

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, OCTOBER 19, 2022 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for September 2022.
- B) Finance Report for September 2022.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for September 21, 2022.
- B) Discussion and action, if any, on renewal of Transportation Intermediaries Association (TIA) Membership dues for \$700.

AGENDA BRIDGE BOARD MEETING
October 19, 2022

C) Discussion and action, if any, on 2023 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,679.

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

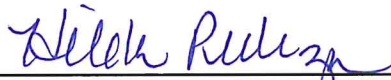
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 14th day of October 2022 at 11:00 a.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 14th day of October 2022




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: October 14, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for September 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/14/2022

**CROSSINGS AND REVENUES
FOR THE MONTH OF SEPTEMBER
FISCAL YEAR 2021 – 2022**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **102,896** vehicles for the month of September F.Y. 2021-2022, which showed an increase of **10,382** vehicles or **11.22%** over the same month in F.Y. 2020-2021.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **40,919** cars for the month of September F.Y. 2021 – 2022, showing an increase of **11,662** cars or **39.86%** over the same month in F.Y. 2020 – 2021.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **61,977** trucks for the month of September F.Y. 2021-2022, showing a decrease of **(-1,280)** trucks or **-2.02%** over the same month in F.Y. 2020 - 2021.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,457,298** dollars for the month of September F.Y. 2021 – 2022.

\$	163,919 Autos & other
\$	1,288,393 Trucks
\$	4,986 Profit on pesos
\$	1,457,298 TOTAL

Revenues showed a decrease of **(-\$8,928)** or **(-0.61%)** over the same month in F.Y. 2020 – 2021.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **57,767** trucks for the month of September F.Y. 2021-2022, showing an increase of **3,042** trucks or **5.56%** over the same month in F.Y. 2020-2021.

SOUTHBOUND TRUCK CROSSINGS SHOWED AN INCREASE OF 4,210 TRUCKS OR 7.29% FOR THE MONTH OF SEPTEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF SEPTEMBER TOTAL 119,744 REPRESENTING AN INCREASE OF 1,762 OR 1.49% OVER THE SAME TIME PERIOD IN F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN / LOSS	INC% / DEC%
OCTOBER	105,010	97,565	(-7,445)	(-7.09%)
NOVEMBER	92,917	102,518	9,901	10.69%
DECEMBER	107,179	107,076	(-103)	(-0.10%)
JANUARY	111,060	102,505	(-8,555)	(-7.70%)
FEBRUARY	96,485	96,158	(-300)	(-0.31%)
MARCH	111,567	108,546	(-3,021)	(-2.71%)
APRIL	99,140	89,679	(-9,461)	(-9.54)
MAY	97,077	103,970	6,893	7.10%
JUNE	92,833	101,575	8,742	9.42%
JULY	86,950	100,837	13,887	15.97
AUGUST	87,118	107,399	20,281	23.28%
SEPTEMBER	92,514	102,896	10,382	11.22%
TOTAL CROSSING	1,179,523	1,220,724	41,201	3.49%

A. VEHICLE CROSSINGS SHOWED AN INCREASE OF 10,382 VEHICLES OR 11.22% OVER THE SAME MONTH IN F.Y. 2020-2021.

B. VEHICLE CROSSING SHOWED AN INCREASE OF 41,201 VEHICLES OR 3.49% OVER THE TWELVE (12) MONTHS IN F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN / LOSS	INC % / DEC %
OCTOBER	45,618	33,627	(-11,991)	(-26.29%)
NOVEMBER	35,957	36,220	263	0.73%
DECEMBER	50,008	42,624	(-7,384)	(-14.77%)
JANUARY	48,242	36,032	(-12,210)	(-25.31%)
FEBRUARY	41,226	35,195	(-6,031)	(-14.63%)
MARCH	48,110	41,472	(-6,638)	(-13.80%)
APRIL	40,742	36,340	(-4,402)	(-10.80%)
MAY	38,493	42,219	3,726	9.68%
JUNE	32,009	41,029	9,020	28.18%
JULY	26,463	41,088	14,625	55.27%
AUGUST	23,104	42,574	19,470	84.27%
SEPTEMBER	29,257	40,919	11,662	39.86%
TOTAL CROSSING	459,229	469,339	10,110	2.20%

A. CAR CROSSINGS SHOWED AN INCREASE OF 11,662 CARS OR 39.86% OVER THE SAME MONTH IN F.Y. 2020-2021.

B. CAR CROSSING SHOWED A DECREASE OF 10,110 CARS OR 2.20% OVER THE TWELVE (12) MONTHS IN F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN / LOSS	INC% / DEC%
OCTOBER	59,392	63,938	4,546	7.65%
NOVEMBER	56,660	66,298	9,638	17.01%
DECEMBER	57,171	64,452	7,281	12.74%
JANUARY	62,818	66,473	3,655	5.82%
FEBRUARY	55,232	60,963	5,731	10.38%
MARCH	63,457	67,074	3,617	5.70%
APRIL	58,398	53,339	(-5,059)	(-8.66%)
MAY	58,584	61,751	3,167	5.41%
JUNE	60,824	60,546	(-278)	(-0.46%)
JULY	60,487	59,749	(-738)	(-1.22%)
AUGUST	64,014	64,825	811	1.27%
SEPTEMBER	63,257	61,977	(-1,280)	(-2.02)
TOTAL CROSSING	720,294	751,385	31,091	4.32%

A. TRUCK CROSSINGS SHOWED A DECREASE OF (-1,280) TRUCKS OR (-2.02%) OVER THE SAME MONTH IN F.Y. 2020-2021.

B. TRUCK CROSSING SHOWED AN INCREASE OF 31,091 TRUCKS OR 4.32% OVER THE TWELVE (12) MONTHS IN F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2020- 2021	F.Y. 2021- 2022	GAIN / LOSS	INC% / DEC%	FULL TRUCKS	EMPT	AG TRUCKS	NARP NO INSP.
OCTOBER	62,346	55,089	-7,257	-11.64%	38,839	16,250	16,166	8,920
NOVEMBER	57,904	55,973	-1,931	- 3.33%	38,715	17,258	16,020	8,211
DECEMBER	56,949	55,061	-1,888	- 3.32%	38,149	16,912	18,455	10,190
JANUARY	60,544	57,439	-3,105	-5.13%	41,971	15,468	21,275	12,931
FEBRUARY	57,615	52,772	-4,843	-8.41%	39,413	13,359	17,786	10,589
MARCH	64,795	60,137	-4,658	-7.19%	45,879	15,258	18,605	11,250
APRIL	60,197	44,692	-15,505	-25.76%	34,172	10,520	14,715	7,573
MAY	59,248	56,519	-2,729	-4.61%	41,989	14,530	17,338	8,717
JUNE	58,176	55,967	-2,209	-3.80%	40,942	15,025	16,100	8,869
JULY	54,204	55,597	1,393	2.57%	39,368	16,229	16,591	8,721
AUGUST	55,594	59,729	4,135	7.44%	41,314	18,415	16,242	8,351
SEPTEMBER	54,725	57,767	3,042	5.56%	39,573	18,194	15,900	8,252
TOTAL CROSSING	702,297	666,742	-35,555	-5.06%	480,324	187,418	205,193	112,574

Northbound trucks at the Pharr International Bridge totaled **57,767** trucks for the month of September F.Y. 2021-2022, showing an increase of **3,042** trucks or **5.56%** over the same month in F.Y. 2020-2021.

TRUCK CROSSING SHOWED A DECREASE OF (-35,555) TRUCKS OR (-5.06%) OVER THE SAME TWELVE (12) MONTH IN F.Y. 2020-2021.

Agriculture trucks at the Pharr International Bridge totaled **15,900** crossings for the month of September representing a **27%** of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of **576** or **3.76%** over the same month in F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN / LOSS	INC% / DEC%
OCTOBER	121,738	119,027	-2,711	-2.23%
NOVEMBER	114,564	122,271	7,707	6.73%
DECEMBER	114,120	119,513	5,393	4.73%
JANUARY	123,362	123,912	550	0.45%
FEBRUARY	112,847	113,735	888	0.79%
MARCH	128,252	127,211	(-1,041)	(-0.81%)
APRIL	118,595	98,031	(-20,564)	(-17.34%)
MAY	117,832	118,270	438	0.37%
JUNE	119,000	116,513	(-2,487)	-8.72%
JULY	114,691	115,346	655	0.57%
AUGUST	119,608	124,554	4,946	4.14%
SEPTEMBER	117,982	119,744	1,762	1.49%
TOTAL CROSSING	1,422,591	1,418,127	(-4,464)	(-0.31)

A. TRUCK CROSSINGS SHOWED AN INCREASE OF 1,762 TRUCKS OR 1.49% OVER THE SAME MONTH IN F.Y. 2020-2021

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN / LOSS	INC% / DEC%
OCTOBER	\$ 1,377,188	\$ 1,418,151	\$ 40,963	2.97%
NOVEMBER	\$ 1,290,701	\$ 1,350,178	\$ 59,476	4.61%
DECEMBER	\$ 1,437,554	\$ 1,605,104	\$ 167,550	11.66%
JANUARY	\$ 1,452,900	\$ 1,496,333	\$ 43,433	2.99%
FEBRUARY	\$ 1,272,469	\$ 1,373,791	\$ 101,322	7.96%
MARCH	\$ 1,412,253	\$ 1,561,510	\$ 149,257	10.57%
APRIL	\$ 1,342,469	\$ 1,240,476	(-\$101,993)	(-7.60)
MAY	\$ 1,299,017	\$ 1,423,226	\$ 124,209	9.56%
JUNE	\$ 1,389,202	\$ 1,396,576	\$ 7,374	0.53%
JULY	\$ 1,417,363	\$ 1,420,750	\$ 3,387	0.24%
AUGUST	\$ 1,408,338	\$ 1,467,397	\$ 59,059	4.19%
SEPTEMBER	\$ 1,466,226	\$ 1,457,298	(-\$8,928)	(-0.61%)
TOTAL CROSSING	\$ 16,565,680	\$ 17,210,790	\$ 645,110	3.89%

A. REVENUES SHOWED A DECREASE OF **(-\$8,928) OR **(-0.61%)** OVER THE SAME MONTH IN F.Y. 2020-2021.**

B. REVENUES SHOWED AN INCREASE OF **\$645,110 OR **3.89%** OVER THE TWELVE (12) MONTHS IN F.Y. 2020-2021.**

**PHARR INTERNATIONAL BRIDGE
F.Y. 2021-2022 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOMES	WIDE LOAD	SPEC. CROSS	MONTH TOTAL
OCTOBER	33,626	2,888	4,759	1,450	45,912	8,811	2	89	28	97,565
NOVEMBER	36,220	2,818	4,869	1,437	45,808	11,200	4	113	49	102,518
DECEMBER	42,624	2,647	4,140	3,129	44,274	10,109	1	86	66	107,076
JANUARY	36,032	2,710	4,222	1,337	48,502	9,611	4	58	29	102,505
FEBRUARY	35,195	2,738	4,124	1,332	44,626	8,050	0	60	33	96,158
MARCH	41,471	3,186	4,524	1,692	52,650	4,896	1	86	40	108,546
APRIL	36,340	2,286	3,489	1,288	42,452	3,704	1	86	33	89,679
MAY	42,219	2,882	4,501	1,516	50,232	2,480	2	102	36	103,970
JUNE	41,029	3,046	4,690	1,398	49,821	1,468	2	76	45	101,575
JULY	41,088	2,945	4,447	1,309	48,986	1,953	1	75	33	100,837
AUGUST	42,574	3,329	4,582	1,528	51,481	3,749	2	113	41	107,399
SEPTEMBER	40,919	3,150	4,565	1,326	48,423	4,391	1	81	40	102,896
TOTAL CROSSING	469,337	34,625	52,912	18,742	573,167	70,422	21	1,025	473	1,220,724

**TOTAL PERCENTAGE FOR CARS AND TRUCKS FOR THE MONTH OF
SEPTEMBER T F.Y. 2021-2022.**

- 1X CARS 40.00%
- 2X TRUCKS 4.0%
- 3X TRUCKS 4.0%
- 4X TRUCKS 1.0%
- 5X TRUCKS 48.00%
- 6X TRUCKS 3.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: October 14, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for September 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/14/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No back-up information is needed for this item.

Thank you.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No back-up information is needed for this item.

Thank you.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: October 14, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for September 21, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/14/2022

**MINUTES
TOLL BRIDGE BOARD
WEDNESDAY, SEPT 21, 2022
PHARR CITY HALL, 118 S. CAGE BLVD.
2ND FLOOR, PHARR, TEXAS**

The Toll Bridge Board met in a regular called meeting on Wednesday, September 21, 2022, and following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Larry Hernandez, Member
Lazaro Beas, Member

MEMBERS ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Juan Gonzalez, Interim Police Chief
Joel Robles, Asst. Police Chief
Ezequiel Ordonez, Bridge Mexico Liaison
Eddie Gutierrez, Financial Consultant
Carlos Rodriguez, CBP
Andy Vega, CBP
Gregg Wendorf, The Advance News
Roberto Gonzalez, Texas Border Business

ITEM 1. CALL TO ORDER:

A) ROLL CALL AND POSSIBLE ACTION ON THE EXUSING OF ANY ABSENT MEMBER

Chairman Delgadillo called the meeting to order at 12:03 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR AUGUST 17, 2022

B) CONSIDERATION AND ACTION, IF ANY, ON RENEWAL OF TEXAS INTERNATIONAL PRODUCE ASSOCIATION (TIPA) ANNUAL MEMBERSHIP DUES FOR \$2,000

C) CONSIDRATION AND ACTION, IF ANY, ON RENEWAL OF NASCO ANNUAL MEMBERSHIP FOR \$5,000

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, recommended that item 2.A be approved and items 2.B and 2.C be removed from consent agenda for further consideration.

Vice-Chairman Martinez moved to approve as recommended. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

At this time, Luis Bazan, Bridge Director, stated they would deviate from the agenda and to into closed session. There was no objection.

ITEM 5. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 12:06 p.m., Chairman Delgadillo stated the Bridge Board would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 6. RECONVENE

The time being 12:35 p.m., Chairman Delgadillo stated the Bridge Board would be resuming the open meeting.

ITEM 2. CONSENT AGENDA

B) CONSIDERATION AND ACTION, IF ANY, ON RENEWAL OF TEXAS INTERNATIONAL PRODUCE ASSOCIATION (TIPA) ANNUAL MEMBERSHIP DUES FOR \$2,000

Chairman Edgar Delgadillo introduced the item.

Member Hernandez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDRATION AND ACTION, IF ANY, ON RENEWAL OF NASCO ANNUAL MEMBERSHIP FOR \$5,000

Chairman Edgar Delgadillo introduced the item.

Secretary Campero **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 3. DIRECTOR'S ADMINISTRATIVE REPORT

A) CROSSING AND REVENUES COMPARISON FOR AUGUST 2022

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of August 2022. He reported total crossings for the month of August were 107,399, which was an increase of 20,281 vehicles or 23.28% compared to last year. Mr. Brouwen stated that total car crossings for the month of August were 42,574, which was an increase of 19,470 cars or 84.27%. He went over car crossing compassions from other bridges for the month of August 2022.

Fred Brouwen, Director of Operations, further reported the total truck crossings for the month of August were 64,825, which was an increase of 811 trucks or 1.27% increase. Mr. Brouwen went over truck crossings compassions from other bridges for the month of August.

Fred Brouwen, Director of Operations, also reported northbound crossings for the month of August were 59,725, which was an increase of 4,135 trucks or 7.44% increase. Mr. Brouwen stated the agriculture for the month of August they had 16,242 trucks, which represents a 27% of all imports from Mexico to the U.S. He also reported

a combination of northbound and southbound truck crossings for the month of August were 124,554, which was an increase of 4,946 or 4.14%.

Fred Brouwen, Director of Operations, went over the total revenues collected for the months of August 2022. He reported total revenue collected for the month of August was \$1,467,397, which shows an increase of \$59,059 or 4.19% in revenues.

Lastly, Fred Brouwen, Director of Operations, reported on crossing comparisons by axle for the month of August. He stated cars and trucks were 42,574, 2X trucks were 3,329, 3X trucks were 4,582, 4X trucks were 1,528, 5X trucks were 51,481, 6X trucks were 3,749, mobile homes were 2, wide loads were 113 and special crossings were 41 and total combination for the month of August was 107,399.

B) FINANCE REPORT FOR AUGUST 2022

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and would give the board a report on the finances for the bridge.

Karla Saavedra, Finance Director, briefly reported on the expenditures and revenues year to date for the bridge.

C) ENGINEER'S REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Ruben Alfaro, City Engineer, was present and questions on projects could be entertained at this time.

Ruben Alfaro, City Engineer, reported on the recent activity for DAP FY15 Projects. He stated on the 2nd BSIF Exit installation of electrical conduit and base for light pole had been completed, as well as the installation of chain link fence and barbed wire. He added installation and assembly of sliding gates were in progress. He further reported the inspection booth cabin installation for the Northbound Lane Expansion project was completed and the installation of metal lath and stucco application at the primary canopy extension were in progress. He further stated time to date on the 2nd BSIF Exit was 79% and placed to date was 88% of the funds. The time to date on the Northbound Lane Expansion was 104% and placed to date was 92% of the funds for this project. He stated they had an anticipated date of completion of October 11th but may be delayed due to rain days.

Ruben Alfaro, City Engineer, further reported on DAP FY16 projects. He stated TXDOT provided comments on the 100% submittal on September 16, 2022, and the next step was to review the comments and submit them to the consultant for plan adjustment as requested by TXDOT.

Ruben Alfaro, City Engineer, reported on the 2nd Span Project. He stated they re-submitted the 60% Plans, Specifications and Estimate to TXDOT, completed the Value Engineering study, and responded to TXDOT with their analysis. He added the next step was to continue working on the 95% plans for TXDOT submittal, environmental reviews were on-going, and coordination was being performed to obtain approval. He also stated the underwater archeology survey process was on-going as well. He further stated the city commission approved amendment number 5 for additional time and re-submitted the 60% Plans, Specifications and Estimate on September 1, 2022, and the Value Engineering as well. He stated they should be receiving the final Geotechnical Boring and Report by the end of this month and the Archeological Study had been completed with no significant artifacts discovered. Lastly, he stated they were still waiting for the permit for the underwater survey and expect to complete the survey in October 2022.

D) DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated they would be hosting a BridgeConnect Trade Session on Warehouse Safety Training on September 28 and 29, 2022. He informed the board the Start of the Produce Season celebration would take place on Thursday, October 6, 2022, at 10:00 a.m. and stated this was something they have been doing for many years and has become the premier trade event. He stated this year's theme was "A Taste of Trade" where local chefs and local restaurants would showcase some of their food based on the products that cross through this bridge. He extended an invitation to attend and encouraged everyone to wear a Guayabera if possible.

ITEM 4. ADMINISTRATIVE:

A) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH THE ADVANCE NEWS JOURNAL FOR \$930 PER MONTH FOR 12 MONTHS

Chairman Edgar Delgadillo introduced the item.

Member Hernandez moved to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

B) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH TEXAS BORDER BUSINESS FOR \$1,700 PER MONTH FOR 12 MONTHS

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez moved to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

C) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH THE RIO GRANDE GUARDIAN FOR \$11,000(TWO PAYMENTS OF \$5,500)

Chairman Edgar Delgadillo introduced the item.

Secretary Campero **moved** to approve. Chairman Delgadillo seconded the motion and when put to a vote, it carried unanimously.

D) DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH INBOUND LOGISTICS FOR \$3,708.33 PER MONTH FOR 12 MONTHS

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. ADJOURNMENT

There being no other business to come before the board, Board Member Hernandez **moved** to adjourn. Secretary Campero seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:59 p.m.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 21st DAY OF SEPTEMBER 2022, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: October 14, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewal of Transportation Intermediaries Association (TIA) Membership dues for \$700.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/14/2022

TIA 2023 RENEWAL INVOICE

BILL DATE: 10/1/2022

MEMBER ID: 578236

MEMBER NAME: Pharr International Bridge

Luis A. Bazan
9900 S. Cage Boulevard
Pharr, TX 78577
United States

MEMBERSHIP DUES FOR: 1/1/2023 – 12/31/2023

BASED ON GROSS ANNUAL REVENUE OF: \$0 - \$.99 Million

DUES AMOUNT: \$700

TOTAL AMOUNT ENCLOSED: \$

SIGNATURE: _____

NAME (PRINT): _____

DATE: _____

By Renewing Our Membership with TIA,
I Agree:

(1) To be bound by the TIA Code of Ethics and TIA Bylaws, and any changes made to these documents;

(2) That the listed company information and Gross Annual Revenue is accurate;

(3) That all necessary licenses for our company are valid, and that necessary insurance, bonds/trusts are on file;

(4) That the owners and senior management of the above-named TIA Member Company have no insolvency or ownership interest in a transportation related company which has become insolvent in the past year;

(5) That my company will maintain the credit rating required for all TIA Members;

(6) That my company uses written contracts and written rate confirmations;

(7) That my company has a written carrier selection criterion;

(8) That I will actively participate in TIA activities, encourage and facilitate other logistics organizations to become TIA members, and will practice the professional standards outlined in the TIA Bylaws and the Code of Ethics;

(9) That the TIA and related logos are copyright protected and their authorized use is restricted to TIA Members in good standing only;

(10) That TIA membership is held by the company and membership dues are non-refundable and are billed annually, and that dues are based on gross annual revenue of the member company;

(11) That TIA dues are deductible as a business expense, but not deductible as a charitable contribution for federal tax purposes. For 2023, 75% of the dues amount you pay may be deductible as a business expense from your federal taxes;

(12) If my company is a corporation, to allow the TIA Political Action Committee (TIAPAC) to solicit me and all other executive personnel of my corporation for contributions in 2022, with the understanding that, and under federal law, a corporate member of TIA may not provide this approval if it has already approved solicitation of that member corporation's executive personnel by another trade association for this calendar year (this permission applies only to my corporation that is a member of TIA, and does not apply to its separately incorporated parents, affiliates or



RENEW NOW!

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RENEW BY PHONE***

Call TIA at 703.299.5700
and a TIA Member
Services Rep Will
Process Your Payment
Over the Phone

* In Renewing by Phone, You
Agree to the Aforementioned

TRANSPORTATION INTERMEDIARIES ASSOCIATION

1900 Duke Street, Ste. 300 | Alexandria, VA 22314

P: 703.299.5700 | membership@tianet.org | F: 703.888.0685



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: October 14, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2023 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,679.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/14/2022

CONTRACT FOR ADVERTISEMENT

ADVERTISER & BILLING INFORMATION

BUSINESS NAME: _____

CONTACT NAME: _____

ADDRESS: _____

PH #: _____ CELL #: _____

FX #: _____ EMAIL: _____

BILLING: ☐ SAME AS ABOVE CONTACT NAME: _____

ADDRESS: _____

PH #: _____ CELL #: _____

FX #: _____ EMAIL: _____

NOTES: _____

OTHER

SALES LEAD: _____ ***PREFERRED

CONTRACT DATE: _____ AD LOCATION: _____
(FEES APPLY)

ARTWORK DETAILS

☐ AD CREATION BY E&M* (FEES APPLY) COLOR: ☐ YES ☐ NO

☐ ADVERTISER SUBMITTING ARTWORK DEADLINE: _____

☐ NEW FOLDER (FILES EMAILED IN) ADVERTISER STATUS: _____

RUN SAME AD: ☐ YES ☐ NO ☐ PAST ☐ NEW ☐ ND: _____

☐ RUN SAME AD WITH CHANGES** (FEES APPLY) PAST PROOF SENT: ☐ YES ☐ NO

☐ URGENT - PRINT DATE: _____ NOTES: _____

SIGNATURE REQUIRED

I (advertising company) represent and warrant that the advertisement, articles, content, text, images, pictures and/or logos that I am sending to E&M Consulting, Inc. and/or E&M Management, LLC (E&M) are registered trademarks of my company, and that I am not infringing on any other person's copyright, trademarks, rights of literary property, intellectual property, nor do they violate the rights of privacy of, or libel other persons. If I am placing/listing subdivisions/developments I also represent and warrant that I or my Company own, develop, or represent lots for sale in the development(s)/subdivisions. To participate with an enhanced listing, I understand I or my Company must be an active member with the association/chamber at the time the publication prints. If I am not an active member, I authorize E&M to create an advertisement (if I don't have one already), run an ad in the marketplace section or provide a digital link in replacement of the enhanced listing. I agree to indemnify and hold harmless E&M against any claims, judgments, court costs, attorney's fees and other expenses arising from any alleged or actual breach of these warranties. All advertisers will be sent one proof of their advertisement. All changes on the proof will be final and if the proof copy is resubmitted by fax or mail after the deadline given, the proof changes will not be guaranteed. Proof copies are for error corrections only. Payment is required in advance to guarantee space on this publication. If payment by credit card, I authorize E&M to charge the credit card provided for full payment of all advertisements and listings placed with E&M. Issues of this publication may be archived online indefinitely. The publication sponsor determines the time each publication is archived. Contact E&M to have your ad taken down or revised for a fee.

SIGNATURE: _____ DATE: _____

Terms Net 30 days, unless otherwise specified. A finance charge of 1.5% per month (18% annum) will be added to all amounts over 30 days. A \$40 processing charge applies to all International Checks.



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Chaska, MN 55318
www.emconsultinginc.com

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P: 952-448-9920
F: 952-448-9928
artwork@emconsultinginc.com

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PAYMENT / \$\$: _____ DATE: _____

CHECK #: _____

CC CODE: _____

CC TRANS: _____

OP: _____ AD CODE: _____ ☐ UNK ☐ LP ☐ RLP

☐ DIR ☐ POH ☐ NEWM ☐ NMPAST ☐ NMNEW ☐ RPRT

ADVERTISEMENT COSTS

ADD'T'L FEES

AD SIZE	COST	*AD CREATION	**AD CHANGE
1/16 PAGE ☐	\$ _____	☐ \$39	☐ \$39
BUSINESS CARD ☐	\$ _____	☐ \$39	☐ \$39
1/8 PAGE ☐	\$ _____	☐ \$39	☐ \$39
1/6 PAGE ☐	\$ _____	☐ \$69	☐ \$59
1/4 PAGE ☐	\$ _____	☐ \$69	☐ \$59
1/3 PAGE ☐	\$ _____	☐ \$99	☐ \$79
1/2 PAGE ☐	\$ _____	☐ \$99	☐ \$79
2/3 PAGE ☐	\$ _____	☐ \$149	☐ \$99
FULL PAGE ☐	\$ _____	☐ \$149	☐ \$99

ENHANCED LISTING OPTIONS

BOXED ☐	\$ _____
SHADED ☐	\$ _____
LOGO ☐	\$ _____
LOGO & BIO ☐	\$ _____
☐	\$ _____ ☐ \$ _____ ☐ \$ _____

TOTAL FEES & PAYMENT INFORMATION

ADVERTISEMENT COST: \$ _____

*CREATION / **CHANGE FEE: \$ _____

***PREFERRED AD LOCATION FEE: \$ _____

OTHER FEES/UPGRADES: \$ _____

PROCESSING & HANDLING FEE: \$ _____

TOTAL AD COST: \$ _____



CARD NUMBER: _____

EXP. DATE: _____ SEC. CODE: _____

NAME ON CARD: _____

BILLING ADDRESS: _____

CITY, STATE: _____ ZIP CODE: _____

SIGNATURE: _____

2023 National Customs Brokers & Forwarders Association of America Inc Membership Directory

Review the proof carefully and clearly mark any changes that you require. We make every effort to avoid mistakes, but despite our precautions, errors can occur. We cannot be held responsible for any errors that you do not correct. Thank you for your cooperation.

Investing Big... ...For Faster Trade

The Essential Benefits and Advantages of crossing through the Pharr Bridge

- Improved Safety and Security
- Reduced Border Wait Times
- Increased Capacity
- Process Improvements / Streamlined Inspections
- Increased Commercial Truck Throughput
- Joint Inspections (U.S. & Mexico)
- Competitive Logistics Network
- Faster Connectivity to the Port of Brownsville
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- Maximum Efficiency
- BridgeConnect Trade Sessions

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- ☐ OK as shown
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- ☐ NEED another proof

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- Ads that are 1/3 or 1/2 Page.....**\$79**
- Ads that are 2/3 or Full Page.....**\$99**

STEP 2

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EXP. DATE (MO./YR.): _____ SEC. CODE: _____

NAME ON CARD: _____

BILLING ADDRESS: _____

CITY, STATE: _____ ZIP CODE: _____

*AMOUNT: _____ DATE: _____

SIGNATURE: _____

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Vanessa Guzman
(956) 402-4660

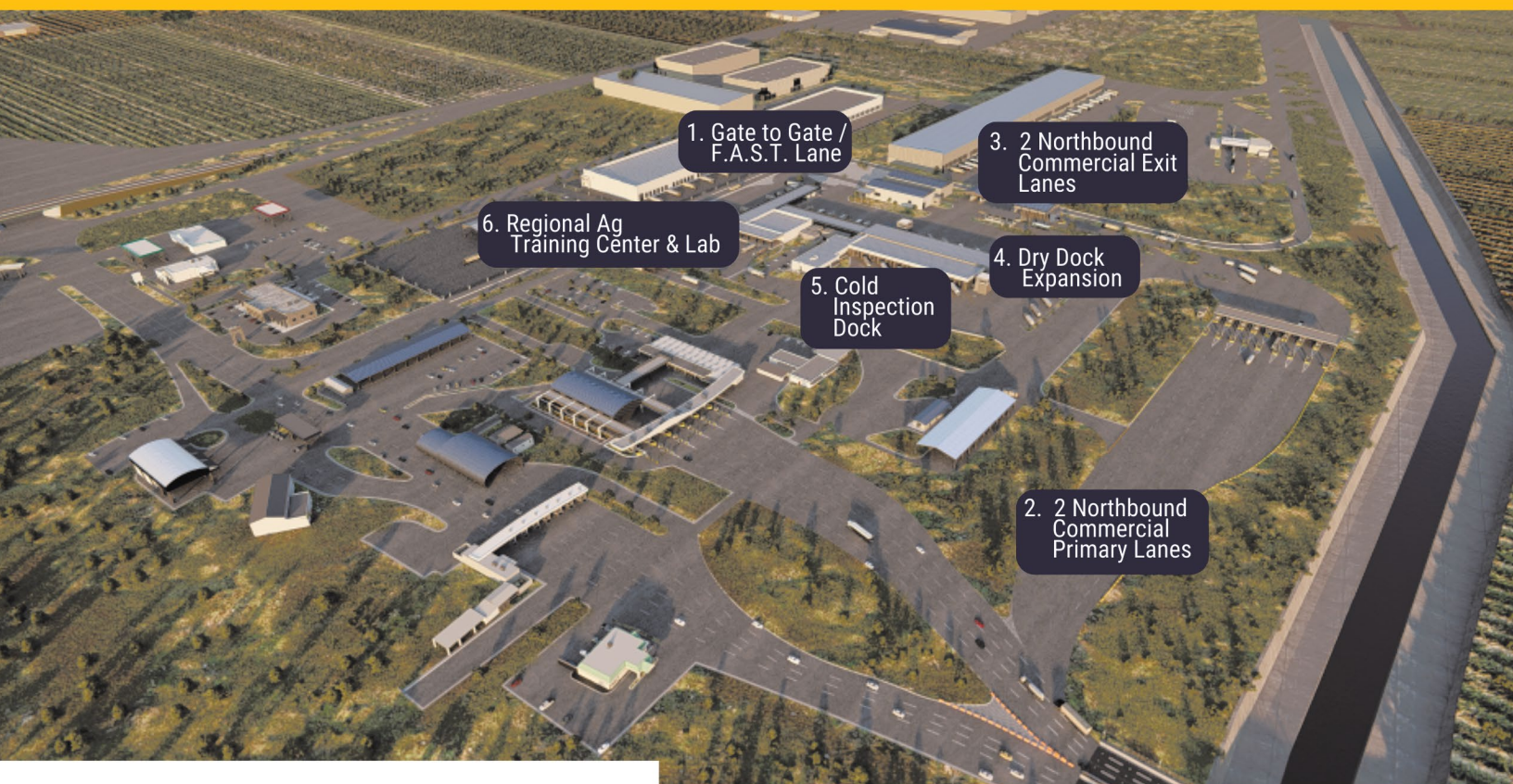
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- Improved Safety and Security
- Reduced Border Wait Times
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- Process Improvements / Streamlined Inspections
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- Joint Inspections (U.S. & Mexico)
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AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: October 11, 2022

MEETING DATE: October 19, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 10/11/2022