



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, AUGUST 17, 2022**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

- A) Approval of minutes for June 15, 2022-Regular Called Meeting
- B) Introduction of Parks and Recreation Assistant Director-Cynthia Castro
- C) Status Report-Summer Recreation, Athletics, Aquatics, and Afterschool Programs
- D) Status Report-City up-coming events
- E) Update on Advisory Board Fundraiser
- F) Comments: Board Members

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 10th day of August, 2022 at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 10th day of August 2022




HILDA PEDRAZA, TRMC, CMC
CITY CLERK

**MINUTES
PARKS AND RECREATION COMMITTEE
REGULAR CALLED MEETING
WEDNESDAY, JUNE 15, 2022
118 S. CAGE BLVD., 2ND FLOOR**

The Parks and Recreation Board of the City of Pharr, Texas met in a regular called meeting on Wednesday, June 15, 2022, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Hector Treviño
Mario Guajardo
Isaac Smith
Ben Cantu
Rudy Beltran

MEMBERS ABSENT: Alma Caso
Bobby Carrillo Jr.
Hernan Figueroa
Erika Sciaraffa

STAFF PRESENT: Isaac Escobedo, Parks & Recreation Assistant Director
Elva Guajardo, Administrative Assistant
Hanna Marble, Urban Ecologist
Sara Guerra, Recreation Supervisor
Abel Molina, Afterschool Program Supervisor
Roel Hinojosa, Athletic Supervisor
Sean Martin, Athletic Supervisor
Adam Diaz, Division Head

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Chairman Hector Treviño called the meeting to order at 5:30 p.m. Roll call established a quorum.

Board Member Mario Guajardo moved to excuse absent members. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

ITEM 2. ADMINISTRATIVE

A) APPROVAL OF MINUTES: MAY 4, 2022-REGULAR CALLED MEETING

Board Member Mario Guajardo moved to approve the minutes. Board Member Rudy Beltran seconded the motion and when put to a vote, it carried unanimously.

B) STATUS REPORT-SPRING RECREATION, ATHLETICS, AQUATICS, AND AFTERSCHOOL PROGRAMS

Chairman Hector Treviño introduced the item.

Parks and Recreation Supervisors provided a PowerPoint presentation recap of their Session I summer programs which included participation numbers and start/end dates. Athletic Supervisors gave a summary of the season for each of their respective programs and answered questions.

Hanna Marble, Urban Ecologist, went over all the events that would be occurring at the Pharr Vanguard Academy Nature & Birding Center. She further informed the board that the National Wildlife and Federation would be providing a habitat and restoration grant to the Pharr Parks and Recreation Department.

C) STATUS REPORT-CITY UPCOMING EVENTS

Chairman Hector Treviño introduced the item.

Abel Molina, Afterschool Program Supervisor, provided a recap of past and upcoming events. He reported the City of Pharr would be hosting the Independence Day Festival at the Allen & William Arnold City/School Park on Saturday, July 2, 2022, with fireworks show at 9:00 p.m. He further reported on the Paw Party on Saturday, July 16, 2022, at the Pharr Aquatic Center as well as the Movies at the Park at the different parks.

D) COMMENTS: BOARD MEMBERS

Chairman Hector Treviño introduced the item.

Board Member Mario Guajardo commended the department for all the hard work they were doing this summer. Fellow board members echoed the sentiment.

ITEM 3. ADJOURNMENT

There being no further business, Board Member Mario Guajardo **moved** to adjourn. Board member Isaac Smith seconded the motion and when put to a vote, it carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 15th DAY OF JUNE 2022, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place, and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 17, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of Parks and Recreation Assistant Director-Cynthia Castro

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be introducing the newly hired Parks and Recreation Assistant Director.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 8/9/2022
Final Approval - 8/10/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 17, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-Summer Recreation, Athletics, Aquatics, and Afterschool Programs

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be providing the board a status report on all the summer recreation, athletics, aquatics and afterschool programs.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 8/9/2022
Final Approval - 8/10/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 17, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-City up-coming events

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be reporting the City's upcoming events to the board and invite the public to join us.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 8/9/2022
Final Approval - 8/10/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 17, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Update on Advisory Board Fundraiser

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be providing the board with a status report on the BBQ fundraiser.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 8/9/2022
Final Approval - 8/10/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.

DATE SUBMITTED: August 9, 2022

MEETING DATE: August 17, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Comments from board members, if any, to present to staff.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 8/9/2022
Final Approval - 8/10/2022