

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON APRIL 20, 2022, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 20th day of April 2022, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Larry Hernandez, Member
Luis Flores, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** Mayor Pro-Tem Daniel Chavez

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, City Manager
Anali Alanis, Asst. City Manager
Patricia Rigney, City Attorney
Maria Rangel, Asst. Engineering Department
Karla Saavedra, Finance Director
Joel Robles, Asst. Police Chief
Cynthia Garza-Reyes, Director External Affair
Ezequiel Ordonez, Bridge Mexico Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs
Javier Montero, CAXCAN
Juan Rabanales, STC
Crispin Flores, MVCBA
Meghan Roser, MVCBA

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR MARCH 2022

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of March 2022. He reported total crossings were 108,546, which was a decrease of -3,021 vehicles or -2.71% compared to last year. Mr. Brouwen stated that total crossing for cars were 41,472, which was a decrease of -6,638 cars or -13.80% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 67,074, which was an increase of 3,617 trucks or 5.70% increase. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 60,137, which was a decrease of -4,658 trucks or -7.19% increase. Mr. Brouwen further stated for the agriculture for the month of March they had 18,605 trucks, which represents a 31% of all imports from Mexico to the U.S. He also reported Northbound and Southbound combination of both crossings for the month of March were 127,211, which was a decrease of -1,041 or -0.81%. Mr. Brouwen stated total revenue collected for the month of March was \$1,561,510, which shows an increase of \$149,257 or 10.57% in revenues. Lastly, Mr. Brouwen reported on crossing comparison by axle and stated that cars and trucks were 41,471, 2X trucks were 3,186, 3X trucks were 4,524, 4X trucks were 1,692, 5X trucks were 52,650, 6X trucks 4,896, mobile homes were 1, wide loads were 86 and special crossings were 40 and total combination for the month of March was 108,546.

Discussions ensued on the crossings.

ITEM 4 FINANCE REPORT FOR MARCH 2022

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and would give the board a quick report on the finances for the bridge.

Karla Saavedra, Finance Director, then began to give a quick report on the expenditures and revenues year to date for the bridge.

After several discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Maria Rangel, Assistant City Engineer, was present and questions on projects could be entertained at this time.

Maria Rangel, Asst. City Engineer, reported on FY15. She stated time to date is 98% and amount placed to date is about 80%. She reported that on the northbound lane expansion the contractors are working on the installation of forms for the inspection booth foundations. She stated that on the 2nd BSIF Exit they have been working on the installation of the metal sheeting and roof panels on the canopy and on the concrete repair the concrete is being placed.

Maria Rangel, Asst. City Engineer, reported on FY16. She stated that 95% of the PS&E has been submitted to TX-DOT for review and should hear back from them at the end of April.

Maria Rangel, Asst. City Engineer, reported on the 2nd Span Project. She stated that the next step is to hold a public meeting which will take place on May 3rd here at city hall from 5:30-7:30pm and the public is welcomed to attend. She added that they will be submitting 30% PS&E to TX-DOT in May and are getting ready to submit batch 4 the final batch of the environmental technical reports which was delayed due to TX-DOT asking for additional requirements, so they are working on getting those submitted as soon as possible.

After several discussions, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on BridgeConnect. He stated that they continue to push out BridgeConnect and any learning that they can all be a part of and extend that learning to their trade, trade partners, stakeholders and their customers in general, so they are partnering up with STC on a course that they are offering and wanted to highlight it at today's meeting and give the board a brief update on that and encourage the board to attend or send anybody from their team to attend this training.

He added that the training is to Become a Certified Customs Specialist and at this time he would like to call Mr. Juan Rabanales from SCT also accompanying him are Mr. Crispin Flores and Mrs. Meghan Roser both of the Mid-Valley Customs Brokers Association to talk more about this and some other courses that they will be offering.

Mr. Juan Rabanales from SCT then began his presentation regarding Certified Customs Specialist. Luis Bazan, Bridge Director then introduced Mr. Crispin Flores from C&J Logistical Services and past President of the Mid-Valley Customs Brokers Association to give a brief presentation as well. Several discussions then took place regarding the training.

Luis Bazan, Bridge Director, stated that on Thursday, April 28th they will be taking a deeper dive in to this at BridgeConnect with Mr. Rabanales and some of members from Mid-Valley Customs Brokers Association.

Chairman Edgar Delgadillo moved to the next item and stated that they would be going into executive session for the rest of the directors administrative report.

C. ADMINISTRATIVE:

ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- MARCH 15, 2022.

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve the minutes as presented. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

ITEM 8 DISCUSSION AND ACTION, IF ANY, ON LOGISTICS FORUM BRONZE SPONSORSHIP LEVEL FOR \$1,950.

Chairman Edgar Delgadillo introduced the item.

Member Hernandez **moved** to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:31 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:01pm and stated no action was necessary and moved to the next item.

D. ADJOURNMENT:

ITEM 9 ADJOURNMENT

Member Hernandez **moved** to adjourn the meeting at 1:03pm. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 20th DAY OF APRIL 2022, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes4-20-22