



**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 8:30 AM ON
TUESDAY, JANUARY 25, 2022**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

3. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for Special Called Meeting on Monday, January 17, 2022.

AGENDA REGULAR MEETING
January 25, 2022

B) Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for firefighter for the Fire Department on Saturday, January 15, 2022. (HR)

C) Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for firefighter for the Fire Department on Saturday, January 15, 2022. (HR)

4. ADMINISTRATIVE REPORTS.

5. CIVIL SERVICE DIRECTORS REPORTS.

6. CIVIL SERVICE COMMENTS.

7. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA REGULAR MEETING
January 25, 2022

8. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

9. ADJOURNMENT.

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1016/1007 or FAX 956/702-5313 or E-mail dianna.valdez@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 20th day of January 2022 at 3:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 20th day of January 2022




HILDA PEDRAZA
CITY CLERK

CIVIL SERVICE COMMISSION MINUTES

The Civil Service Commission met in a Regular Called Meeting on Monday, January 17, 2022, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas. The following is the record of attendance.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Ed Wylie, Interim. City Manager
Anali Alanis, Civil Service / Asst. City Manager
Bea Fuentes, Civil Service / HR Specialist
Pilar Rodriguez, Fire Chief
Andy Harvey, Chief of Police
Patricia Rigney, City Attorney
Rebecca Hayward, Civil Service Attorney

ITEM 1 CALL MEETING TO ORDER

ITEM 1(A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Chairperson Rodriguez called the meeting to order at 2:00 p.m. Roll call established a quorum.

ITEM 2 PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3 REGULAR AGENDA

(A) APPROVAL OF MINUTES FOR FRIDAY, NOVEMBER 5, 2021.

Chairperson Rodriguez introduced the item.

Vice-Chairperson Lizcano **moved** to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

(B) CONSIDERATION AND ACTION, ON FIRE CHIEF RODRIGUEZ' REQUEST FOR FITNESS FOR DUTY EVALUATION OF FIREFIGHTER AURELIO QUEZADA UNDER TEX. LOC. GOV'T CODE SEC.143.081. (HR)

Chairperson Rodriguez introduced the item.

Rebecca Hayward, Civil Service Attorney requested to proceed with step 2. of the process which was to order Firefighter Quezada to get an evaluation with the city appointed doctor.

**CIVIL SERVICE COMMISSION
MONDAY, JANUARY 17, 2022**

Vice-Chairperson Lizcano **moved** to proceed with the process for evaluation as recommended. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

(C) CONSIDERATION AND ACTION, ON FIRE CHIEF RODRIGUEZ' REQUEST FOR FITNESS FOR DUTY EVALUATION OF FIREFIGHTER ROBERT RODRIGUEZ JR. UNDER TEX. LOC. GOV'T CODE SEC.143.081. (HR)

Chairperson Rodriguez introduced the item.

Rebecca Hayward, Civil Service Attorney requested to proceed with step 2. of the process which was to order Firefighter Rodriguez to get an evaluation with the city appointed doctor.

Vice-Chairperson Lizcano **moved** to proceed with the process for evaluation as recommended. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 4 ADMINISTRATIVE REPORTS (PD and FD)

Chairperson Rodriguez introduced the item.

Andy Harvey, Police Chief reported on the recent hiring of five (5) new police officers and stated he anticipated the Department being fully staffed in the next few months.

Pilar Rodriguez, Fire Chief reported on the promotional exams scheduled for February 2022 for the ranks of Battalion Chief, Lieutenant and Engineer.

ITEM 5 CIVIL SERVICE DIRECTORS REPORT

Chairperson Rodriguez introduced the item.

Anali Alanis, Asst. City Manager / Civil Service Director, reported on the entry level exam that was conducted on Saturday, January 15, 2022, for the position of Firefighter. She stated that fifty-three (53) individuals tested and were pending receipt of results.

ITEM 6 CIVIL SERVICE COMMISSION COMMENTS

There were no comments from the Commission.

ITEM 7 CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE CIVIL SERVICE BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA, INCLUDING ITEMS 3 IN ACCORDANCE WITH THE FOLLOWING BELOW

ITEM 8 RECONVENE INTO OPEN SESSION, AND CONSIDER ACTION, IF NECESSARY, ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION

None

ITEM 9 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano **moved** to adjourn. It was seconded by Board Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 2:09 pm.

Chairperson Dolores Rodriguez

Vice-Chairperson Mario Lizcano

Board Member Vittorio Puente

APPROVED: _____



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.B.

DATE SUBMITTED: January 20, 2022

MEETING DATE: January 25, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for firefighter for the Fire Department on Saturday, January 15, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Created/Initiated - 1/20/2022

Anali Alanis

Approved - 1/20/2022

Anali Alanis

Approved - 1/20/2022

Patricia Rigney

Final Approval - 1/20/2022



Pharr

Human Resources



	Social Sec.	Raw	Final
1	4817	94	94
2	1552	94	94
3	6243	92	92
4	1228	92	92
5	2599	92	92
6	2568	90	90
7	1284	89	89
8	5280	88	88
9	8203	88	88
10	4868	88	88
11	5912	87	87
12	9520	86	86
13	8250	86	86
14	3577	86	86
15	8244	86	86
16	9239	86	86
17	3511	85	85
18	9367	85	85
19	0596	85	85
20	6165	85	85
21	9386	84	84
22	7750	84	84
23	2270	84	84
24	9889	79	84
25	1721	83	83
26	5953	83	83
27	8488	83	83

	Social Sec.	Raw	Final
28	0163	82	82
29	9945	82	82
30	6832	82	82
31	9344	82	82
32	2169	82	82
33	7583	81	81
34	1599	81	81
35	2422	81	81
36	0043	81	81
37	3986	81	81
38	7170	80	80
39	0282	80	80
40	3007	79	79
41	1664	77	77
42	8804	77	77
43	1976	74	74
44	7262	66	66
45	7926	66	66
46	7876	61	61
47	2669	60	60
48	2676	60	60
49	3277	60	60
50	4965	54	54
51	5773	53	53
52	6006	35	35
53	4851	35	35

This is a result of the entry-level exam administered for Fire Fighter on Saturday, January 15, 2022.

Anali Alanis, Assistant City Manager/Civil Service Director



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 3.C.

DATE SUBMITTED: January 20, 2022

MEETING DATE: January 25, 2022

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for firefighter for the Fire Department on Saturday, January 15, 2022.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Beatriz Fuentes

Created/Initiated - 1/20/2022

Anali Alanis

Approved - 1/20/2022

Anali Alanis

Approved - 1/20/2022

Patricia Rigney

Final Approval - 1/20/2022



Pharr



1	GARCIA	IVAN	
2	RODRIGUEZ	CHRISTOP	C
3	PALOMARES	JESUS	G
4	RODRIGUEZ	DIEGO	
5	GUAJARDO	JUAN	A
6	VELAZQUEZ	HUGO	A
7	CASTILLO	GABRIEL	J
8	GUTIERREZ	AARON	M
9	HERNANDEZ	SERGIO	E
10	ALANIS	JUDITH	
11	GARCIA	ERIC	
12	DIAZ	EDUARDO	
13	CARDENAS	JACOB	
14	BARBOSA	SERGIO	J
15	ELIZONDO	JUAN	A
16	RANGEL	JULIAN	
17	SPOTKAEFF	DAMIAN	N
18	PEDRAZA	ADALIA	
19	CHARLES	CARLOS	
20	MEDINA	JOSE	E
21	ROCHA	MARCO	A
22	GONZALEZ	MELANIE	

23	PEREZ	ROLANDO	
24	MARIN	JHONIER	D
25	ESQUIVEL	MONICA	
26	SANCHEZ	DORIAN	D
27	LUGO	JOSE	A
28	GONZALEZ	RUBEN	
29	VILLARREAL	HERALD	A
30	HINOJOSA	PLACIDO	
31	CONTRERAS	JADEN	M
32	AMAR	KASIM	R
33	VAZQUEZ	PEDRO	L
34	CANTU	BRYEN	M
35	ORTIZ	NATHAN	A
36	HERRERA	JUAN	
37	JIMENEZ	VICTOR	C
38	SANCHEZ	MIGUEL	A
39	MALDONADO	INEZALEJ	
40	LOPEZ	BRYAN	
41	CANTU	RICARDO	
42	AGUIRRE	JUAN	J
43	NEVES	CARLOS	

The eligibility list created for the rank of **Fire Fighter** from the entry level exam held **Saturday, January 15, 2022**, will remain in effect for a period of (1) one year or until exhausted, whichever date comes first.

APPROVED AND CERTIFIED BY THE CIVIL SERVICE COMMISSION ON TUESDAY, JANUARY 25, 2022.
POSTED: TUESDAY, JANUARY 25, 2022.

Anali Alanis, Asst. City Manager / Civil Service Director