

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON MARCH 15, 2022, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 15th day of March 2022, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Luis Flores, Member

MEMBER ABSENT: Adalberto Campero, Secretary
Larry Hernandez, Member

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Marketing Coordinator
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, City Manager
Patricia Rigney, City Attorney
Maria Rangel, Asst. Engineering Department
Karla Saavedra, Finance Director
Joel Robles, Asst. Police Chief
Ezequiel Ordonez, Bridge Mexico Liaison
Eddie Gutierrez, Financial Consultant
Sid Mielke, Structural Engineering Associates
Javier Montero, CAXCAN
Francisco Calvario, SCT
Noe Carreon, TCIP
Carlos Rodriguez, CBP

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Member Flores moved to excuse absent member. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR FEBRUARY 2022

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of February 2022. He reported total crossings were 96,158, which was a decrease of -300 vehicles or -0.31% compared to last year. Mr. Brouwen stated that total crossing for cars were 35,226, which was a decrease of -6,000 cars or -14.55% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 60,932, which was an increase of 5,700 trucks or 10.32% increase. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 52,772, which was a decrease of -4,843 trucks or -8.41% increase. Mr. Brouwen further stated for the agriculture for the month of February they had 17,786 trucks, which represents a 34% of all imports from Mexico to the U.S. He also reported Northbound and Southbound combination of both crossings for the month of February were 113,704, which was an increase of 857 or 0.76%. Mr. Brouwen stated total revenue collected for the month of February was \$1,373,791, which shows an increase of \$101,322 or 7.96% in revenues. Lastly, Mr. Brouwen reported on crossing comparison by axle and stated that cars and trucks were 35,195, 2X trucks were 2,738, 3X trucks were 4,124, 4X trucks were 1,332, 5X trucks were 44,626, 6X trucks 8,050, mobile homes were 0, wide loads were 60 and special crossings were 33 and total combination for the month of February was 96,158.

Discussions ensued on the crossings.

ITEM 4 FINANCE REPORT FOR FEBRUARY 2022

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and would give the board a quick report on the finances for the bridge.

Karla Saavedra, Finance Director, then began to give a quick report on the expenditures and revenues year to date for the bridge.

After several discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Maria Rangel, Assistant City Engineer, was present and questions on projects could be entertained at this time.

Maria Rangel, Asst. City Engineer, reported on FY15. She stated time to date is 92%, amount placed to date is about 75%, and that they are still on track for the mid-June construction completion. She reported on the construction progress that has been made on the Primary Inspection area and the 2nd BSIF Exit. She stated that at the Primary Inspection area they have made progress on the canopy, the booth foundation and have completed the concrete work at the RPM. She added that over at the 2nd BSIF Exit they have been working on the canopy and the lime treated subgrade, and in the next couple of weeks they will continue with the concrete work there by laying the asphalt and then the concrete on top.

Maria Rangel, Asst. City Engineer, reported on FY16. She stated that 95% of the PS&E has been received from the Engineer and is being submitted to TX-DOT.

Maria Rangel, Asst. City Engineer, reported on the Commercial Vehicle Staging area. She stated that they recently transferred out the Rider 11B funds so that the city could proceed with the permeable pavement designs that they want. She added that the next step is to initiate AFA amendment and from there the project will be 100% funded by local funds and they can proceed with completing the design.

Maria Rangel, Asst. City Engineer, reported on the 2nd Span Project. She stated they will be submitting 100% schematics to TXDOT for approval and will continue with the environmental and begin to request information on the 30% PS&E submittal to get that to TXDOT. She reported they had the kick-off meeting with TXDOT last week which went well and are continuing with the environmental. She added they are getting ready to submit batch 3 later this week and that will be about 75% of the submittals to TXDOT for environmental and the next big event that they have is the public meeting on May 3rd.

After several discussions, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated that with Maria's report this is a great segue for this upcoming slides. He added that they want to do some type of groundbreaking ceremony, they have always known that Mexico has been ahead of the game by at least a year with the bridge expansion project, so they wanted to bring SCT which is the project sponsor, so they have Mr. Francisco Calvario there to give them a quick update on how things are going in Mexico. Mr. Francisco Calvario, of SCT then began his presentation in Spanish. Discussions then took place regarding the bridge expansion.

Luis Bazan, Bridge Director, stated that they invited Mr. Noe Carreon of Texas Cooperative Inspection Program, and this are the folks that over see the produce crossings and inspections. He added that it was great to bring him on board because one of the things they are doing this week is BridgeConnect and they invited him and Texas International Produce Association to give them an overview and update on how things are going statewide when it comes to inspections of these products. Mr. Noe Carreon, Regional Director of Texas Cooperative Inspection Program then began to give his presentation. Several discussions then took place regarding the inspections.

Luis Bazan, Bridge Director, stated that they highly encourage them and recommend that they lock it in their calendars for this Thursday at 10am. He added that they are finally starting to see more people come through their doors at the new conference room at the bridge and had about 25 to 30 people in person that attended the last BridgeConnect and had more people logging in online.

Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- FEBRUARY 16, 2022.

Chairman Edgar Delgadillo introduced the item.

Member Flores moved to approve the minutes as presented. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 8 DISCUSSION AND ACTION, IF ANY, ON ADVERTISING IN THE PORT OF BROWNSVILLE'S 2022 DIRECTORY FOR \$2,900.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez moved to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

**ITEM 9 DISCUSSION AND ACTION, IF ANY, ON HOLT POWER SYSTEMS 3
YEAR MAINTENANCE AGREEMENT FOR \$13,807.42.**

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

D. ADJOURNMENT:

ITEM 9 ADJOURNMENT

Vice-Chairman martinez **moved** to adjourn the meeting at 12:33pm. Member Flores seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

**STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §**

ON THE 15th DAY OF MARCH 2022, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes3-15-22