

**TAKE NOTICE THAT A SPECIAL MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 9:15 AM ON
MONDAY, FEBRUARY 28, 2022**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

3. REGULAR AGENDA - OPEN SESSION:

A) Consideration and Action, if any, approving minutes for the Regular Called Meeting on Tuesday, January 25, 2022. (HR)

B) Consideration and Possible Action to determine whether certain exam questions should be eliminated from the promotional exam of (rank) Battalion Chief, due to four questions having been included in the exam from an incorrect source material. (HR)

C) Consider and take action to approve the eligibility list resulting from the Battalion Chief examination subject to possible recalculation. (HR)

D) Consideration and Possible Action to determine whether certain exam questions should be eliminated from the promotional exam of (rank) Engineer/Fire Inspector, due to seven questions having been included in the exam from an incorrect source material. (HR)

E) Consider and take action to approve the eligibility list resulting from the Engineer/Fire Inspector examination subject to possible recalculation. (HR)

F) Consideration and Possible Action to determine whether certain exam questions should be eliminated from the promotional exam of (rank) Lieutenant, due to seven questions having been included in the exam from an incorrect source material. (HR)

G) Consider and take action to approve the eligibility list resulting from the Lieutenant examination subject to possible recalculation. (HR)

H) Conduct a disciplinary hearing on the disciplinary appeal filed by Lt. Krystle Guerra of the Pharr Fire Department pursuant to Section 143.053(b) Tex. Loc. Gov't Code and the Pharr Civil Service Commission Rules. (HR)

I) Consideration and action and render a decision on the disciplinary appeal filed by Lt. Krystle Guerra of the Pharr Fire Department pursuant to Section 143.053(b) Tex. Loc. Gov't Code and the Pharr Civil Service Commission Rules. (HR)

4. ADMINISTRATIVE REPORTS.

5. CIVIL SERVICE DIRECTORS REPORTS.

6. CIVIL SERVICE COMMENTS.

7. LEGAL:

A) Consultation with legal counsel, pursuant to section 551.071, Texas Government Code, to provide advice and counsel in connection with the Civil Service Commissions' duties, obligations, privileges under Chapter 143, Texas Gov't Code and the rules and regulations adopted thereunder. (HR)

8. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

A) Deliberation regarding the disciplinary appeal filed by Lt. Krystle Guerra pursuant to 143.053(d) Tex. Loc. Gov't Code and Pharr CSC Rule 40(P). (HR)

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

9. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

10. ADJOURNMENT.

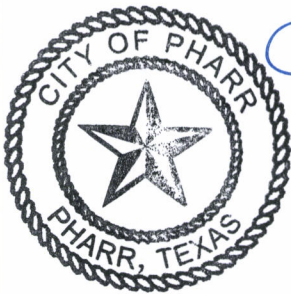
AGENDA SPECIAL MEETING
February 28, 2022

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1016/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 25th day of February 2022 at 9:15 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 25th day of February 2022.




IMELDA PEREZ, TRMC
ASSISTANT CITY CLERK



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.A.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and Action, if any, approving minutes for the Regular Called Meeting on Tuesday, January 25, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Anali Alanis

Created/Initiated - 2/21/2022

Final Approval - 2/23/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and Possible Action to determine whether certain exam questions should be eliminated from the promotional exam of (rank) Battalion Chief, due to four questions having been included in the exam from an incorrect source material.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? Yes

Reason: Documentation to be provided at meeting.

ROUTING:

Beatriz Fuentes

Anali Alanis

Created/Initiated - 2/21/2022

Final Approval - 2/23/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.C.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consider and take action to approve the eligibility list resulting from the Battalion Chief examination subject to possible recalculation.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? Yes

Reason: Documentation to be provided at meeting.

ROUTING:

Beatriz Fuentes

Anali Alanis

Patricia Rigney

Created/Initiated - 2/21/2022

Approved - 2/23/2022

Final Approval - 2/24/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.D.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and Possible Action to determine whether certain exam questions should be eliminated from the promotional exam of (rank) Engineer/Fire Inspector, due to seven questions having been included in the exam from an incorrect source material.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? Yes

Reason: Documentation to be provided at meeting.

ROUTING:

Beatriz Fuentes

Anali Alanis

Created/Initiated - 2/21/2022

Final Approval - 2/23/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.E.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consider and take action to approve the eligibility list resulting from the Engineer/Fire Inspector examination subject to possible recalculation.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? Yes

Reason: Documentation to be provided at meeting.

ROUTING:

Beatriz Fuentes
Anali Alanis

Created/Initiated - 2/21/2022
Final Approval - 2/23/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.F.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and Possible Action to determine whether certain exam questions should be eliminated from the promotional exam of (rank) Lieutenant, due to seven questions having been included in the exam from an incorrect source material.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? Yes

Reason: Documentation to be provided at meeting.

ROUTING:

Beatriz Fuentes

Anali Alanis

Created/Initiated - 2/21/2022

Final Approval - 2/23/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.G.

DATE SUBMITTED: February 21, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consider and take action to approve the eligibility list resulting from the Lieutenant examination subject to possible recalculation.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? Yes

Reason: Documentation to be provided at meeting.

ROUTING:

Beatriz Fuentes

Anali Alanis

Created/Initiated - 2/21/2022

Final Approval - 2/23/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.H.

DATE SUBMITTED: February 7, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Conduct a disciplinary hearing on the disciplinary appeal filed by Lt. Krystle Guerra of the Pharr Fire Department pursuant to Section 143.053(b) Tex. Loc. Gov't Code and the Pharr Civil Service Commission Rules.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Conduct a disciplinary hearing on the disciplinary appeal filed by Lt. Krystle Guerra of the Pharr Fire Department pursuant to Section 143.053(b) Tex. Loc. Gov't Code and the Pharr Civil Service Commission Rules.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Patricia Rigney

Anali Alanis

Created/Initiated - 2/7/2022

Approved - 2/7/2022

Final Approval - 2/17/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.I.

DATE SUBMITTED: February 7, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action and render a decision on the disciplinary appeal filed by Lt. Krystle Guerra of the Pharr Fire Department pursuant to Section 143.053(b) Tex. Loc. Gov't Code and the Pharr Civil Service Commission Rules.

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Issue: Consideration and action and render a decision on the disciplinary appeal filed by Lt. Krystle Guerra of the Pharr Fire Department pursuant to Section 143.053(b) Tex. Loc. Gov't Code and the Pharr Civil Service Commission Rules.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes
Patricia Rigney
Anali Alanis

Created/Initiated - 2/7/2022
Approved - 2/7/2022
Final Approval - 2/17/2022



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 8.A.

DATE SUBMITTED: February 7, 2022

MEETING DATE: February 28, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Deliberation regarding the disciplinary appeal filed by Lt. Krystle Guerra pursuant to 143.053(d) Tex. Loc. Gov't Code and Pharr CSC Rule 40(P).

Classification: Closed Session

(* If closed session, City Attorney must review and approve.)

Issue: Deliberation regarding the disciplinary appeal filed by Lt. Krystle Guerra pursuant to 143.053(d) Tex. Loc. Gov't Code and Pharr CSC Rule 40(P).

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Patricia Rigney

Anali Alanis

Created/Initiated - 2/7/2022

Approved - 2/7/2022

Final Approval - 2/17/2022