



**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
TUESDAY, APRIL 26, 2022**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

3. REGULAR AGENDA - OPEN SESSION:

A) Consideration and action on approving and accepting the raw and final scores from the promotional exam administered for Battalion Chief for the Fire Department on Tuesday, April 12, 2022. (HR)

B) Consideration and action on approving and accepting the eligibility list from the promotional exam administered for Battalion Chief for the Fire Department on Tuesday, April 12, 2022. (HR)

C) Consideration and action on approving and accepting the raw and final scores from the promotional exam administered for Engineer for the Fire Department on Tuesday, April 12, 2022. (HR)

D) Consideration and action on approving and accepting the eligibility list from the promotional exam administered for Engineer for the Fire Department on Tuesday, April 12, 2022. (HR)

4. ADMINISTRATIVE REPORTS.

5. CIVIL SERVICE DIRECTORS REPORTS.

6. CIVIL SERVICE COMMENTS.

7. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

8. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

9. ADJOURNMENT.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1016/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 21st day of April 2022 at 5:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 21st day of April 2022



HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED: April 13, 2022

MEETING DATE: April 26, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action on approving and accepting the raw and final scores from the promotional exam administered for Battalion Chief for the Fire Department on Tuesday, April 12, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration:

Staff Recommendation: Staff recommends approval of scores.

Alternatives: N/A

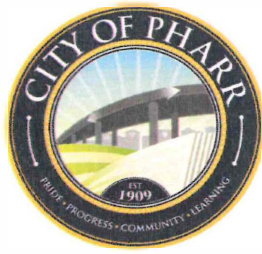
Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Beatriz Fuentes
Anali Alanis

Created/Initiated - 4/13/2022
Final Approval - 4/13/2022



Pharr

Human Resources



OFFICE OF THE CIVIL SERVICE DIRECTOR
RESULTS
PROMOTIONAL EXAM
BATTALION CHIEF
FIRE DEPARTMENT

	<u>Social Security Number</u>	<u>Raw</u>	<u>Final</u>
1.	2544	76	86
2.	5696	73	83
3.	5453	68	68

This is a result of the promotional exam administered Tuesday, April 12, 2022, for the rank of Battalion Chief in the fire department.


Anali Alanis, Asst. City Manager/CS Director

POSTED: April 13, 2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: April 13, 2022

MEETING DATE: April 26, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR:

Agenda Item: Consideration and action on approving and accepting the eligibility list from the promotional exam administered for Battalion Chief for the Fire Department on Tuesday, April 12, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Created/Initiated - 4/13/2022

Anali Alanis

Final Approval - 4/13/2022



Pharr



**ELIGIBILITY LIST
PROMOTIONAL EXAM
FIRE DEPARTMENT
BATTALION CHIEF
APRIL 12, 2022**

1. Sergio Vasquez
2. Rolando Cavazos

The eligibility list created for the rank of Battalion Chief from the promotional exam held Tuesday, April 12, 2022, will remain in effect for a period of one year from test date or until exhausted, whichever comes first.

APPROVED AND CERTIFIED BY THE CIVIL SERVICE COMMISSION ON APR. 26, 2022.

Anali Alanis, Asst. City Manager / Civil Service Director

Posted: Tuesday, April 26, 2022.



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.C.

DATE SUBMITTED: April 13, 2022

MEETING DATE: April 26, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR:

Agenda Item: Consideration and action on approving and accepting the raw and final scores from the promotional exam administered for Engineer for the Fire Department on Tuesday, April 12, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

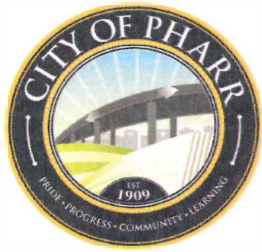
ROUTING:

Beatriz Fuentes

Created/Initiated - 4/13/2022

Anali Alanis

Final Approval - 4/13/2022



Pharr

Human Resources



OFFICE OF THE CIVIL SERVICE DIRECTOR RESULTS
PROMOTIONAL EXAM
FIRE DEPARTMENT
ENGINEER / FIRE INSPECTOR

<u>Social Security Number</u>	<u>Raw</u>	<u>Final</u>
1. 6647	82	92
2. 9488	87	90
3. 6478	74	84
4. 1765	78	81
5. 5317	69	69
6. 8756	66	66
7. 1452	66	66
8. 3771	65	65
9. 3471	59	59
10. 6295	57	57
11. 2621	56	56
12. 4610	54	54
13. 0747	51	51
14. 4032	49	49

This is a result of the promotional exam administered Tuesday, April 12, 2022, for the rank of Engineer / Fire Inspector in the fire department.


Anali Alanis, Asst. City Manager/CS Director

POSTED: April 13, 2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.D.

DATE SUBMITTED: April 13, 2022

MEETING DATE: April 26, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action on approving and accepting the eligibility list from the promotional exam administered for Engineer for the Fire Department on Tuesday, April 12, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: N/A

Fiscal Consideration:

Staff Recommendation: Staff recommends approval of the eligibility list.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Beatriz Fuentes

Anali Alanis

Created/Initiated - 4/13/2022

Final Approval - 4/13/2022



Pharr



**ELIGIBILITY LIST
PROMOTIONAL EXAM
FIRE DEPARTMENT
ENGINEER / FIRE INSPECTOR
APRIL 12, 2022**

1. Santos Vallejo
2. Ricardo Dominguez
3. Jacob L. Luna
4. Carlos Cavazos

The eligibility list created for the rank of Engineer / Fire Inspector from the promotional exam held Tuesday, April 12, 2022, will remain in effect for a period of one year from test date or until exhausted, whichever comes first.

APPROVED AND CERTIFIED BY THE CIVIL SERVICE COMMISSION ON APR. 26, 2022.

Anali Alanis, Asst. City Manager / Civil Service Director

Posted: Tuesday, April 26, 2022.