



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, MARCH 13, 2019**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2018-45. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

2. ADMINISTRATIVE:

- A) Approval of minutes for January 9, 2019-Regular Called Meeting
- B) Status Report- Spring Recreation, Aquatics, Athletics and After School Programs
- C) Status Report- 13th Annual 5K Run/Walk
- D) Discussion and action, if any, on any new potential fundraisers
- E) Review and approval of 2018-2019 Scholarship Application Form
- F) Comments: Board Members

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 8th day of March at 4:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 8th day of March 2019.



Hilda Pedraza
HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: March 8, 2019

MEETING DATE: March 13, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for January 9, 2019-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is requesting for board to approve the minutes.

Fiscal Consideration:

Staff Recommendation: Board approve this item.

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 3/8/2019
Final Approval - 3/8/2019

MINUTES
REGULAR CALLED MEETING
PARKS AND RECREATION COMMITTEE MEETING
JANUARY 9, 2019 AT 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

The Parks and Recreation Board of the City of Pharr, Texas met on Tuesday, January 9, 2019, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: *Johnny Ramos*
 Mari Caballero
 Mario Guajardo
 Efrain Matamoros
 Ana Chavez

MEMBERS ABSENT: *Oralia Rodriguez*
 Allen Williams
 Mario Lizcano
 Eduardo Mata

STAFF PRESENT: *Sergio Alanis*
 Isaac Escobedo
 Elva Guajardo
 Carlos Bracamontes
 Jennifer Martinez

STAFF ABSENT: *Sara Canizales*
 Sara Guerra
 Sergio Ivan Archer

ITEM 1: CALL TO ORDER

Board Chairman Johnny Ramos called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Johnny Ramos introduced the item. Board member Mari Cabellero made a motion to excuse the absent board members. Mario Guajardo seconded, and the motion carried unanimously.

ITEM 2: ADMINISTRATIVE

ITEM A) APPROVAL OF MINUTES FOR JANUARY 9, 2019-REGULAR CALLED MEETING

Johnny Ramos introduced the item. Board member Mario Guajardo made a motion to approve the minutes. Mari Caballero seconded, and the motion carried unanimously.

ITEM B) STATUS REPORT-SPRING RECREATION, AQUATICS, ATHLETICS AND AFTER SCHOOL PROGRAMS

Johnny Ramos introduced the item. Athletic Division Head Carlos Bracamontes informed the board of the department had just concluded with the Girls Basketball League. Mr. Bracamontes then advised the board that registration for Boys' Basketball and P.O.N.Y Baseball/Softball had begun.

Recreation Division Head Isaac Escobedo informed the board that registration for the Spring Recreation Programs had begun and that the programs date to begin was February 25th and would run through May 8th. Mr. Escobedo then advised the board that the Spring Recreation Program Recital was scheduled for Wednesday, May 8, 2019, at P-SJ-A Southwest High School Auditorium. Mr. Escobedo then informed the board that the department was working seeking sponsorships for the 13th Annual St. Patrick's Day 5K Run/Walk. A brief discussion then took place in regard to the run.

ITEM C) NEW PARKS UPDATE

Johnny Ramos introduced the item. Parks and Recreation Director Sergio Alanis provided brief updates on park construction. He then advised the board that the ribbon cutting for the Skate Park was scheduled for January 31st at 11:00 a.m. at Victor Garcia Municipal Park. Board member Mari Caballero asked Mr. Alanis if there was a possibility of the City having a dog park, to which Mr. Alanis informed her that it could be a possibility in the near future. Board member Efrain Matamoros asked Mr. Alanis how often the restroom facilities were cleaned. Mr. Alanis informed him that they were cleaned by staff every morning. Mr. Matamoros then suggested that perhaps they also be cleaned in the p.m. hours. A brief discussion was then held.

ITEM D) COMMENTS: BOARD MEMBERS

Johnny Ramos introduced the item and commended all City Staff for all the hard work they are doing. Board members Mario Guajardo and Mari Caballero echoed added by thanking all City employees who participated in the Christmas Posada, appreciating how everyone took time to dress up in character costumes and take pictures with all who attended the event.

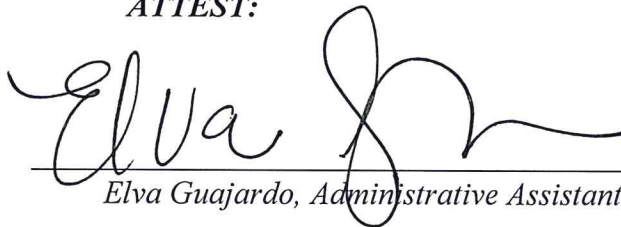
ITEM 3: ADJOURNMENT

Johnny Ramos introduced the item. There being no further business, Mario Guajardo moved to adjourn. It was seconded by Mari Caballero and the motion carried.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 9th DAY OF JANUARY 2019, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Cynthia Bernal, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:



Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: March 8, 2019

MEETING DATE: March 13, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report- Spring Recreation, Aquatics, Athletics and After School Programs

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to update the board on all the department's athletic/recreation programs.

Fiscal Consideration:

Staff Recommendation: No approval.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 3/8/2019
Final Approval - 3/8/2019



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: March 8, 2019

MEETING DATE: March 13, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report- 13th Annual 5K Run/Walk

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to update the board on the 13th Annual 5K Run/Walk

Fiscal Consideration:

Staff Recommendation: No approval.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 3/8/2019
Final Approval - 3/8/2019

Pharr Parks & Recreation Presents

13th Annual St. Patrick's Day

March
16



1 Mile Run 8:00 am
5k Run/Walk 9:00 am

Kids \$5.00 | Adults \$15.00

PSJA Stadium (703 E. Sam Houston Blvd.)



For more information call at: (956) 402-4550





AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: March 8, 2019

MEETING DATE: March 13, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on any new potential fundraisers

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is requesting to know if the board will want to fund raise to award if they wish to continue with awarding scholarships.

Fiscal Consideration:

Staff Recommendation: Board make a recommendation if any.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 3/8/2019
Final Approval - 3/8/2019

FUND : 25 -SPECIAL REVENUES FUND

PERIOD TO USE: Oct-2018 THRU Sep-2019

DEPT : N/A

ACCOUNTS: 2-2210 THRU 2-2210

POST DATE TRAN # REFERENCE PACKET=====DESCRIPTION===== VEND INV/JE # NOTE =====AMOUNT===== =====BALANCE=====

2-2210 ESCROW - YOUTH ACTIVITY FUND

BEGINNING BALANCE

2,233.83CR

12/27/18 12/28 A18634 CHK: 139506 12115 REIMBURSEMENT 77050 201812264308 88.00 2,145.83CR

===== DECEMBER ACTIVITY DB: 88.00 CR: 0.00 88.00

===== ACCOUNT TOTAL DB: 88.00 CR: 0.00

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000 ERRORS IN THIS REPORT!

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** REPORT TOTALS **

--- DEBITS ---

--- CREDITS ---

BEGINNING BALANCES: 0.00 2,233.83CR

REPORTED ACTIVITY: 88.00 0.00

ENDING BALANCES: 88.00 2,233.83CR

TOTAL FUND ENDING BALANCE: 2,145.83CR



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: March 8, 2019

MEETING DATE: March 13, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Review and approval of 2018-2019 Scholarship Application Form

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is requesting board approval for the 2018-2019 Scholarship Application.

Fiscal Consideration:

Staff Recommendation: Board approve this item.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 3/8/2019
Final Approval - 3/8/2019

CITY OF PHARR PARKS & RECREATION DEPARTMENT

ADVISORY BOARD

Mail application to: 413 E. Clark Pharr, TX 78577



SCHOLARSHIP APPLICATION FORM

2018-2019

Deadline April 1, 2019

Criteria:

- Must be in the Top 25% of Your Class
- Must be a Resident of Pharr, Texas (Provide Water or Utility Bill)
- Must Provide Proof of U.S. Citizenship or Legal Residents
- (Examples- Birth Certificate, Texas I.D., or Driver License. Do not provide Social Security Number)
- Provide a Copy of Your Current Transcript with G.P.A.
- Must Provide a Letter of Recommendation from a Teacher or Coach
- Must Prepare a One Page Typed Essay Introducing Yourself, and Why it is that You Should be Chosen for this Award)
- Must be a Senior in High School Going into College in the Fall of 2019 (Recipient)
- There will be a 12 Day Census Day Grace Period
- Must be a Full-Time Student
- Must have participated or worked in any of the City of Pharr Parks and Recreation Programs

Applicant Name: _____ Current School Attending: _____

Mailing Address: _____ City: _____ St. _____ Zip _____

Physical Address: _____ City: _____ St. _____ Zip _____

Primary Phone Number: _____ Secondary Phone Number: _____

Parents or Guardian's Name: _____ Contact phone number: _____

What Accredited 2yr, 4yr, or Vocational/Trade School do you Plan to Attend? _____

Location of school: _____

Are you Currently Involved in any School Community Service or Church Organization (Youth Group, Fire Dept. Explorers, etc.)?

Are you a Volunteer? If yes, Please list Organization Name or Name of Place where you have Volunteered.

List which programs, the years participated and whether you worked with the City of Pharr Parks and Recreation Department.



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.

DATE SUBMITTED: March 8, 2019

MEETING DATE: March 13, 2019

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board member comments if any.

Fiscal Consideration:

Staff Recommendation: No approval

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 3/8/2019
Final Approval - 3/8/2019