

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON DECEMBER 15, 2021, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 15th day of December 2021, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** Mayor Pro-Tem Daniel Chavez

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman,
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Analia Alanis, Asst. City Manager
Patricia Rigney, City Attorney
Omar Anzaldua, Engineering Department
Karla Saavedra, Finance Director
Joel Robles, Asst. Police Chief
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs
Andy Vega, CBP

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR NOVEMBER 2021

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of November 2021. He reported total crossings were 102,518, which was an increase of 9,901 vehicles or 10.69% compared to last year. Mr. Brouwen stated that total crossing for cars were 36,102, which was an increase of 145 cars or 0.40% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 66,416, which was an increase of 9,756 trucks or 17.22% increase. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 55,973, which was a decrease of -1,931 trucks or -3.33% increase. Mr. Brouwen further stated for the agriculture for the month of November they had 16,020 trucks, which represents a 29% of all imports from Mexico to the U.S. He also reported Northbound and Southbound combination of both crossings for the month of November were 122,389, which was an increase of 7,825 or 6.83%. Mr. Brouwen stated total revenue collected for the month of November was \$1,350,178, which shows an increase of \$59,476 or 4.61% in revenues. Lastly, Mr. Brouwen reported on crossing comparison by axle and stated that cars and trucks were 36,220, 2X trucks were 2,818, 3X trucks were 4,869, 4X trucks were 1,437, 5X trucks were 45,808, 6X trucks 11,200, mobile homes were 4, wide loads were 113 and special crossings were 49.

Discussions ensued on the crossings.

ITEM 4 FINANCE REPORT FOR NOVEMBER 2021

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and would give the board a quick report on the finances for the bridge.

Karla Saavedra, Finance Director, then began to give a quick report on the expenditures and revenues year to date for the bridge.

After several discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, City Engineer, was present and questions on projects could be entertained at this time.

Omar Anzaldua, City Engineer, reported on the Bridge Facility Expansion Phase II. He stated those are complete and they will be taking them to city commission to finalize the acceptance of the project and release retainer.

Omar Anzaldua, City Engineer, reported on FY15 DAP Project. He stated they are about 63% complete and the completion date on will be either April or May, so about four or five more months to finish up this project. He added that once they finish FY15 they will get started with FY16.

Omar Anzaldua, City Engineer, reported on the 2nd Span Project. He stated that they did get the Advance Funding Agreement executed with TX-DOT so once they get that in place it will be full speed ahead on the project. He added that the plans should be done in six months by SEA and Mexico is about six months ahead of them. Omar Anzaldua, City Engineer, added that this will be his last meeting there at the City of Pharr, that he will be moving on to pursue other career opportunities and would like to thank this board for their leadership in pushing all these projects and being very proactive. Chairman Edgar Delgadillo thanked Omar Anzaldua, City Engineer for his work in the City of Pharr and after a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on Legislative Update. He stated that at the last meeting a legislative update was requested so he spoke to Cynthia Garza, Legislative Affairs Director but she was at a legislate luncheon today at the same time so she would not be available to join them today, but she will join them in January for the January meeting and during that meeting they will have a federal report so they will have a complete report from her.

Luis Bazan, Bridge Director, reported on COMCE MOU. He stated that they traveled to Monterrey last week, and on Thursday, December the 9th they signed the Memorandum of Understanding with COMCE Noreste. He added that now the real work begins now that they joined their platform, they will be doing more cross promotion which strategically puts the Pharr Bridge in a position to be able to capture more imports and exports.

Luis Bazan, Bridge Director, stated that they would like to go into executive session for this next item on his report.

Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

**ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
NOVEMBER 17, 2021.**

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve the minutes as presented. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 8 DISCUSSION AND ACTION, IF ANY, ON 2022 NATIONAL CUSTOMS
BROKERS & FORWARDERS ASSOCIATION OF AMERICA (NCBFAA)
MEMBERSHIP DIRECTORY FOR \$2,679.**

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:20 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 12:52pm and stated no action was necessary and moved to the next item

F. ADJOURNMENT:

ITEM 13 ADJOURNMENT

Member Flores **moved** to adjourn the meeting at 12:53pm. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 15th DAY OF DECEMBER 2021, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes12-15-21