

CIVIL SERVICE COMMISSION MINUTES

The Civil Service Commission met in a Special Called Meeting on Monday, February 28, 2022, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Anali Alanis, Civil Service / Asst. City Manager
Bea Fuentes, Civil Service / HR Specialist
Pilar Rodriguez, Fire Chief
Patricia Rigney, City Attorney
Rebecca Hayward, Civil Service Attorney

ITEM 1 CALL MEETING TO ORDER

(A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Vice-Chairperson Lizcano called the meeting to order at 9:15 a.m. Roll call established a quorum. Board Member Puente moved, and Vice-Chairperson Lizcano seconded to excuse Chairperson Rodriguez for being absent from the meeting.

ITEM 2 PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3 REGULAR AGENDA

(A) APPROVAL OF MINUTES FOR TUESDAY, JANUARY 25, 2022.

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to approve minutes as submitted. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

(B) CONSIDERATION AND POSSIBLE ACTION, TO DETERMINE WHETHER CERTAIN EXAM QUESTIONS SHOULD BE ELIMINATED FROM THE PROMOTIONAL EXAM OF (RANK) BATTALION CHIEF, DUE TO FOUR QUESTIONS HAVING BEEN INCLUDED IN THE EXAM FROM AN INCORRECT SOURCE MATERIAL.

Vice-Chairperson Lizcano introduced the item.

Assistant City Manager/Civil Service Director Anali Alanis explained that the following would pertain to items 3B-3G. Promotional testing material for the Fire Department was produced not using correct updated material provided; therefore, the promotional tests included information that should have been eliminated. Mrs. Alanis' recommendation to the Commission is to drop the affected questions from the examination and increase the value of each question as to allow a score of 100% even after removing the invalid questions.

Board Member Puente moved to proceed with the recommendation as recommended by the Civil Service Director. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- (C) **CONSIDERATION AND POSSIBLE ACTION, TO APPROVE THE ELIGIBILITY LIST RESULTING FROM THE PROMOTIONAL EXAM OF (RANK) BATTALION CHIEF SUBJECT TO POSSIBLE RECALCULATION.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- (D) **CONSIDERATION AND POSSIBLE ACTION, TO DETERMINE WHETHER CERTAIN EXAM QUESTIONS SHOULD BE ELIMINATED FROM THE PROMOTIONAL EXAM OF (RANK) ENGINEER/FIRE INSPECTOR, DUE TO SEVEN QUESTIONS HAVING BEEN INCLUDED IN THE EXAM FROM AN INCORRECT SOURCE MATERIAL.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- (E) **CONSIDERATION AND POSSIBLE ACTION, TO APPROVE THE ELIGIBILITY LIST RESULTING FROM THE PROMOTIONAL EXAM OF (RANK) ENGINEER/FIRE INSPECTOR SUBJECT TO POSSIBLE RECALCULATION.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- (F) **CONSIDERATION AND POSSIBLE ACTION, TO DETERMINE WHETHER CERTAIN EXAM QUESTIONS SHOULD BE ELIMINATED FROM THE PROMOTIONAL EXAM OF (RANK) LIEUTENANT, DUE TO SEVEN QUESTIONS HAVING BEEN INCLUDED IN THE EXAM FROM AN INCORRECT SOURCE MATERIAL.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- (G) **CONSIDERATION AND POSSIBLE ACTION, TO APPROVE THE ELIGIBILITY LIST RESULTING FROM THE PROMOTIONAL EXAM OF (RANK) LIEUTENANT SUBJECT TO POSSIBLE RECALCULATION.**

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to proceed with the recommendation. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

- ITEM 4 CLOSED SESSION AT 9:25AM: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEMS 3 IN ACCORDANCE WITH THE FOLLOWING BELOW.**

- ITEM 5 RECONVENE INTO OPEN SESSION AT 9:39AM, AND CONSIDER ACTION, IF NECESSARY, ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

- (H) CONDUCT A DISCIPLINARY HEARING ON THE DISCIPLINARY APPEAL FILED BY LT. KRYSTLE GUERRA OF THE PHARR FIRE DEPARTMENT PURSUANT TO SECTION 143.053(B) TEX.LOC.GOV'T CODE AND THE PHARR CIVIL SERVICE COMMISSION RULES. (HR)

Vice-Chairperson Lizcano introduced the item.

- ITEM 6 CLOSED SESSION AT 12:52PM: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEMS 3 IN ACCORDANCE WITH THE FOLLOWING BELOW.

- ITEM 7 RECONVENE INTO OPEN SESSION AT 1:09PM, AND CONSIDER ACTION, IF NECESSARY, ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION

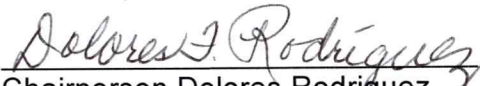
- (I) CONSIDERATION AND ACTION AND RENDER A DECISION ON THE DISCIPLINARY APPEAL FILED BY LT. KRYSTLE GUERRA OF THE PHARR FIRE DEPARTMENT PURSUANT TO SECTION 143.053(B) TEX.LOC.GOV'T CODE AND THE PHARR CIVIL SERVICE COMMISSION RULES. (HR)

Vice-Chairperson Lizcano introduced the item.

Board Member Puente moved to proceed with the decision to uphold the discipline imposed on Lt. Guerra. Vice-Chairperson Lizcano seconded the motion and when put to a vote, it carried unanimously.

ITEM 8 ADJOURNMENT

There being no further business to come before, Board Member Puente moved to adjourn. It was seconded by Vice-Chairperson Lizcano and when put to a vote the motion carried unanimously. Meeting adjourned at 1:11 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano

CIVIL SERVICE COMMISSION
MONDAY, FEBRUARY 28, 2022



Board Member Vittorio Puente

APPROVED: _____