



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, FEBRUARY 16, 2022**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

A) Introduction of New Parks Board Member-Erika Sciaraffa

B) Approval of minutes for November 17, 2021-Regular Called Meeting

C) Review and approval of 2021-2022 Scholarship Application Form

D) Discussion and action, if any, on any new potential fundraisers

E) Status Report-Spring Recreation, Athletics, Aquatics, and Afterschool Programs

F) Status Report-City upcoming events

G) Comments: Board Members

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 9th day of February 2022 at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 9th day of February 2022




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: February 8, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of New Parks Board Member-Erika Sciaraffa

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Introduction of New Parks Board Member

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/8/2022
Final Approval - 2/8/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: February 8, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for November 17, 2021-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is requesting approval of minutes for November 17, 2021-Regular Called Meeting

Fiscal Consideration:

Staff Recommendation: Board approve the November 17, 2021-Regular Called Meeting.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/8/2022
Final Approval - 2/8/2022

MINUTES
REGULAR CALLED MEETING
PARKS AND RECREATION COMMITTEE MEETING
NOVEMBER 17, 2021 AT 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

The Parks and Recreation Board of the City of Pharr, Texas met on Wednesday, November 17, 2021, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: *Hector Treviño*
 Aaron Garza
 Isaac Smith
 Rudy Beltran
 Bobby Carrillo Jr.
 Ben Cantu
 Hernan Figueroa

MEMBERS ABSENT: *Mario Guajardo*
 Alma Caso

STAFF PRESENT: *Sergio Alanis*
 Isaac Escobedo
 Elva Guajardo
 Adam Diaz
 Sara Guerra
 Sarah Canizales
 Roel Hinojosa
 Lili Martinez
 Abel Molina
 Sean Martin

ITEM 1: CALL TO ORDER

Board chairman Hector Treviño called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Hector Treviño introduced the item. Board member Isaac Smith made a motion to excuse absent board members. Aaron Garza seconded, and the motion carried unanimously.

ITEM 2: ADMINISTRATIVE

ITEM A) APPROVAL OF MINUTES: SEPTEMBER 15, 2021-REGULAR CALLED MEETING

Hector Treviño introduced the item. Board member Aaron Garza made a motion to approve the minutes. Rudy Beltran seconded and the motion carried unanimously.

ITEM B) STATUS REPORT- FALL AND WINTER RECREATION, ATHLETICS, AQUATICS, AND AFTERSCHOOL PROGRAMS

Hector Treviño introduced the item. Parks and Recreation Supervisors provided the board a PowerPoint Presentation recap of their fall and winter programs which included: participation enrollment/registration numbers, start/end dates for athletic and recreation programs. Staff supervisors each gave a brief summary of the season for each of their respective programs and answered questions board members asked. Athletic Supervisor Sara Guerra added that she had implemented a new program: 'Seated Workout' for 18 years and older and extended invitation to whomever was interested. Athletic Supervisor Roel Hinojosa also echoed Mrs. Guerra and added that the department was also registering for adult/co-ed softball.

ITEM C) INTRODUCTION OF NEW BOARD MEMBER-HERNAN FIGUEROA

Hector Treviño introduced the item. Newly appointed board member Hernan Figueroa introduced himself and expressed that his goal was to take a productive approach in Parks and Recreation and was looking forward to assisting the department and the City.

ITEM D) STATUS REPORT-CITY UPCOMING EVENTS

Hector Treviño introduced the item. Parks staff member Abel Molina began by providing the board a recap of the Trail of Terror event that was held through the month of October which brought in over a little over 7,000. He then showed a video that encompassed the event.

ITEM E) COMMENTS: BOARD MEMBERS

Hector Treviño introduced the item. No board comments.

ITEM 3: ADJOURNMENT

Hector Treviño introduced the item. There being no further business, Aaron Garza moved to adjourn. It was seconded by Isaac Smith and the motion carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 17th DAY OF NOVEMBER 2021, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, ***I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas***, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: February 8, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Review and approval of 2021-2022 Scholarship Application Form

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board with the 2021-2022 Scholarship Application Form.

Fiscal Consideration:

Staff Recommendation: The board approve the scholarship application form for 2021-2022.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/8/2022
Final Approval - 2/8/2022

CITY OF PHARR PARKS & RECREATION DEPARTMENT
ADVISORY BOARD

Mail application to: 1011 W. Kelly Pharr, TX 78577



SCHOLARSHIP APPLICATION FORM

2021-2022

Deadline April 15, 2022

Criteria:

- Provide a Copy of Your Current Transcript with Minimum 3.0 G.P.A. or higher
- Must be a Resident of Pharr, Texas (Provide Water or Utility Bill)
- Must Provide Proof of U.S. Citizenship or Legal Residents
- (Examples- Birth Certificate, Texas I.D., or Driver License. Do not provide Social Security Number)
- Must Provide a Letter of Recommendation from a Teacher or Coach
- Must Prepare a One Page Typed Essay Introducing Yourself, and Why it is that You Should be Chosen for this Award)
- Must be a Senior in High School Going into College in the Fall of 2022 (Recipient)
- There will be a 12 Day Census Day Grace Period
- Must be a Full-Time Student
- Must have participated or worked in any of the City of Pharr Parks and Recreation Programs

Applicant Name: _____ Current School Attending: _____

Mailing Address: _____ City: _____ St. _____ Zip _____

Physical Address: _____ City: _____ St. _____ Zip _____

Primary Phone Number: _____ Secondary Phone Number: _____

Parents or Guardian's Name: _____ Contact phone number: _____

What Accredited 2yr, 4yr, or Vocational/Trade School do you Plan to Attend? _____

Location of school: _____

Are you Currently Involved in any School Community Service or Church Organization (Youth Group, Fire Dept. Explorers, etc.)?

Are you a Volunteer? If yes, Please list Organization Name or Name of Place where you have Volunteered.

List which programs, the years participated and whether you worked with the City of Pharr Parks and Recreation Department.



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: February 9, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on any new potential fundraisers

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board with different potential fundraisers.

Fiscal Consideration:

Staff Recommendation: The board approve a potential fundraiser.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/9/2022
Final Approval - 2/9/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: February 8, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-Spring Recreation, Athletics, Aquatics, and Afterschool Programs

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be updating the board on all the department's programs.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/8/2022
Final Approval - 2/8/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.

DATE SUBMITTED: February 8, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-City upcoming events

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be informing the board on all upcoming City events.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/8/2022
Final Approval - 2/8/2022



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.G.

DATE SUBMITTED: February 8, 2022

MEETING DATE: February 16, 2022

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Comments from board members.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/8/2022
Final Approval - 2/8/2022