



**TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, AUGUST 15, 2022**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing board.

B) Pledge of Allegiance/Invocation.

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

3. PUBLIC HEARINGS: *(Ordinance No. O-2019-31). A registered speaker during the public hearing may not exceed 1.5 minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the presiding clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

A) Public hearing on development services cases.

4. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

A) Submission of Sales Tax Collection Report for August 2022.

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5. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for August 1, 2022 Regular Called Meeting. (ADMINISTRATION)

B) Consideration and action, if any, on Ordinance creating the Department of Building and Code Compliance. **(2nd Reading)** (ADMINISTRATION)

C) Consideration and action, if any, on Resolution authorizing the Pharr Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant (JAG). (POLICE)

D) Consideration and action, if any, on request from Hidalgo County Elections Department to use the Pharr Memorial Library as a polling location for the upcoming 2022 General Elections. (ADMINISTRATION)

E) Consideration and action, if any, authorizing City Manager to advertise for Request for Proposals (RFP) for External Auditing Services for the City of Pharr and component units. (FINANCE)

F) Consideration and action, if any, on Development Services Cases:

1. ESPI Logistics, LLC., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from General Business District (C) to Heavy Commercial District (H-C). The property is legally described as being Lot 4, Johnstone Supply Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 921 West Sharm Drive. **COZ#220737** (DEVELOPMENT SERVICES)

2. Halff Associates, INC., representing Capote Farms, Ltd., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I). The property is legally described as being 19.522 acres, more or less, out of Lots 3 & 4, Block 1, Re-subdivision of Closner Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 11000 Block of South Veterans Boulevard. **COZ#220738** (DEVELOPMENT SERVICES)

G) PLATS:

1. Salinas Engineering & Associates, representing Roberto and Nydia Cavazos, owners, are requesting final plat approval of the proposed Tropical Subdivision. The property is legally described as being a 0.51 acre tract of land, more or less out of and forming a part of Lot 4, Bell Development "E" Subdivision, Pharr, Hidalgo County, Texas. The property is located at the 1900 Block of North Veterans Blvd. ("I" Road). **SUB#201236** (DEVELOPMENT SERVICES)

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2. Melden & Hunt Inc., representing, Steve Lollis, Manager and Sole Member, for TGO Dahlia 21, LP, A Texas Limited Partnership, is requesting final plat approval of the proposed Dahlia Villas Subdivision. The property is legally described as being a resubdivision of 4.538 acres out of Lot 187 Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 400 Block of West Sam Houston Ave. **SUB#220203** (DEVELOPMENT SERVICES)

REGULAR AGENDA - OPEN SESSION:

6. ORDINANCES AND RESOLUTIONS:

A) Consideration and action, if any, on Ordinance amending Ordinance No. O-2022-16 Municipal Fiber Optic Fee Schedule. **(1st Reading)**
(ADMINISTRATION)

B) Consideration and action, if any, on Resolution appointing/re-appointing one (1) member to the Bridge Board. **(TABLED)** (BRIDGE)

C) Consideration and action, if any, on Resolution appointing one (1) regular member and one (1) ex-officio member to the Pharr Memorial Library Board.
(LIBRARY)

D) Consideration and action, if any, on Resolution adopting the City of Pharr One-Year Action Plan Program Year 2022 to U.S. Department of Housing and Urban Development (HUD). (GMCD)

E) Consideration and action, if any, on Resolution appointing/re-appointing four (4) members to the Pharr Economic Development Corporation II Board of Directors. (PEDC II)

7. ADMINISTRATIVE:

A) Discussion and action for vote on proposed tax rate increase and schedule public hearing. (FINANCE)

B) Submission of Certified Totals for Tax Assessed Values 2022 for Fiscal Year 2022-2023. (FINANCE)

8. PURCHASING:

A) Consideration and action, if any, on the purchase of Christmas Decorations for the Pharr International Bridge from Arnett Marketing, LLC out of San Antonio, Texas through BUYBOARD #643-21 in the amount of \$147,475.28.
(BRIDGE)

9. CONTRACTS/AGREEMENTS:

A) Consideration and action, if any, on Change Order No. 1 in the amount of \$28,143.30, final payment and release of retainage in the amount of \$85,751.55 and acceptance of the City of Pharr Aquatic Facility Monument Signage as complete. (ENGINEERING)

B) Consideration and action, if any, on Change Order Number 3 in the amount of \$ 29,080.12 and an additional 112 working days to the construction contract with International Consulting Engineers (ICE) for the Donations Acceptance Program (DAP) Fiscal Year 2015 Projects. (ENGINEERING)

C) Consideration and action, if any, on Change Order Number 4 in the amount of \$252,929.44 and an additional 223 working days to the construction contract with International Consulting Engineers (ICE) for the Donations Acceptance Program (DAP) Fiscal Year 2015 Project. (ENGINEERING)

D) Consideration and action, if any, on Interlocal Agreement for Mutual Access to CloudLibrary Digital Resources for the Pharr Memorial Library. (LIBRARY)

E) Consideration and action, if any, on Memorandum of Understanding between the City of Pharr and South Texas College for Continuing Education Units for Firefighter Related Training. (FIRE)

F) Consideration and action, if any, on Memorandum of Understanding between the City of Pharr and South Texas College for Continuing Education Units for Emergency Medical Services Training. (EMERGENCY MEDICAL SERVICES)

10. LEGAL:

A) Consultation with City Attorney and action, if any, on any or all Emergency Medical Service-based contracts. (ADMINISTRATION)

11. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related **to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas**

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clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

12. RECONVENE: *into Regular Session and consider action, if necessary, on any items(s) discussed in closed session.*

13. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956-402-4100 Ext. 1016 / 1007 or FAX 956-702-5313 or E-mail hilda.pedraza@pharr-tx.gov and imelda.barrera@pharr-tx.gov for further information. Braille is not available.

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I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 12th day of August 2022 at 3:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).



WITNESS MY HAND AND SEAL, this 12th day of August 2022


HILDA PEDRAZA, TRMC / CMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the _____ day of _____, 20__ by,

Title: _____



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED:

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public hearing on development services cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Hilda Pedraza

Karla Saavedra

Patricia Rigney

City Management Office

Created -



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 4.A.

DATE SUBMITTED: August 11, 2022

MEETING DATE: August 15, 2022

FROM: Karla Saavedra, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Saavedra

Agenda Item: Submission of Sales Tax Collection Report for August 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: SALES TAX HIGHLIGHTS

The City of Pharr shows a decrease of -6.96% Month-to-Month compared to last Year 2021 and overall 9.66% growth compared to last year's collections.

Please note that this decrease is only due to the fact that a one-time payment of \$356,351 was received in August 2021; therefore, comparison seems negative.

If we deduct the August 2021 payment and compare it to August 2022, there is a **TRUE GROWTH INCREASE of 7.07%.**

Please feel free to contact me should the need arise. I am at extension 1907.

Fiscal Consideration:

n/a

Staff Recommendation: Approve

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Karla Saavedra
City Management Office

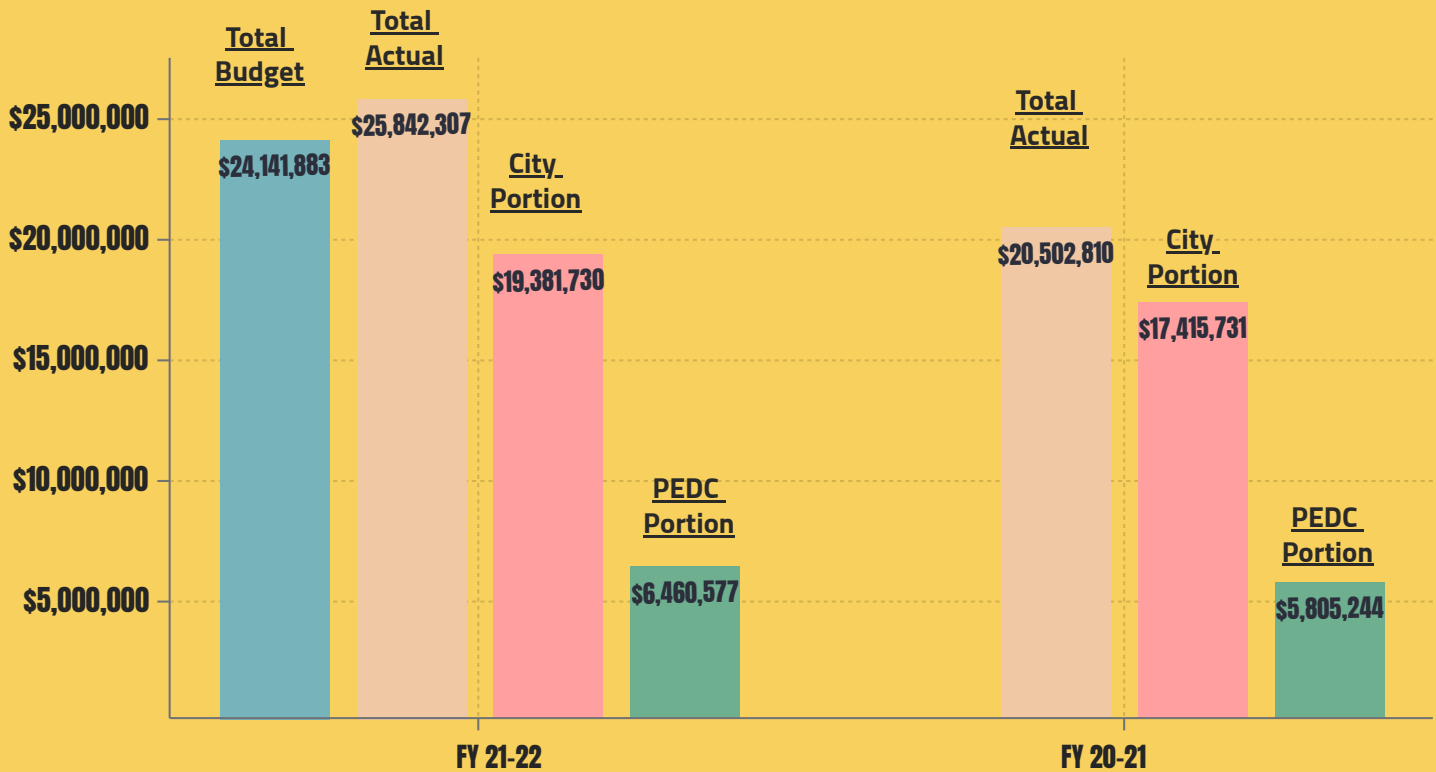
Created/Initiated - 8/11/2022
Final Approval - 8/12/2022



CITY OF PHARR SALES TAXES

as of August 2022
FY 2021-2022

SALES TAXES COLLECTIONS Cash Basis by Fiscal Year



9.66% YTD

Increase in Sales Tax from Last Year*



-6.96%

Compared to August 2021
Cash Basis.**

**Ranked
No. 10**

compared to neighbor Cities

*Growth is based on Calendar Year per Texas State Comptroller

** Decrease due to to Last Year's one-time payment of \$356,361. True Growth is 7.07%.

CREATED BY

Karla Saavedra, CGFO





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.A.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Andrew Harvey

Agenda Item: Approval of Minutes for August 1, 2022 Regular Called Meeting.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Minutes for meeting held on Monday, August 1, 2022

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 8/9/2022
Final Approval - 8/12/2022

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, AUGUST 1, 2022
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, August 1, 2022 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Roberto "Bobby" Carrillo
Mayor Pro Tem Daniel Chavez
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Comm. Ramiro Caballero

STAFF PRESENT: Andy Harvey, City Manager/Police Chief
Edward Wylie, Deputy City Manager
Anali Alanis, Assistant City Manager
Hilda Pedraza, City Clerk
Ruben Alfaro, City Engineer
Karla Saavedra, Finance Director
Juan Villescascas, Municipal Judge
Joel Robles, Asst. Fire Chief
Pilar Rodriguez, Fire Chief
Roland Gomez, Dev. Svcs. Director
Kimberly Mendoza, Code Enforcement Dir.
Rodrigo Davila, Public Works Director
Melanie Cano, Director of O.S.E.
Oscar De Leon, Asst. Public Utilities Dir.
Sergio Alanis, Parks & Rec. Director
Michael Vargas, External Affairs Asst. Dir.
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Ignacio Amezcua, Purchasing Director
Danny Ramirez, E.M.S. Chief
Daisy Martinez, Asst. Comms. Officer
Marcela Beas, Chamber President
Kenneth Ennis, Public Safety Comm. Dir.

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

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Comm. Guajardo moved to excuse absent member. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC TESTIMONY

There were no public comments.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Hilda Pedraza, City Clerk, opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 4. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Andy Harvey, City Manager, stated the City Engineer's report was in their packet and questions could be entertained at this time.

There being no questions, Andy Harvey, City Manager, called upon Sergio Alanis, Parks & Recreation Director, for an update on the Pony World Series.

Sergio Alanis, Parks & Recreation Director, stated the City of Pharr PONY 6U Baseball All-Stars team competed in the 6U PONY Baseball World Series in Louisiana. He further stated they had three back-to-back wins and presented a recap video.

Luis Bazan, Bridge Director, reported the Pharr International Bridge in partnership with South Texas College would be offering a Certified Customs Specialist Program. He stated the program was designed to assist trade professionals involved in the import industry to become experts in the current import regulations and stated six (6) students were enrolled in the program. He further introduced Crispin Flores, President of the U.S. Customs Broker Association, Janie Gamboa, Mr. Galvanares, STC Program Director, and students Antonio Camacho and Jesus Camacho. They thanked the City of Pharr for the program and for their continued support.

Andy Harvey, City Manager, reminded the Board the Pharr Night Out Event would be held Tuesday, August 2, 2022 at the Pharr Aquatic Center and extended an invitation to everyone to attend.

ITEM 5. CONSENT AGENDA

- A) APPROVAL OF MINUTES FOR JULY 19, 2022 REGULAR CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON THE ECONOMICALLY DISADVANTAGED COUNTY (EDC) PROGRAM APPLICATION FOR THE WEST MOORE ROAD PROJECT FROM JACKSON ROAD TO CAGE BOULEVARD (ENGINEERING)**
- C) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**

1. TEJAS BAR REQUESTED A CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A BUSINESS DISTRICT (C-2). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 0.05 ACRES, MORE OR LESS, OUT OF LOTS 13 THRU 16 AND A PORTION OF LOT 12, BLOCK 32, PHARR ORIGINAL TOWNSITE SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 410 WEST STATE AVENUE, SUITE D. CUP#220634

2. M & S ESTATE LTD., OWNER, REQUESTED A CHANGE OF ZONE FROM GENERAL BUSINESS DISTRICT (C) TO HEAVY COMMERCIAL DISTRICT (H-C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 1, FOX SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 1527 SOUTH JACKSON ROAD. COZ#220636

Hilda Pedraza, City Clerk, introduced the item.

Comm. Guajardo **moved** to approve consent agenda items. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2022-28 is filed with the City Clerk's office.

At this time, Mayor Hernandez, stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 8. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:22 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

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ITEM 9. RECONVENE

The time being 5:23 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS:

A) CONSIDERATION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2021-52 FOR BUDGET AMENDMENT TO THE FISCAL YEAR 2021-2022 BUDGET (ADOPTION ON ONE READING) (TABLED) (FINANCE)

Andy Harvey, City Manager, introduced the item.

Comm. Carrillo **moved** untable the item. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2022-29 is filed with the City Clerk's office.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE CREATING THE DEPARTMENT OF BUILDING AND CODE COMPLIANCE (1ST READING) (ADMINISTRATION)

Andy Harvey, City Manager, introduced the item.

Comm. Guajardo **moved** approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/RE-APPOINTING ONE (1) MEMBER TO THE BRIDGE BOARD (BRIDGE)

Andy Harvey, City Manager, introduced the item.

Comm. Guajardo **moved** to table the item. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 7. CONTRACTS/AGREEMENTS:

A) CONSIDERATION AND ACTION, IF ANY, ON AGREEMENT WITH THE CHILDREN'S PLACE TO ACCEPT A DONATION OF CHILDREN'S FURNITURE AND BOOKS FOR THE PHARR MEMORIAL LIBRARY (LIBRARY)

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Andy Harvey, City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXECUTE A CONTRACT AGREEMENT BETWEEN THE CITY OF PHARR AND CLEARPOINT OUT OF ARLINGTON, VA FOR PERFORMANCE MANAGEMENT SOFTWARE THROUGH GSA CONTRACT# 511210-300 IN AN AMOUNT NOT TO EXCEED \$50,000 (OSE)**

Andy Harvey, City Manager, introduced the item.

Comm. Chavez **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

- C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT WITH PM AM CORPORATION FOR ALARM PROGRAM ADMINISTRATION SERVICES (ADMINISTRATION)**

Andy Harvey, City Manager, introduced the item.

Comm. Guajardo **moved** to approve negotiation only. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

- D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO AN INTERLOCAL COOPERATION CONTRACT WITH THE UNIVERSITY OF TEXAS RIO GRANDE VALLEY (UTRGV) FOR THE USE OF THE PHARR NATATORIUM (ADMINISTRATION)**

Andy Harvey, City Manager, introduced the item.

Comm. Carrillo **moved** table. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

- E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND CONTRACT WITH TEDSI INFRASTRUCTURE GROUP INC. FOR CONSTRUCTION SUPPORT SERVICES FOR THE CONSTRUCTION OF THE SECOND BSIF EXIT & NORTHBOUND LANE EXPANSION PROJECT (ENGINEERING)**

Andy Harvey, City Manager, introduced the item.

Comm. Guajardo **moved** approve. Comm. Flores seconded the motion and when put to a vote, it carried by a majority vote of five (5) ayes and one (1) abstention. Comm. Chavez abstained from voting.

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F) CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT NUMBER 5 FOR AN ADDITIONAL 866 CALENDAR DAYS TO THE PROFESSIONAL ENGINEERING SERVICES AGREEMENT WITH STRUCTURAL ENGINEERING ASSOCIATES, INC. (SEA) FOR THE PHARR-REYNOSA BRIDGE EXPANSION PRESIDENTIAL PERMIT APPLICATION (ENGINEERING)

Andy Harvey, City Manager, introduced the item.

Comm. Chavez **moved** approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

G) CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT NUMBER 4 IN THE AMOUNT OF \$85,000 WITH HALFF ASSOCIATES, INC. FOR THE DONATIONS ACCEPTANCE PROGRAM (DAP) FISCAL YEAR 2016 (ENGINEERING)

Andy Harvey, City Manager, introduced the item.

Comm. Chavez **moved** approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 10. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:27 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THIS THE 1st DAY OF AUGUST 2022 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

MINUTES: REGULAR CALLED MEETING
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ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED:



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.B.

DATE SUBMITTED: August 2, 2022

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Ed Wylie

Agenda Item: Consideration and action, if any, on Ordinance creating the Department of Building and Code Compliance. *(2nd Reading)*

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Creating a new dept

Fiscal Consideration: n/a

Staff Recommendation: Approval

Alternatives: not create dept

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Hilda Pedraza

Patricia Rigney

Karla Saavedra

City Management Office

Created/Initiated - 8/2/2022

Approved - 8/2/2022

Approved - 8/4/2022

Final Approval - 8/12/2022

ORDINANCE NO: O-2022-__

AN ORDINANCE ESTABLISHING AND CREATING THE DEPARTMENT OF BUILDING AND CODE COMPLIANCE; DUTIES; INCLUSION IN PHARR CODE OF ORDINANCES; ADOPTION OF RELATED LAWS; RATIFICATION OF PRIOR ACTS; REPEALING CONFLICTING ORDINANCES AND EFFECTIVE DATE

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1: DEPARTMENT ESTABLISHED.

The Department of Building and Code Compliance shall be created pursuant to the City charter, municipal chain of authority and city employment policy. This Ordinance and provisions herewith shall be included in the uncoded Pharr Code of Ordinances. All acts occurring prior to the effective date of this Ordinance shall be ratified and adopted.

SECTION 2: AUTHORIZATION.

As matters related to procurement practices, public safety, and welfare of the residents of the City of Pharr, the Department of Building and Code Compliance shall be authorized to carry out any and all duties and responsibilities as directed by the City of Pharr and as allowed by law.

SECTION 3: CREATION AND DUTIES OF DEPARTMENT OF CODE COMPLIANCE.

- (A) The Department of Building and Code Compliance is hereby created.
- (B) The creation of the following positions is authorized:
 - 1. Director of Building and Code Compliance as a full-time exempt position; and
 - 2. Other positions may be authorized by the Board of Commissioners as the need arises thru the budget process.
- (C) The department shall provide:
 - 1. International Family of codes interpretation, permits review and issuance.
 - 2. Code Compliance services.
 - 3. Public Health Services.

All services will be more fully defined by departmental policy, state laws and regulations, and city management.

SECTION 4: CUMULATIVE.

This Ordinance shall be cumulative of all other ordinances dealing with the same

subject and other ordinances in direct conflict with this Ordinance is herewith repealed and this Ordinance shall supersede and provisions in conflict herewith; all other provisions of the above-described ordinance shall remain in full force and effect.

SECTION 5: SEVERABILITY CLAUSE.

Any and all ordinances in conflict with this ordinance are repealed. The invalidity of any section, clause, sentence or provision of this ordinance shall not affect the validity of any other part thereof. The effects of this Ordinance shall at all times be in compliance with state, federal, and other guidelines as directed.

SECTION 6: EFFECTIVE DATE; PUBLICATION.

This Ordinance shall take effect immediately upon passage by a vote of not less than a majority of all the members of the Board of Commissioners and executed by the Mayor and City Clerk following not less than three (3) readings of the ordinance in accordance with the Pharr City Charter.

This Ordinance may be published, after passage, in one issue of the official paper.

SECTION 7: PROPER NOTICE AND MEETING.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of August, 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of August, 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of August, 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.C.

DATE SUBMITTED: August 4, 2022

MEETING DATE: August 15, 2022

FROM: Joel Robles, Assistant Police Chief

DEPARTMENT: Police

DIRECTOR: Joel Robles

Agenda Item: Consideration and action, if any, on Resolution authorizing the Pharr Police Department to apply for the Edward Byrne Memorial Justice Assistance Grant (JAG).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The Pharr Police Department seeks funding under the Edward Byrne Memorial Justice Assistance Grant (JAG) for the purchase of 50 new ATE GEN2 Ballistic Helmets that are NIJ Level IIA rated. These items' intended use, is for special operations. The Pharr Police Department seeks this equipment to ensure the safety of it's police personnel during high risk evidentiary search warrants, critical incidents, and crisis situations. The Pharr Police Department seeks to use the \$21,824.00 dollars awarded for this item.

Fiscal Consideration: Items sought will be purchased through grant funding.

Staff Recommendation: Staff recommends approval

Alternatives: Not approve this grant and return the funding

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Joel Robles
Anali Alanis
Karla Saavedra
Patricia Rigney
City Management Office

Created/Initiated - 8/4/2022
Approved - 8/11/2022
Approved - 8/11/2022
Approved - 8/11/2022
Final Approval - 8/12/2022

**Edward Byrne Memorial Justice Assistance Grant (JAG) Program: FY 2021 Local Solicitation
(CFDA # 16.738)
PROGRAM ABSTRACT 2**

Name: Andy Harvey Chief of Police- City of Pharr Police Department
Title Project: Police Officer ATE GEN2 Ballistic Helmet
Federal Amount Request: \$21,824
Applying Category: Law Enforcement Program
Proposed Timeline: October 1, 2022 – September 30, 2023
Category 1: Eligible Allocation Amounts of Less than \$25,000

JAG funds will be used to enhance Pharr PD Law enforcement programs' capabilities. The top four identifiers associated with this project are: 1) Community Policing, 2) Equipment– General, 3) Surveillance and 4) Officer Safety.

Project Goal:

This project aims to purchase 50 new ATE GEN2 Ballistic Helmets that are NIJ Level IIIA rated that will allow officers protection during drug and human trafficking raids or crowd control riots to be used for safety and security by holding the line.

Description of the Issue:

Despite the news and social media provided 24/7 coverage of how bad things were getting during the pandemic and George Floyd during riots.

A cursory review of the historical development of our efforts to prevent crime underscores the point that we need better innovation equipment has been the driving force leading to improve officer safety during hostile assignments. It is these specific shortcomings which this proposed project directly addresses. As a result, the need to deter, prevent, solve, and control border-centric crime problems by purchasing ATE GEN2 Ballistic Helmets equipment has never been more urgent.

One prime example that the ATE GEN2 Ballistic Helmets save an officer was one night in Seattle, where a unit of bicycle officers was moving down a crowded street when the last officer was knocked down. Quickly getting to his feet, he unleashed pepper spray on the crowd closing around him but could not see the suspect approaching from behind. With a couple of measured steps, the suspect raised and swung a metal baseball bat in full force, striking the officer in the back of the head with an audible crack. The officer protection by the helmet and save his life or other life threatening injuries.

Impact Indicators:

The following output/outcome indicators will be notable milestones in quantitatively evaluating the program's effectiveness in due course:

- 1) # of helmets purchased
- 2) # of human trafficking raids conducted
- 3) # of drug raids conducted

RESOLUTION NO. R-2022-_____

**Edward Byrne Memorial Justice Assistance Grant (JAG)
Program FY 2022 Local Solicitation
CFDA #16.738**

WHEREAS, Resolution of the City of Pharr (Police Department) to apply, submit and receive a direct award grant for \$21,824 from the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Fiscal Year (FY) 2022 Local Solicitation Application due August 08, 2022; and

WHEREAS, the Pharr Police Department will use the grant funds to purchase fifty (50) ballistic helmets to be operated for the fiscal year 10-1-2022 to 09-30-2023; and

WHEREAS, the US Department of Justice, through the Edward Byrne Memorial Justice Assistance Grant (JAG), has allocated **\$21,824** in grant funds to the City of Pharr Police Department for supporting law enforcement, crime prevention, and criminal justice programs; and

WHEREAS, the Pharr Police Department agrees that in case of loss or misuse of the US Department of Justice (JAG) funds, the Pharr Police Department assures that the funds will be returned to the Justice Assistance Grant (JAG) in total; and

WHEREAS, the Pharr Police Department designates **Chief of Police** as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED the Pharr Board of Commissioners approves the submission of the US Department of Justice grant through the Edward Byrne Memorial Justice Assistance Grant (JAG) Division.

PASSED AND APPROVED THIS _____ DAY OF _____, 2022.

CITY OF PHARR

Mayor Ambrosio Hernandez

ATTEST:

Hilda Pedraza, City Clerk

C e r t i f i c a t i o n

The State of Texas

County of Hidalgo

City of Pharr

I, _____, duly appointed City Clerk of the City of Pharr, Texas, do hereby certify that the foregoing Constitutes a true and correctly copy of the original Resolution duly passed and adopted by the board of Commissioners of the City of Pharr, Texas, on the ____ day of August 2022, ad.

(Resolution no. _____)

In witness whereof, I have hereunto subscribed my official Signature and impressed the seal of the City of Pharr, Texas, This the ____ day of August 2022, ad.

City of Pharr

City Clerk



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.D.

DATE SUBMITTED: August 8, 2022

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Andrew Harvey

Agenda Item: Consideration and action, if any, on request from Hidalgo County Elections Department to use the Pharr Memorial Library as a polling location for the upcoming 2022 General Elections.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Hidalgo County Elections Department is requesting the use of the Pharr Memorial Library for the following 2022 elections.

General Election Day: Tuesday, November 8, 2022

General Runoff (Local Entities Only) Election Day: Tuesday, December 6, 2022

Voting hours are usually 7:00a.m. to 7:00 p.m.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends approval.

Alternatives: N/A

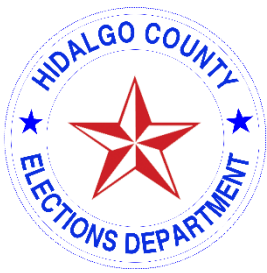
Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Hilda Pedraza
Adolfo Garcia
Patricia Rigney
City Management Office

Created/Initiated - 8/8/2022
Approved - 8/8/2022
Approved - 8/9/2022
Final Approval - 8/12/2022



2022 Election Cycle
Early Voting and/or Election Day
Polling Location Request Form

Facility Requested: Pharr Memorial Library – 121 E. Cherokee Ave. Pharr, TX		
Designated Voting Area	<u>Early Voting</u>	<u>Election Day</u> Galleria 121 Area

Contact Information			
Contact #1	Name:	Title:	
Phone #:		Email:	
Contact #2	Name:	Title:	
Phone #:		Email:	
Contact #3	Name:	Title:	
Phone #:		Email:	

Please check ALL that apply	YES	NO
Is the Hidalgo County Elections Department authorized to use this facility?		
Can the following be provided:	YES	NO
• Tables and Chairs		
• Facility restrooms (stocked with hand soap, paper towels, and toilet paper)		
• Water fountains		
• Breakroom, if available		
• Parking for Election Judge and Clerks		
Has the staff of the building been informed of the usage for this upcoming election?		

I represent that I have the Authority to authorize the use of this polling location for the Election(s) listed. I certify that the information on this form is true and correct.

Signature

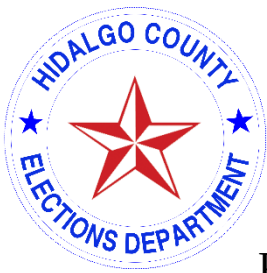
Print Name

Date

PLEASE FAX/EMAIL THIS FORM AS SOON AS POSSIBLE

Hidalgo County Elections Department: (956) 393-2039 **ATTN: ELECTIONS SURVEYOR**

eberto.gauna@co.hidalgo.tx.us



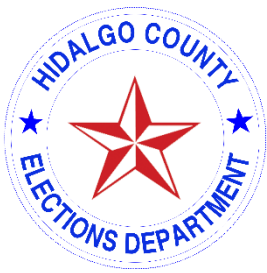
2022 Election Cycle Polling Location Safety Questionnaire

Polling Location Safety and Emergency Management

Contact Information	
Building Coordinator/Manager/Director	Name:
Phone Number:	Email:
May contact if structural changes are needed for Accessibility.	
Director of Maintenance or Facilities	Name:
Phone Number:	Email:
May contact if structural changes are needed for Accessibility.	
Contact #1 (Key Holder)	Name:
Phone Number:	Email:
May contact to gain access to the building if locked.	
Contact #2 (Key Holder)	Name:
Phone Number:	Email:
May contact to gain access to the building if locked.	

Safety Information			
Law Enforcement Department	Entity:		
Contact #1:	Contact #2:		
Law enforcement that responds to this location.			
Security Present at Location (Check one please)			YES ☐ NO ☐
Schedule:	Entity:		
Fire Department	Entity:		
Fire Department that responds to this location.			
Fire Extinguisher Present			YES ☐ NO ☐

Requested Documents		
Fire Exit Map available for Voting Area (Check one please)		YES ☐ NO ☐
Additional Emergency Procedures (Check one please)		YES ☐ NO ☐
Please attach ALL documents if available		
Schools please submit ALL Emergency Procedures Available.		



2022 Election Cycle Polling Location Safety Questionnaire COVID-19

COVID-19 Supplemental Information and PPE Disposal & Facility Management	YES	NO
1. Will the designated voting area be cleared out for poll worker setup?		
2. Will you be providing trash cans and trash bags at the polling location?		
3. Can your facilities management visit twice daily to dispose of trash?		
a. If NO , how many times can they visit?		

COVID-19 Facility Protocols Note: This would only apply to Hidalgo County Elections Staff	YES	NO
1. Is there a check in process required for Cage drop-off or pick-up? Please fill below.		
2. Is there a designated entry for us to use?		
3. Can you provide a list of procedures to better prepare for the delivery of supplies? If applicable.		
If there is additional information to provide, please list below or attach to return.		



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.E.

DATE SUBMITTED: August 12, 2022

MEETING DATE: August 15, 2022

FROM: Karla Saavedra, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Saavedra

Agenda Item: Consideration and action, if any, authorizing City Manager to advertise for Request for Proposals (RFP) for External Auditing Services for the City of Pharr and component units.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue: Current External Auditors advised the City they will no longer provide external auditing services. City needs to advertise for Proposals to find new auditing services.

Fiscal Consideration: None of the moment other than the Advertising fee.

Staff Recommendation: To Advertise

Alternatives: N/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Karla Saavedra
Patricia Rigney
City Management Office

Created/Initiated - 8/12/2022
Approved - 8/12/2022
Final Approval - 8/12/2022



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.F.

DATE SUBMITTED:

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action, if any, on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Hilda Pedraza

Karla Saavedra

Patricia Rigney

City Management Office

Created -



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.F.1.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: ESPI Logistics, LLC., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from General Business District (C) to Heavy Commercial District (H-C). The property is legally described as being Lot 4, Johnstone Supply Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 921 West Sharm Drive. **COZ#220737**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: ESPI Logistics, LLC., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from General Business District (C) to Heavy Commercial District (H-C). **COZ#220737**

Fiscal Consideration: n/a

Staff Recommendation: Development Services is recommending approval of the request to re-zone from General Business District (C) to Heavy Commercial District (H-C) as the property meets area requirements, has adequate ingress and egress and is in line with the future land use. If approved, the owner must comply with all City Ordinances and City Department requirements.

At the Planning and Zoning meeting of August 8, 2022, the Board voted unanimously to approve the request for a change of zone from General Business District (C) to Heavy Commercial District (H-C) subject to staff's recommendations.

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Iris Mata
Patricia Rigney
Kimberly Mendoza
City Management Office

Created/Initiated - 8/10/2022
Approved - 8/10/2022
Approved - 8/10/2022
Final Approval - 8/12/2022



Pharr

Development Services



STANDARDIZED RECOMMENDATION FORM

MEETING DATE: August 15, 2022

ROUTE TO BOARD:

☒ CITY COMMISSION

AGENDA ITEM: COZ:#220737

☐ PLANNING & ZONING COMMISSION

DATE SUBMITTED: July 7, 2022

1. Applicant: ESPI Logistics, LLC., owner.
2. Requested Action: Re-zoning request from General Business District (C) to Heavy Commercial District (H-C).
3. Nature / Intent of Request: In order to construct a warehouse for assembling, storage and sales of gym equipment.

4. Routing to Staff:

A. Kimberly Mendoza,
Director

km
Initials

8/9/22
Date

☒ Approval ☐ Denial

B. Planning Staff
Recommendations

YH
Initials

8/9/22
Date

☒ Approval ☐ Denial

C. Planning and Zoning
Commission

Initials

08/08/2022
Date

☒ Approval ☐ Denial

D. City Attorney

Initials

Date

☐ Approval ☐ Denial

E. City Manager

Initials

Date

☐ Approval ☐ Denial



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, AUGUST 15, 2022

TO: MAYOR AND CITY COMMISSION

FROM: DEVELOPMENT SERVICES

THROUGH: ANDY HARVEY, CITY MANAGER

SUBJECT: Re-zoning Request: From General Business District (C) to Heavy Commercial District (H-C). The property is legally described as being Lot 4, Johnstone Supply Subdivision, Pharr, Hidalgo County, Texas. The property is physically located at 921 West Sharm Drive.
--

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

DESCRIPTION OF PROPERTY:

ESPI Logistics, LLC., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from General Business District (C) to Heavy Commercial District (H-C) in order to construct a warehouse for assembling, storage and sales of gym equipment.

The subject property is located on the south side of West Sharm Drive and has a physical address of 921 West Sharm Drive. The property is legally described as being Lot 4, Johnstone Supply Subdivision, Pharr, Hidalgo County, Texas.

The property fronts West Sharm Drive, a 50' – 60' local street with a posted speed limit of 20 to 30 miles per hour as identified in the City of Pharr's Thoroughfare Plan.

The property is currently zoned General Business District (C). The properties to the north, east and west were rezoned from Agricultural and/or Open Space District (A-O) and Heavy Commercial District (H-C) to General Business District (C) on June 20, 1996. The property to the south was rezoned from Agricultural and/or Open Space District (A-O) to Heavy Commercial District (H-C) on December 3, 1996. Later, the property to the west was rezoned from General Business District (C) to Heavy Commercial District (H-C) on January 17, 2022. There have been no other zoning requests within the vicinity of the subject property since that time. The property is generally designated for industrial use in the Land Use Plan.

The Heavy Commercial District (H-C) is established to provide adequate space and site diversification for commercial establishments which would involve influences that would be objectionable in the other commercial districts or adjacent to residential districts. Included in this district are commercial uses that involve large volumes of truck traffic, outside operations and storage of materials and equipment, either for sale or as part of the business, excessive noise from heavy service operations, or any other possibly blighting influences. This district is commercial in nature but has some aspects that are similar to industrial uses. The noise, traffic, litter, late-night hours, outside storage of materials and equipment, and other possibly blighting influences require adequate buffering.

Six (6) letters were mailed out to the surrounding property owners within 200 ft. radius on July 22, 2022, and a legal notice was published in the Advance News Journal on July 20, 2022. Staff received no response to the letters or the legal notice.

Development Services is recommending **approval** of the request to re-zone from General Business District (C) to Heavy Commercial District (H-C) as the property meets area requirements, has adequate ingress and egress and is in line with the future land use. If approved, the owner must comply with all City Ordinances and City Department requirements.

At the Planning and Zoning Commission meeting of August 8, 2022, the Board voted unanimously to approve the request for a change of zone from General Business District (C) to Heavy Commercial District (H-C) subject to staff's recommendations.

CITY COMMISSION OPTIONS:

- 1. Approve the rezoning request;**
- 2. Table the item for:**
 - a) consideration by the full board;**
 - b) additional information;**
 - c) additional time for applicant and adjacent property owners to meet;**
- 3. Disapprove the request.**



REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN

ESPI Logistics, LLC
C/O: Roberto Escobar Pineda
APPLICANT

921 West Sharm Drive
ADDRESS

General Business District (C)
CURRENT ZONE

Heavy Commercial District (H-C)
PROPOSED ZONE

	YES	NO
1 Does the property meet the minimum area requirements for the proposed zone?	X	
2 Does the property have adequate ingress and egress?	X	
3 Will the change of zone be compatible with surrounding properties? (Zoning and Land Use)	X	
4 Is the property located along a major thoroughfare?		X
5 Will the property have adequate parking for the proposed use?	X	
6 Will the property have adequate landscaping as per City Ordinance?	X	
7 Will the zone change increase the volume of traffic?		X
8 Will a buffer be required?		X
9 Is the proposed change in line with the Future Land Use Plan?	X	

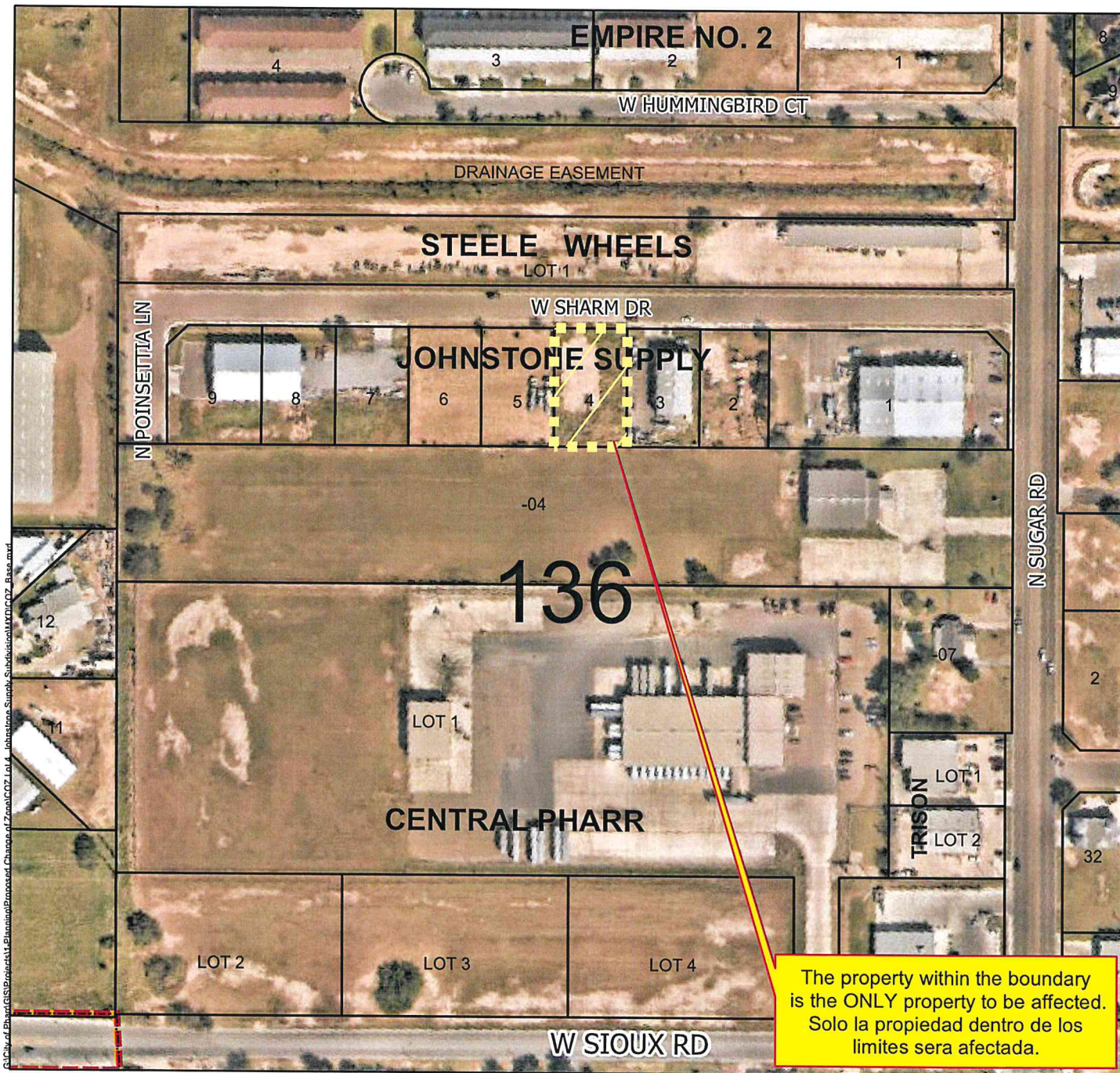
STAFF RECOMMENDATIONS:

Approval

Development Services is recommending approval of the request to re-zone from General Business District (C) to Heavy Commercial District (H-C) as the property meets area requirements, has adequate ingress and egress and is in line with the future land use. If approved, the owner must comply with all City Ordinances and City Department requirements.

Anaisa Licerio, Planner II
PREPARED BY

August 3, 2022
DATE



Zoning

ZONE

- Agricultural Open Space
- Single Family
- Single Family Small Lot
- Residential Multi-Family
- Residential Multi-Family High Density
- Mobile Home

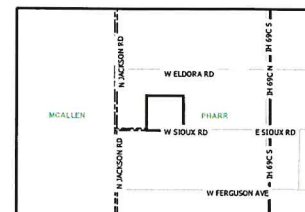
- Townhouse
- HUD Code
- Rail Road R.O.W
- Government Owned
- General Business
- Business District
- Drainage Easement
- Heavy Commercial
- Heavy Industrial
- Limited Industrial
- Neighborhood Commercial
- Office Professional
- PSJA ISD
- Hidalgo ISD
- Valley View ISD
- Planned Unit Development

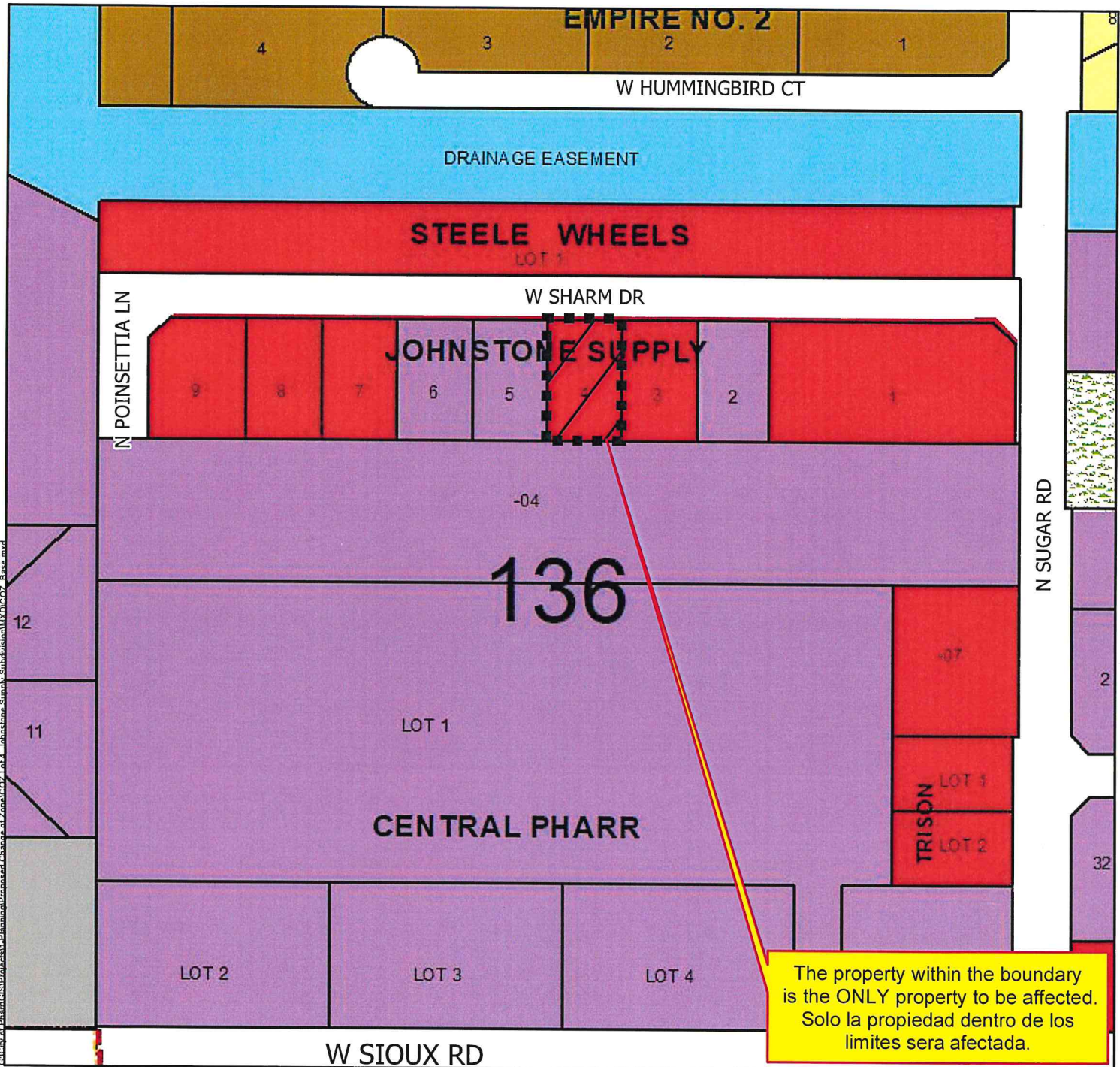
City of Pharr, Texas
 Engineering Department
 956.402.4242

Scale: 1 inch = 207 feet



All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.





Zoning

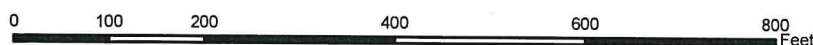
ZONE

- Agricultural Open Space
- Single Family
- Single Family Small Lot
- Residential Multi-Family
- Residential Multi-Family High Density
- Mobile Home

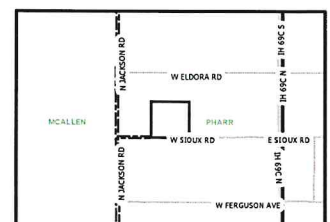
- Townhouse
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- General Business
- Business District
- Drainage Easement
- Heavy Commercial
- Heavy Industrial
- Limited Industrial
- Neighborhood Commercial
- Office Professional
- PSJA ISD
- Hidalgo ISD
- Valley View ISD
- Planned Unit Development

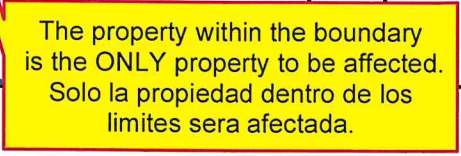
City of Pharr, Texas
Engineering Department
956.402.4242

Scale: 1 inch = 200 feet



All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.







AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.F.2.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Halff Associates, INC., representing Capote Farms, Ltd., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I). The property is legally described as being 19.522 acres, more or less, out of Lots 3 & 4, Block 1, Re-subdivision of Closner Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 11000 Block of South Veterans Boulevard. **COZ#220738**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Halff Associates, INC., representing Capote Farms, Ltd., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I). **COZ#220738**

Fiscal Consideration: n/a

Staff Recommendation: Development Services is recommending approval of the request to re-zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I) as the property meets area requirements, has adequate ingress and egress, and is in line with the Future Land Use Plan. If approved, the owner must comply with all City Ordinances and City Department requirements.

At the Planning and Zoning Commission meeting of August 8, 2022, the Board voted unanimously to approve the request for a change of zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I) subject to staff's recommendations.

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Iris Mata
Patricia Rigney
Kimberly Mendoza
City Management Office

Created/Initiated - 8/10/2022
Approved - 8/10/2022
Approved - 8/10/2022
Final Approval - 8/12/2022



Pharr

Development Services



STANDARDIZED RECOMMENDATION FORM

MEETING DATE: August 15, 2022

ROUTE TO BOARD:

☒ CITY COMMISSION

AGENDA ITEM: COZ:#220738

☐ PLANNING & ZONING COMMISSION

DATE SUBMITTED: July 7, 2022

1. **Applicant:** Halff Associates, INC., on behalf of Capote Farms, Ltd., owner.
2. **Requested Action:** Re-zoning request from Limited Industrial District (L-I) to Heavy Industrial District (H-I).
3. **Nature / Intent of Request:** In order to develop and construct warehouses.

4. **Routing to Staff:**

A. Kimberly Mendoza,
Director

Km
Initials

8/9/22
Date

☒ Approval ☐ Denial

B. Planning Staff
Recommendations

JA
Initials

8/9/22
Date

☒ Approval ☐ Denial

C. Planning and Zoning
Commission

Initials

08/08/2022
Date

☒ Approval ☐ Denial

D. City Attorney

Initials

Date

☐ Approval ☐ Denial

E. City Manager

Initials

Date

☐ Approval ☐ Denial



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, AUGUST 15, 2022

TO: MAYOR AND CITY COMMISSION

FROM: DEVELOPMENT SERVICES

THROUGH: ANDY HARVEY, CITY MANAGER

SUBJECT: Re-zoning Request: From Limited Industrial District (L-I) to Heavy Industrial District (H-I). The property is legally described as being 19.522 acres, more or less, out of Lots 3 & 4, Block 1, Re-subdivision of Closner Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 11000 Block of South Veterans Boulevard.

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

DESCRIPTION OF PROPERTY:

Halff Associates, INC., on behalf of Capote Farms, Ltd., owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I) in order to develop and construct warehouses.

The subject property is located at the northwest corner of East Capote Central Avenue and South Veterans Boulevard and is physically located within the 11000 Block of South Veterans Road. The property is legally described as being 19.522 acres, more or less, out of Lots 3 and 4, Block 1, Resubdivision of Closner Subdivision, Pharr, Hidalgo County, Texas.

The property fronts South Veterans Boulevard, a 100 ft. minor arterial, that runs north and south with a posted speed limit of 30- 45 miles per hour as identified in the City of Pharr's Thoroughfare Plan.

The property is currently zoned Limited Industrial District (L-I). The property and properties to the south and a portion to the west were annexed on November 11, 2011. The remaining portion to the west was rezoned from Agricultural and/or Open Space District (A-O) to Limited Industrial District (L-I) on November 5, 2005. The city limits lie to the east. There have been no other zoning requests within the vicinity of the subject property since that time. The property is generally designated for right-of-way and industrial use in the Land Use Plan.

The Heavy Industrial District (H-I) is established to provide adequate space and site diversification. The area requirements in this district are minimal and will allow both large and small industrial uses either on separate small lots or as part of a park. Some screening is required, but because of the potential for hazardous or possibly blighting uses, this district should not be located close to residential areas of any type. Areas should not be zoned to this usage unless they are located on or close to arterials capable of carrying commercial and truck traffic.

Nine (9) letters were mailed out to the surrounding property owners within 200 ft. radius on July 22, 2022, and a legal notice was published in the Advance News Journal on July 20, 2022. Staff received no response to the letters or the legal notice.

Development Services is recommending **approval** of the request to re-zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I) as the property meets area requirements, has adequate ingress and egress, and is in line with the Future Land Use Plan. If approved, the owner must comply with all City Ordinances and City Department requirements.

At the Planning and Zoning Commission meeting of August 8, 2022, the Board voted unanimously to approve the request for a change of zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I) subject to staff's recommendations.

CITY COMMISSION OPTIONS:

1. **Approve the rezoning request;**
2. **Table the item for:**
 - a) **consideration by the full board;**
 - b) **additional information;**
 - c) **additional time for applicant and adjacent property owners to meet;**
3. **Disapprove the request.**



Pharr

Development Services



REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN

Halff

C/O: Roxxie Lee de la Cruz

APPLICANT

Limited Industrial District (L-I)

CURRENT ZONE

11000 Block of South Veterans Boulevard

ADDRESS

Heavy Industrial District (H-I)

PROPOSED ZONE

	YES	NO
1 Does the property meet the minimum area requirements for the proposed zone?	X	
2 Does the property have adequate ingress and egress?	X	
3 Will the change of zone be compatible with surrounding properties? (Zoning and Land Use)	X	
4 Is the property located along a major thoroughfare?	X	
5 Will the property have adequate parking for the proposed use?	X	
6 Will the property have adequate landscaping as per City Ordinance?	X	
7 Will the zone change increase the volume of traffic?		X
8 Will a buffer be required?	X	
9 Is the proposed change in line with the Future Land Use Plan?	X	

STAFF RECOMMENDATIONS:

Approval

Development Services is recommending approval of the request to re-zone from Limited Industrial District (L-I) to Heavy Industrial District (H-I) as the property meets area requirements, has adequate ingress and egress, and is in line with the Future Land Use Plan. If approved, the owner must comply with all City Ordinances and City Department requirements.

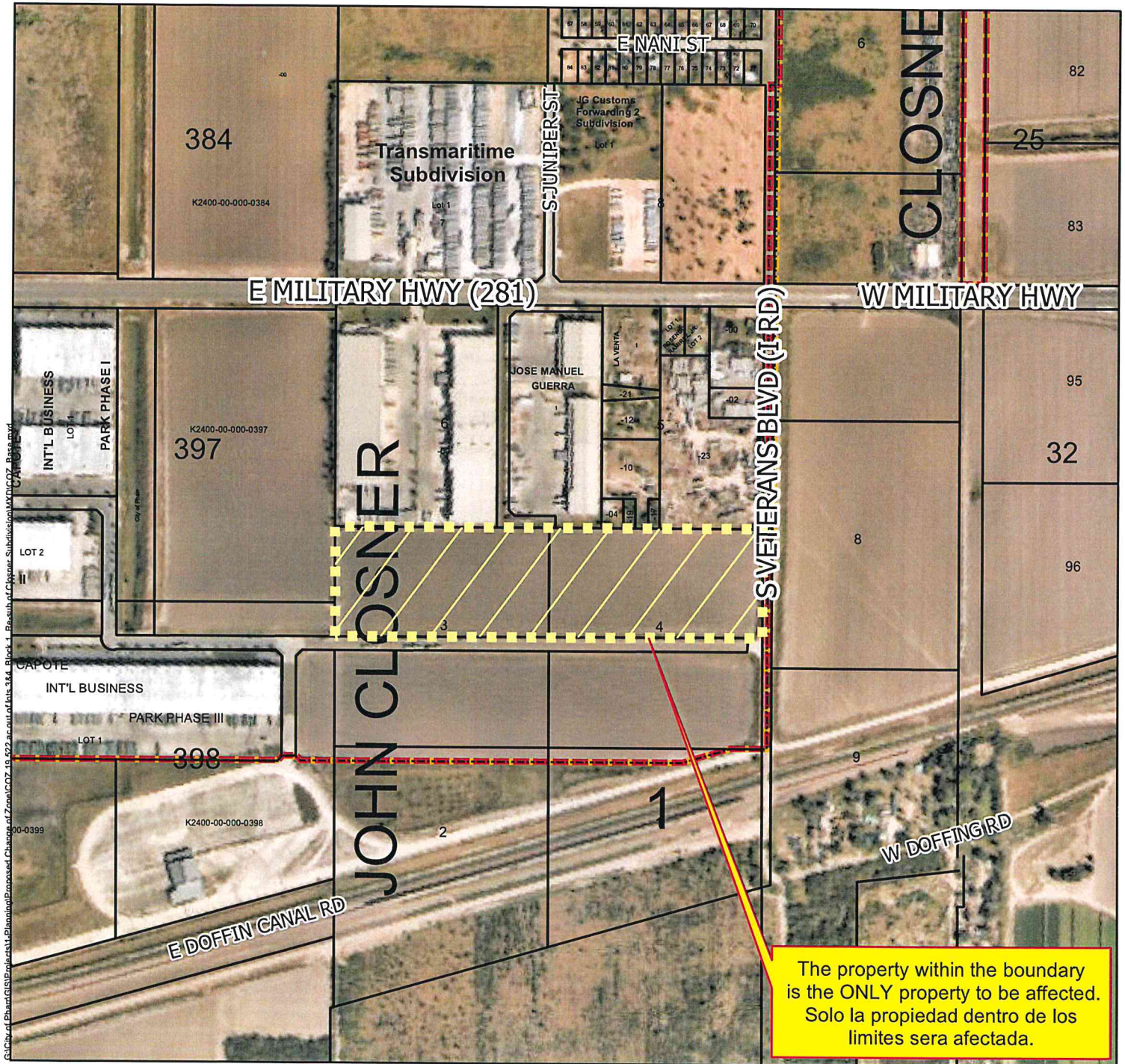
Anaisa Licerio, Planner II

PREPARED BY

August 3, 2022

DATE

Proposed Change of Zone
 19.522 acre out of lots 3 & 4, Block 1, Re-subdivision
 of Closner Subdivision
 Half Associates, INC, Rep. Capote Farms, Ltd.



Zoning

ZONE

- Agricultural Open Space
- Single Family
- Single Family Small Lot
- Residential Multi-Family
- Residential Multi-Family High Density
- Mobile Home

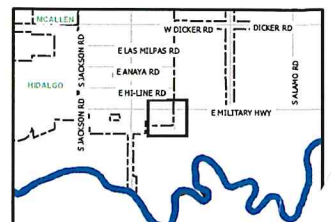
- Townhouse
- HUD Code
- Rail Road R.O.W
- Government Owned
- General Business
- Business District
- Drainage Easement
- Heavy Commercial
- Heavy Industrial
- Limited Industrial
- Neighborhood Commercial
- Office Professional
- PSJA ISD
- Hidalgo ISD
- Valley View ISD
- Planned Unit Development

City of Pharr, Texas
 Engineering Department
 956.402.4242

Scale: 1 inch = 610 feet



All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.



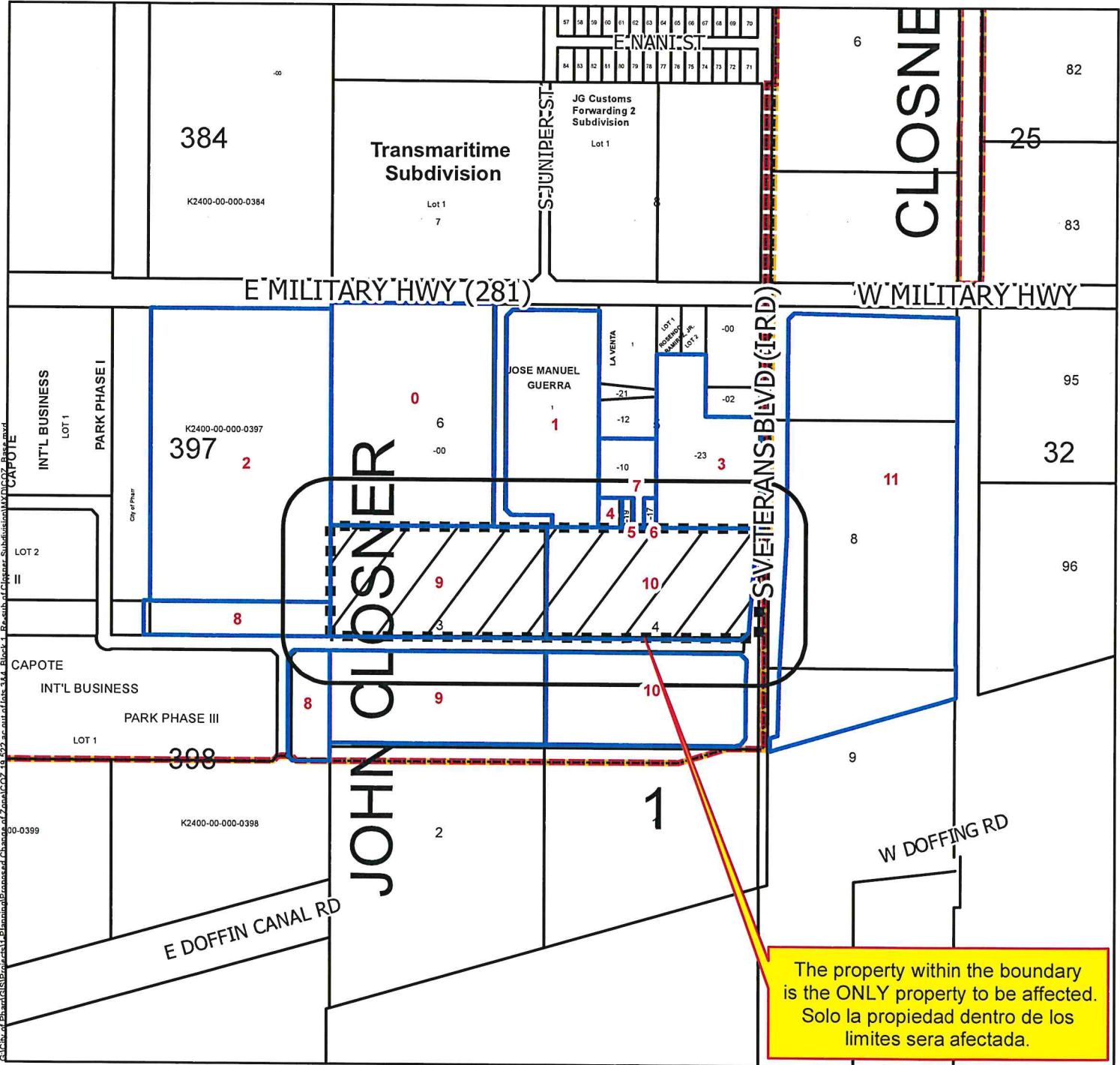
Date: 7/21/2022



Proposed Change of Zone
 19.522 acre out of lots 3 & 4, Block 1, Re-subdivision
 of Closner Subdivision
 Half Associates, INC, Rep. Capote Farms, Ltd.



Pharr
 Engineering



Zoning

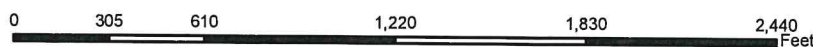
ZONE

- Agricultural Open Space
- Single Family
- Single Family Small Lot
- Residential Multi-Family
- Residential Multi-Family High Density
- Mobile Home

- Townhouse
- HUD Code
- Rail Road R.O.W
- Government Owned
- General Business
- Business District
- Drainage Easement
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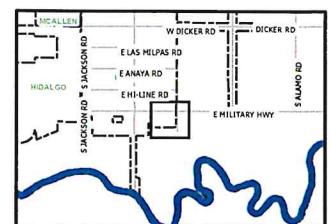
City of Pharr, Texas
 Engineering Department
 956.402.4242

Scale: 1 inch = 610 feet



Date: 7/21/2022

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.G.

DATE SUBMITTED:

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PLATS:

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Hilda Pedraza

Karla Saavedra

Patricia Rigney

City Management Office

Created -



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.G.1.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Salinas Engineering & Associates, representing Roberto and Nydia Cavazos, owners, are requesting final plat approval of the proposed Tropical Subdivision. The property is legally described as being a 0.51 acre tract of land, more or less out of and forming a part of Lot 4, Bell Development "E" Subdivision, Pharr, Hidalgo County, Texas. The property is located at the 1900 Block of North Veterans Blvd. ("I" Road). **SUB#201236**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Salinas Engineering & Associates, representing Roberto and Nydia Cavazos, owner's are requesting final plat approval of the proposed Tropical Subdivision. **SUB#201236**

Fiscal Consideration: n/a

Staff Recommendation: Development Services recommends final plat approval of the proposed Tropical subdivision subject to the listed conditions.

The Planning and Zoning Commission voted unanimously to approve the final plat of the proposed Tropical Subdivision at their meeting of August 8, 2022.

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Iris Mata
Patricia Rigney
Kimberly Mendoza
City Management Office

Created/Initiated - 8/10/2022
Approved - 8/10/2022
Approved - 8/10/2022
Final Approval - 8/12/2022



MEMORANDUM

DATE: MONDAY, AUGUST 15, 2022
TO: MAYOR AND CITY COMMISSION
FROM: KIMBERLY MENDOZA, DIRECTOR OF DEVELOPMENT SERVICES
THROUGH: ANDY HARVEY, CITY MANAGER

SUBJECT: TROPICAL SUBDIVISION FILE NO. SUB#201236
--

GENERAL INFORMATION:

APPLICANT: Salinas Engineering & Associates, representing Roberto and Nydia Cavazos, owners are requesting final plat approval of the proposed Tropical Subdivision.

LEGAL DESCRIPTION: The property is legally described as being a 0.51 acre tract of land, more or less out of and forming a part of Lot 4, Bell Development "E" Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is located at the 1900 Block of North Veterans Blvd. ("I" Road).

ZONING: The property is currently zoned General Business District (C). The adjacent zones are Heavy Commercial District (H-C) and Residential Multi-Family District (R-MF) to the north, City limits to the east, General Business District (C) to the south and Residential Multi-Family High Density District (R-MFHD) to the west. The property is designated for commercial and single family residential use in the Land Use Plan.

PROPERTY PROPOSED USE: Retail.

VARIANCES:

None requested.

RECOMMENDATIONS:

Development Services recommends final plat approval of the proposed Tropical subdivision subject to the following conditions:

**STREETS, PAVING
AND R.O.W.:**

1. In compliance.

EASEMENTS:

1. In compliance.

**SIDEWALK:
ADA:**

1. In compliance.

FIRE PROTECTION:

1. In compliance.

WATER:

1. In compliance.

SEWER:

1. In compliance.

DRAINAGE:

1. In compliance.

OTHER:

1. In compliance.

**PLANNING AND
ZONING
COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the final plat of the proposed Tropical subdivision at their meeting of August 8, 2022.



BEING A 0.51 ACRE TRACT OF LAND, MORE OR LESS, OUT OF AND FORMING A PART OF LOT 4, BELL DEVELOPMENT "E," HIDALGO COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN VOLUME 05, PAGE 57, MAP RECORDS OF HIDALGO COUNTY, TEXAS; SAID 0.51 ACRE TRACT OF LAND IS MORE PARTICULARLY DESCRIBED BY METES AND BOUNDS AS FOLLOWS:

(1) THENCE, SOUTH 08 DEGREES 29 MINUTES WEST, COINCIDENT WITH THE EAST LINE OF SAID LOT 4, A DISTANCE OF 111.0 FEET TO A NAIL SET FOR THE SOUTHEAST CORNER OF THIS HEREIN DESCRIBED TRACT;

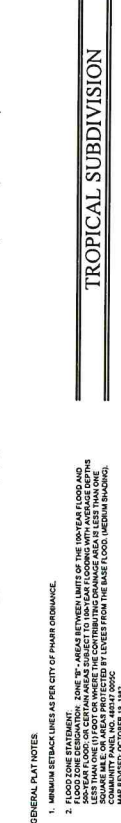
(3) THENCE, NORTH 08 DEGREES 25 MINUTES EAST, A DISTANCE OF 111.0 FEET TO A ¾ INCH DIAMETER IRON ROD SET FOR THE NORTHWEST CORNER OF THIS HEREIN DESCRIBED TRACT;

SAID N. VETERAN'S BLVD., AT A DISTANCE OF 200.0 FEET IN ALL TO THE POINT OF BEGINNING, CONTAINING 0.51 GROSS ACRES OF LAND, MORE OR LESS, OF WHICH THE EAST 50.0 FEET (OR 0.13 ACRES MORE OR LESS) ARE LOCATED WITHIN THE EXISTING RIGHT-OF-WAY OF SAID N. VETERAN'S BLVD.

FILED FOR RECORD
IN HENDAL COUNTY
WALTER GILMOR, JR.
HENDAL COUNTY CLERK

ON _____ AT _____ AM/PM
INSTRUMENT NUMBER _____
RECORDED IN VOLUME _____ PAGE _____
OF THE MAP RECORDS OF HENDAL COUNTY, TEXAS
BY _____ DEPUTY _____

DAVID OMAR SALINAS, R.P.L.S.
REGISTERED PROFESSIONAL LAND SURVEYOR #5712

[illegible]

1. MINIMUM SETBACK LINE

FLOOD ZONE DESIGNATION: ZONE "B" - AREAS BETWEEN LIMITS
500-YEAR FLOOD, OR CERTAIN AREAS SUBJECT TO 100-YEAR FLOOD

COMMUNITY PANEL NO. 480347 0005C
MADRID 4 SEP. OCTOBER 10, 1983

EFFECTIVE DATE JUNE 05, 2009 OF THE FEDERAL EMERGENCY N
HIDALGO COUNTY, TEXAS, AND THE LOCAL FLOOD PLAIN ADMIN

100-YEAR FLOOD PLAIN IS PROHIBITED UNLESS THE HOUSING Q
THE NATIONAL FLOOD INSURANCE ACT OF 1968 (42 U.S.C. 5521)

GROUND, WHICHEVER IS GREATER,

ACRES AND A VOLUME OF APPROXIMATELY 0.09 ACRE FEET W
THIS IS AN ESTIMATE ONLY AND DETAILED ANALYSIS MAY REVEA

DEVELOPMENT.

A SMALL BLEEDER LINE FROM THIS SITE INTO THE DRAINAGE SYSTEM DETERMINED DURING SITE FORM REVIEW. ANY SWALES CONSTRUCTED MUST BE SLOPED TO DRAINAGE SYSTEM.

LONG IRON RODS W/ YELLOW CAPS ADDED - SEE 3782.

7. BENCHMARK NOTE:
CITY OF PHARR REFERENCE MONUMENT No 51 (3 HIGH ALUMINUM)

EAST: 1093933.829
BENCH MARK IS LOCATED APPROXIMATELY 255 FEET WEST AND

6. A 5.0 FT. SIDEWALK WITH ADA WHEELCHAIR RAMPS AND LANDING ON THE WEST SIDE OF N. VETERANS BLVD. AT THE TIME OF BUILDING.

AGENCY OR ENTITY TO WHOM THE DEDICATION IS GRANTED.

11. ALL CONSTRUCTION TO MEET CITY OF PHOENIX REQUIREMENTS AND

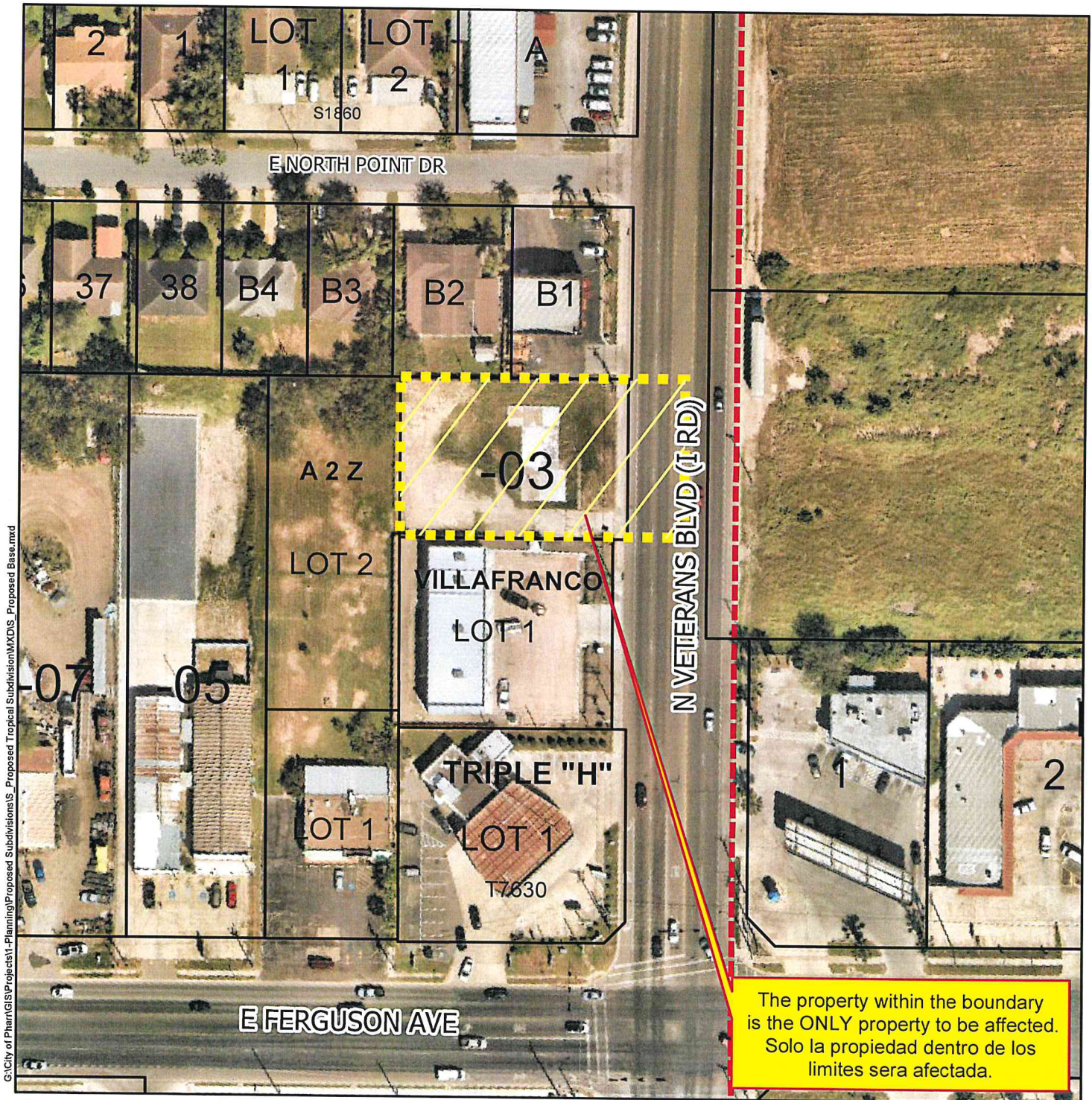
CURRENT TEXAS POLLUTION DISCHARGE SYSTEM (TPDES).

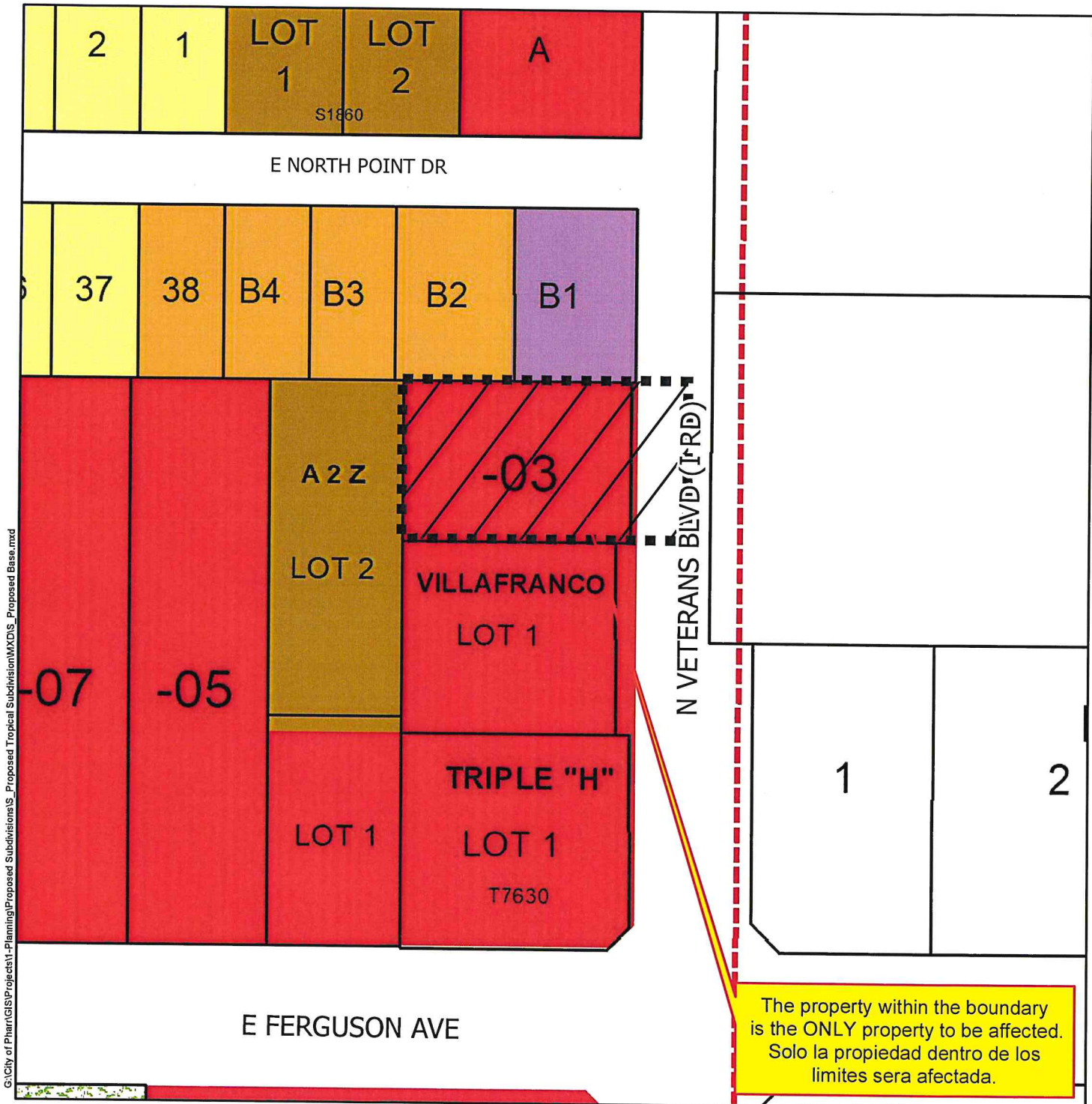
14. OWNERS TO MAINTAIN DETENTION/RETENTION AREAS...

16. NO BUILDING CONSTRUCTION SHALL BE PERMITTED ON ANY EAST

OWNER:	NAME	ADDRESS
	ROBERTO E NYDIA CAVAZOS	194 E. 13 1/2 ST.

THE UNIVERSITY OF CHICAGO







AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.G.2.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Kimberly Mendoza

Agenda Item: Melden & Hunt Inc., representing, Steve Lollis, Manager and Sole Member, for TGO Dahlia 21, LP, A Texas Limited Partnership, is requesting final plat approval of the proposed Dahlia Villas Subdivision. The property is legally described as being a resubdivision of 4.538 acres out of Lot 187 Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 400 Block of West Sam Houston Ave. **SUB#220203**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Melden & Hunt Inc., representing, Steve Lollis, Manager and Sole Member, for TGO Dahlia 21, LP, A Texas Limited Partnership, is requesting final plat approval of the proposed Dahlia Villas Subdivision. **SUB#220203**

Fiscal Consideration: n/a

Staff Recommendation: Development Services recommends final plat approval of the proposed Dahlia Villas Subdivision subject to the listed conditions.

The Planning and Zoning Commission voted unanimously to approve the final plat of the proposed Dahlia Villas Subdivision at their meeting of August 8, 2022.

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Iris Mata
Patricia Rigney
Kimberly Mendoza
City Management Office

Created/Initiated - 8/10/2022
Approved - 8/10/2022
Approved - 8/10/2022
Final Approval - 8/12/2022



MEMORANDUM

DATE: MONDAY, AUGUST 15, 2022

TO: MAYOR AND CITY COMMISSION

FROM: KIMBERLY MENDOZA, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: ANDY HARVEY, CITY MANAGER

SUBJECT: DAHLIA VILLAS SUBDIVISION FILE NO. SUB#220203

GENERAL INFORMATION:

APPLICANT: Melden & Hunt Inc., representing, Steve Lollis, Manager and Sole Member, for TGO Dahlia 21, LP, A Texas Limited Partnership, is requesting final plat approval of the proposed Dahlia Villas Subdivision.

LEGAL DESCRIPTION: The property is legally described as being a resubdivision of 4.538 acres out of Lot 187 Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 400 Block of West Sam Houston Ave.

ZONING: The property is currently zoned Residential Multifamily High Density District (R-MFHD). The adjacent zones are Residential Multifamily High Density District (R-MFHD), Office professional District (O-P) and Agricultural Open Space District (A-O) to the north, Single Family Residential District (R-1), Agricultural Open Space District (A-O) and Government Owned to the east, General Business District (C) to the west and Government Owned to the south. The property is designated for single family residential use in the Land Use Plan.

PROPERTY PROPOSED USE: Apartment complex.

VARIANCES:

None requested.

RECOMMENDATIONS:

Development Services recommends final plat approval of the proposed Dahlia Villas Subdivision subject to the following conditions:

**STREETS, PAVING
AND R.O.W.:**

1. In compliance.

EASEMENTS:

1. On easements to be dedicated, remove the word proposed.
2. Public water or sewer lines dedicated to City of Pharr easements shall read "15 ft. Exclusive easement to City of Pharr" if any.
3. Remove extra easements dedicated to City of Pharr.
4. Show all existing easements.
5. Verify with HCID 2, for any existing easements.

**SIDEWALK:
ADA:**

1. Plat note, revise note to say: 5 ft. sidewalk with ADA wheelchair ramps and landings shall be constructed along all streets at the time of subdivision construction phase.

FIRE PROTECTION:

1. See attached comments.

WATER:

1. See attached comments.

SEWER:

1. See attached comments.

DRAINAGE:

1. Follow detention directive.

OTHER:

1. Need to provide engineer and surveyor signature
2. Remove the proposed setbacks, they do not comply, leave As per City of Pharr setback Ordinance.
3. Remove plat note # 19 and 21.
4. Show solid lines for existing lots.
5. Need to verify location map to be true north.
6. Update year on signature blocks.
7. See staff comments attached.

**PLANNING AND
ZONING
COMMISSION:**

The Planning and Zoning Commission voted unanimously to approve the final plat of the proposed Dahlia Villas Subdivision at their meeting of August 8, 2022.

STAFF REVIEW MEETING FOR:

DAHLIA VILLAS SUBDIVISION

COMMENTS: Initials: J.R. / R.B. FEBRUARY 01, 2022

WATER:

- Easements will need to be 15' exclusive for the City of Pharr
- Will need to show water valves
- Water line need to be loop
- Will need to show all surrounding utilities in this area
- Will need to show all water crossing details
- Follow City of Pharr Construction Standards Manual

SEWER:

- Will need to extended sewer line until existing sewer line on north side of Sam Houston
- Will need to show all sewer crossing and connections details
- Manhole rim and lid will need to be composite base with City of Pharr logo
- Easements will need to be 15' exclusive for the City of Pharr
- Follow City of Pharr Construction Standards Manual

Developer/Owner/Responsible Party must comply with the conditions stated above. WATER METERS WILL NOT BE INSTALLED IF THERE IS A failure to comply with ANY OF THE conditions. METERS WILL BE INSTALLED UPON PAYMENT AND COMPLIANCE WITH ALL CONDITIONS STATED. By signing this you understand you must comply with the condition(s) or the water meter(s) will not be installed.

Print Name: _____

Signature: _____

Date: _____



118 S. Cage Blvd. 3rd Floor
Pharr, Texas 78577

Phone: (956) 402-4400 Fax; (956) 475-3433

Subdivision: DAHLIA VILLAS SUBDIVISION PRELIMINARY

Reviewed by: DAGO SOTO

February 3, 2022

1. All designed waterlines shall be a minimum of eight (8) inches for residential and eight-twelve (8-12) inches in diameter for commercial and twelve (12) inches or better for industrial areas, unless fire flow requires larger lines for commercial areas.
2. All designed waterlines shall be looped on a Fire Department approved water main (Utilities shall be in place including fire hydrants before any construction above the slab).
3. Fire hydrant shall be installed at a maximum of 300 feet intervals in any mercantile district and every 600 feet in residential areas and shall be **FACTORY YELLOW** from the manufacture with a minimum arrangement being so as to have a hydrant available for distribution to hose to any portion of any building in the premises at distances not exceeding 400 feet, but in no case shall hose lengths be greater than 400 feet. The distance shall be measured on a roadway surface meeting the Fire Department access requirements of 503.1 International Fire Code 2012. Preferably Mueller Brand Fire Hydrant or equivalent.
4. All premises where building or portions of building are located more than 300 feet from a main street fire hydrant system shall be provided with approved on-site fire hydrant(s) and water mains capable of supplying adequate fire flow, approved by the Fire Officials.
5. Shall meet the Fire Flow rate of 20 psi of residual pressure for firefighting.
6. Street names shall be provided prior to or during the pre-construction meeting for review and approval. No street name shall be duplicated within the City of Pharr and its E.T.J. alignment of new streets with existing streets shall take precedence over new street name assignment.
7. During construction, when combustibles are brought on the site in such quantities as deemed hazardous by the Fire Official, access roads and a suitable temporary supply of water acceptable to the Fire Department shall be provided and maintained.
8. A \$25.00 fee for each **BLUE MARKER** to be affixed on pavement by city to indicate location of the fire hydrant. **FIRE HYDRANT COLOR MUST BE FACTORY YELLOW FROM MANUFACTURE PRIOR TO INSTALLATION.**
9. Contractor testing waterlines shall dispose highly chlorinated water (Hazardous Waste).
10. Fire lanes must be painted **RED**: 15 feet on each side of hydrant (total of 30 feet). *With lettering at least 3 inches tall (**FIRE LANE – TOW AWAY ZONE**).

11. Any new subdivision with GATED COMMUNITY SECURITY SYSTEMS must obtain the Fire Department approved Knox Box Switch – Rapid Entry System made by the Knox Company (phone: 800-552-5669 * fax: 949-623-4647) or an approved Fire Department siren system before subdivision's final approval of 503.5 in International Fire Code 2012; where security gates are installed, with a minimum of 20 feet (6096 mm) clearance shall be maintained and a means for emergency operations shall be provided and maintained as approved by the Fire Official.
12. Designed fire lanes or roads deemed necessary for Fire Department access by the Fire Official shall be established and maintained in an operable condition. 503.1 International Fire Code 2012; all weather surfaces must be in place before any final inspection is approved. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to the department apparatus by the way of an approved fire apparatus access road with an asphalt, or concrete driving surface capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds.
13. Access road width with hydrant; where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet, exclusive of shoulders.
14. All water valves (hydrant and main) shall be open prior to final inspection.
15. Public Utilities personnel must be advised prior to opening and closing existing water valves.
16. Must meet City of Pharr Standards Manual Construction & Development Guide.

Additional Comments:

1. **SHALL LOOP THE WATER LINE TO AN APPROVED WATER MAIN.**



Pharr Public Work



SUBDIVISION: Staff Review Meeting
Dahlia Villas Subdivision
420 W. Sam Houston
Pharr Tx, 78577

DATE: 02/01/2022
4.538 ACRES

Plat Notes:

- No comments

General Notes:

- Show All Utility Profile Line Crossings and Elevations Details
- A maximum 8-inch bleeder line connection, preferably at 90-degree angle, will be allowed to any existing city storm sewer system
- Must Obtain Discharge Permit from Public Works Department if connecting to City Storm Sewer Drainage System
- Obtain Open Street Cut / Bore Permit from Public Works Department
- Show Street Light Plan Layout and ADA Sidewalk Details
- Show and Attach Erosion & Sediment Control Plan Layout to S.W.P.P.P. (Must Be Legible)
Erosion & Sediment Plan Layout Must Be In Place Prior to Any Earth Disturbance
- Erosion & Sediment Control during construction shall be in accordance with the current Texas Pollution Discharge Elimination System (T.P.D.E.S.) and Texas Commission of Environmental Quality (T.C.E.Q.)
- Show and Attach an Approved (by City Engineering Department) Drainage Plan Layout with Details, to S.W.P.P.P. (Must Be Legible)
- Must submit (1) digital copy in (USB) to review and must be approved prior to any earthwork disturbance or Notice to Proceed (N.T.P.) is issued. Must submit (3) three hard copies of the Finalized Stormwater Pollution Prevention Plan (S.W.P.P.P.) at Pre-Construction Stage.



SUBDIVISION REVIEW COMMENTS

PHARR ENGINEERING • 118 S. CAGE BLVD., 1ST FLOOR • PHARR, TX 78577 • 956.402.4221

SUBDIVISION: Dahila Villas Subdivision

DATE: February 3, 2022

REVIEW: Preliminary (comments plans dated 1-14-2022)

PLAT

1. Signature from P.E.
2. Signature from R.P.L.S.
3. Remove notes 18 & 20.

SITE PLAN

1. All paving shall meet City of Pharr standard requirements.
2. Show all top and flowline for storm sewer line.
3. Show all details pertaining to sewer, water, paving drainage and storm lines.
4. Storm line shall not be permitted in utility easement.
5. Remove duplicate waterline along Dahlia St.
6. Waterline shall be looped to and through as per Public utilities department.

DRAINAGE

1. Drainage plan to be reviewed and approved at building permit phase.

CLOSEOUT DOCUMENTS

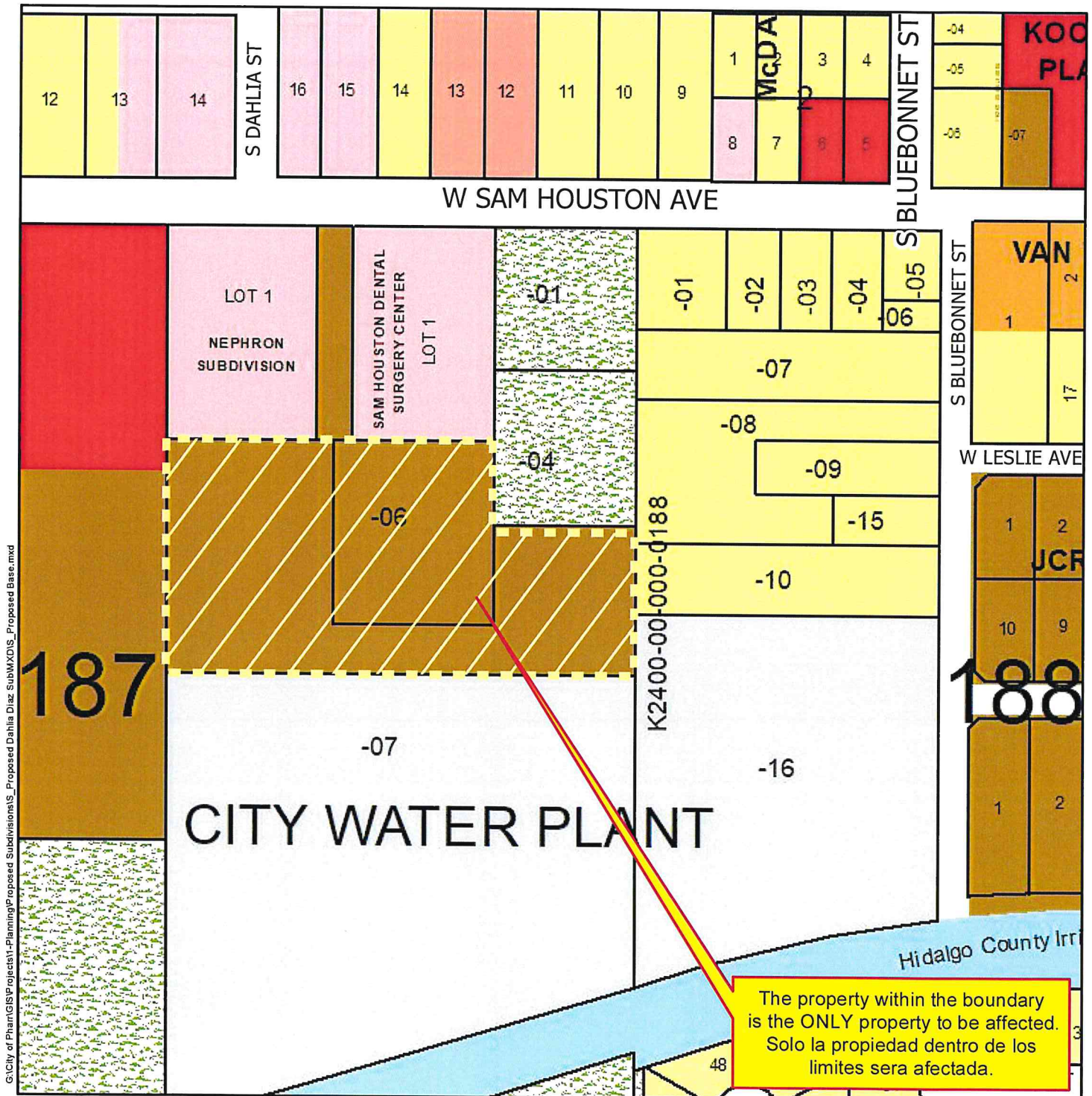
- All As-builts must have the following requirements:
 - As-builts must reflect current field changes. Mark all field changes as existing.
 - Must be Geo referenced, and in an AUTOCAD file.
 - Submit a physical and electronic copy (USB or CD).

CONSTRUCTION SCHEDULE

- The contractor shall provide a construction schedule for the above-mentioned subdivision.

ADDITIONAL COMMENTS

- A discharge permit from the City of Pharr shall be required for drainage outfall.



G:\City of Pharr\GIS\Projects\1-Planning\Proposed Subdivisions\1-Proposed Dahlia Villa Subdivision\Proposed Base.mxd

- | | | | |
|---------------------------------------|---------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Drainage Easement | PSJA ISD |
| Single Family | HUD Code | Heavy Commercial | Hidalgo ISD |
| Single Family Small Lot | Rail Road R.O.W | Heavy Industrial | Valley View ISD |
| Residential Multi-Family | General Business | Limited Industrial | Planned Unit Development |
| Residential Multi-Family High Density | Office Professional | Neighborhood Commercial | |
| Mobile Home | Business District | | |





Pharr
Engineering



- | | | | |
|---|---|---|--|
|  Agricultural Open Space |  Townhouse |  Drainage Easement |  PSJA ISD |
|  Single Family |  HUD Code |  Heavy Commercial |  Hidalgo ISD |
|  Single Family Small Lot |  Rail Road R.O.W |  Heavy Industrial |  Valley View ISD |
|  Residential Multi-Family |  Government Owned |  Limited Industrial |  Planned Unit Development |
|  Residential Multi-Family High Density |  General Business |  Neighborhood Commercial | |
|  Mobile Home |  Business District |  Office Professional | |



Date: 1/25/2022



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.A.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Ed Wylie, Deputy City Manager

DEPARTMENT: Administration

DIRECTOR: Jose Pena

Agenda Item: Consideration and action, if any, on Ordinance amending Ordinance No. O-2022-16 Municipal Fiber Optic Fee Schedule. *(1st Reading)*

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The fees may need to be updated

Fiscal Consideration: n/a

Staff Recommendation: Approval

Alternatives: deny request

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Ed Wylie
Karla Saavedra
Patricia Rigney
City Management Office

Created/Initiated - 8/10/2022
Approved - 8/12/2022
Approved - 8/12/2022
Final Approval - 8/12/2022

ORDINANCE NO. O-2022-XX

AN ORDINANCE AMENDING ORDINANCE O-2022-16 AMENDING THE MUNICIPAL FIBER OPTIC SERVICE FEE SCHEDULE, PROVIDING FOR REPEALING OF CONFLICTING ORDINANCE(S) CLAUSE, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the Board of Commissioners of the City of Pharr desire to provide reliable, high-speed internet to the residents and businesses of Pharr, for the benefit and growth of economic and community goals; and

WHEREAS, the Board of Commissioners find that providing fiber-optic services will provide reliable, high-speed internet serves a public purpose; and

WHEREAS, the Board of Commissioners has approved a municipally owned fiber-optic broadband network to provide fast and reliable internet service to residential and commercial customers; and

WHEREAS, a community survey was conducted for residents and businesses to determine the appropriate monthly service rates; and

WHEREAS, home-ruled cities may take actions authorized by the City charter and not specifically prohibited or preempted by the Texas Constitution, state, or federal law; and

WHEREAS, Cities may regulate a range of local services to promote the general welfare of the City's residents; and

WHEREAS, the City, as a home-rule municipality, can provide a service and charge a user fee for its use; and

WHEREAS, the Board of Commissioners seeks to establish user fees for the cost of providing the services; and

WHEREAS, the City has adopted a schedule of fees, charges, expenses and a collection procedure for municipal fiber optic services and other such matters pertaining to this ordinance; and

WHEREAS, all existing and prior ordinances are hereby amended and reinstated to read as follows:

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, THAT:

SECTION 1: Ordinance No. 2022-16 is hereby adopted.

SECTION 2. RATES AND FEES.

A. FIBER OPTIC MONTHLY SERVICE RATES

1. Residential Monthly Rates

Residential	Speed (Mbps)	Monthly Rate
Blue Plan	500	\$25.00
Gold Plan	1,000	\$50.00

2. **Small Business Commercial Monthly Rates** – shall apply to small and medium sized businesses requiring a wireless modem.

Small Business	Speed (Mbps)	Monthly Rate
Silver Gold Plan	200 300	\$100.00 \$70.00
Gold Plan	500	\$100.00

3. **Enterprise Commercial Monthly Rates** – shall apply to businesses that require dedicated fiber connection.

Enterprise	Speed (Mbps)	Monthly Rate
Green Plan	200 300	\$250.00 \$500.00
Blue Plan	600 500	\$350.00 \$1000.00
Gold Plan	1,000	\$500.00 \$1,500.00

B. FIRST MONTH SERVICE FEE

A payment for first month of service shall be made for residential, small business, and enterprise commercial connections to the city's broadband internet services prior to getting connected.

C. MISCELLANEOUS FEES

Type	Fee
No Premise Access	\$25.00
Missed Appointment	\$25.00
Reconnection	\$25.00
*Upgraded Wireless Access Point	\$5.00/month
Wireless Mesh Device	\$5.00/device/month
<u>Equipment Fees if not returned</u>	
UPS battery backup	\$65.00
Fiber ONT	\$120.00
Standard Wifi Access Point	\$100.00
Upgraded Wifi Access Point	\$165.00

<u>Static IP Addresses</u>	
One-time Setup	\$50.00
SmartPak 1 (1 useable)	\$5.00
SmartPak 2 (5 useable)	\$25.00
SmartPak 3 (13 useable)	\$65.00
SmartPak 4 (29 useable)	\$145.00

(*Note) – Standard modem is included at no charge.

SECTION 3: REPEALING CLAUSE.

All ordinances or parts of ordinances or conflict with this ordinance are hereby repealed.

SECTION 4: SEVERABILITY CLAUSE.

The invalidity of any section, clause, sentence, or provision of this ordinance shall not affect the validity of any other part thereof.

SECTION 5: EFFECTIVE DATE; PUBLICATION.

The Ordinance shall take effect and be in force from and after its passage and approval on three (3) separate readings in accordance with Section 8, Article 3 of the Charter of the City of Pharr, Texas.

Publication, if necessary, may also be in caption form as allowed under Section 9 of the Pharr City Charter.

SECTION 6: PROPER NOTICE AND MEETING.

It is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public and that public notice of the time, place and purpose of said meeting was given as required by the Open Meetings Act, Chapter 551 of the Texas Government Code.

PASSED AND APPROVED ON THE FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 15th day of August 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 5th day of September, 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

PASSED AND APPROVED ON THE THIRD AND FINAL READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 19th day of September, 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.B.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on Resolution appointing/re-appointing one (1) member to the Bridge Board. **(TABLED)**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The term of Board member, Luis Eduardo Flores, expires August 1, 2022. Board member has expressed interest in continuing to serve.

Fiscal Consideration: N/A

Staff Recommendation: Staff recommends re-appointment of Bridge Board member.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Hilda Pedraza

Luis Bazan

Patricia Rigney

City Management Office

Created/Initiated - 8/10/2022

Approved - 8/10/2022

Approved - 8/10/2022

Final Approval - 8/12/2022

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

§
§
§

RESOLUTION
NO. R-2022- _____

WHEREAS, the International Bridge is of great importance to the trade and commerce of the City of Pharr, and the Board of City Commissioners desires to foster and encourage the promotion of the bridge project; and

WHEREAS, there is therefore, created a Toll Bridge Board consisting of five (5) resident qualified voters of the City of Pharr and shall include as ex-officio members the Mayor, Mayor Pro-Tem and the City Manager; and

WHEREAS, Ordinance No. O-2007-48 allows for the appointment of a person to a board or committee, without regard to residency, if that person is an owner of a business in which the primary location of the business and central decision-making authority is physically located within the boundaries of the City of Pharr; and

WHEREAS, the term of Luis Eduardo Flores (Position #5) expires on August 1, 2022 and appointment/re-appointment of one (1) member to the Toll Bridge Board is needed at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

The following member is hereby appointed/re-appointed to the Toll Bridge Board:

<u>NAME</u>	<u>POSITION # 5</u>
1.	LENGTH OF TERM (3-Year term to expire 8/01/25)

PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 1st day of August, 2022.

CITY OF PHARR

AMBROSIO "AMOS" HERNANDEZ
MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.C.

DATE SUBMITTED: August 5, 2022

MEETING DATE: August 15, 2022

FROM: Linda Coronado, Secretary

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Resolution appointing one (1) regular member and one (1) ex-officio member to the Pharr Memorial Library Board.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The terms of Regular Board member Aida Escobar and ex-officio member Comm. Eleazar Guajardo will expire on August 21, 2022. Both members expressed interest in continuing serving on the library board.

Fiscal Consideration: N/A

Staff Recommendation: staff recommends re-appointing current board members

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Linda Coronado
Adolfo Garcia
City Management Office

Created/Initiated - 8/5/2022
Approved - 8/9/2022
Final Approval - 8/12/2022

STATE OF TEXAS §

COUNTY OF HIDALGO §

CITY OF PHARR §

RESOLUTION
NO: R-2022-_____

WHEREAS, the Board of Commissioners has created and appointed a Library Board composed of seven (7) members who shall be residents of the City of Pharr; and

WHEREAS, the Board of Commissioners on July 17, 2007, by ordinance amended the Library Board to be composed of nine (9) regular members and one (1) ex-officio member; and

WHEREAS, the terms of regular member Aida Escobar and ex-officio member Comm. Eleazar Guajardo will expire on August 21, 2022; and

WHEREAS, appointment/re-appointment of two (2) members is needed at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, THAT the following residents of the city of Pharr are hereby appointed.

NAME:

LENGTH OF TERM:

1. Aida Escobar
08/21/24)

2 –Year term (to expire

2. Comm. Eleazar Guajardo
08/21/24)

2 –Year term (to expire

READ, PASSED AND APPROVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the ____ day of _____, 2022.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.D.

DATE SUBMITTED: August 5, 2022

MEETING DATE: August 15, 2022

FROM: Olga Lerma, Administrative Assistant

DEPARTMENT: GMCD

DIRECTOR: Cynthia Garza

Agenda Item: Consideration and action, if any, on Resolution adopting the City of Pharr One-Year Action Plan Program Year 2022 to U.S. Department of Housing and Urban Development (HUD).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Action Plan 2022

Fiscal Consideration: N/A

Staff Recommendation: Community Development Block Grants Staff recommends approval of Action Plan 2022.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Olga Lerma
Cynthia Garza
City Management Office

Created/Initiated - 8/5/2022
Approved - 8/5/2022
Final Approval - 8/12/2022

STATE OF TEXAS

COUNTY OF HIDALGO

CITY OF PHARR

R E S O L U T I O N

NO. R-2022- _____

WHEREAS, the City of Pharr, Texas has received formal notification from the U.S. Department of Housing and Urban Development (HUD) on its Program Year (PY) 2022 One-Year Action Plan allocation, and

WHEREAS, the City of Pharr's One-Year Action Plan allocation for Program Year 2022 of the Community Development Block Grant (CDBG) Program has been set at \$1,128,663.00 by HUD; and

WHEREAS, the City of Pharr has followed its Citizens Participation Process in identifying the demands and needs of the residents to award CDBG funds to Community Development activities in the City as outlined in Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

SECTION 1: The Board of City Commissioners approves that the City of Pharr hereby submits its PY 2022 Community Development Block Grant One-Year Action Plan to the U.S. Department of Housing and Urban Development.

SECTION 2: The Mayor is hereby authorized to sign any and all documents in relation to the One-Year Action Plan and designate the City Manager as an alternate authorized signatory.

APPROVED AND ADOPTED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS ON THIS THE 15th DAY OF AUGUST 2022

CITY OF PHARR:

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA
CITY CLERK

EXHIBIT "A"

CITY OF PHARR, HIDALGO COUNTY, TEXAS ONE-YEAR ACTION PLAN 2022

HUD MATRIX CODE	ACTIVITY DESCRIPTION	RECOMMENDATIONS
03K	<u>WATER & SEWER IMPROVEMENTS</u>	
	Pharr PUBLIC WORKS	\$134,000.00
03O	<u>FIRE STATION/ EQUIPMENT</u>	
	Pharr Fire Station Equipment	\$ 70,000.00
	Fire Education Activities, supplies, etc.	\$ 7,407.20
05W	<u>FOOD BANKS</u>	
	Food Bank of the RGV (Food Pantry)	\$ 32,000.00
05M	<u>HEALTH SERVICES</u>	
	Su Casa de Esperanza (Early Childhood/Prenatal Program)	\$ 3,000.00
	Access Esperanza Clinic (Female Physical Exam)	\$ 20,000.00
	Comfort House (Caregiver Salary)	\$ 3,000.00
05A	<u>SENIOR SERVICES</u>	
	Amigos Del Valle (Meals on Wheels)	\$ 20,000.00
	Area Agency on Aging (Medial Equipment Assistance)	\$ 7,500.00
	Silver Ribbon (Utility Assistance)	\$ 3,000.00
05E	<u>TRANSPORTATION SERVICES</u>	
	Lower Rio Grande Valley Development Council (Valley Metro Transit System)	\$ 60,000.00
05N	<u>ABUSED AND NEGLECTED CHILDREN</u>	
	Children's Advocacy Center (Forensic Interviewer Salaries)	\$ 15,000.00
	CASA of Hidalgo County, Inc. (2 Court Appointed Social Advocates)	\$ 3,000.00
14A	<u>REHAB: SINGLE-UNIT RESIDENTIAL</u>	
	Affordable Homes of South Texas Inc. (Rehabilitation/Reconstruction Assistance)	\$150,000.00
19F	<u>PLANNED REPAYMENTS OF SECTION 108 LOAN</u>	
	12 TH Year Repayment	\$375,000.00
21A	<u>GENERAL PROGAM ADMINISTRATION</u>	
	Planning and Administration	\$225,726.80
TOTAL:		\$1,128,634.00



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.E.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Maribel Garcia, Executive
Administrative Assistant

DEPARTMENT: PEDC II

DIRECTOR: Victor Perez

Agenda Item: Consideration and action, if any, on Resolution appointing/re-appointing four (4) members to the Pharr Economic Development Corporation II Board of Directors.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: To be discussed in City Commission.

Fiscal Consideration: NA

Staff Recommendation: Staff recommends approval.

Alternatives: NA

Exclude Material from Public Packet? No

Reason: NA

ROUTING:

Maribel Garcia
Victor Perez
Patricia Rigney
City Management Office

Created/Initiated - 8/10/2022
Approved - 8/10/2022
Approved - 8/10/2022
Final Approval - 8/12/2022

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

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RESOLUTION
NO. R-2022-__

WHEREAS, the Pharr Economic Development Corporation, Inc., was created pursuant to Section 48 of Article 5190.6 V.T.C.S.; and

WHEREAS, Article 5190-V.T.C.S., the Development Corporation Act of 1979, Section 48, provides that the Economic Development Corporation II shall be governed by seven (7) Directors appointed by the governing body of the City who shall serve a two (2) year term or at the pleasure of such governing body; and

WHEREAS, the terms of Marty Moore, Efrain Matamoros, Reynaldo Perez, and Mario Lizcano will expire on September 3, 2022; and

WHEREAS, appointment/re-appointment of four (4) members needs to be made at this time.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS:

That the following persons are hereby appointed to the Board of Directors of the Pharr Economic Development Corporation, Inc.:

<u>NAME:</u>	<u>LENGTH OF TERM:</u>
1.	2 years (expiring 09-03-24)
2.	2 years (expiring 09-03-24)
3.	2 years (expiring 09-03-24)
4.	2 years (expiring 09-03-24)

Said Directors shall serve a two (2) year term or at the pleasure of the City Commission and shall assume the duties, responsibilities and powers provided by law and by the Articles of Incorporation and by-laws of the Pharr Economic Development Corporation II, Inc., immediately upon appointment.

APPROVED AND ADOPTED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 15th day of August, 2022.

CITY OF PHARR

ATTEST:

AMBROSIO HERNANDEZ
MAYOR

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.A.

DATE SUBMITTED: August 11, 2022

MEETING DATE: August 15, 2022

FROM: Karla Saavedra, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Saavedra

Agenda Item: Discussion and action for vote on proposed tax rate increase and schedule public hearing.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Texas requires all municipalities to hold a public hearing whenever the proposed tax rate exceeds the no-new tax revenue rate. See Notice Attached. A Record vote has to be taken and the City has to announce the date of public hearing.

Fiscal Consideration: n/a

Staff Recommendation: To approve the proposed Tax Rate and schedule Public Hearings as follows:

September 6th, 2022 at 4:00 p.m.

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Karla Saavedra
Patricia Rigney
City Management Office

Created/Initiated - 8/11/2022
Approved - 8/11/2022
Final Approval - 8/12/2022

NOTICE OF 2022 TAX YEAR PROPOSED PROPERTY TAX RATE FOR CITY OF PHARR

A tax rate of \$0.7176 per \$100 valuation has been proposed for adoption by the governing body of City of Pharr.

PROPOSED TAX RATE	\$	0.7176	per \$100
NO-NEW TAX REVENUE TAX RATE	\$	0.6569	per \$100
VOTER APPROVAL TAX RATE	\$	0.7804	per \$100

The no-new revenue tax rate is the tax rate for the 2022 tax year that will raise the same amount of property tax revenue for City of Pharr from the same properties in both the 2022 tax year and the 2023 tax year.

The voter approval rate is the highest tax rate that City of Pharr may adopt without holding an election to seek voter approval rate.

The proposed tax rate is greater than the no-new revenue tax rate. This means that City of Pharr is proposing to increase property taxes for the 2021 tax year.

A PUBLIC HEARING ON THE PROPOSED TAX RATE WILL BE HELD ON September 6th, 2022, at 4:00 p.m., at City of Pharr 118 C. Cage Blvd. Pharr, TX 78577. Second floor Commissioners' room.

The proposed tax rate is not greater than the voter-approval tax rate. As a result, City of Pharr is not required to hold an election at which voters may accept or reject the proposed tax rate. However, you may express your support for or the opposition to the proposed tax rate by contacting the City Manager's Office of the City of Pharr at their offices or by attending the public hearing mentioned.

YOUR TAX OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS
FOLLOWS:

Property tax amount= (rate) x (taxable value of your property)/100

FOR the proposal:
AGAINST the proposal:
PRESENT and not voting:
ABSENT:

The 86th Legislature modified the manner in which the voter-approval rate is calculated to limit the rate of growth of property taxes in the state.

The following table compares the taxes imposed on the average residence homestead by City of Pharr last year to the taxes proposed to be imposed on the average residence homestead by City of Pharr this year.

	2022	2021	Change
Total tax rate (per \$100 of value)	0.7176	0.7176	0%
Average homestead taxable value	\$ 111,887	\$ 99,088	11%
Tax on average homestead	\$ 803	\$ 711	\$ 92
Total tax levy on all properties	\$ 29,082,623	\$ 25,919,720	\$ 3,162,903

For assistance or detailed information about tax calculations, please contact:

Pablo (Paul) Villarreal, Jr.
City of Pharr Tax Assessor-Collector
2804 S Business Hwy 2281
Edinburg, TX 78539 (956) 318-2157

propertytax@hidalgocountytax.org

<http://www.hidalgocountytax.org>



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.B.

DATE SUBMITTED: August 12, 2022

MEETING DATE: August 15, 2022

FROM: Karla Saavedra, Finance Director

DEPARTMENT: Finance

DIRECTOR: Karla Saavedra

Agenda Item: Submission of Certified Totals for Tax Assessed Values 2022 for Fiscal Year 2022-2023.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Hidalgo County finalized the City of Pharr Property Assessment Value for Tax Year 2022 on July, 27, 2022.

Total Net Taxable Value for 2022 is: \$4,167,074,809 or \$4.2 Billion (rounded), which represents an increase of 12.65% compared to last year.

Refer to attached report.

Fiscal Consideration: n/a

Staff Recommendation: This for presentation only.

Alternatives: n/a

Exclude Material from Public Packet? No

Reason: n/a

ROUTING:

Karla Saavedra
Patricia Rigney
City Management Office

Created/Initiated - 8/12/2022
Approved - 8/12/2022
Final Approval - 8/12/2022

2022 CERTIFIED TOTALS

Property Count: 28,979

CPR - CITY OF PHARR
Grand Totals

7/22/2022

10:08:40PM

Land		Value			
Homesite:		360,650,463			
Non Homesite:		1,180,044,961			
Ag Market:		151,726,397			
Timber Market:		0	Total Land	(+)	1,692,421,821
Improvement		Value			
Homesite:		1,025,923,076			
Non Homesite:		2,087,560,795	Total Improvements	(+)	3,113,483,871
Non Real		Count	Value		
Personal Property:	2,336		581,976,443		
Mineral Property:	658		1,942,458		
Autos:	0		0	Total Non Real	(+)
			Market Value	=	583,918,901
					5,389,824,593
Ag	Non Exempt	Exempt			
Total Productivity Market:	151,726,397	0			
Ag Use:	1,040,557	0	Productivity Loss	(-)	150,685,840
Timber Use:	0	0	Appraised Value	=	5,239,138,753
Productivity Loss:	150,685,840	0	Homestead Cap	(-)	177,485,884
			Assessed Value	=	5,061,652,869
			Total Exemptions Amount (Breakdown on Next Page)	(-)	894,578,060
			Net Taxable	=	4,167,074,809

Freeze	Assessed	Taxable	Actual Tax	Ceiling	Count		
DP	29,937,738	28,811,374	137,542.18	141,834.64	351		
DPS	187,410	187,410	548.11	548.11	2		
OV65	371,162,590	312,761,264	1,494,074.44	1,528,108.18	4,367		
Total	401,287,738	341,760,048	1,632,164.73	1,670,490.93	4,720	Freeze Taxable	(-) 341,760,048
Tax Rate	0.7176000						
						Freeze Adjusted Taxable	= 3,825,314,761

APPROXIMATE LEVY = (FREEZE ADJUSTED TAXABLE * (TAX RATE / 100)) + ACTUAL TAX
 29,082,623.45 = 3,825,314,761 * (0.7176000 / 100) + 1,632,164.73

Certified Estimate of Market Value: 5,373,511,383
 Certified Estimate of Taxable Value: 4,154,362,921

Tax Increment Finance Value: 0
 Tax Increment Finance Levy: 0.00

2022 CERTIFIED TOTALS

Property Count: 28,979

CPR - CITY OF PHARR
Grand Totals

7/22/2022

10:09:39PM

Exemption Breakdown

Exemption	Count	Local	State	Total
DP	360	0	0	0
DPS	2	0	0	0
DV1	76	0	790,826	790,826
DV1S	2	0	10,000	10,000
DV2	39	0	405,000	405,000
DV2S	2	0	15,000	15,000
DV3	44	0	484,000	484,000
DV3S	1	0	10,000	10,000
DV4	115	0	1,375,768	1,375,768
DV4S	22	0	264,000	264,000
DVHS	159	0	25,568,623	25,568,623
DVHSS	18	0	2,160,845	2,160,845
EX	26	0	6,636,327	6,636,327
EX-XU	2	0	548,774	548,774
EX-XV	617	0	732,666,735	732,666,735
EX366	463	0	274,046	274,046
FR	30	78,484,358	0	78,484,358
OV65	4,339	42,238,380	0	42,238,380
OV65S	242	2,340,000	0	2,340,000
PC	1	213,199	0	213,199
SO	3	92,179	0	92,179
Totals		123,368,116	771,209,944	894,578,060

2022 CERTIFIED TOTALS

Property Count: 28,603

CPR - CITY OF PHARR
ARB Approved Totals

7/22/2022 10:09:39PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	17,958	3,034.9400	\$43,249,520	\$2,129,550,994	\$1,887,782,405
B	MULTIFAMILY RESIDENCE	1,031	230.2503	\$21,314,968	\$337,485,660	\$337,090,443
C1	VACANT LOTS AND LAND TRACTS	2,121	1,313.0477	\$0	\$147,821,455	\$147,785,455
D1	QUALIFIED OPEN-SPACE LAND	197	2,417.3721	\$0	\$151,580,257	\$1,039,849
D2	IMPROVEMENTS ON QUALIFIED OP	9		\$0	\$66,410	\$66,410
E	RURAL LAND, NON QUALIFIED OPE	60	285.9660	\$15,051	\$19,143,512	\$18,484,376
F1	COMMERCIAL REAL PROPERTY	1,577	2,369.2573	\$27,389,998	\$1,144,573,780	\$1,144,510,930
F2	INDUSTRIAL AND MANUFACTURIN	16	35.2712	\$0	\$11,482,050	\$11,482,050
G1	OIL AND GAS	346		\$0	\$1,835,000	\$1,835,000
J1	WATER SYSTEMS	1		\$0	\$1,979	\$1,979
J2	GAS DISTRIBUTION SYSTEM	6	6.9720	\$0	\$3,166,378	\$3,166,378
J3	ELECTRIC COMPANY (INCLUDING C	38	28.9587	\$52,410	\$61,356,153	\$61,356,153
J4	TELEPHONE COMPANY (INCLUDI	11	0.4477	\$0	\$3,942,683	\$3,942,683
J5	RAILROAD	4		\$0	\$86,960	\$86,960
J6	PIPELAND COMPANY	5	0.3015	\$0	\$265,912	\$265,912
J7	CABLE TELEVISION COMPANY	2		\$0	\$7,346,800	\$7,346,800
L1	COMMERCIAL PERSONAL PROPE	1,896		\$0	\$447,734,006	\$369,044,394
L2	INDUSTRIAL AND MANUFACTURIN	78		\$15,650	\$7,456,899	\$7,456,899
M1	TANGIBLE OTHER PERSONAL, MOB	2,213		\$1,785,140	\$52,718,163	\$46,599,412
O	RESIDENTIAL INVENTORY	23	4.1847	\$109,169	\$1,548,082	\$1,548,082
S	SPECIAL INVENTORY TAX	101		\$0	\$52,676,042	\$52,676,042
X	TOTALLY EXEMPT PROPERTY	1,108	2,184.1579	\$2,252,251	\$740,133,827	\$0
Totals			11,911.1271	\$96,184,157	\$5,321,973,002	\$4,103,568,612

2022 CERTIFIED TOTALS

Property Count: 376

CPR - CITY OF PHARR
Under ARB Review Totals

7/22/2022 10:09:39PM

State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	276	53.8457	\$425,087	\$38,419,330	\$34,241,657
B	MULTIFAMILY RESIDENCE	15	2.9526	\$817	\$4,379,298	\$4,377,944
C1	VACANT LOTS AND LAND TRACTS	22	15.1629	\$0	\$2,880,094	\$2,880,094
D1	QUALIFIED OPEN-SPACE LAND	1	2.0700	\$0	\$146,140	\$708
F1	COMMERCIAL REAL PROPERTY	23	34.4517	\$3,510,355	\$20,404,195	\$20,404,195
L1	COMMERCIAL PERSONAL PROPE	23		\$0	\$1,232,604	\$1,232,604
M1	TANGIBLE OTHER PERSONAL, MOB	19		\$128,249	\$389,930	\$368,995
Totals			108.4829	\$4,064,508	\$67,851,591	\$63,506,197

2022 CERTIFIED TOTALS

Property Count: 28,979

CPR - CITY OF PHARR
Grand Totals

7/22/2022 10:09:39PM

State Category Breakdown

State Code	Description	Count	Acres	New Value	Market Value	Taxable Value
A	SINGLE FAMILY RESIDENCE	18,234	3,088.7857	\$43,674,607	\$2,167,970,324	\$1,922,024,062
B	MULTIFAMILY RESIDENCE	1,046	233.2029	\$21,315,785	\$341,864,958	\$341,468,387
C1	VACANT LOTS AND LAND TRACTS	2,143	1,328.2106	\$0	\$150,701,549	\$150,665,549
D1	QUALIFIED OPEN-SPACE LAND	198	2,419.4421	\$0	\$151,726,397	\$1,040,557
D2	IMPROVEMENTS ON QUALIFIED OP	9		\$0	\$66,410	\$66,410
E	RURAL LAND, NON QUALIFIED OPE	60	285.9660	\$15,051	\$19,143,512	\$18,484,376
F1	COMMERCIAL REAL PROPERTY	1,600	2,403.7090	\$30,900,353	\$1,164,977,975	\$1,164,915,125
F2	INDUSTRIAL AND MANUFACTURIN	16	35.2712	\$0	\$11,482,050	\$11,482,050
G1	OIL AND GAS	346		\$0	\$1,835,000	\$1,835,000
J1	WATER SYSTEMS	1		\$0	\$1,979	\$1,979
J2	GAS DISTRIBUTION SYSTEM	6	6.9720	\$0	\$3,166,378	\$3,166,378
J3	ELECTRIC COMPANY (INCLUDING C	38	28.9587	\$52,410	\$61,356,153	\$61,356,153
J4	TELEPHONE COMPANY (INCLUDI	11	0.4477	\$0	\$3,942,683	\$3,942,683
J5	RAILROAD	4		\$0	\$86,960	\$86,960
J6	PIPELAND COMPANY	5	0.3015	\$0	\$265,912	\$265,912
J7	CABLE TELEVISION COMPANY	2		\$0	\$7,346,800	\$7,346,800
L1	COMMERCIAL PERSONAL PROPE	1,919		\$0	\$448,966,610	\$370,276,998
L2	INDUSTRIAL AND MANUFACTURIN	78		\$15,650	\$7,456,899	\$7,456,899
M1	TANGIBLE OTHER PERSONAL, MOB	2,232		\$1,913,389	\$53,108,093	\$46,968,407
O	RESIDENTIAL INVENTORY	23	4.1847	\$109,169	\$1,548,082	\$1,548,082
S	SPECIAL INVENTORY TAX	101		\$0	\$52,676,042	\$52,676,042
X	TOTALLY EXEMPT PROPERTY	1,108	2,184.1579	\$2,252,251	\$740,133,827	\$0
Totals		12,019.6100	12,019.6100	\$100,248,665	\$5,389,824,593	\$4,167,074,809

2022 CERTIFIED TOTALS

Property Count: 28,603

CPR - CITY OF PHARR
ARB Approved Totals

7/22/2022 10:09:39PM

CAD State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
		1		\$0	\$19,200	\$5,858
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	16,065	2,786.1523	\$43,114,745	\$2,046,369,277	\$1,810,649,891
A2	REAL, RESIDENTIAL, MOBILE HOME	1,955	248.7877	\$134,775	\$83,181,717	\$77,132,514
B1	REAL, RESIDENTIAL, DUPLEXES	979	202.3876	\$21,314,968	\$316,783,377	\$316,426,947
B2	REAL, RESIDENTIAL, APARTMENTS	66	27.8627	\$0	\$20,702,283	\$20,663,496
C1	REAL PROPERTY: VACANT LOTS AN	2,097	1,285.9489	\$0	\$141,573,836	\$141,537,836
C3	REAL, VACANT PLATTED RURAL OR I	24	27.0988	\$0	\$6,247,619	\$6,247,619
D1	REAL PROPERTY: QUALIFIED OPEN-	197	2,417.3721	\$0	\$151,580,257	\$1,039,849
D2	RE PROPERTY FARMLAND RANCH I	9		\$0	\$66,410	\$66,410
E1	REAL, FARM/RANCH, HOUSE	39	59.8520	\$5,815	\$8,331,400	\$7,672,264
E2	REAL, FARM/RANCH, MOBILE HOME	3	1.1100	\$9,236	\$144,677	\$144,677
E3	REAL, FARM/RANCH, OTHER IMPROV	20	225.0040	\$0	\$10,667,435	\$10,667,435
F1	REAL, Commercial	1,577	2,369.2573	\$27,389,998	\$1,144,573,780	\$1,144,510,930
F2	REAL, Industrial	16	35.2712	\$0	\$11,482,050	\$11,482,050
G1	OIL AND GAS	346		\$0	\$1,835,000	\$1,835,000
J1	REAL & TANGIBLE PERSONAL, UTIL	1		\$0	\$1,979	\$1,979
J2	REAL & TANGIBLE PERSONAL, UTIL	6	6.9720	\$0	\$3,166,378	\$3,166,378
J3	REAL & TANGIBLE PERSONAL, UTIL	38	28.9587	\$52,410	\$61,356,153	\$61,356,153
J4	REAL & TANGIBLE PERSONAL, UTIL	11	0.4477	\$0	\$3,942,683	\$3,942,683
J5	REAL & TANGIBLE PERSONAL, UTIL	4		\$0	\$86,960	\$86,960
J6	REAL & TANGIBLE PERSONAL, UTIL	5	0.3015	\$0	\$265,912	\$265,912
J7	REAL & TANGIBLE PERSONAL, UTIL	2		\$0	\$7,346,800	\$7,346,800
K1	FARM/RANCH PERS	1		\$0	\$7,140	\$7,140
L1	TANGIBLE, PERSONAL PROPERTY, C	1,896		\$0	\$447,707,666	\$369,031,396
L2	TANGIBLE, PERSONAL PROPERTY, I	78		\$15,650	\$7,456,899	\$7,456,899
M1	TANGIBLE OTHER PERSONAL, MOBI	1,919		\$1,772,036	\$51,265,614	\$45,345,211
M3	TANGIBLE OTHER PERSONAL	294		\$13,104	\$1,452,549	\$1,254,201
O1	INVENTORY, VACANT RES LAND	19	3.7531	\$0	\$787,161	\$787,161
O2	INVENTORY, IMPROVED RES	4	0.4316	\$109,169	\$760,921	\$760,921
S	SPECIAL INVENTORY	101		\$0	\$52,676,042	\$52,676,042
X	FULL EXEMPTIONS	1,108	2,184.1579	\$2,252,251	\$740,133,827	\$0
Totals			11,911.1271	\$96,184,157	\$5,321,973,002	\$4,103,568,612

2022 CERTIFIED TOTALS

Property Count: 376

CPR - CITY OF PHARR
Under ARB Review Totals

7/22/2022 10:09:39PM

CAD State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	265	52.5469	\$425,087	\$37,900,262	\$33,744,705
A2	REAL, RESIDENTIAL, MOBILE HOME	11	1.2988	\$0	\$519,068	\$496,952
B1	REAL, RESIDENTIAL, DUPLEXES	15	2.9526	\$817	\$4,152,683	\$4,151,329
B2	REAL, RESIDENTIAL, APARTMENTS	2		\$0	\$226,615	\$226,615
C1	REAL PROPERTY: VACANT LOTS AN	22	15.1629	\$0	\$2,880,094	\$2,880,094
D1	REAL PROPERTY: QUALIFIED OPEN-	1	2.0700	\$0	\$146,140	\$708
F1	REAL, Commercial	23	34.4517	\$3,510,355	\$20,404,195	\$20,404,195
L1	TANGIBLE, PERSONAL PROPERTY, C	23		\$0	\$1,232,604	\$1,232,604
M1	TANGIBLE OTHER PERSONAL, MOBI	19		\$128,249	\$389,930	\$368,995
Totals			108.4829	\$4,064,508	\$67,851,591	\$63,506,197

2022 CERTIFIED TOTALS

Property Count: 28,979

CPR - CITY OF PHARR

Grand Totals

7/22/2022 10:09:39PM

CAD State Category Breakdown

State Code Description		Count	Acres	New Value	Market Value	Taxable Value
		1		\$0	\$19,200	\$5,858
A1	REAL, RESIDENTIAL, SINGLE-FAMIL	16,330	2,838.6992	\$43,539,832	\$2,084,269,539	\$1,844,394,596
A2	REAL, RESIDENTIAL, MOBILE HOME	1,966	250.0865	\$134,775	\$83,700,785	\$77,629,466
B1	REAL, RESIDENTIAL, DUPLEXES	994	205.3402	\$21,315,785	\$320,936,060	\$320,578,276
B2	REAL, RESIDENTIAL, APARTMENTS	68	27.8627	\$0	\$20,928,898	\$20,890,111
C1	REAL PROPERTY: VACANT LOTS AN	2,119	1,301.1118	\$0	\$144,453,930	\$144,417,930
C3	REAL, VACANT PLATTED RURAL OR I	24	27.0988	\$0	\$6,247,619	\$6,247,619
D1	REAL PROPERTY: QUALIFIED OPEN-	198	2,419.4421	\$0	\$151,726,397	\$1,040,557
D2	RE PROPERTY FARMLAND RANCH I	9		\$0	\$66,410	\$66,410
E1	REAL, FARM/RANCH, HOUSE	39	59.8520	\$5,815	\$8,331,400	\$7,672,264
E2	REAL, FARM/RANCH, MOBILE HOME	3	1.1100	\$9,236	\$144,677	\$144,677
E3	REAL, FARM/RANCH, OTHER IMPROV	20	225.0040	\$0	\$10,667,435	\$10,667,435
F1	REAL, Commercial	1,600	2,403.7090	\$30,900,353	\$1,164,977,975	\$1,164,915,125
F2	REAL, Industrial	16	35.2712	\$0	\$11,482,050	\$11,482,050
G1	OIL AND GAS	346		\$0	\$1,835,000	\$1,835,000
J1	REAL & TANGIBLE PERSONAL, UTIL	1		\$0	\$1,979	\$1,979
J2	REAL & TANGIBLE PERSONAL, UTIL	6	6.9720	\$0	\$3,166,378	\$3,166,378
J3	REAL & TANGIBLE PERSONAL, UTIL	38	28.9587	\$52,410	\$61,356,153	\$61,356,153
J4	REAL & TANGIBLE PERSONAL, UTIL	11	0.4477	\$0	\$3,942,683	\$3,942,683
J5	REAL & TANGIBLE PERSONAL, UTIL	4		\$0	\$86,960	\$86,960
J6	REAL & TANGIBLE PERSONAL, UTIL	5	0.3015	\$0	\$265,912	\$265,912
J7	REAL & TANGIBLE PERSONAL, UTIL	2		\$0	\$7,346,800	\$7,346,800
K1	FARM/RANCH PERS	1		\$0	\$7,140	\$7,140
L1	TANGIBLE, PERSONAL PROPERTY, C	1,919		\$0	\$448,940,270	\$370,264,000
L2	TANGIBLE, PERSONAL PROPERTY, I	78		\$15,650	\$7,456,899	\$7,456,899
M1	TANGIBLE OTHER PERSONAL, MOBI	1,938		\$1,900,285	\$51,655,544	\$45,714,206
M3	TANGIBLE OTHER PERSONAL	294		\$13,104	\$1,452,549	\$1,254,201
O1	INVENTORY, VACANT RES LAND	19	3.7531	\$0	\$787,161	\$787,161
O2	INVENTORY, IMPROVED RES	4	0.4316	\$109,169	\$760,921	\$760,921
S	SPECIAL INVENTORY	101		\$0	\$52,676,042	\$52,676,042
X	FULL EXEMPTIONS	1,108	2,184.1579	\$2,252,251	\$740,133,827	\$0
Totals			12,019.6100	\$100,248,665	\$5,389,824,593	\$4,167,074,809

2022 CERTIFIED TOTALS

Property Count: 28,979

CPR - CITY OF PHARR
Effective Rate Assumption

7/22/2022 10:09:39PM

New Value

TOTAL NEW VALUE MARKET:	\$100,248,665
TOTAL NEW VALUE TAXABLE:	\$97,297,844

New Exemptions

Exemption	Description	Count		
EX-XV	Other Exemptions (including public property, r	18	2021 Market Value	\$2,767,240
EX366	HB366 Exempt	280	2021 Market Value	\$240,765
ABSOLUTE EXEMPTIONS VALUE LOSS				\$3,008,005

Exemption	Description	Count	Exemption Amount
DP	Disability	9	\$0
DPS	DISABLED Surviving Spouse	1	\$0
DV1	Disabled Veterans 10% - 29%	2	\$17,000
DV2	Disabled Veterans 30% - 49%	4	\$43,500
DV2S	Disabled Veterans Surviving Spouse 30% - 49%	1	\$7,500
DV3	Disabled Veterans 50% - 69%	3	\$32,000
DV4	Disabled Veterans 70% - 100%	8	\$96,000
DV4S	Disabled Veterans Surviving Spouse 70% - 100	5	\$60,000
DVHS	Disabled Veteran Homestead	8	\$794,548
DVHSS	Disabled Veteran Homestead Surviving Spouse	1	\$134,476
OV65	Over 65	269	\$2,619,062
OV65S	OV65 Surviving Spouse	25	\$210,000
PARTIAL EXEMPTIONS VALUE LOSS		336	\$4,014,086
NEW EXEMPTIONS VALUE LOSS			\$7,022,091

Increased Exemptions

Exemption	Description	Count	Increased Exemption Amount
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INCREASED EXEMPTIONS VALUE LOSS

TOTAL EXEMPTIONS VALUE LOSS	\$7,022,091
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New Ag / Timber Exemptions**New Annexations****New Deannexations****Average Homestead Value****Category A and E**

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
10,587	\$128,567	\$16,680	\$111,887
Category A Only			

Count of HS Residences	Average Market	Average HS Exemption	Average Taxable
10,566	\$128,339	\$16,665	\$111,674

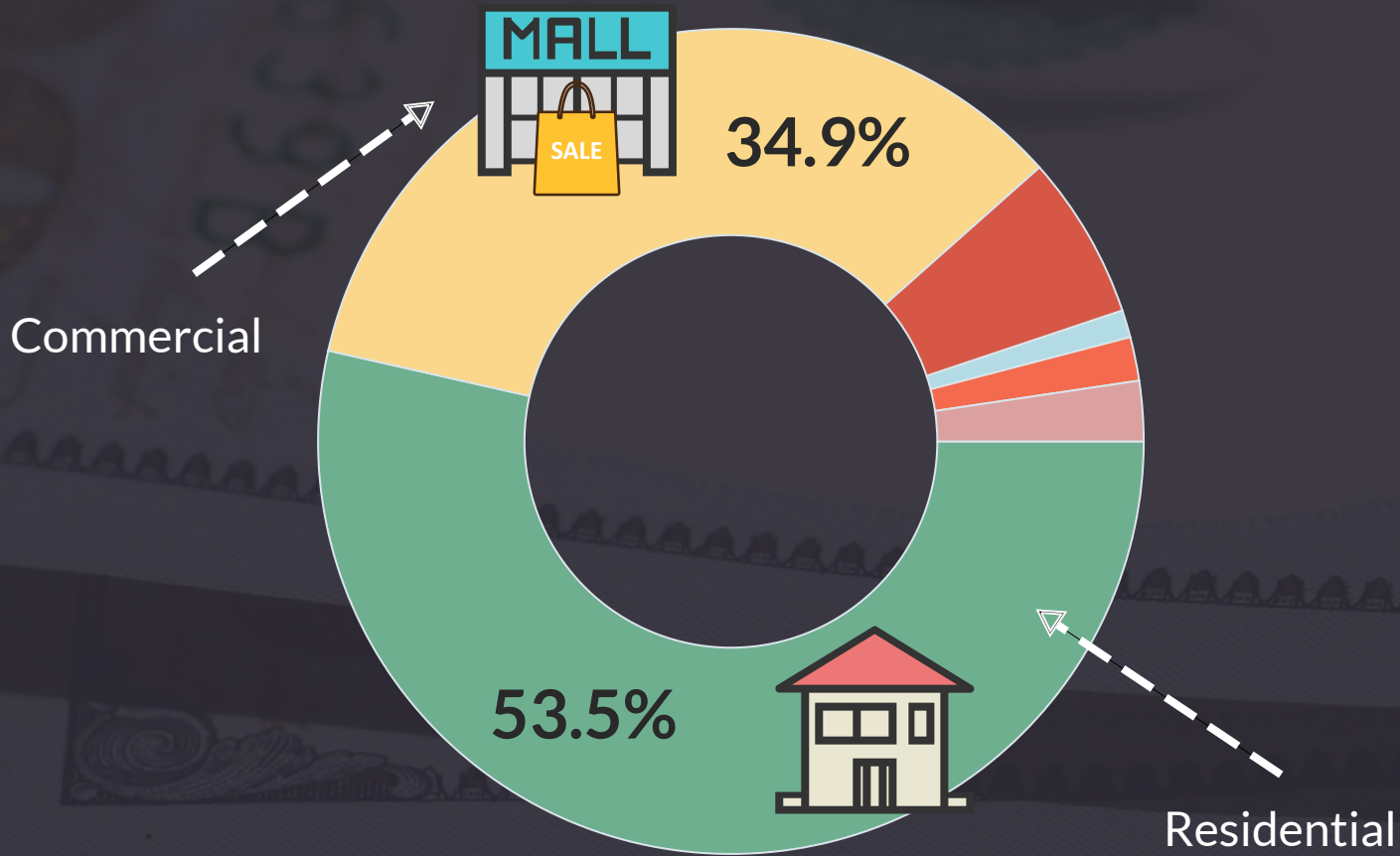
2022 CERTIFIED TOTALSCPR - CITY OF PHARR
Lower Value Used

Count of Protested Properties	Total Market Value	Total Value Used
376	\$67,851,591.00	\$50,794,309

12.65%

Increase in Property Value

- Residential 53.5%
- Commercial 34.9%
- Vacant Lots 6.4%
- Mobile Homes 1.1%
- Personal Property 1.7%
- Other 2.4%



City of Pharr Net Taxable Values
(In Billions)





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.A.

DATE SUBMITTED: August 8, 2022

MEETING DATE: August 15, 2022

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on the purchase of Christmas Decorations for the Pharr International Bridge from Arnett Marketing, LLC out of San Antonio, Texas through BUYBOARD #643-21 in the amount of \$147,475.28.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The Pharr International Bridge would like to buy Christmas Decorations for this coming season. Project #2022-70-510-P030-001.

Fiscal Consideration: \$147,475.28.

Staff Recommendation: Approval for purchase by City Commission.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Vanessa Guzman

Luis Bazan

Ignacio Amezcua

Patricia Rigney

Karla Saavedra

City Management Office

Created/Initiated - 8/8/2022

Approved - 8/8/2022

Approved - 8/11/2022

Approved - 8/11/2022

Approved - 8/11/2022

Final Approval - 8/12/2022

2137 Zercher Road
San Antonio, Texas 78209
(210) 826-9700 Office
(210) 826-9084 Fax

DATE	PROPOSAL #
7/20/2022	12555

Name / Address
Pharr International Bridge Mr. Vanessa Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-330-1039 956-781-1473 FAX

*****PLEASE MAKE SURE SHIP TO IS CORRECT*****

Pharr International Bridge
Ms. Vanessa Guzman
9900 South Cage Blvd.
Pharr, Texas 78577
956-402-4660

Due On Receipt

QTY	DESCRIPTION	PRICE EACH	TOTAL
	BUYBOARD VENDOR #643-21 Holiday Lighting & Decorations MADE IN THE USA PRICES VALID THROUGH AUGUST 2022 R&K Premier Collection Catalog		
	TILTED PACKAGES		
1	#RK3DP-9 - 9'HIGH X 4' WIDE, Red, Blue, Green, White -With LED Mini Lights, and Rope Lights	6,237.00	6,237.00
	MAJESTIC SNOWFLAKE		
1	#RKSSWL-4 -4 HIGH X 4' WIDE, PVC MESH, LED Mini Lights, Twinkle, WARM WHITE AND COOL WHITE,	2,079.00	2,079.00
	MAJESTIC DEER		0.00
1	#RKSSWL-2 4'HIGH , PVC Mesh, Gold, With Mini LED Twinkle/and Steady Burn Lights, WARM WHITE/COOL WHITE	1,633.50	1,633.50
	SNOWFLAKE SIGN DECOR WITH ORNAMENTATION		
1	#RKRSF-L - RISING SNOWFLAKE (left)	2,016.00	2,016.00
1	#RKRSF-R - RISING SNOWFLAKE (right)	1,344.00	1,344.00
1	#RKSFCP-1 - SNOWFLAKE CENTERPIECE	2,772.00	2,772.00
	CARPENTER DECORATING (Gray)		
PLEASE REVIEW and call to discuss		Total	

Page 1

ARNETT MARKETING, LLC

2137 Zercher Road
San Antonio, Texas 78209
(210) 826-9700 Office
(210) 826-9084 Fax

PROPOSAL/CONTRACT

DATE	PROPOSAL #
7/20/2022	12555

Name / Address
Pharr International Bridge Mr. Vaness Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-330-1039 956-781-1473 FAX

PLEASE MAKE SURE SHIP TO IS CORRECT
Pharr International Bridge Ms. Vanessa Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-402-4660

Download Our Catalogs
arnettmarketing.com

P.O. No.	Terms
	Due On Receipt

QTY	DESCRIPTION	PRICE EACH	TOTAL
1	PWW-534 SPIRAL SNOWFLAKE 6',With 144 C7 LED Lights , 28 lbs.	568.01	568.01
1	5' x 7' Holly Candle Silhouette, (24) A (13)R (42)G (4)B (18) C (14) Y TOTAL 115 C7 LED Lamps, Pole Mount	571.73	571.73
1	#PSD-624 - 8' Standing Deer Silhouette, (90) C7 LED Lamps, Pole Mount.	504.90	504.90
1	4 1/2' x 7 1/2' Ornament Tree Silhouette, ALL LED LIGHTS (25) C7 Red Lamps, (31) C7 Yellow Lamps, (54) C7 Green Lamps, Pole Mount,	549.45	549.45
1	5 1/2' x 8' Heavenly Angel, Silhouette, With Trumpet, Pole Mount,114 C7 LED Lights, 25 lbs	538.31	538.31
	NATIVITY SCENE		0.00
1	5' x 8' Wiseman with Box, Silhouette, Self Standing, 232 C7 LED Lamps (12Y, 18R, 55B, 50PU, 58A &29C), 45 LBS	1,129.95	1,129.95
1	6' x 7' Wiseman with Urn, Self Standing,188 C7 Lamps (30A, 43G, 40C, 57R & 18Y), C7 LED Lights, 42 LBS	1,085.40	1,085.40
1	9' x 10' Wiseman on Camel, Silhouette, Self Standing, 295 C7-LED Lights 65 lbs	2,328.75	2,328.75
1	3 1/2' x 8' Shepherd, With Staff -Silhouette, Self Standing 131 C7 LED Lights , 30 lbs	720.90	720.90
1	4 1/2' x 9' Shepherd with Sash, Silhouette, Self Standing, 940 Watts, 38 lbs	807.30	807.30
1	4 1/2' x 6 1/2' Joseph, Silhouette, Self Standing, 600 Watts, 24 lbs	639.90	639.90
PLEASE REVIEW and call to discuss		Total	

Signature

ARNETT MARKETING, LLC

2137 Zercher Road
San Antonio, Texas 78209
(210) 826-9700 Office
(210) 826-9084 Fax

PROPOSAL/CONTRACT

DATE	PROPOSAL #
7/20/2022	12555

Name / Address
Pharr International Bridge Mr. Vaness Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-330-1039 956-781-1473 FAX

PLEASE MAKE SURE SHIP TO IS CORRECT
Pharr International Bridge Ms. Vanessa Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-402-4660

Download Our Catalogs
arnettmarketing.com

P.O. No.	Terms
	Due On Receipt

QTY	DESCRIPTION	PRICE EACH	TOTAL
1	4' x 6' Mary, Silhouette, Self Standing, 730 Watts, 20lbs	680.40	680.40
1	3 1/2' x 4 1/2' Christ Child, Silhouette, Self Standing, 475 Watts, 14 lbs	465.75	465.75
1	21' x 22' Stable with Star, Silhouette, Self Standing, 2,475 Watts, 147 lbs	3,997.35	3,997.35
1	6 1/2' x 4' Silhouette Reclining Donkey, Self Standing, 120 C7 Lamps (85C, 35B) 600 Watts, 22 LBS	668.25	668.25
1	#SSRC-11--- 9' X 7.5' Camel, Silhouette, Self Standing, Steel Structured Frame, 55 Lbs. With 190 C7 LED Lamps.	1,150.20	1,150.20
1	5' x 8' Silhouette Small Palm Tree, Self Standing, 164 C7 LED Lamps (40A & 135G), 45 LBS	1,466.10	1,466.10
1	6' x 10 1/2' Silhouette Tall Palm Tree, Self Standing, 179 C7 LED Lamps (72A & 97G), 65 LBS	1,891.35	1,891.35
1	4' x 3' Silhouette Sheep, Self Standing, 51 C7 LED Lamps, 20 LBS	348.30	348.30
	CARPENTER DECOR		
1	4' X 9' Baroque Deer, Looking Back, 775 Watts, 35lbs.	749.25	749.25
1	5 1/2' X 8' Baroque Deer Standing, Silhouette, 765 Watts, C7 Lamps	749.25	749.25
1	#SD-632 - 7 1/2' X 5 1/2' Baroque Deer Drinking Silhouette, Self Standing, (130) C7 Clear Lamps, (26) C7 Amber Lambs, (RETAIL \$ 630.00)	749.25	749.25
1	4 1/2' X 8 1/2' Baroque Deer Posing, Silhouette, 770 Watts, C7 Lamps.	749.25	749.25
PLEASE REVIEW and call to discuss		Total	

Signature

ARNETT MARKETING, LLC

2137 Zercher Road
San Antonio, Texas 78209
(210) 826-9700 Office
(210) 826-9084 Fax

PROPOSAL/CONTRACT

DATE	PROPOSAL #
7/20/2022	12555

Name / Address
Pharr International Bridge Mr. Vaness Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-330-1039 956-781-1473 FAX

PLEASE MAKE SURE SHIP TO IS CORRECT
Pharr International Bridge Ms. Vanessa Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-402-4660

Download Our Catalogs
arnettmarketing.com

P.O. No.	Terms
	Due On Receipt

QTY	DESCRIPTION	PRICE EACH	TOTAL
1	#SD-623 - 5' x 4' Laying Doe Silhouette, Self Standing, (67) C7 LED Lamps,	409.05	409.05
1	#SD-624- 8' Standing Buck Silhouette, Self Standing, (90) C7 LED Lamps,	490.05	490.05
1	43' x 20' Peeking Santa, (Front View), Silhouette, Roof Top Mount, 935 lgts. 365 lbs.	15,527.40	15,527.40
	SANTA'S REINDEER		
1	#SSTL- 242--24.5' X 28' - RUDOLPH	10,314.85	10,314.85
1	#SSTL-184---27' X 13.5' PRANCER	6,913.20	6,913.20
1	#SSTL-183-- 20 X 16' BLITZEN	6,329.40	6,329.40
1	#SSTL-185-- 27' X 26' VIXEN	7,765.80	7,765.80
1	#SSTL - 174 - 15' X 26' DANCER	7,938.00	7,938.00
1	#SSTL-175- - 16' X 23' COMET	7,123.20	7,123.20
1	#SSTL-181 -- 24' X 21' CUPID	7,719.60	7,719.60
1	#SSTL-182 - 25 X 14' - DONNER	7,452.90	7,452.90
	DEKRA-LITE		
5	DLGWREATHX4XXLED - 4' Traditdional Wreath 150 Bulbs LED	602.14	3,010.70
4	72" Toy soldier, Fiberglass Brightly Painted, Self Standing	1,137.64	4,550.56
1	4' (4) Ball Giant Ornament Stack Fiberglass, (choic of colors)	11,419.24	11,419.24
PLEASE REVIEW and call to discuss		Total	

Signature

ARNETT MARKETING, LLC

2137 Zercher Road
San Antonio, Texas 78209
(210) 826-9700 Office
(210) 826-9084 Fax

PROPOSAL/CONTRACT

DATE	PROPOSAL #
7/20/2022	12555

Name / Address
Pharr International Bridge Mr. Vaness Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-330-1039 956-781-1473 FAX

PLEASE MAKE SURE SHIP TO IS CORRECT
Pharr International Bridge Ms. Vanessa Guzman 9900 South Cage Blvd. Pharr, Texas 78577 956-402-4660

Download Our Catalogs
arnettmarketing.com

P.O. No.	Terms
	Due On Receipt

QTY	DESCRIPTION	PRICE EACH	TOTAL
4	6' X 2' Giant Fiberglass Light Bulbs, 45 lbs. Available in Gold, Red, Blue, Yellow and Orange	947.24	3,788.96
1	GIANT PLUG AND CORD 8' Long, with 30" Plug connects up to 3 Bulbs	1,328.60	1,328.60
	OCEAN FREIGHT SURCHARGE FEE is due to Global Supply Chain Disruptions and Logistics. DOES NOT INCLUDE SHIPPING CHARGES	6,202.97	6,202.97
PLEASE REVIEW and call to discuss		Total	\$147,475.28

Signature _____



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.A.

DATE SUBMITTED: August 10, 2022

MEETING DATE: August 15, 2022

FROM: Moises Beas, Civil Engineer In Training

DEPARTMENT: Engineering

DIRECTOR: Ruben Alfaro

Agenda Item: Consideration and action, if any, on Change Order No. 1 in the amount of \$28,143.30, final payment and release of retainage in the amount of \$85,751.55 and acceptance of the City of Pharr Aquatic Facility Monument Signage as complete.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The contractor, D. Wilson Construction, has completed construction of the City of Pharr/PSJA/UTRGV Aquatic Facility Monument Signage. A final walkthrough was held on April 04, 2022. The architect, The Warren Group Architects, has signed off on the Certificate of Construction Completion effective April 04, 2022.

The final Change Order No. 1 is for approval of required additional funds to furnish and install the monument sign including bonds and COOP fees. The fee was agreed upon prior to execution of the contract and was included as an exhibit.

PROJECT# 2122-01-510-C002-001 with Project# 1819-35-510-C011-051

Fiscal Consideration:

Original Contract: \$1,152,165.00

CO#1: \$28,143.30

Revised Contract Amount: \$1,180,308.30

Paid to Date: \$1,094,556.75

Final Payment & Retainage (Including CO#1): \$85,751.55

Staff Recommendation: Staff recommends approval of Final Change Order No. 1 in the amount of \$28,143.30, final payment and release of retainage in the amount of \$85,751.55, and acceptance of the City of Pharr Aquatic Facility Monument Signage.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Moises Beas

Created/Initiated - 8/10/2022

Maria Rangel
Ruben Alfaro
Ignacio Amezcua
Patricia Rigney
Karla Saavedra
City Management Office

Approved - 8/11/2022
Approved - 8/12/2022
Approved - 8/12/2022
Approved - 8/12/2022
Approved - 8/12/2022
Final Approval - 8/12/2022

Payment Request No. 05-Retainage
 Period: 03/01/2022 to 04/30/2022
 PO# 176061-A
 Owner: City of Pharr/PSJA
118 S. Cage Blvd.
Pharr, TX 78577

Contractor: D. Wilson Construction Co.
PO Box 3455
McAllen, Texas 78502

Project: City of Pharr Aquatic Facility
Bid No. 1819-35-510-C011-051

Original Contract Amount: \$1,152,165.00
 Change Orders: \$28,143.30
 Contract Amount to Date: \$1,180,308.30
 Total to Date: \$1,180,308.30
 Total Stored to Date: \$0.00
 Total to Date: \$1,180,308.30
 Retainage: —
 Total Due Less Retainage: \$1,180,308.30
 Less Previous Payments: \$1,094,556.75
 Current Payment Due: \$85,751.55
 Percent Completed: 100.00%

Original Contract Time (Days): 550
 Change Orders (days): 68
 Notice to Proceed 11/1/2019
 Completion Date 5/31/2021
 Contract Time Used 176.36%

Change Order Summary				
No.	Contract Amount		Contract Time	
	Addition	Deduction	Addition	Deduction
1	28143.3			
2	Days Added to contract			
3				
Total	28143.3	\$0.00	0	

* Provide Documentation

Attachment "B"

Contractor:

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Progress Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Progress Payment were issued and payments received from the Owner, and that current payment shown herein is now due:

Signature: _____

Date: _____

Subscribed to and sworn to before me this 28th day of June, 2022

The above person appeared before me, the undersigned notary public and provided satisfactory evidence of identification to be the person signed this document in my presence and swore or affirmed to me that the contents of this document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public: _____

My Commission Expires: _____

Architect of Record

In accordance with the Contract Documents, based on on-site observation and the progress payment, the Construction Manager certifies to the Owner that to the best of the Engineer's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents and the Contractor is entitled to progress payment.

Signature: _____

Date: _____

Approved:

Albert Cardenas
 Easton Acquisitions, Inc.
 Construction Manager

Signature _____

06/30/22

Date _____

City Engineer _____

Signature _____

Date _____

Ignacio Amezcua
 Purchasing Director

Signature _____

Date _____

Ed Wylie
 Interim City Manager

Signature _____

Date _____

Karla Saavedra
 Finance Director

Signature _____

Date _____

Reserved _____

Signature _____

Date _____



APPLICATION AND CERTIFICATE FOR PAYMENT

Wilson Project # 22-158

TO OWNER: City of Pharr
118 S Cage Blvd
Pharr, TX 78577

PROJECT: City of Pharr Aquatic Facility - Additional
Scope of Work

APPLICATION NO.: 05-Retainage

PERIOD TO: 4/30/2022

Contract No:

Job Order No.:

CONTRACT DATE: 9/9/2021

FROM CONTRACTOR: D. Wilson Construction Company

VIA: The Warren Group Architects

P.O. Box 3455

McAllen, TX 78502-3455

1801 S 2nd St., Suite 330

CONTRACT FOR: General Construction

McAllen, TX 78503

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection
with the Contract. Continuation Sheet is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,152,165.00
2. Net Change by Change Orders	28,143.30
3. CONTRACT SUM TO DATE (Line 1 + 2)	1,180,308.30
4. TOTAL COMPLETED & STORED TO DATE (Column G on)	1,180,308.30
5. RETAINAGE:	
a. 0% of Completed Work \$ —	
(Columns D + E on Continuation Sheet)	
b. 0% of Stored Material —	
(Column F on Continuation Sheet)	
Total Retainage (Line 5a + 5b or Total in Column I of Continuation Sheet)	—
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	1,180,308.30
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	1,094,556.75
8. CURRENT PAYMENT DUE	\$ 85,751.55
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ —

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 28,143.30	\$ —
Total approved this Month	—	—
TOTALS	28,143.30	—
NET CHANGES by Change Order		\$ 28,143.30

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information
and belief the Work covered by this Application for Payment has been completed in
accordance with the Contract Documents, that all amounts have been paid by the Contractor
for Work for which previous Certificates for Payment were issued and payments received
from the Owner, and that current payment shown herein is now due.

Contractor: D. Wilson Construction Company

By: *[Signature]*

Date: June 28, 2022

State of Texas, County of Hidalgo

Subscribed and sworn to before me this 28th day of June, 2022

Notary Public Maria Del Pilar Anzaldúa Garza

My Commission expires 6/10/24

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data
comprising this application, the Architect certifies to the Owner that to the best of the
Architect's knowledge, information and belief the Work has progressed as indicated, the quality
of the Work is in accordance with the Contract Documents, and the Contractor is entitled to
payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED

\$ 85,751.55

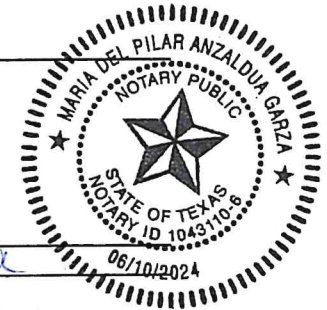
(Attach explanation if amount certified differs from the amount applied for. Initial figures on this
Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: *[Signature]*

Date: 6-29-2022

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor
named herein. Issuance, payment and acceptance of payment are without prejudice to any
rights of the Owner or Contractor under this Contract.



	City of Pharr Aquatic-Add'l Scope							Application No.:	05-Retainage
Job #	22-158							Application Date:	4/30/2022
Retainage:	0%							Period From:	3/1/2022
								To:	4/30/2022
Item No.	Description Of The Work	Scheduled Value	Work Completed		Stored Materials	Total Amount	Percent Complete	Balance To Finish	Retainage
			Previous	This Period					
	General Conditions								
01-010	General Conditions	80,019.80	80,019.80	—	—	80,019.80	100%	—	—
91-870	Bond	11,408.00	11,408.00	—	—	11,408.00	100%	—	—
91-871	Builder's Risk	11,295.00	11,295.00	—	—	11,295.00	100%	—	—
	Sub-total	102,722.80	102,722.80	—	—	102,722.80		—	—
	Signage								
10-407	Monument Sign- AAA Prop 24653	838,557.00	838,557.00	—	—	838,557.00	100%	—	—
10-407	Upgrade EMC to 10.0MM	113,857.20	113,857.20	—	—	113,857.20	100%	—	—
10-407	City of Pharr Logo & UTRGV Logo	38,028.00	38,028.00	—	—	38,028.00	100%	—	—
04-100	EIFS Patch / Repair at Logos in East Wall	12,500.00	12,500.00	—	—	12,500.00	100%	—	—
09-900	Paint Patch / Repair at Logos in East Wall	5,000.00	5,000.00	—	—	5,000.00	100%	—	—
16-100	Elec for Monument Sign / Logos	30,000.00	30,000.00	—	—	30,000.00	100%	—	—
01-262	Equipment Rentals	3,500.00	3,500.00	—	—	3,500.00	100%	—	—
09-100	Magnesiacore Patch / Repair at Logos in East Wall	5,000.00	5,000.00	—	—	5,000.00	100%	—	—
09-300	Tile Patch / Repair at Logos in East Wall	3,000.00	3,000.00	—	—	3,000.00	100%	—	—
		—	—	—	—	—		—	—
	Sub-total	1,049,442.20	1,049,442.20	—	—	1,049,442.20		—	—
	Betterment fund By Change in Scope								
		—	—	—	—	—		—	—
	Sub-total	—	—	—	—	—		—	—
	Allowances								
		—	—	—	—	—		—	—
	Sub-total	—	—	—	—	—		—	—
	Change Orders								
	CR 01 - VOID	—	—	—	—	—		—	—
	CR 02 - Additional Work Bond & Insurance	28,143.30	—	28,143.30	—	28,143.30	100%	—	—
		—	—	—	—	—		—	—
		—	—	—	—	—		—	—
		—	—	—	—	—		—	—
		—	—	—	—	—		—	—

	City of Pharr Aquatic-Add'l Scope							Application No.:	05-Retainage
Job #	22-158							Application Date:	4/30/2022
Retainage:	0%							Period From:	3/1/2022
								To:	4/30/2022
Item	Description	Scheduled	Work Completed		Stored	Total	Percent	Balance	
No.	Of The Work	Value	Previous	This Period	Materials	Amount	Complete	To Finish	Retainage
	Sub-total	—	—	—	—	—		—	—
	Contract sum	1,180,308.30	1,152,165.00	28,143.30	—	1,180,308.30	100%	—	—



CERTIFICATE OF CONSTRUCTION COMPLETION

THIS IS TO CERTIFY THAT ON April 4, 2022 A FINAL INSPECTION was made of the project herein described.

CONTRACT:	<u>Pharr Aquatic Facility Monument Signage</u>
BID NO.:	<u>1819-35-510-C011-051</u>
CONTRACT DATE:	<u>September 9, 2021</u>
CONTRACTOR:	<u>D Wilson Construction</u>
ADDRESS:	<u>3001 N. Cage Blvd., Pharr, TX 78577</u>
PROJECT DESCRIPTION:	<u>Additional scope of work for the 60-ft Monument signage of the facility along frontage road</u>

THIS IS TO CERTIFY:

1. That the work has been completed in accordance with the plans and specifications and all addenda, change orders, supplemental agreements thereto, and with the following exceptions:
2. That the sum of \$ 0.00, deducted from the final payment of the Contractor is a fair and equitable settlement for the foregoing except work.
3. That the contractor has presented a 'Certificate of Release' starting under oath, that all claims arising out of the performance of work have been fulfilled, and the Owner is released from all claims arising under or by virtue of said contract.
4. That the CONTRACTOR has presented in behalf of itself and its sureties, satisfactory evidence that it is bound to repair, replace, and make good any faulty workmanship and/or materials discovered in the work within a period of one year from this date, as provided in said contract.

5. Original Contract	\$ <u>1,152,165.00</u>
Change Orders	\$ <u>28,143.30</u>
Current Contract	\$ <u>1,180,308.30</u>
Total Earned to Date	\$ <u>1,180,308.30</u>
Less Previous Payments (-)	\$ <u>1,094,556.75</u>
Balance with Retainage	\$ <u>0.00</u>
Authorized Deductions (-)	\$ <u>0.00</u>
Final Payment	\$ <u>85,751.55</u>

The Warren Group Architects Inc.
Architecture Firm



Engineer's Certificate of Substantial Completion

PROJECT: Pharr Aquatic Facility Monument Signage
BID NUMBER: 1819-35-510-C011-051
CONTRACTOR: D Wilson Construction

The Work performed under this Contract has been reviewed and found, to the Engineer's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below: Construction time is stopped at the day of issuance.

Laura N. Warren, AIA [Signature] 7-27-2022
Engineer/Architect Signature Date of Issuance

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

D. Wilson Construction Co.
Jose M. Araiza Jr [Signature] 7/27/2022
Contractor Signature Date

The City of Pharr accepts the Work or designated portion as substantially complete and will assume full possession on April 4, 2022.

City Engineer Signature Date



AIA® Document G706™ – 1994

Contractor's Affidavit of Payment of Debts and Claims

PROJECT: <i>(Name and address)</i>	ARCHITECT'S PROJECT NUMBER:	OWNER: ☐
City of Pharr	2122-01-510-C002-001	ARCHITECT: ☐
Additional Scope of Work -	CONTRACT FOR: General Construction	CONTRACTOR: ☐
Aquatic Facility		SURETY: ☐
TO OWNER: <i>(Name and address)</i>	CONTRACT DATED: September 23, 2021	OTHER: ☐
City of Pharr		
114 South Cage		
Pharr, TX 78577		

STATE OF: TEXAS;
COUNTY OF: HIDALGO;

The undersigned hereby certifies that, except as listed below, payment has been made in full and all obligations have otherwise been satisfied for all materials and equipment furnished, for all work, labor, and services performed, and for all known indebtedness and claims against the Contractor for damages arising in any manner in connection with the performance of the Contract referenced above for which the Owner or Owner's property might in any way be held responsible or encumbered.

EXCEPTIONS:
NONE

SUPPORTING DOCUMENTS ATTACHED HERETO:

- Consent of Surety to Final Payment. Whenever Surety is involved, Consent of Surety is required. AIA Document G707, Consent of Surety, may be used for this purpose

Indicate Attachment ☒ Yes ☐ No

The following supporting documents should be attached hereto if required by the Owner:

- Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
- Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.
- Contractor's Affidavit of Release of Liens (AIA Document G706A).

CONTRACTOR: *(Name and address)*
D. WILSON CONSTRUCTION CO.
1207 East Pecan
Pharr, TX 78577

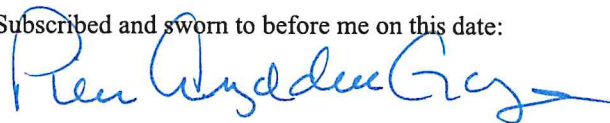
BY:



(Signature of authorized representative)

Josue Reyes, Project Executive
(Printed name and title)

Subscribed and sworn to before me on this date:



Notary Public: Pilar Anzaldúa-Garza
My Commission Expires: 6/10/2024





AIA® Document G706A™ – 1994

Contractor's Affidavit of Release of Liens

PROJECT: <i>(Name and address)</i> City of Pharr Additional Scope of Work - Pharr Aquatic Center 3001 North Cage, Pharr, Texas 78577	ARCHITECT'S PROJECT NUMBER: 2122-01-510-C002-001	OWNER: ☐
		ARCHITECT: ☐
	CONTRACT FOR: General Construction	CONTRACTOR: ☐
	CONTRACT DATED: 9/23/2021	SURETY: ☐
TO OWNER: <i>(Name and address)</i> City of Pharr 118 South Cage Pharr, Texas 78577		OTHER: ☐

STATE OF: TEXAS
COUNTY OF: HIDALGO

The undersigned hereby certifies that to the best of the undersigned's knowledge, information and belief, except as listed below, the Releases or Waivers of Lien attached hereto include the Contractor, all Subcontractors, all suppliers of materials and equipment, and all performers of Work, labor or services who have or may have liens or encumbrances or the right to assert liens or encumbrances against any property of the Owner arising in any manner out of the performance of the Contract referenced above.

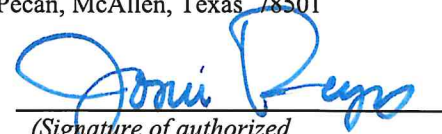
EXCEPTIONS:
NONE

SUPPORTING DOCUMENTS ATTACHED HERETO:

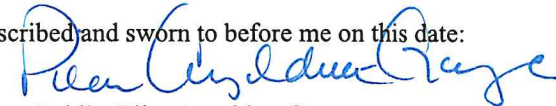
1. Contractor's Release or Waiver of Liens, conditional upon receipt of final payment.
2. Separate Releases or Waivers of Liens from Subcontractors and material and equipment suppliers, to the extent required by the Owner, accompanied by a list thereof.

CONTRACTOR: *(Name and address)*
D Wilcon Construction Company
1207 East Pecan, McAllen, Texas 78501

BY:


(Signature of authorized representative)
Josue Reyes, Project Executive
(Printed name and title)

Subscribed and sworn to before me on this date:


Notary Public: Pilar Anzaldúa-Garza
My Commission Expires: 6/10/2024





CHANGE ORDER

Contractor: D. Wilson Construction Co.

Change Order No.: 1

Project: City of Pharr Natatorium - Additional Scope of Work

Date: 6/23/2022

Project #1819-35-510-C011-051

Notice to Proceed Date: 6-Oct-21

Change Order Amount: \$ 28,143.30

You are directed to make the following changes in the Contract Documents:

1. - CR02 - Additional Work Bond and Insurance

Reason for Change Order: Final Change Order to Renconcile Amounts & Close-out Contract

1. CR02 - Contractor required additional funds to furnish and install monument sign including bonds and COOP fees.

This fee was agreed upon prior to execution of the contract and was included as an exhibit. It was not included in the contract because a final determination was not made on whether the services would be procured through a COOP.

	Contract Price	Contract Time(Calendar Days)
Original Contract:	\$ 1,152,165.00	Current Completion Date: 26-Jan-22
Previous Change Order: (+/-)	\$ -	Additional Days: 0
This Change Order: (+/-)	\$ 28,143.30	New Completion Date: 26-Jan-22
Revised Contract Amount:	\$ 1,180,308.30	

It is agreed by the Contractor that this Change Order includes any and all costs associated with or resulting from change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this Change Order.

THIS DOCUMENT SHALL BECOME AN AMMENDMENT TO THE CONTRACT AND ALL STIPULATIONS AND COVENANTS OF THE CONTRACT SHALL APPLY HERETO.

Accepted:

D. Wilson Construction Co.

Contractor

[Signature]
Authorized Signature

6/23/22
Date

Recommended:

The Warren Group Architect, Inc.

Architect

[Signature]
Authorized Signature

6/29/22
Date

Carlos del Angel, PMP

Construction Manager

[Signature]
Authorized Signature

06/30/22
Date

Maria Rangel, P.E.

Interim City Engineer

Authorized Signature

Date

Approved:

Ed Wylie

Deputy City Manager

Authorized Signature

Date



P.O. Box 3455
McAllen, TX 78502-3455
Ph : (956) 686-9573

Change Request

To: The Warren Group Architects
1801 S. 2nd Street
Suite 370
McAllen, TX 78503

Number: 02
Date: 12/01/2021
Job: 22-158 City of Pharr Aquatic-Add'l Sc
Phone: 956-682-7369

Description: Additional Costs for Monument Sign

We are pleased to offer the following specifications and pricing to make the following changes:

Description	Price
As per Josue Reyes' email of 12/01/2022 (copy attached), we require the additional funds to furnish and install the Monument Sign as follows:	
Payment and Performance Bond Adjustment	\$5,000.00
BuyBoard Fee Adjustment	<u>\$23,143.30</u>
Total Add	\$28,143.30
Please note that D. Wilson Construction Company will complete the Monument Sign by May 10, 2022	
If you have any questions, please contact me at .	

Submitted by: D Wilson Construction Co

Approved by: _____
Date: _____

Memo

To: City of Pharr, Purchasing
From: Josue Reyes 
cc: Carlos del Angel, Brownstone Consultants
Date: 12/1/21
Re: City of Pharr Aquatic Facility – Project Signage Additional Scope

Terms and conditions for this additional scope of work will be as included in the executed Owner Agreement dated 9/20/2019 for the City of Pharr/PSJA Aquatic Facility Project between the City of Pharr and D. Wilson Construction Co. with the following exceptions:

1. Separate Payment and Performance bond will be issued for this work specifically.
2. Payment terms will be modified for this work specifically to be included under a separate pay application and payment schedule to align with sign vendor requirements for milestone payments.
3. Signage Contractor to provide all design and engineering for this work specifically.
4. General contractor will furnish the electrical services required for the signage to include cutting and patching to accommodate for the new electrical service.
5. Refer to AAA Electrical Signs Design 461-2021 and 419-2021 attached for explanation of the scope of work and performance requirements.
6. Duration for completion is to be 16 weeks from NTP. NTP 10/6/2021 – Substantial Completion 1/26/2022.
7. No maintenance agreement is included in this proposal.

Base Bid Amount	\$1,152,165.00
P&P Bond Premium Adjustment	\$5,000.00
BuyBoard Fee Adjustment	<u>\$23,143.30</u>
Revised Contract Amount	\$1,180,308.30



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.B.

DATE SUBMITTED: July 28, 2022

MEETING DATE: August 15, 2022

FROM: Maria Rangel, Engineer in Training

DEPARTMENT: Engineering

DIRECTOR: Ruben Alfaro

Agenda Item: Consideration and action, if any, on Change Order Number 3 in the amount of \$ 29,080.12 and an additional 112 working days to the construction contract with International Consulting Engineers (ICE) for the Donations Acceptance Program (DAP) Fiscal Year 2015 Projects.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Change Order (CO) Number 3 is for a total amount of \$29,080.12 and 112 additional working days to the contract with ICE for the DAP FY 15 Project - Northbound Lanes (CSJ: 0921-02-385) and 2nd BSIF Exit (CSJ: 0921-02-383). The CO includes four (4) change proposals that have already been agreed to by the City of Pharr, as well as additional time or weather delays, working days, and administrative delays. A summary of the CO items is presented below. Additional information can be found in the attachments to this agenda item.

Change Order Number 3 - Summary

Item Description	Amount	Time (working days)
*Change Proposal #5 - Concrete Pavement++	\$ 8,820	0
*Change Proposal #9 - Camera Credit+	\$ (29,316.60)	0
*Change Proposal #10 - Canopy Extension+	\$ 29,470.29	0
Change Proposal #13 - Weather Delays	\$ 0.00	38
Change Proposal #14 - Additional Working Days	\$ 0.00	50
*Change Proposal #15 - Canopy Lights+	\$ 20,106.00	4

Change Proposal #16 - Administrative Delays	\$ 0.00	20
TOTAL	\$ 29,080.12	112

*Executed

+Northbound Lanes Project

++2nd BSIF Exit

The additional time will be applied to both of the DAP FY 15 Projects with the exception of time for Change Proposal #15. The costs will be divided between the two projects as noted in the summary table above.

Fiscal Consideration:

Additional amounts and time will be added to the DAP FY 15 Projects as shown in the tables below:

Northbound Lanes - Contract Summary

Item Description	Amount	Time (working days)
Original Contract	\$ 3,393,237.22	545
Change Order #1	\$ 134,497.71	30
Change Order #2	\$ 0.00	26
Change Order #3	\$ 20,259.69	108
Revised Contract	\$ 3,547,994.62	709

2nd BSIF Exit - Contract Summary

Item Description	Amount	Time (working days)
Original Contract	\$ 4,070,697.16	545
Change Order #1	\$ 48,137.23	26
Change Order #2	\$ 86,295.51	30
Change Order #3	\$ 8,820	112
Revised Contract	\$ 4,213,949.90	713

Staff Recommendation: Staff recommends approval of Change Order Number 3 to the construction contract with ICE for the DAP FY 15 Projects.

Alternatives: No alternative. The proposals have already been executed and the additional time has been vetted and found to be warranted.

Exclude Material from Public Packet? No

Reason: No exclusion.

ROUTING:

Maria Rangel
Ruben Alfaro
Patricia Rigney
Ignacio Amezcua
Karla Saavedra
City Management Office

Created/Initiated - 7/28/2022
Approved - 7/28/2022
Approved - 7/28/2022
Approved - 8/11/2022
Approved - 8/12/2022
Final Approval - 8/12/2022



CHANGE ORDER

Contractor: International Consulting Engineers (ICE)

Change Order No.: 3

Project: Northbound Lanes Expansion & 2nd BSIF Exit

Date: 8/15/2022

CSJ 0921-02-0385 & CSJ 0921-02-383

Notice to Proceed Date: 8-Sep-20

Change Order Amount: \$29,080.12

You are directed to make the following changes in the Contract Documents:

1. **Change Proposal # 5 - \$8,820.00** - Demolition and installation of new concrete pavement.
2. **Change Proposal #9 - (\$29,316.60)** - Credit for the security and surveillance cameras. (Devices only).
3. **Change Proposal #10 - \$29,470.29** - Installation of additional structural steel, framing, stucco and roofing system for
4. **Change Proposal #13** - Additional 38 working days due to inclement weather delays.
5. **Change Proposal #14** - Additional 50 working days requested by the contractor due to several project delays.
6. **Change Proposal #15 - \$20,106.43** - Removal of existing lighting fixtures and stucco patching.
7. **Change Proposal #16** - Additional 20 working days due to submittal and RFI review delays.

Reason for Change Order:

1. **Change Proposal # 5** - As per RFI #11, the contractor suggested the demolition and installation of new concrete pavement of a section of existing concrete pavement in bad conditions. The proposed scope of work was approved by the City of Pharr.
2. **Change Proposal #9 (CBP Requested Change)** - Customs and Border Protection (CBP) will provide and install all camera devices for the project. Therefore, the contractor (ICE Engineers) was requested to provide a credit for the all the camera devices shown in the construction documents. The contractor will only provide and install the infrastructure for the cameras as part of the original scope of work.
3. **Change Proposal #10 (Error and Omission)** - There was a discrepancy between the plan dimensions and field dimensions for the distance between the existing primary inspection booth canopy and the proposed canopy. Based on RFI #19, an extension of the proposed canopy was submitted by the Contractor and accepted by the Design Engineer of Record.
4. **Change Proposal #13** - The contractor requested 38 additional working days due to inclement weather delays. The total amount of inclement weather delay days matches our daily report records.
5. **Change Proposal #14** - The contractor requested 70 additional working days for work authorized and performed through previously approved change proposals. ***After review of the schedule, the recommendation was made of granting 50 working days instead of the 70 working days requested by the contractor.***
6. **Change Proposal #15 (CBP Requested Change)** - Customs and Border Protection (CBP) requested the removal of the existing lighting fixtures at the primary inspection area. Patching and repair work will be also performed by the contractor once the lighting fixtures are removed. Additional 4 working days were requested by the contractor.
7. **Change Proposal # 26** - Additional working days were requested by the Contractor due to delays in submittal and RFIs responses.

Contract Price

Original Contract:	\$ 7,946,724.38
Previous Change Orders: (+/-)	\$ 268,930.45
This Change Order: (+/-)	\$ 29,080.12
Revised Contract Amount:	\$ 8,244,734.95

Contract Time (Working Days)

Current Completion Date:	27-Apr-22
Additional Days:	112
Revised Completion Date:	11-Oct-22

It is agreed by the Contractor that this Change Order includes any and all costs associated with or resulting from change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this Change Order.

THIS DOCUMENT SHALL BECOME AN AMMENDMENT TO THE CONTRACT AND ALL STIPULATIONS AND COVENANTS OF THE CONTRACT SHALL APPLY HERETO.

Accepted:

Contractor	Authorized Signature	Date
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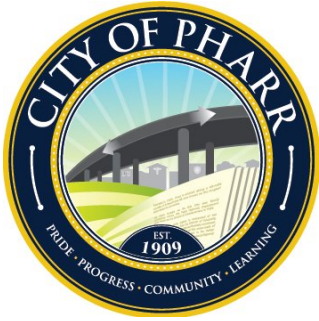
Recommended:

Carlos Del Angel, PMP, CCM		
Project Engineer/Architect/Manager	Authorized Signature	Date

Ruben Alfaro, P.E.		
City Engineer	Authorized Signature	Date

Approved:

Ed Wylie		
Deputy City Manager	Authorized Signature	Date



Work Change Directive No.1

Date of Issuance: 05/18/21 Effective Date: 05/19/21

Project: Full Depth Concrete Repair	Owner: City of Pharr	Owner's Contract No.:
Contract: ICE Engineers		Date of Contract: 09/08/20
Contractor: ICE Engineers		Engineer's Project No.:

You are directed to proceed promptly with the following change(s):

Item No.	Description
1	42 SY. of additional full-depth concrete pavement repair proposed by the contractor.
NOTE:	Quantities will be reconciled at the completion of the project.

Attachments (list documents supporting change):

Change Order Proposal #5 and RFI #11.

Purpose for Work Change Directive:

- ☒ Authorization for Work described herein to proceed on the basis of Cost of the Work due to:
- ☐ Nonagreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$ \$8,820.00 (increase/decrease) Contract Time 0 days (increase/decrease)

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

Recommended for Approval by: <i>Carlos Del Angel</i>	Date <u>5/18/2021</u>
Authorized for Owner by:	Date
Accepted for Contractor by:	Date
Approved by Funding Agency (if applicable):	Date:

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expasion & 2nd BSIF Exit:								
1.1. Full Depth Concrete Repair								
A.	Item 361-6052 - Full-Depth Repair CRCP (8" - 14") *	42	SY	\$ 210.00	\$ 8,820.00	\$ -	\$ -	\$ 8,820.00
Sub-Total Full Depth Concrete Repair:								\$ 8,820.00
Grand Total Change Proposal #5		\$ 8,820.00						

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 5 days.
- * Unit Price as per Contract



RFI # 011

To: Eric Dietrich
Tedsi Infrastructure Group
1201 E Expressway 83
Mission, Tx 78572

RFI #: 011
Date: 4/27/2021
Job: Northbound Lane Expansion & 2nd BSIF
Contract No. CSJ # 0921-02-385
CSJ # 0921-02-383

Subject: Bad shape Pavement are between Cat & VACIS

Sheet: 78

Spec. Section: N/A

Cost Impact: Yes (TBD)

Schedule Impact: To be Determined.

Date Required: ASAP

While we were demolishing the road between CAT & VACIS we found a bad shape Pavement area (please refer to attached photos).

This area could be affected by the vibration on the Excavator Hammer at the time of demolition of the existing curb.

Please advise if this full repair are of 42 SY needs to be replaced.

Signature

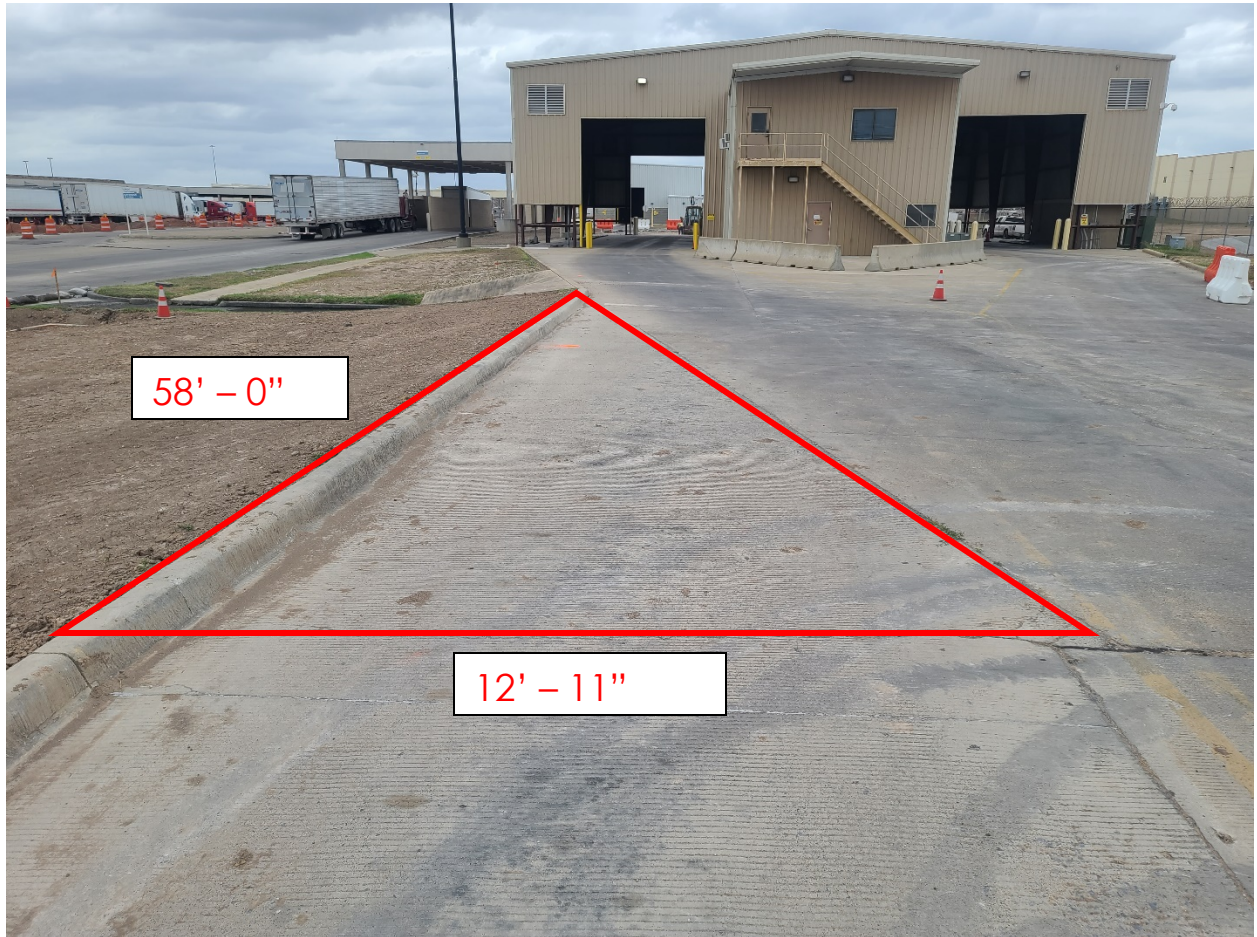
A handwritten signature in blue ink, appearing to read 'J. Hector Flores', written over a horizontal line.

J. Hector Flores

Answered by

Company

Date





Rolando Ayala <rolando@bstone.biz>

WCD#1 for Concrete Repair

1 message

Carlos Del Angel <carlos@bstone.biz>

Tue, May 18, 2021 at 12:01 PM

To: Omar Anzaldua <omar.anzaldua@pharr-tx.gov>

Cc: Rolando Ayala <rolando@bstone.biz>, Moises Beas <moises.beas@pharr-tx.gov>, FY15 DAP Project Email - OI <11a072fb-f061-469e-9b84-2aaec43580a8@projects.owner-insite.com>

Omar,

Good morning. As discussed, we will be issuing a WCD in lieu of a Change Order for this work. We will reconcile quantities at the conclusion of the project.

Please review, sign, and return at your earliest convenience and we will issue it to the Contractor.

Thank you.



Carlos Del Angel, P.M.P.

Senior Project Manager, Brownstone Consultants

📞 956.307.3057 | 📱 956.802.9979 | ✉ carlos@bstone.biz



Work Change Directive #1 (Concrete Repair)_partexec.pdf

1263K

Carlos Del Angel, PMP, CCM.
Senior Project Manager
Brownstone Consultants LLC
PO Box 3898
McAllen, TX 78505

Ms. Maria Rangel, PE
City Engineer
City of Pharr
118 S. Cage Blvd
Pharr, TX 78577

Re: Pharr International Bridge FY 15 DAP Project Change Proposal No. 9 Recommendation

Ms. Rangel,

Brownstone Consultants has reviewed the following change proposal submitted by ICE Engineers (Contractor) and recommends acceptance of Change Proposal No. 9.

- **Change Proposal #9 (-\$29,316.60) – Credit for Camera Devices** – Customs and Border Protection (CBP) will provide and install all camera devices for the above-mentioned project. Therefore, the contractor (ICE Engineers) was requested to provide a credit for the all the camera devices shown in the construction documents. The contractor will only provide and install the infrastructure for the cameras as part of the original scope of work.
- After several reviews, negotiations and iterations of the change proposal, the pricing of the change proposal is now fair and in line with the current market pricing. **Brownstone Consultants recommends the acceptance of the proposal.**

Please feel free to contact me with any questions or concerns with regards to this recommendation.

Respectfully,



Carlos Del Angel, PMP, CCM



City of Pharr
 Northbound Lane Expansion and 2nd BSIF Exit
 Change Proposal #9
 Cameras

Prepared: March 3, 2022

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract		LABOR COST	EQUIPMENT COST	TOTAL
				Unit Price				
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
1.1. Cameras.								
A.	Cameras (Provided by Goevrnment)	1	LS	\$ (29,316.60)	\$ (29,316.60)	\$ -	\$ -	\$ (29,316.60)
Sub-Total Cameras								\$ (29,316.60)
Grand Total		\$ (29,316.60)						

Notes:

Item	Description	Units	Quantity	Unit Cost	Total Cost
1.1.	Cameras				
A.	VICON SECURITY OUTDOOR BULLET 2MP CAMERA V2102B-W313MIR	EA	1	\$ (279.00)	\$ (279.00)
B.	V2100B-BOX - BACKBOX; for ease of cabling for the V2100B bullet camera	EA	8	\$ (44.00)	\$ (352.00)
C.	VICON SECURITY OUTDOOR BULLET CAMERA V2105B-W313MIR	EA	4	\$ (328.60)	\$ (1,314.40)
D.	V2100B-BOX - BACKBOX; for ease of cabling for the V2100B bullet camera	EA	4	\$ (44.00)	\$ (176.00)
E.	V2002D-PTZ - 1080 (2MP) Dome Camera	EA	10	\$ (2,350.00)	\$ (23,500.00)
F.	SVFT-UWM-1 - Wall Mount; Large; indoor/outdoor; compatible with V2000D-PTZ and V2000DPM	EA	7	\$ (152.00)	\$ (1,064.00)
G.	VICON SECURITY OUTDOOR PANORAMIC CAMERA V2360W-12	EA	4	\$ (613.80)	\$ (2,455.20)
H.	BACKBOX - for ease of cabling for the V2000B bullet camera and V2360W camera	EA	4	\$ (44.00)	\$ (176.00)
					\$ (29,316.60)

Blueram Technology

1755 Park St.
 Naperville, IL 60563
 United States

T: (630) 934-0405
 F: (773) 219-2130

Prepared for anita.c@edconbuilders.com
 Anita Chavez
 United States

T: 956-884-7006
 E: anita.c@edconbuilders.com

Quote #	11133 v2
Date	01/25/2022
Expires	02/24/2022
Contact	Ayo Joel

[ACCEPT QUOTE](#)

Vicon Security Quote - Anita Chavez

One-Time Fees

Item	Qty	Price	Total
VICON SECURITY OUTDOOR BULLET 2MP CAMERA V2102B-W313MIR	1 5	\$279.00	\$1,395.00
VICON SECURITY OUTDOOR BULLET CAMERA V2105B-W313MIR	4	\$328.60	\$1,314.40
VICON SECURITY OUTDOOR VANDAL BULLET STARLIGHT 2MP CAMERA V2002B-W313MIR	10	\$358.05	\$3,580.50
VICON SECURITY OUTDOOR PANORAMIC CAMERA V2360W-12	4	\$613.80	\$2,455.20
Please contact us if you have any questions.			
Total One-Time			\$8,745.10 USD

[ACCEPT QUOTE](#)

Shipping: Free Shipping

FAQ

Return Policy

If you are not 100% satisfied with your purchase, simply send it back within 30 days and we'll refund the full cost of the item minus shipping costs.

- All returned products must be accompanied by an RMA number and returned in our original packing materials in new condition. "New condition" means that the product is in the condition you received it, is unmodified, and includes all parts, accessories and documentation.
- Products must be returned within 30 days of the date when the RMA is issued. Failure to return products in a timely manner may void the processing of the RMA.
- Failure to return products in the proper condition may result in a refusal of the return, or may be subject to a minimum 15% and up to 35% restocking fee.



1450 W Sam Houston Pkwy N, Suite 102
Houston, TX 77043
Phone: (512) 853-9411 Fax: (512) 790-9816
www.allcampussecurity.com

Confidential Quote

January 25, 2022

***Quote Valid for 30 Days**

Name: Anita Chavez
Company: Edcon Builders
Address:
City:
State: TX

Email:
Phone:

Zip:

Quote Description: Vicon and Axis Quote

Qty	Description	Unit Price	Total
8	V2105B-W313MIR OUTDOOR BULLET CAMERA; 5 MP; true WDR; 3.1-10 mm motorized varifocal lens; IR; NDAA/GSA/TAA compliant	\$442.00	\$1,768.00
4	V2100B-BOX BACKBOX; for ease of cabling for the V2100B bullet camera	\$44.00	\$176.00
8	V2102B-W313MIR OUTDOOR BULLET CAMERA; 2 MP; true WDR; 3.1-10 mm motorized varifocal lens; IR; NDAA/GSA/TAA compliant	\$375.00	\$1,875.00
8	V2100B-BOX BACKBOX; for ease of cabling for the V2100B bullet camera	\$44.00	\$88.00
10	V2002D-PTZ 1080P (2 MP) PTZ DOME CAMERA; vandal-proof IP66, integral 1/2.8" day/night camera with 4.5-135 mm 30X zoom lens; NDAA/GSA/TAA compliant	\$2,350.00	\$9,400.00
7	SVFT-UWM-1 WALL MOUNT; large; indoor/outdoor; compatible with V2000D-PTZ and V2000DPM	\$152.00	\$608.00
10	V2002B-W313MIR OUTDOOR VANDAL BULLET STARLIGHT CAMERA; 2 MP; true WDR; 3.1-10 mm motorized varifocal lens; IR; advanced analytics; NDAA/GSA/TAA compliant	\$481.00	\$4,810.00
4	V2000B-BOX BACKBOX; for ease of cabling for the V2000B bullet camera and V2360W camera	\$44.00	\$220.00
4	V2360W-12 OUTDOOR PANORAMIC CAMERA; 12 MP; WDR; fisheye 1.5 mm fixed lens; IR; built-in microphone; NDAA/GSA/TAA compliant	\$825.00	\$3,300.00
Axis Option:			
8	Axis P3719-PLT 3719-PLT/15MP/360/MULTI/IP67	\$1,552.79	\$7,763.95
8	T94N01D T94N01D PNDNT KT	\$89.99	\$449.95
8	T91B67 T91B67 POLE MOUNT 65-165MM	\$95.99	\$479.95
Vico Software Needed to Support 3rd Party Cams			
8	VN-CAM-LIC	\$600.00	\$3,000.00

SALES TAX WILL BE ADDED WITHOUT PROOF OF SALES TAX EXEMPTION
FREE GROUND SHIPPING

Submitted by: Chris Powell
cpowell@allcampussecurity.com
(512) 823-0111

Subtotal	\$33,938.85
Freight	\$0
Tax	\$2,799.96
Total	\$36,738.81

www.allcampussecurity.com

Your Active Campus LLC (dba All Campus Security) Purchase Includes:

*Sales and use tax is the responsibility of the purchaser

Terms:

Confidential Quote

Visa/MC/Amex/Discover

COD Company Check

Return policy:

Computer and equipment / hardware returns may be accepted for 30 days after purchase with unopened box and unblemished packaging, but will be assessed a 25% restocking fee. ALL returns must obtain an (RMA)

Return Merchandise Authorization number by All Campus Security before the return.

IP Camera Software is (NOT) returnable / Shipping charges are not refundable



Carlos Del Angel, PMP, CCM.
Senior Project Manager
Brownstone Consultants LLC
PO Box 3898
McAllen, TX 78505

Ms. Maria Rangel, PE.
Assistant City Engineer
City of Pharr
118 S. Cage Blvd
Pharr, TX 78577

Re: Pharr International Bridge FY 15 DAP Project Change Proposal No. 10 Recommendation

Ms. Rangel,

Brownstone Consultants has reviewed the following change proposal submitted by ICE Engineers (Contractor) and recommends acceptance of the change proposal.

- **Change Proposal #10 (\$29,470.29) – Primary Booth Canopy Extension** – There was a discrepancy between the plan dimension and field dimensions for the distance between the existing primary inspection booth canopy and the proposed canopy. Based on RFI #19, an extension of the proposed canopy was submitted by the Contractor and accepted by the Design Engineer of Record.
- The pricing of the change proposal is fair and inline with the current market pricing. *Brownstone Consultants recommends the acceptance of the proposal.*

If the City concurs with the recommendation, we will develop Change Proposal No.10 for the City's review and distribution to appropriate stakeholders.

Sincerely,

Carlos Del Angel, PMP, CCM.



City of Pharr
 Northbound Lane Expansion and 2nd BSIF Exit
 Change Proposal #10
 Canopy Dimension Discrepancy

Prepared: January 18, 2022

CONSTRUCTION				QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	SUBCONTRACTOR COST	TOTAL
		UNIT PRICE	SUB-TOTAL							
1. Northbound Lane Expansion & 2nd BSIF Exit:										
1.1. Canopy Dimension Discrepancy.										
A.	Extending Primary Booth Canopy			1	LS	\$ -	\$ -	\$ -	\$ 26,079.90	\$ 26,079.90
Sub-Total Extending Primary Booth Canopy:									\$ 26,079.90	
10% Overhead & Profit:									\$ 2,607.99	
3% Bonding and Insurance:									\$ 782.40	
Grand Total				\$ 29,470.29						

Notes:



Grand Total	\$ 26,079.90
--------------------	---------------------



Carlos Del Angel, PMP, CCM.
Senior Project Manager
Brownstone Consultants LLC
PO Box 3898
McAllen, TX 78505

Mr. Ruben Alfaro, PE.
City Engineer
City of Pharr
118 S. Cage Blvd
Pharr, TX 78577

Re: Pharr International Bridge FY 15 DAP Project Change Proposal No. 13 & 14 Recommendation

Mr. Alfaro,

Brownstone Consultants has reviewed the following change proposals submitted by ICE Engineers (Contractor) and recommends the following.

- **Change Proposal #13 – Rain Days – Accept** - The contractor requested 38 additional contract days due to rain. The total amount of inclement weather delay days matches our daily report records. Brownstone Consultants recommends acceptance of the change proposal in its current form and approval of the **38** rain days.
- **Change Proposal #14 – Additional Working Days – Counter** - The contractor requested 70 additional working days for work authorized and performed through previously approved change proposals. After review of the schedule, Brownstone Consultants recommends granting **50** working days instead of the 70 working days requested.
- The amount of the recommended approval of additional working days is fair and in line with the delays that the project has experienced. Brownstone Consultants recommends the acceptance of an additional **88** working days total.

If the City concurs with the recommendation, we will finalize negotiations with the contractor and develop Change Order No. 3 for the City's review and distribution to appropriate stakeholders.

Sincerely,

Carlos Del Angel, PMP, CCM.

CONSTRUCTION		QTY.	UNIT		TOTAL
1. Northbound Lane Expansion & 2nd BSIF Exit:					
1.1. Weather Delays					
A.	Weather Delays (Up to May 13,2022)	38	days		38
Sub-Total Weather Delay Days:					38
Grand Total		38			

Notes:

1 Weather Delay Days Log Attached

City of Pharr
Dap 15
Northbound Lane Expansion & 2nd BSIF Exit

Rain Days Log

Date	Description	Day No.
9/14/2020	To Wet To Work	1
9/18/2020	To Wet To Work	2
10/16/2020	Rain Day	3
12/31/2020	Rain Day	4
1/21/2021	Rain Day	5
1/22/2021	Rain Day	6
2/11/2021	Rain Day	7
2/12/2021	Rain Day	8
2/16/2021	Winter Storm	9
2/17/2021	Winter Storm	10
2/18/2021	Winter Storm	11
4/1/2021	Rain Day	12
5/3/2021	To Wet To Work	13
5/12/2021	Rain Day	14
5/13/2021	To Wet To Work	15
5/19/2021	Rain Day	16
5/20/2021	To Wet To Work	17
6/1/2021	Rain Day	18
6/2/2021	Rain Day	19
6/4/2021	Rain Day	20
6/30/2021	Rain Day	21
7/6/2021	Rain Day	22
7/7/2021	Rain Day	23
7/8/2021	To Wet To Work	24
9/13/2021	Rain Day Tropical Storm Nicholas	25
9/22/2021	Rain Day	26
11/4/2021	Rain Day	27
11/18/2021	Rain Day	28
11/22/2021	Rain Day	29
1/21/2022	Rain Day	30
1/24/2022	Rain Day	31
1/25/2022	To Wet To Work	32
1/28/2022	Rain Day	33
2/7/2022	Rain Day	34
3/7/2022	Rain Day	35
4/26/2022	Rain Day	36
5/24/2022	Rain Day	37
5/25/2022	Rain Day	38

CONSTRUCTION		QTY.	UNIT		TOTAL
1. Northbound Lane Expansion & 2nd BSIF Exit:					
1.1. Additional Working Days Reconciliation					
A.	Additional Working Days Requested on Change Proposal #1	21	days		21
B.	Additional Working Days Requested on Change Proposal #2	30	days		30
C.	Additional Working Days Requested on Change Proposal #3	0	days		0
D.	Additional Working Days Requested on Change Proposal #4	5	days		5
E.	Additional Working Days Requested on Change Proposal #5	5	days		5
F.	Additional Working Days Requested on Change Proposal #6	30	days		30
G.	Additional Working Days Requested on Change Proposal #7	20	days		20
H.	Additional Working Days Requested on Change Proposal #8	15	days		15
I.	Additional Working Days Requested on Change Proposal #9	0	days		0
J.	Additional Working Days Requested on Change Proposal #10	0	days		0
K.	Additional Working Granted on Change Order #1 (Change proposal #1, #3 and #4)	-26	days		(26)
L.	Additional Working Granted on Change Order #2 (Change proposal #2, #6, #7 and #8)	-30	days		(30)
Sub-Total Additional Working Days Pending to Award:					70
Grand Total		70			

Notes:

1 Backup Attached

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
1.1. Conflict Junction Box (Cast In Place)								
A.	Structural Excavation *	35	CY	\$ 25.00	\$ 875.00	\$ -	\$ -	\$ 875.00
B.	Cast in Place Junction Box	1	Ea	\$ 4,680.00	\$ 4,680.00	\$ 8,100.00	\$ 2,220.00	\$ 15,000.00
C.	Steel Casing	1	Ea	\$ 2,090.00	\$ 2,090.00	\$ 1,410.00	\$ 1,500.00	\$ 5,000.00
D.	Cement Stabilized Backfill *	25	CY	\$ 150.00	\$ 3,750.00	\$ -	\$ -	\$ 3,750.00
Sub-Total 1.1. Conflict Junction Box (Cast In Place)								\$ 24,625.00
Grand Total		\$ 24,625.00						

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 21 days.
- * Unit Price as per Contract

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
1.1. HCID #2 Irrigation Line Credits								
A.	Item 400 - Structural Excavation (Special) *	43	CY	\$ (25.00)	\$ (1,075.00)	\$ -	\$ -	\$ (1,075.00)
B.	Item 400 - Cement Stabilized Backfill *	40	CY	\$ (150.00)	\$ (6,000.00)	\$ -	\$ -	\$ (6,000.00)
C.	Item 402 - Trench Excavation Protection *	178	LF	\$ (12.00)	\$ (2,136.00)	\$ -	\$ -	\$ (2,136.00)
D.	Item 496 - Remove Structure (Pipe) *	166	LF	\$ (35.00)	\$ (5,810.00)	\$ -	\$ -	\$ (5,810.00)
E.	Item 1008 - Irrigation PVC Pipe (30 in) *	166	LF	\$ (110.00)	\$ (18,260.00)	\$ -	\$ -	\$ (18,260.00)
F.	Item 7016 - Casing (Steel)(42 in) *	145	LF	\$ (180.00)	\$ (26,100.00)	\$ -	\$ -	\$ (26,100.00)
Sub-Total HCID #2 Irrigation Line Credits								\$ (58,306.00)

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1.2. HCID #2 Irrigation Line (48" Casing)								
A.	Item 400 - Structural Excavation (Pipe) *	190	CY	\$ 25.00	\$ 4,750.00	\$ -	\$ -	\$ 4,750.00
B.	Item 400 - Cement Stabilized Backfill *	135	CY	\$ 150.00	\$ 20,250.00	\$ -	\$ -	\$ 20,250.00
C.	Item 402 - Trench Excavation Protection *	155	LF	\$ 12.00	\$ 1,860.00	\$ -	\$ -	\$ 1,860.00
D.	Item 7016 - Casing (Steel)(42 in) *	155	LF	\$ 180.00	\$ 27,900.00	\$ -	\$ -	\$ 27,900.00
E.	48" x 48" x 0.5" Carbon Steel Cap	2	EA	\$ 869.40	\$ 1,738.80	\$ 2,680.00	\$ 1,160.00	\$ 5,578.80
Sub-Total HCID #2 Irrigation Line (48" Casing)								\$ 60,338.80
Grand Total		\$ 2,032.80						

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 30 days.
- * Unit Price as per Contract

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. 2nd BSIF Exit Booths Water & Sewer:								
1.1. Sewer Line								
A.	Sand Backfill	145	CY	\$ 30.00	\$ 4,350.00	\$ 1,440.00	\$ -	\$ 5,790.00
B.	Concrete on Fittings	4	EA	\$ 160.00	\$ 640.00	\$ 460.00	\$ 720.00	\$ 1,820.00
C.	6" Sewer Line, includes: Excavation, 6" SDR Pipe and fittings, 2 - 6" Cleanouts, and 2 - 4" services.	1	LS	\$ 3,085.04	\$ 3,085.04	\$ 2,425.00	\$ 1,500.00	\$ 7,010.04
Sub-Total Sewer Line:								\$ 14,620.04
1.2. Water Line								
A.	Sand Backfill	30	CY	\$ 35.00	\$ 1,050.00	\$ 310.00	\$ -	\$ 1,360.00
B.	2" Waterline with 2-1" Services, includes: Valves and Valve Boxes	1	LS	\$ 1,435.18	\$ 1,435.18	\$ 985.00	\$ 740.00	\$ 3,160.18
Sub-Total Water Line:								\$ 4,520.18
Grand Total		\$ 19,140.23						

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 5 days.
- * Unit Price as per Contract

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expasion & 2nd BSIF Exit:								
1.1. Full Depth Concrete Repair								
A.	Item 361-6052 - Full-Depth Repair CRCP (8" - 14") *	42	SY	\$ 210.00	\$ 8,820.00	\$ -	\$ -	\$ 8,820.00
Sub-Total Full Depth Concrete Repair:								\$ 8,820.00
Grand Total Change Proposal #5		\$ 8,820.00						

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 5 days.
- * Unit Price as per Contract

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
1.1. Chain Link Fenec Northbound Lane Expansion Credits								
A.	Item 550 - Chain Link Fence (Install) (10' Height) W/2' Barber Top (CMPL in Place) (2" x 2" Fabric)*	258	LF	\$ (75.00)	\$ (19,350.00)	\$ -	\$ -	\$ (19,350.00)
B.	Item 550 - Steel Frame Sliding (Drive-Thru) Gate (Double)(Barb Top)(10' x 64') (Install)(Cmpl in Place)	1	EA	\$ (20,000.00)	\$ (20,000.00)	\$ -	\$ -	\$ (20,000.00)
1.2. Chain Link Fenec 2nd BSIF Exit Credits								
A.	Item 550 - Chain Link Fence (Install) (10' Height) W/2' Barber Top (CMPL in Place) (2" x 2" Fabric)*	571	LF	\$ (75.00)	\$ (42,825.00)	\$ -	\$ -	\$ (42,825.00)
B.	Item 550 - Steel Frame Sliding (Drive-Thru) Gate (Double) (Barb Top)(10' x 64')&(10' x 56') (Install)(Cmpl in Place)	1	EA	\$ (5,000.00)	\$ (5,000.00)	\$ -	\$ -	\$ (5,000.00)
Sub-Total Chain Link Credits								\$ (87,175.00)

1.3. Chain Link Fence Northbound Lane Expansion (with 1" x 1" Chain Link Fabric to Match Existing)

A.	Item 550 - Chain Link Fence (Install) (10' Height) W/2' Barber Top (CMPL in Place) (1" x 1" Fabric)	258	LF	\$ 137.74	\$ 35,538.16	\$ 4,920.52	\$ 1,545.45	\$ 42,004.12
B.	Item 550 - Steel Frame Sliding (Drive-Thru) Gate (Double) (Barb Top) (10' x 35') & (10' x 32') plus Swing Gates (Barb Top) (10' x 14') & (10' x 28') (Install) (Cmpl in Place)	1	EA	\$ 44,768.59	\$ 44,768.59	\$ 12,060.00	\$ 2,380.00	\$ 59,208.59

1.4. Chain Link Fence 2nd BSIF Exit (with 1" x 1" Chain Link Fabric to Match Existing)

A.	Item 550 - Chain Link Fence (Install) (10' Height) W/2' Barber Top (CMPL in Place) (1" x 1" Fabric)	550	LF	\$ 137.74	\$ 75,759.64	\$ 10,489.48	\$ 3,294.55	\$ 89,543.68
B.	Item 550 - Steel Frame Sliding (Drive-Thru) Gate (Double) (Barb Top) (10' x 35') & (10' x 32') plus Swing Gates (Barb Top) (10' x 14') & (10' x 28') (Install) (Cmpl in Place)	1	EA	\$ 33,476.03	\$ 33,476.03	\$ 9,460.00	\$ 1,860.00	\$ 33,476.03

Sub-Total Chain Link Fence \$ 224,232.42

Grand Total \$ 137,057.42

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 30 days.
- * Unit Price as per Contract

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
1.1. RPM & Booth Foundation								
A.	Item 9003 - Concrete X-Rays (RPM) Pads (Entrance) (Completed in Place)*	1	EA	\$ 24,850.00	\$ 24,850.00	\$ -	\$ -	\$ 24,850.00
B.	Item 9003 - Booth Foundation (Comunication and Electrical Conduits)(Complete in Place)(No Booth Cabin)(No ilumination and Electrical Panels)	1	EA	\$ 17,515.00	\$ 17,515.00	\$ 24,570.00	\$ 5,700.00	\$ 47,785.00
Sub-Total RPM & Booth Foundation								\$ 72,635.00
Grand Total								\$ 72,635.00

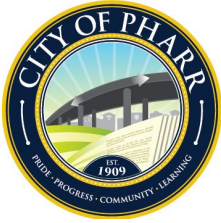
Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: **20 days.**
- * Unit Price as per Contract

CONSTRUCTION		QTY.	UNIT	MATERIAL/Contract Unit Price		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
1.1. Fiber Optic Lowering and Relocation.								
A.	Fiber Optic Lowering and Relocation (fiber Optice)(Terminals)(3" Sch. 40 Electrical Conduit)(Pull box)(Completed in Place)	1	EA	\$ 5,587.00	\$ 5,587.00	\$ 3,916.00	\$ 400.00	\$ 9,903.00
Sub-Total Fiber Optic Lowering and Relocation								\$ 9,903.00
Grand Total								\$ 9,903.00

Notes:

- A. Overhead and Supervision included in each task.
- B. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- C. Additional Days requested: 15 days.
- * Unit Price as per Contract



Work Change Directive No.6

Date of Issuance: 07/08/22 Effective Date: 07/11/22

Project: NB Lane Expansion & 2nd BSIF	Owner: City of Pharr	Owner's Contract No.:
Contract: 0921-02-383,385		Date of Contract: 09/08/20
Contractor: International Consulting Engineers		Engineer's Project No.:

You are directed to proceed promptly with the following change(s):

Item No.	Description
1	Removal of 22 LED existing light fixtures and associated electrical components. Patching of 22 openings and installation of stucco to match existing canopy soffit.

Attachments (list documents supporting change):

Change proposal #15

Purpose for Work Change Directive:

- ☒ Authorization for Work described herein to proceed on the basis of Cost of the Work due to:
- ☐ Nonagreement on pricing of proposed change.
- ☒ Necessity to expedite Work described herein prior to agreeing to changes on Contract Price and Contract Time.

Estimated change in Contract Price and Contract Times:

Contract Price \$ \$20,106.43 (increase/decrease)

Contract Time 4 days (increase/decrease)

If the change involves an increase, the estimated amounts are not to be exceeded without further authorization.

Recommended for Approval by:	Date 07/08/22
Authorized for Owner by:	Date 07/12/22
Accepted for Contractor by:	Date 8/08/2022
Approved by Funding Agency (if applicable):	Date:

CONSTRUCTION		QTY.	UNIT	MATERIAL		LABOR COST	EQUIPMENT COST	TOTAL
				UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:								
A.	Remove Existing LED Lights	22	EA	\$ 49.95	\$ 1,098.90	\$ 3,663.00	\$ 1,998.00	\$ 6,759.90
B.	Patch and Repair Canopy	22	EA	\$ 133.20	\$ 2,930.40	\$ 6,105.00	\$ 1,998.00	\$ 11,033.40
Sub-Total								\$ 17,793.30
	10% Overhead & Profit:						\$	1,779.33
	3% Bonding and Insurance:						\$	533.80
Grand Total		\$ 20,106.43						

Notes:

- A. Due to dynamic market conditions, Price is good for 21 days only.
- B. Requesting an additional 4 working days for this added scope.



CHANGE ORDER

TO:	Hugo Gonzalez		CO #	4
	International Consulting Engineers		DATE	5/25/2022
	1722 N. Closner Blvd Ste. B		PROJECT NAME	DAP Y15
	Edinburg, TX 78539		PROJECT #	20341

Change Order Title: Bridge Fence Improvements

Remove 22 LED Light Fixtures, return to owner. Remove the associated electrical.
Cover 22 opening to match existing.

Cost Summary:	Material	\$	3,630.00
	Labor	\$	8,800.00
	Subcontract	\$	1,800.00
	Tax, Profit, Bond	\$	1,763.30
	Total	\$	15,993.30

If you have any questions, feel free to contact me at (956) 884-7006.

Sincerely,
Daniel Chavez, Principal
EDCON
1101 W. Ferguson St.
Pharr, TX 78577

Attached Files:



CHANGE ORDER COST BREAKDOWN

[illegible]



City of Pharr
Northbound Lane Expansion and 2nd BSIF Exit
Change Proposal #16
Additional Working Days Requested due to a Lack of Submittal Approval

Prepared: August 11, 2022

CONSTRUCTION		QTY.	UNIT		TOTAL
1. Northbound Lane Expansion & 2nd BSIF Exit:					
1.1. Additional Working Days					
A.	Additional Working Days Requested due to a Lack of Submittal Approval.	20	days		20
					0
					0
					0
					0
					0
					0
					0
					0
					0
Sub-Total Additional Working Days Requested due to a Lack of Submittal Approval:					20
Grand Total		20			

Notes:



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.C.

DATE SUBMITTED: July 28, 2022

MEETING DATE: August 15, 2022

FROM: Maria Rangel, Engineer in Training

DEPARTMENT: Engineering

DIRECTOR: Ruben Alfaro

Agenda Item: Consideration and action, if any, on Change Order Number 4 in the amount of \$252,929.44 and an additional 223 working days to the construction contract with International Consulting Engineers (ICE) for the Donations Acceptance Program (DAP) Fiscal Year 2015 Project.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Change Order (CO) Number 4 is for a total amount of \$252,929.44 and 223 additional working days on the contract with ICE for the DAP FY 15 Projects. The CO includes one (1) change proposal that has already been agreed to by the City of Pharr, as well as additional time for working days to account for the long lead time. A summary of the CO items is presented below. Additional information can be found in the attachments to this agenda item.

Change Order Number 4 - Summary

Item Description	Amount	Time (calendar days)
Change Proposal #12 - Generator	\$ 252,929.44	223
TOTAL	\$ 252,929.44	223

The additional cost and time in this change order will be added to the 2nd BSIF Exit Project (CSJ: 0921-02-383). The Northbound Lanes Project (CSJ: 0921-02-385) will remain unchanged.

Fiscal Consideration:

Additional amounts and time will be added to the 2nd BSIF Exit Project (CSJ: 0921-02-383) as shown in the table below.

2nd BSIF Exit - Contract Summary

Item Description	Amount	Time (calendar days)
Original Contract	\$ 4,070,697.16	545

Change Order #1	\$ 48,137.23	26
Change Order #2	\$ 86,295.51	30
Change Order #3	\$ 8,820.00	0
Change Order #4	\$ 252,929.44	223
Revised Contract	\$ 4,466,879.34	824

Staff Recommendation: Staff recommends approval of Change Order Number 4 to the construction contract with ICE for the DAP FY 15 Project - 2nd BSIF Exit (CSJ: 0921-02-383).

Alternatives: No alternative. The generator is part of the project and must be completed before GSA and CBP close the project.

Exclude Material from Public Packet? No

Reason: No exclusion.

ROUTING:

Maria Rangel
 Ruben Alfaro
 Patricia Rigney
 Ignacio Amezcua
 Karla Saavedra
 City Management Office

Created/Initiated - 7/28/2022
 Approved - 7/28/2022
 Approved - 7/28/2022
 Approved - 8/11/2022
 Approved - 8/12/2022
 Final Approval - 8/12/2022



CHANGE ORDER

Contractor: International Consulting Engineers (ICE)

Change Order No.: 4

Project: Northbound Lanes Expansion & 2nd BSIF Exit

Date: 8/15/2022

CSJ 0921-02-0385 & CSJ 0921-02-383

Notice to Proceed Date: 8-Sep-20

Change Order Amount: \$252,929.44

You are directed to make the following changes in the Contract Documents:

1. Change Proposal #12 - \$252,929.44 - Installation of a new natural gas generator, components and foundation pad.

Reason for Change Order:

1. Change Proposal #12 - The generator was not included in the bid sheet as a line item, but it was shown in the construction documents. The contractor did not include the generator as part of the original bid amount since it was not included in the bid sheet. The generator will need to be installed as per construction documents.

Note: Contractor requested 260 working days (389 calendar days) due to the lead time of the generator and ATS. The 260 days will be calculated from 08/15/2022 (approval date of the change order), therefore only 223 additional working days will be added to the current completion date of the contract.

	Contract Price	Contract Time (Working Days)
Original Contract:	\$ 7,946,724.38	Current Completion Date: 11-Oct-22
Previous Change Orders: (+/-)	\$ 298,010.57	Additional Days: 223
This Change Order: (+/-)	\$ 252,929.44	Revised Completion Date: 12-Sep-23
Revised Contract Amount:	\$ 8,497,664.39	

It is agreed by the Contractor that this Change Order includes any and all costs associated with or resulting from change(s) ordered herein, including all impact, delays, and acceleration costs. Other than the dollar amount and time allowance listed above, there shall be no further time or dollar compensation as a result of this Change Order.

THIS DOCUMENT SHALL BECOME AN AMMENDMENT TO THE CONTRACT AND ALL STIPULATIONS AND COVENANTS OF THE CONTRACT SHALL APPLY HERETO.

Accepted:

Contractor

Authorized Signature

Date

Recommended:

Carlos Del Angel, PMP, CCM

Project Engineer/Architect/Manager

Authorized Signature

Date

Ruben Alfaro, P.E.

City Engineer

Authorized Signature

Date

Approved:

Ed Wylie

Deputy City Manager

Authorized Signature

Date

July 11, 2022

Carlos Del Angel, PMP, CCM.
Senior Project Manager
Brownstone Consultants LLC
PO Box 3898
McAllen, TX 78505

Ruben Alfaro, PE.
City Engineer
City of Pharr
118 S. Cage Blvd
Pharr, TX 78577

Re: Pharr International Bridge FY 15 DAP Project Change Proposal No. 12 Recommendation

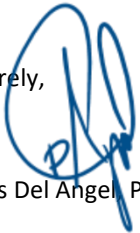
Mr. Alfaro,

Brownstone Consultants has reviewed the following change proposal submitted by ICE Engineers (Contractor) and recommends acceptance of the change proposal.

- **Change Proposal #12 (252,929.44) – Generator** – There was a discrepancy between the estimated plan quantities and electrical drawings. The generator was not included in the bid sheet as a line item, but it was shown in the construction drawings. The contractor did not include the generator as part of the original bid amount since it was not included in the bid sheet. The generator will need to be furnish and installed as per construction documents.
- The pricing of the change proposal is fair and inline with the current market pricing. *Brownstone Consultants recommends the acceptance of the proposal.*

If the City concurs with the recommendation, we will finalize negotiations with the Contractor and develop a Change Order for the City's review and distribution to appropriate stakeholders.

Sincerely,



Carlos Del Angel, PMP, CCM.

www.civilengineer.net										
CONSTRUCTION				QTY.	UNIT	MATERIAL		LABOR COST	EQUIPMENT COST	TOTAL
						UNIT PRICE	SUB-TOTAL			
1. Northbound Lane Expansion & 2nd BSIF Exit:										
A.	New 100kW Natural Gas Generator (Generac SG100)ATS (Genrac 200 Amp Bypass Isolation ATS & Load Bank)			1	LS	\$ 145,158.92	\$ 145,158.92	\$ 21,589.50	\$ 5,000.00	\$ 171,748.42
B.	Contingency on Generator (5% of Material Cost)			1	LS	\$ 7,257.95	\$ 7,257.95			\$ 7,257.95
C.	Foundation Pad (10'x50' Pad)			1	LS	\$ 14,295.00	\$ 14,295.00	\$ 18,770.00	\$ 4,060.00	\$ 37,125.00
D.	Double Chain Link Swing Gate (4' Width)			1	LS	\$ 4,850.00	\$ 4,850.00	\$ 2,500.00	\$ 350.00	\$ 7,700.00
							\$ -			
Sub-Total										\$ 223,831.36
	10% Overhead & Profit:								\$ 22,383.14	
	3% Bonding and Insurance:								\$ 6,714.94	
Grand Total				\$ 252,929.44						

Notes:

- A. Proposal based on Working Monday through Friday from 7:00 am to 5:30 pm.
- B. Generator: Prepare and Approval of Submittal: 30 Days. Generator/ATS Lead Time 329 Days; Install and Start Up 30 Days. TOTAL 389 Days
- C. Equipment Cost on Generator line item for use of Crane to unload and set generator in place. To be provided by ICE not subcontractor.
- D. Due to dynamic market conditions, Price is good for 21 days only.

Item	Description	Units	Quantity	Unit Cost	Total Cost
Foundation Pad					
	4,000 PSI Concrete	CY	34.00	\$ 180.00	\$ 6,120.00
	Reinforced Steel	TON	3.25	\$ 1,500.00	\$ 4,875.00
	Forms/Stakes/Rebar Chairs etc	LS	1.00	\$ 2,000.00	\$ 2,000.00
	Curing Compound	LS	1.00	\$ 300.00	\$ 300.00
	Sand/Fill	LS	1.00	\$ 650.00	\$ 650.00
	Fuel Surcharge	LS	1.00	\$ 350.00	\$ 350.00
			Total Material		\$ 14,295.00
	General Laborer	HR	200.00	\$ 35.00	\$ 7,000.00
	Concrete Finisher	HR	140.00	\$ 42.00	\$ 5,880.00
	Equipment Operator	HR	34.00	\$ 45.00	\$ 1,530.00
	Survey Crew (Construction Staking)	HR	8.00	\$ 120.00	\$ 960.00
	Super	HR	40.00	\$ 85.00	\$ 3,400.00
			Total Labor		\$ 18,770.00
	Mini Excavator	HR	30.00	\$ 100.00	\$ 3,000.00
	Backhoe	HR	4.00	\$ 140.00	\$ 560.00
	Hand Tools	HR	25.00	\$ 20.00	\$ 500.00
			Total Equipment		\$ 4,060.00
			Total Foundation:		\$ 37,125.00



CHANGE ORDER

TO:	Hugo Gonzalez		CO #	2
	International Consulting Engineers		DATE	4/21/2022
	1722 N. Closner Blvd Ste. B		PROJECT NAME	DAP Y15
	Edinburg, TX 78539		PROJECT #	20138

Change Order Title: Bridge Lighting Improvements

	<u>LEAD TIME</u>
Generac SG100KW Natural Gas Generator	26 WKS
Generac 200A Bypass Isolated ATS	47 WKS
ASCO Load Bank	
2 yr Genset Preventive Maintenance Contract	

Cost Summary:	Material	\$	130,773.80
	Labor	\$	19,450.00
	Subcontract	\$	-
	Tax, Profit, Bond	\$	16,674.84
	Total	\$	166,898.64

If you have any questions, feel free to contact me at (956) 884-7006

Sincerely,

Daniel Chavez, Principal

AAA Lighting Control Solutions

1101 W. Ferguson St.

Pharr, TX 78577

Additional Comments:

VE Option: Provide Generac ATS - Non Isolated | Savings of (\$22500)



Business Date Calculator: Business Days from Today or Any Date

What date will it be 10, 30, or 90 business days from today or any other date, including or excluding weekends or public holidays?

Count Days Add Days Workdays **Add Workdays** Weekday Week No

Start Date

Month: Day: Year: Date:

10 / 11 / 2022



Today

Add/Subtract: ★ Days:

(+) Add

▼

223

For mutple results separate by a space or comma (eg. 10, 20, 65)

Days in Results:

Exclude

▼

Weekends and public holidays

▼

Holidays for United States – Texas. [Change Country](#) / [Change State](#)

☐ Repeat

[Include the time](#)

[Add or subtract months and years](#)

Calculate New Date

From Tuesday, October 11, 2022 + 223 days
Excluding Weekends and public holidays
in United States – Texas. [Change Country](#) / [Change State](#)

Result: Tuesday, September 12, 2023

336 calendar days – 113 days skipped:

Excluded 48 Saturdays

Excluded 48 Sundays

Excluded 17 holidays:

- [Veterans Day](#) (Friday, November 11, 2022)
- [Thanksgiving Day](#) (Thursday, November 24, 2022)
- [Day After Thanksgiving](#) (Friday, November 25, 2022)
- [Christmas Eve](#) (Friday, December 23, 2022)
- [Christmas Day](#) (Monday, December 26, 2022)
- [New Year's Day](#) (Monday, January 2, 2023)
- [Martin Luther King Jr. Day](#) (Monday, January 16, 2023)
- [Confederate Heroes' Day](#) (Thursday, January 19, 2023)
- [Presidents' Day](#) (Monday, February 20, 2023)



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.D.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 15, 2022

FROM: Adolfo Garcia, Library Director

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Interlocal Agreement for Mutual Access to CloudLibrary Digital Resources for the Pharr Memorial Library.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Interlocal agreement to share CloudLibrary resources from libraries across the state.

Fiscal Consideration: Adding digital resources for the Pharr ONE digital library.

Staff Recommendation: Recommend to enter into agreement to share digital library resources.

Alternatives: Use library funding for additional digital resources.

Exclude Material from Public Packet? No

Reason: NA

ROUTING:

Adolfo Garcia
Patricia Rigney
Karla Saavedra
City Management Office

Created/Initiated - 8/9/2022
Approved - 8/9/2022
Approved - 8/11/2022
Final Approval - 8/12/2022

SECOND AMENDED INTERLOCAL AGREEMENT FOR MUTUAL ACCESS TO CLOUDLIBRARY DIGITAL RESOURCES

This Interlocal Agreement (“Agreement”) is made and entered into by and among the local governments which have executed it (“Parties”). The Parties, acting by and through their authorized officers execute this Agreement pursuant to Texas Government Code, Chapter 791, known as the Interlocal Cooperation Act (the “Act”).

WHEREAS, the Parties are local governments engaged in promotion of public health and welfare by providing easy access to the broad range of public library services to their citizens, including Bibliotheca cloudLibrary digital resources; and

WHEREAS, the Parties desire to further expand public access to digital content by sharing their respective Cloud Resources, as hereinafter defined, among their respective libraries; and

WHEREAS, the Bibliotheca cloudLink service allows libraries using the service to share their Cloud Resources with each other; and

WHEREAS, the Act provides authorization for local governments to contract with one another to provide governmental functions and services; and

WHEREAS, provision of public library services are governmental functions and services under the terms of the Act;

WHEREAS, the governing body of each local government believes that the Agreement is necessary for the benefit of the public and that each party has the legal authority to provide governmental functions and services that are the subject of the Agreement; and

NOW, THEREFORE, upon and for the mutual consideration stated herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto agree as follows:

ARTICLE I Definitions

Unless the context clearly indicates otherwise, the following words and phrases used in this Agreement shall have the following meaning:

“Cloud Resources” shall mean all library content provided by the Parties for upload into the Bibliotheca cloudLibrary for the mutual benefit, access and/or use of the Parties and their Libraries.

“Coordinating Committee” shall mean the representatives selected to represent each Party from the participating Parties in this Agreement.

“Library or Libraries” shall mean the library/ies and resources thereof of the Parties.

“Local Government” shall have the meaning given in Section 791.003 of the Act, as amended.

ARTICLE II

Term

2.1 The initial term of this Agreement shall be for a period of ten (10) years beginning on May 31, 2017, unless sooner terminated as provided herein (“Initial Term”). The Initial Term may be extended by written agreement of the Parties for one or more five (5) year renewal terms (each a “Renewal Term”); provided that any such renewal occurs not less than 30 days prior to the end of the then current term.

ARTICLE III

Responsibilities of the Parties

3.1 Access. Each Library shall allow cardholders of the other Libraries to access and check out its Cloud Resources through the Bibliotheca cloudLink service under the terms and conditions of the cardholder’s Library, unless otherwise specified in the Agreement.

3.2 Policies and Procedures. The current policies and procedures of each Library shall remain in effect, with no coordination or standardization required, except that the following procedures shall be followed for shared Cloud Resources:

- a. Cloud Resources may only be placed on hold by cardholders of the Library which owns the Cloud Resource in question.
- b. Available Cloud Resources may be checked out by any cardholder of a participating Library.
- c. The circulation period of the Cloud Resources are determined by the circulation policies of the cardholder’s Library and may vary among Libraries.
- d. Each Library shall track the number of items checked out from their respective Libraries and create an annual report by fiscal year of such data for review by the Coordinating Committee. These reports shall be provided to the Coordinating Committee annually by not later than January 1st.
- e. Each Library shall submit an annual report of expenditures on Cloud Resources in the preceding fiscal year as set by that Party to the Coordinating Committee annually by not later than January 1st.

- f. Each Library shall submit an annual report of their overall materials budget if their expenditure on Cloud Resources is less than \$10,000 per fiscal year. This report shall be provided to the Coordinating Committee annually by not later than January 1st.

3.3 Liaison Designated. By this Agreement, each Party designates its director of library services or equivalent, as listed on each Party's signature page hereto attached, to act on behalf of the Party to ensure the performance of all duties and obligations of the designee's Party as herein stated, to serve as a liaison for the Party with and among the Parties, and, if necessary, to serve on the Coordinating Committee.

3.4 Participation Requirements. Each Library shall spend a minimum of \$10,000 or 10% of its overall materials budget, whichever is less, on Cloud Resources during each fiscal year as set by that Party. Compliance with this section will not be required for any fiscal year during which a Party did not participate in this Agreement for the entire fiscal year. Compliance with this and other requirements will be determined by the Coordinating Committee on an annual basis, based on reports required by Article III.

3.5 Addition of Members. Any local government in the state of Texas which has contracted for the use of the Bibliotheca cloudLibrary cloudLink service and agrees to abide by the terms of this Agreement may join this Agreement as a Party upon approval by a majority of all of the members of the Coordinating Committee. If approval is given, the new participating entity shall join the Parties by adopting and executing this Agreement through an action of the Party's governing body.

3.6 Cost. Each Party will bear its own cost of performance under this Agreement.

ARTICLE IV

The Coordinating Committee

4.1 Coordinating Committee.

- a. The Coordinating Committee membership shall be the designated liaisons from the following local governments:
 - i. City of Lewisville
 - ii. City of Burleson
 - iii. City of Carrollton
 - iv. City of Colleyville
 - v. City of Coppell
 - vi. City of Euless
 - vii. Town of Flower Mound
 - viii. City of McKinney
 - ix. City of Sachse
 - x. City of Southlake

- xi. Town of Little Elm
 - xii. Bexar County
-
- b. The Coordinating Committee shall have only the duties specifically outlined in this Agreement. The Coordinating Committee shall have the authority to adopt its own rules of procedure that are consistent with Article III, Section 3.2 and in compliance with terms of this Agreement.
 - c. A simple majority of all members of the Coordinating Committee shall constitute a quorum to perform. A quorum of the Coordinating Committee must participate in any decision made by the Coordinating Committee under this Agreement.
 - d. The Coordinating Committee shall meet at least once every six (6) months. Meetings shall be held in person, by conference call, or by another live remote meeting access service.
 - e. A simple majority vote of all members of the Coordinating Committee shall select a member to receive any reports and send any notices required under this Agreement. This individual's name and contact information shall be provided to all Parties within thirty (30) days of the individual's selection.
 - f. A simple majority vote of the Coordinating Committee members present shall select a member to draft minutes outlining the items discussed and decisions made by the Coordinating Committee at any given meeting. The minutes shall be sent to the Coordinating Committee for approval within thirty (30) days of the meeting, and must be approved by a majority of all members of the Coordinating Committee within thirty (30) days of its distribution. The minutes may be distributed and approval of the minutes provided to the drafter via e-mail. These minutes shall be distributed to all Parties within ten (10) days of their approval.
 - g. The Parties understand and agree that the Coordinating Committee shall not be construed as a board or committee appointed by a governing body and shall not be required to comply with the provisions of the Texas Open Meetings Act, Chapter 551 of the Texas Government Code.

ARTICLE V

Termination

5.1 This Agreement may be terminated as follows:

- a. Any Party may choose to terminate its participation in the Agreement with sixty (60) days' written notice to each of the members of the Coordinating Committee at the notice address provided in this Agreement. The

termination of a Party's participation in this Agreement shall not affect the continuation of this Agreement in full force and effect with respect to the remaining Parties.

- b. A Party's participation in the Agreement may be terminated for any reason, including failure to comply with the terms of this Agreement, by an affirmative vote of two-thirds (2/3) of all of the members of the Coordinating Committee to remove the Party. Upon termination under this section, the Coordinating Committee shall provide thirty (30) days' written notice to the Party which has been removed following the Committee's decision. The Coordinating Committee will contact Bibliotheca and notify them of the Party's removal.
- c. In the event that the Bibliotheca cloudLibrary cloudLink program is no longer available, this Agreement shall automatically terminate.

5.2 Upon termination, each Party will retain its rights, title and interest to all Cloud Resources purchased by the Party during its time as a Party to this Agreement.

ARTICLE VI

Liability and Immunity

6.1 Liability and Immunity.

- a. *Handling of Claims.* The Parties agree, to the extent authorized under the constitution and laws of the State of Texas and without waiving any immunity, right, protection, or defense therein, that each shall be individually responsible for any and all claims for damages, cost, and expenses to person or persons and property that may arise out of or be occasioned by the intentional or negligent act or omission of its respective officials, agents, representatives, and employees in the performance of this Agreement, including but not limited to their acts of negligence or omission in the provision of public library services, including the cloud based services that are the subject to this Agreement. The Parties agree that each shall be liable only for damages, including attorneys' fees and costs, related to or arising out of the intentional or negligent act or omission of their respective officials, agents, representatives, and employees in the performance of this Agreement.
- b. *Joint Liability.* In the event of joint or concurrent negligence of the Parties, responsibility, if any, shall be apportioned comparatively in accordance with the laws of the State of Texas without, however, waiving any governmental immunity, right, protection, or defense available to any party

individually under Texas law. The provisions of this section are solely for the benefit of the Parties hereto and are not intended to create or grant any rights, contractual or otherwise, to any other person or entity.

- c. *No Waiver of Immunity.* It is expressly understood and agreed that in execution of this Agreement, no Party waives, nor shall be deemed to have waived, immunity or defense that would otherwise be available to it against claims arising in the exercise of governmental powers and functions. By entering into this Agreement, the Parties do not create any obligations, express or implied, other than those set forth herein, and this Agreement shall not create any rights in parties not signatories hereto.

ARTICLE VII

Miscellaneous

7.1 Assignment. This Agreement may not be assigned by any Party hereto without the prior written unanimous consent of the other parties. No assignment, delegation of duties or subcontract under this Agreement shall be effective without the prior written unanimous consent of all Parties hereto.

7.2 Governing Law. The validity of this Agreement and any of its terms and provisions, as well as the rights and duties of the parties, shall be governed by the laws of the State of Texas; and venue for any action arising as a result of this Agreement shall be in the state court of Denton County, Texas, except when state law requires otherwise.

7.3 Legal Construction. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect the other provisions, and the Agreement shall be construed as if such invalid, illegal or unenforceable provisions had never been contained in this Agreement.

7.4 Amendment. This Agreement may be amended by a simple majority vote of all members of the Coordinating Committee.

7.5 Entire Agreement. This Agreement represents the entire Agreement among the Parties with respect to the subject matter covered by this Agreement.

7.6 No Relationship Created. The Parties agree and acknowledge that no Party is an agent of any other Party under this Agreement and that each Party is responsible for its own acts, forbearance, negligence, and deeds, and for those of its agents or employees. The purposes for which each Party has entered into this Agreement are separate and distinct. It is not the intent of any of the Parties that a joint enterprise relationship is being entered into and the Parties hereto specifically disclaim such relationship.

7.7 Rights of Third Parties. Nothing contained in this Agreement shall be construed to create, and the Parties do not intend to create, any rights in or for the benefit of third parties.

7.8 Force Majeure. In the event that any party shall be prevented from performing any of its obligations under this Agreement by any act of God, war, right, civil commotion, strikes, fires, flood or by the occurrence of any other event beyond the control of such party, then such party shall be excused from the performance of the obligations in this Agreement but only during such periods of Force Majeure.

7.9 Current Revenues. All costs or expenses incurred by any Party as result of this Agreement shall be paid from the current revenues available to the Party.

7.10 Recitals. The recitals of this Agreement are incorporated herein.

7.11 Severability. The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held by a court of competent jurisdiction to be contrary to law or contrary to any rule or regulation having the force and effect of the law, the remaining portions of the Agreement shall be enforced as if the invalid provision had never been included.

7.12 Notice. All notices pertaining to this Agreement shall be in writing and shall be deemed delivered (i) when received at a Party's address if hand delivered or sent via overnight delivery service by way of USPS, UPS, FedEx, or similar carrier, or (ii) on the third (3rd) business day after being deposited in the United States mail, postage prepaid, certified mail, return receipt requested, addressed to the Parties at the respective notice addresses set forth below or at other addresses as may have been previously specified by written notice delivered in accordance with this Agreement.

/SIGNATURE PAGES ATTACHED/

APPROVED BY THE GOVERNING BODY OF PARTICIPATING ENTITY, CITY OF _____,
_____**COUNTY, TEXAS,** this ____ day of _____, 2022.

EXECUTED BY:

(insert typed name), CITY MANAGER

ATTEST:

(insert typed name), CITY SECRETARY

Liaison:

(insert typed name)

Library Director

Notice to:

_____ Library

(insert address line 1)

(insert address line 2)

Attn: (insert liaison name)

(insert phone number)____.____.____

APPROVED AS TO FORM:

CITY ATTORNEY



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.E.

DATE SUBMITTED: August 5, 2022

MEETING DATE: August 15, 2022

FROM: Pilar Rodriguez, Fire Chief

DEPARTMENT: Fire

DIRECTOR: Pilar Rodriguez

Agenda Item: Consideration and action, if any, on Memorandum of Understanding between the City of Pharr and South Texas College for Continuing Education Units for Firefighter Related Training.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The City of Pharr Fire Department is required to deliver continuous education training to Texas Commission on Fire Protection certified personnel. A typical structure firefighter is required to obtain a minimum of twenty (20) hours of continuous education training per year to maintain his or her certification. The Fire Department is proposing to partner with South Texas College (STC) to deliver this training free of charge.

The fire department will provide the qualified/credentialed instructors and STC will provide the facilities to deliver the instruction. Additionally, if capacity is available, the continuous education course will be opened to the public for those individuals meeting the prerequisites for a specific fire related discipline.

Fiscal Consideration: This agreement has no fiscal impact. STC will not charge fees for use of the facility by FD Staff.

Staff Recommendation: Based on review by this office, staff recommends approval of the Memorandum Of Understanding between the City of Pharr and South Texas College for Continuing Education Units for Firefighter Related Training.

Alternatives: Disapprove the MOU

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Pilar Rodriguez

Patricia Rigney

Karla Saavedra

Anali Alanis

City Management Office

Created/Initiated - 8/5/2022

Approved - 8/9/2022

Approved - 8/12/2022

Approved - 8/12/2022

Final Approval - 8/12/2022

MEMORANDUM OF UNDERSTANDING

*Between the City of Pharr and
South Texas College*

Continuing Education Units for Firefighter Related Trainings

Scope of the Project: South Texas College Continuing Education (CE) will award Continuing Education Units (CEUs) to participants of *Firefighter Related Trainings* coordinated and conducted by the City of Pharr by and through the Pharr Fire Department herein after referred to as "Partner." Partner has agreed to deliver these courses free of charge.

Terms of Agreement:

Prior to Training:

1. Partner will provide CE with a copy of the curriculum, syllabus, and qualifications of trainer (resume and transcript) in order to determine whether they meet Continuing Education Program Criteria stipulated in the Guidelines for Instructional Programs in Workforce Education. Partner will provide CE with trainer's email and a Special Assignment MOU.
2. CE will evaluate curriculum, syllabus, and qualifications of trainer to ensure they meet Continuing Education Program Criteria.
3. Partner will decide on training location, dates, and times and relay information to CE.
4. CE will set up courses in CE Registration System for \$0 per participant.
5. CE will provide Partner with blank participant registration forms or a registration database.
6. Partner will provide CE with completed participant registration forms or a completed registration database.
7. CE will register participants.
8. CE will provide Partner with admission documentation to be filled out during training:
 - a. Class Roster
 - b. Sign-in Sheets
 - c. Satisfaction Surveys
 - d. Grading Protocol: S for Satisfactory and U for Unsatisfactory. A Satisfactory grade and Certificate of Completion will be issued to participants who (a) attend at least 75% of the total number of hours comprising the training program and (b) earn a minimum grade of 80 (type of assessment to be determined by CE and Partner). All others will receive an Unsatisfactory grade and no Certificate of Completion.

During Training:

9. Partner will provide approved syllabus to participants and will conduct training.
10. CE will observe trainer and fill out the Trainer Observation form.

At the end of Training:

11. Partner will turn in admission documentation to CE:
 - a. Class Roster graded by the trainer
 - b. Sign-in Sheets
 - c. Satisfaction Surveys
12. CE will issue Certificates of Completion to participants based on the Grading Protocol.
13. CE will file documentation for auditing purposes: curriculum, syllabus, trainer qualifications, and admission documentation (see #11 above).
14. The term of this MOU shall begin on July 18, 2022 and end on August 31, 2023 unless MOU is terminated by either party upon thirty (30) days' written notice to the other.

In Agreement:

By _____
Mr. Andy Harvey, Jr.
City of Pharr City Manager and Police Chief

Date _____

By _____
Pilar Rodriguez, City of Pharr Fire Chief

Date _____

By _____
Olivia De La Rosa
STC Director of Professional and Workforce Education

Date _____

By _____
Dr. Ricardo J. Solis, STC President

Date _____



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 9.F.

DATE SUBMITTED: August 8, 2022

MEETING DATE: August 15, 2022

FROM: Daniel Ramirez, Director

DEPARTMENT: Emergency Medical Services

DIRECTOR: Daniel Ramirez

Agenda Item: Consideration and action, if any, on Memorandum of Understanding between the City of Pharr and South Texas College for Continuing Education Units for Emergency Medical Services Training.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: The MOU will allow us to use the STC training facilities and receive free education credits.

Fiscal Consideration: This will allow EMS personnel to receive free continuous education units to use toward their certification

Staff Recommendation: Staff recommends approval of MOU

Alternatives: no alternatives

Exclude Material from Public Packet? No

Reason: Will not be excluded

ROUTING:

Daniel Ramirez

Daniel Ramirez

Karla Saavedra

Patricia Rigney

City Management Office

Created/Initiated - 8/8/2022

Approved - 8/8/2022

Approved - 8/12/2022

Approved - 8/12/2022

Final Approval - 8/12/2022

MEMORANDUM OF UNDERSTANDING

*Between the City of Pharr and
South Texas College*

Continuing Education Units for Emergency Medical Services Related Trainings

Scope of the Project: South Texas College Continuing Education (CE) will award Continuing Education Units (CEUs) to participants of Emergency Medical Services *Related Trainings* coordinated and conducted by the City of Pharr by and through the Pharr Emergency Medical Services Department herein after referred to as "Partner." Partner has agreed to deliver these courses free of charge.

Terms of Agreement:

Prior to Training:

1. Partner will provide CE with a copy of the curriculum, syllabus, and qualifications of trainer (resume and transcript) in order to determine whether they meet Continuing Education Program Criteria stipulated in the Guidelines for Instructional Programs in Workforce Education. Partner will provide CE with trainer's email and a Special Assignment MOU.
2. CE will evaluate curriculum, syllabus, and qualifications of trainer to ensure they meet Continuing Education Program Criteria.
3. Partner will decide on training location, dates, and times and relay information to CE.
4. CE will set up courses in CE Registration System for \$0 per participant.
5. CE will provide Partner with blank participant registration forms or a registration database.
6. Partner will provide CE with completed participant registration forms or a completed registration database.
7. CE will register participants.
8. CE will provide Partner with admission documentation to be filled out during training:
 - a. Class Roster
 - b. Sign-in Sheets
 - c. Satisfaction Surveys
 - d. Grading Protocol: S for Satisfactory and U for Unsatisfactory. A Satisfactory grade and Certificate of Completion will be issued to participants who (a) attend at least 75% of the total number of hours comprising the training program and (b) earn a minimum grade of 80 (type of assessment to be determined by CE and Partner). All others will receive an Unsatisfactory grade and no Certificate of Completion.

During Training:

9. Partner will provide approved syllabus to participants and will conduct training.
10. CE will observe trainer and fill out the Trainer Observation form.

At the end of Training:

11. Partner will turn in admission documentation to CE:
 - a. Class Roster graded by the trainer
 - b. Sign-in Sheets
 - c. Satisfaction Surveys
12. CE will issue Certificates of Completion to participants based on the Grading Protocol.
13. CE will file documentation for auditing purposes: curriculum, syllabus, trainer qualifications, and admission documentation (see #11 above).
14. The term of this MOU shall begin on July 18, 2022 and end on August 31, 2023 unless MOU is terminated by either party upon thirty (30) days' written notice to the other.

In Agreement:

By _____
Mr. Andy Harvey, Jr.
City of Pharr City Manager and Police Chief

Date _____

By _____
Daniel Ramirez, City of Pharr EMS Chief

Date _____

By _____
Olivia De La Rosa
STC Director of Professional and Workforce Education

Date _____

By _____
Dr. Ricardo J. Solis, STC President

Date _____



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 10.A.

DATE SUBMITTED: August 11, 2022

MEETING DATE: August 15, 2022

FROM: Ed Wylie, Deputy City Manager

DEPARTMENT: Administration

DIRECTOR: Ed Wylie

Agenda Item: Consultation with City Attorney and action, if any, on any or all Emergency Medical Service-based contracts.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration: n/a

Staff Recommendation: n/a

Alternatives: none

Exclude Material from Public Packet? Yes

Reason: legal

ROUTING:

Ed Wylie
Patricia Rigney
City Management Office

Created/Initiated - 8/11/2022
Approved - 8/11/2022
Final Approval - 8/12/2022