



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, NOVEMBER 18, 2020**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

A) Introduction of new parks staff and board member comments

B) Approval of minutes for February 12, 2020-Regular Called Meeting

C) Status of the Parks and Recreation Department

D) Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients.

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 13th day of November 2020 at 1:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 13th day of November 2020.




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of new parks staff and board member comments

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to introduce two new employees to the department: Adam Diaz and Lili Martinez.

Fiscal Consideration:

Staff Recommendation: No action

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 11/6/2020
Final Approval - 11/13/2020



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for February 12, 2020-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is providing minutes of the February 12, 2020-Regular Called Meeting.

Fiscal Consideration:

Staff Recommendation: Staff is requesting approval.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 11/6/2020
Final Approval - 11/13/2020

MINUTES
REGULAR CALLED MEETING
PARKS AND RECREATION COMMITTEE MEETING
FEBRUARY 12, 2020 AT 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

The Parks and Recreation Board of the City of Pharr, Texas met on Wednesday, February 12, 2020, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: *Aaron Garza*
 Isaac Smith arrived at 5:35 p.m.
 Mario Guajardo
 Hector Treviño
 Juan Garcia
 Gabriel Treviño

MEMBERS ABSENT: *Eduardo Mata*
 Alma Caso
 Ana Chavez

STAFF PRESENT: *Sergio Alanis*
 Isaac Escobedo
 Elva Guajardo
 Sara Guerra
 Ivan Archer
 Jennifer Martinez
 Sarah Canizales
 Roel Hinojosa
 Samantha Wisby
 Abel Molina

ITEM 1: CALL TO ORDER

Board member Mario Guajardo called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Mario Guajardo introduced the item. Board member Aaron Garza made a motion to excuse absent board members. Isaac Smith seconded, and the motion carried unanimously.

ITEM 2: ADMINISTRATIVE

ITEM A) INTRODUCTION OF NEW BOARD MEMBERS

Mario Guajardo introduced the item. Newly appointed board members: Juan Garcia, Hector Treviño and Gabriel Treviño introduced themselves and each indicated that their goal was to look at parks as an opportunity and that they were looking forward to helping the department.

ITEM B) ELECTION OF VICE-CHAIRPERSON

Mario Guajardo introduced the item. Board member Aaron Garza nominated Mario Guajardo for vice-chairperson. Hector Treviño seconded and the motion carried unanimously.

ITEM C) APPROVAL OF MINUTES: JANUARY 8, 2020-REGULAR CALLED MEETING

Mario Guajardo introduced the item. Board member Aaron Garza made a motion to approve the minutes. Hector Treviño seconded and the motion carried unanimously.

ITEM D) STATUS REPORT-SPRING RECREATION, AQUATICS, ATHLETICS, AND AFTER SCHOOL PROGRAMS

Mario Guajardo introduced the item. Parks and Recreation Director Sergio Alanis began by introducing himself as well as all his staff present to new board members. Division Head Ivan Archer began by informing the board that the soccer program was about to begin. Registration for Boys Basketball had 38 boys teams and 19 Girls Soccer teams. P.O.N.Y Baseball/Softball had over 300 kids registered.

Parks and Recreation Assistant Director Isaac Escobedo added that the After School Program currently had approximately 600 kids enrolled. Aquatic Supervisor Samantha Wisby began by informing the board on all the current aquatic programs being offered to the public. A brief discussion then took place in regards to the aquatic staff and safety of the children.

ITEM E) STATUS REPORT-14TH ANNUAL 5K RUN/WALK

Mario Guajardo introduced the item. Parks and Recreation Assistant Director Isaac Escobedo informed the board that the department was preparing for the 14th Annual St. Patrick's Day 5K Run/Walk. He then revealed the shirt and medal for event. A brief discussion then took place.

ITEM F) REVIEW AND APPROVAL OF 2019-2020 SCHOLARSHIP APPLICATION FORM

Mario Guajardo introduced the item. Administrative Assistant Elva Guajardo began by going over the 2019-2020 Scholarship Application Form with the board. After a lengthy discussion regarding the criteria and the schools that staff emailed the application form to Board member Hector Treviño made a motion to approve the application form. Isaac Smith seconded and the motion carried unanimously.

ITEM G) COMMENTS: BOARD MEMBERS

Mario Guajardo introduced the item. No board comments.

ITEM 3: ADJOURNMENT

Mario Guajardo introduced the item. There being no further business, Isaac Smith moved to adjourn. It was seconded by Hector Treviño and the motion carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 12th DAY OF FEBRUARY 2020, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, ***I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas***, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status of the Parks and Recreation Department

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to update the board on the department as a whole on all recreation, aquatics, athletics and after school programs.

Fiscal Consideration:

Staff Recommendation: No action.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 11/6/2020
Final Approval - 11/13/2020



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff has presented the board with the four applicants that provided the complete criteria for the 2019-2020 Scholarship Application Form.

Fiscal Consideration:

Staff Recommendation: Staff is requesting approval of scholarship recipients based on the advisory board's recommendations.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 11/6/2020
Final Approval - 11/13/2020