) PROCLAMATION PROCLAIMING OCTOBER 2022 AS NATIONAL BREAST CANCER AWARENESS MONTH

Comm. Flores read proclamation proclaiming October 2022 as National Breast Cancer Awareness month. She stated this month pink ribbons would be displayed to raise awareness for breast cancer and recognize cancer survivors and those who were currently battling the disease.

Mario Lizcano, Administrator of Corporate affairs of DHR Heath, and members of the Advance Care Center Team received the proclamation and thanked the commission for the recognition.

E) PROCLAMATION PROCLAIMING OCTOBER 2022 AS NATIONAL CYBERSECURITY AWARENESS MONTH

Comm. Caballero read proclamation proclaiming October 2022 as National Cybersecurity Awareness month. He stated this year's national campaign theme was "See Yourself in Cyber" and presented proclamation to Jose Pena, IT Director, and staff.

F) PROCLAMATION PROCLAIMING OCTOBER 2022 AS COMMUNITY PLANNING MONTH

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Comm. Medina read proclamation proclaiming October 2022 as Community Planning month. He stated National Community planning month recognized the participation and dedication of members of planning commissions and city planners who contributed their time and expertise to the improvement of the city.

Kimberly Mendoza Development Services Director, planning staff, and members of the Planning and Zoning Commission received the proclamation.

G) PROCLAMATION PROCLAIMING OCTOBER 2022 AS THE START OF THE PRODUCE SEASON MONTH

Mayor Hernandez read proclamation proclaiming October 2022 as the Start of the Produce Season month. He stated the Pharr International Bridge was the number one produce bridge in the nation for over five years and continued to break import records for fresh produce grown in Mexico.

Luis Bazan, Bridge Director, with special guests Dante Galeazzi, CEO/President of Texas International Produce Association, Brenda Ocampo, representative of Pickle Mex, and Tony Godinez, URAPA Avocados, received the proclamation. Mr. Bazan stated the Start of the Produce Season event would take place on Thursday, October 6, 2022 and the theme was "A Taste of Trade."

ITEM 3. PUBLIC TESTIMONY

There were no public comments.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Mayor Hernandez opened the public hearing. There being no comments from the public, the public hearing was closed.

B) PUBLIC HEARING: SOLICITATION OF COMMENTS FROM THE GENERAL PUBLIC ON THE VOLUNTARY ANNEXATION OF 13.12 ACRES OF LAND, MORE OR LESS, OUT OF LOT 249, KELLY PHARR SUBDIVISION, GENERALLY LOCATED ON THE SOUTH SIDE OF WEST JAVELINA DRIVE, APPROXIMATELY 0.40 MILES EAST OF SOUTH JACKSON ROAD, EXTRATERRITORIAL JURISDICTION OF THE CITY OF PHARR, TEXAS

Mayor Hernandez opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 5. CITY MANAGER'S REPORTS

A) CITY EVENTS OF INTEREST

Anali Alanis, Interim City Manager, reported on upcoming events. She stated Public Works would be hosting a Fall Sweep event throughout the month of October and Coffee with a Cop at McDonald's would take place on Wednesday, October 5, 2022 from 8:00 a.m. to 10:00 a.m.

Anali Alanis, Interim City Manager, further reported the Pharr Police Department would be hosting a Candlelight Vigil for Domestic Violence Awareness on Wednesday, October 5, 2022 at 6:00 p.m. at Pharr Vanguard Academy Nature Center.

B) CITY ENGINEER'S REPORT

Anali Alanis, Interim City Manager, introduced the item and stated City Engineer was in the audience and questions could be entertained at this time.

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Mayor Hernandez asked staff for status on the Tri City sidewalk, dog park, and Moore Road projects. Ruben Alfaro, City Engineer, briefly reported the Tri City sidewalk project was pending signatures from the City of San Juan and staff was finalizing plans for the dog park. Mr. Alfaro further stated they were in the process of contracting GDJ Engineering for environmental study on the Moore Road project.

Mayor Hernandez stated funding needed to be used in a timely manner and requested staff to stay on track with projects.

ITEM 6. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR SEPTEMBER 19, 2022 REGULAR CALLED MEETING. THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2021-27 EMS FEE SCHEDULE (3RD AND FINAL READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY (EMERGENCY MEDICAL SERVICES)**
- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE ADOPTING GRANTS MANAGEMENT POLICIES AND PROCEDURES MANUAL (3RD AND FINAL READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY (GMCD)**
- D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2019-36 FEE SCHEDULE FOR BUILDING PERMITS, PLAN REVIEW AND LAND USE DEVELOPMENT (2ND READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY (BUILDING AND CODE COMPLIANCE)**
- E) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**
 - 1. MARCO ANTONIO ALVARADO REQUESTED A CHANGE OF ZONE FROM SINGLE FAMILY RESIDENTIAL DISTRICT (R-1) TO RESIDENTIAL MULTI-FAMILY DISTRICT (R-MF). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 47, BLOCK 1, HIDALGO PARK ESTATES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 6617 SOUTH SAINT MARIE DRIVE. COZ#220846 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)**
 - 2. JORGE A. ESPINO, OWNER, REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO SINGLE FAMILY RESIDENTIAL DISTRICT (R-1). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.684 ACRES, MORE OR LESS, OUT OF LOT 191, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 904 E. SAM HOUSTON AVENUE. COZ#220847 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)**
- F) PLATS:**
 - 1. PEREZ CONSULTING ENGINEERS, REPRESENTING CARLOS CANALES MELHEM, OWNER OF PHARR BRIDGE INVESTMENT, LP., REQUESTED PRELIMINARY PLAT APPROVAL OF THE PROPOSED MASTER PLAN OF PHARR BRIDGE BUSINESS PARK PHASES 4 AND 5 SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING 20.58 ACRES OF LAND AND ALSO BEING A PART OR PORTION OF LOT 377, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 9800 BLOCK OF WEST HI-LINE ROAD. SUB#220826 THIS ITEM SUPPORTS EV - ECONOMIC VITALITY. (DEVELOPMENT SERVICES)**

Anali Alanis, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve consent agenda items. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

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Ordinance Nos. O-2022-39, O-2022-40, O-2022-41, and O-2022-42 are filed with the City Clerk's office.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go to item 8.B. There was no objection.

ITEM 8. ADMINISTRATIVE:

- B) CONSIDERATION AND ACTION, IF ANY, ON LETTER OF COMMITMENT TO THE RIO GRANDE VALLEY METROPOLITAN PLANNING ORGANIZATION (RGVMPO) IN SUPPORT OF THEIR APPLICATION FOR THE FEDERAL HIGHWAY ADMINISTRATION'S (FHWA) RECONNECTING COMMUNITIES PILOT PROGRAM FOR THE BUSINESS 83 CORRIDOR STUDY. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Anali Alanis, Interim City Manager, introduced the item.

Rio Grande Valley MPO representatives Javier Dominguez, Planner I, and Andrew Canon, Executive Director, were present at the meeting. Mr. Dominguez stated the letter of commitment would allow the RGVMPO to develop a multijurisdictional East to West corridor study that would identify opportunities for economic development and mobility to ensure the safety of all roadway users.

Comm. Guajardo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go to into closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 5:26 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 6:20 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS:

- A) CONSIDERATION, IF ANY, ON ORDINANCE REGARDING WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN STAGE 2 (1ST READING). THIS ITEM SUPPORTS QL - QUALITY OF LIFE (PUBLIC UTILITIES)**

Mayor Hernandez introduced the item.

Comm. Guajardo moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

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- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING THE CODE OF ORDINANCES ARTICLE V, SECTION 2-249 VITAL STATISTICS RECORDS FEES (1ST READING). THIS ITEM SUPPORTS SG - SOUND GOVERNANCE AND FISCAL TRANSPARENCY (ADMINISTRATION)**

Mayor Hernandez introduced the item.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE EXTENDING THE BOUNDARIES OF THE PRESENT CORPORATE LIMITS OF THE CITY OF PHARR, TEXAS, AND ANNEXING NEW TERRITORY INTO THE CITY OF PHARR CONSISTING OF APPROXIMATELY 13.12 ACRES OF LAND, MORE OR LESS, OUT OF LOT 249, KELLY PHARR SUBDIVISION, GENERALLY LOCATED ON THE SOUTH SIDE OF WEST JAVELINA DRIVE, APPROXIMATELY 0.40 MILES EAST OF SOUTH JACKSON ROAD, EXTRATERRITORIAL JURISDICTION OF THE CITY OF PHARR, TEXAS. (1ST READING) THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (DEVELOPMENT SERVICES)**

Mayor Hernandez introduced the item.

Comm. Guajardo **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. ADMINISTRATIVE

- A) CONSIDERATION AND ACTION, IF ANY, ON OFFER LETTER FROM THE HIDALGO COUNTY DRAINAGE DISTRICT NUMBER 1 FOR A 0.151 ACRE DRAINAGE EASEMENT FOR THE JACKSON ROAD DRAIN PROJECT. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Mayor Hernandez introduced the item.

Comm. Guajardo **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, ON SELECTION OF TOP RANKED FIRMS TO ESTABLISH A POOL FOR CONSTRUCTION MATERIAL TESTING AND GEOTECHNICAL ENGINEERING SERVICES. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Mayor Hernandez introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CONTRACTS/AGREEMENTS:

- A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXTEND SERVICE CONTRACT WITH PAVEMENT MARKINGS, INC. OUT OF DONNA, TX FOR THE INSTALLATION OF THERMOPLASTIC PAVEMENT MARKINGS FOR PUBLIC WORKS. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (PURCHASING)**

Mayor Hernandez introduced the item.

Comm. Medina **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

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- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A CONTRACT WITH 3HV INNOVATIONS, LLC OUT OF KNOXVILLE, TN FOR SUBSCRIPTION SERVICES FOR TEAMPHARR.NET OPERATIONS AND WORKFORCE MANAGEMENT SOFTWARE. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (IT)**

Mayor Hernandez introduced the item.

Comm. Flores moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, RATIFYING AGREEMENT WITH TEXAS DEPARTMENT OF PUBLIC SAFETY (DPS) FOR THE TEXAS GANG INTELLIGENCE INDEX USER. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)**

Mayor Hernandez introduced the item.

Comm. Guajardo moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, RATIFYING AGREEMENT WITH THE NATIONAL WILDLIFE FEDERATION FOR THE DONATION OF NATIVE SEED TO BE DISTRIBUTED AT DESIGNATED PARK AREAS THROUGHOUT THE CITY OF PHARR. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (PARKS)**

Mayor Hernandez introduced the item.

Comm. Guajardo moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, RATIFYING AGREEMENT BETWEEN CITY OF PHARR AND HIDALGO COUNTY EMERGENCY SERVICES DISTRICT NO. 2 FOR EMS SERVICES. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (ADMINISTRATION)**

Mayor Hernandez introduced the item.

Comm. Guajardo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- F) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO CONTRACT WITH OFF DUTY MANAGEMENT (ODM) FOR MANAGEMENT, OVERSITE, AND ASSIGNMENT OF POLICE OFFICERS FOR OFF-DUTY EMPLOYMENT WITH LOCAL VENDORS. THIS ITEM SUPPORTS SSC - SAFE AND SECURE COMMUNITY (POLICE)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- G) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH PYRO SHOWS OF TEXAS FOR THE VETERAN'S DAY FIREWORKS DISPLAY TO BE HELD SATURDAY, NOVEMBER 5, 2022 AND IN THE AMOUNT OF \$40,000.00. THIS ITEM SUPPORTS QL - QUALITY OF LIFE (FIRE)**

Mayor Hernandez introduced the item.

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Comm. Medina moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- H) **CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO ENTER INTO A SERVICE AGREEMENT WITH ANGEL TRACK, A SOFTWARE-BASED ELECTRONIC PATIENT CARE REPORT. THIS ITEM SUPPORTS EV - ECONOMIC VITALITY (EMERGENCY MEDICAL SERVICES)**

Mayor Hernandez introduced the item.

Comm. Medina moved to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- I) **CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT NUMBER 1 IN THE AMOUNT OF \$99,620.00 TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH GDJ ENGINEERING, LLC, FOR THE DEVELOPMENT AND DESIGN OF MOORE ROAD FROM JACKSON ROAD TO VETERANS BOULEVARD. THIS ITEM SUPPORTS IF - INFRASTRUCTURE (ENGINEERING)**

Mayor Hernandez introduced the item.

Comm. Guajardo moved to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo moved to adjourn. Comm. Caballero seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 6:25 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 3rd DAY OF OCTOBER 2022 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: October 17, 2022