

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 17, 2021, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 17th day of November 2021, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman,
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Analia Alanis, Asst. City Manager
Patricia Rigney, City Attorney
Omar Anzaldua, Engineering Department
Karla Saavedra, Finance Director
Ignacio Amezcua, Purchasing Director
Lucio Villagomez, Contract Compliance Officer
Joel Robles, Asst. Police Chief
William Edmundson, Deputy Police Chief
Eddie Gutierrez, Financial Consultant
Ezequiel Ordonez, Mexico Liaison
Andy Vega, CBP
Sid Mielke, SEA
David Armstrong, CODESM
Jerry Sanchez, Image house
Steve Taylor, Rio Grande Guardian

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR OCTOBER 2021

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of October 2021. He reported total crossings were 97,565, which was a decrease of -7,445 vehicles or -7.09% compared to last year. Mr. Brouwen stated that total crossing for cars were 33,259, which was a decrease of -12,359 cars or -27.09% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 64,306, which was an increase of 4,914 trucks or 8.27% increase. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 55,089, which was a decrease of -7,257 trucks or -11.64% increase. Mr. Brouwen further stated for the agriculture for the month of October they had 16,166 trucks, which represents a 30% of all imports from Mexico to the U.S. He also reported Northbound and Southbound combination of both crossings for the month of October were 119,395, which was a decrease of -2,343 or -1.92%. Mr. Brouwen stated total revenue collected for the month of October was \$1,418,151, which shows an increase of \$40,963 or 2.97% in revenues. Lastly, Mr. Brouwen reported on crossing comparison by axle and stated that cars and trucks were 33,626, 2X trucks were 2,888, 3X trucks were 4,759, 4X trucks were 1,450, 5X trucks were 45,912, 6X trucks 8,811, mobile homes were 2, wide loads were 89 and special crossings were 28.

Discussions ensued on the crossings.

ITEM 4 FINANCE REPORT FOR OCTOBER 2021

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and would give the board a quick report on the finances for the bridge.

Karla Saavedra, Finance Director, then began to give a quick report on the expenditures and revenues year to date for the bridge.

After several discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, City Engineer, was present and questions on projects could be entertained at this time.

Omar Anzaldua, City Engineer, reported on the Bridge Facility Expansion Phase II. He stated the project is 100% complete and they should be doing a final walk through this coming month just to make sure that there are no issues left pending and close it out by December.

Omar Anzaldua, City Engineer, reported on FY15 DAP Project. He stated they are about 76% on time and about 52% on what has been placed to date and next month they should see the 52% climb up to about 70% to get in line with the time. He added that the project is contracted to be completed in May, but the contractor has indicated that they should probably be completed in March.

Omar Anzaldua, City Engineer, reported on projects that are currently under design. He stated the Bridge Facility Expansion Phase III is still being planned. He added that on the Commercial Vehicle Staging Area they are still waiting on TX-DOT to give them the final approval on the pavement. He stated that on the Dock Expansion Phase I, II & Ag Lab, they are 100% complete on the design and will be submitting that to TX-DOT next week and then wait for it to be approved. He added that that project cannot go out for bids until they finish FY15. He stated that on the second span they finally got the draft AFA from TX-DOT and that will be on the City Commission in December.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on COMCE MOU. He stated that the MOU was approved by the board and the city commission, and right now they are trying to coordinate dates.

Luis Bazan, Bridge Director, reported on UTRGV. He reported that he met with the school of Engineering and Science from UTRGV, who wanted him to talk to their students about wait times and things of that nature for their dissertations. He added that the professor in charge is a scholar and has a huge background in cueing times for trucks, so this is something that they would like to take a closer look at and maybe develop some type of case study for the Pharr International Bridge.

Luis Bazan, Bridge Director, reported on Overweight. He reported that they met with Pillar Rodriguez from the RMA, and he shared the original studies for the overweight corridor and what they are trying to do is piggyback off the overweight permit going southbound and the weigh in motion. He added that they have been working on this study and once they get it complete, they will bring to the board to present.

Luis Bazan, Bridge Director, reported on travel. He stated that every year they put together a travel calendar and send it out in January. He added that they have had different ideas as to what they are going to do with the travel budget, so this is the time to open it up to any suggestions.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- OCTOBER 20, 2021.

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve the minutes as presented. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 8 DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF TRANSPORTATION INTERMEDIARES ASSOCIATION MEMBERSHIP FOR \$660.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

ITEM 9 DISCUSSION AND ACTION, IF ANY, ON RENEWING THE RIO GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE MEMBERSHIP FOR \$2,500.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 10 DISCUSSION AND ACTION, IF ANY, ON 2022 NATIONAL CUSTOMS BROKERS & FORWARDERS ASSOCIATION OF AMERICA (NCBFAA) MEMBERSHIP FOR \$810.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 11 DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM WORLD CITY FOR THE 2021 PHARR TRADE NUMBERS BOOK.

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 12 DISCUSSION ON MARKETING CAMPAIGN PROPOSALS.

Chairman Edgar Delgadillo introduced the item and stated that they would go in to executive session at this time.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:31 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:23pm and stated no action was necessary for Item 3F(12) and moved to the next item

F. ADJOURNMENT:

ITEM 13 ADJOURNMENT

Member Hernandez **moved** to adjourn the meeting at 1:25pm. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF NOVEMBER 2021, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes11-17-21