

**MINUTES  
BOARD OF COMMISSIONERS  
REGULAR CALLED MEETING  
MONDAY, OCTOBER 4, 2021  
118 SOUTH CAGE 2<sup>nd</sup> FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, October 4, 2021 and following is the record of attendance.

**BOARD OF COMMISSIONERS PRESENT:** Mayor Ambrosio Hernandez  
Comm. Eleazar Guajardo  
Comm. Roberto "Bobby" Carrillo  
Comm. Ramiro Caballero  
Mayor Pro Tem Daniel Chavez  
Comm. Ricardo Medina  
Comm. Itza Flores

**BOARD OF COMMISSIONERS ABSENT:** None

**STAFF PRESENT:** Edward Wylie, Interim City Manager  
Anali Alanis, Assistant City Manager  
Annie Reeves, Assistant City Manager  
Imelda Barrera, Assistant City Clerk  
Omar Anzaldua, City Engineer  
Karla Saavedra, Finance Director  
Veronica Ramirez, HR Director  
Juan Villescascas, Municipal Judge  
Andrew Harvey, Police Chief  
Pilar Rodriguez, Fire Chief  
Roland Gomez, Interim Dev. Svcs. Director  
Olga Garza, Public Works Director  
Ruben Rosales, Public Utilities Director  
Sergio Alanis, Parks & Rec. Director  
Adolfo Garcia, Library Director  
Jose Pena, I.T. Director  
Luis Bazan, Bridge Director  
Ignacio Amezcua, Purchasing Director  
Danny Ramirez, E.M.S. Chief  
Kenneth Ennis, Public Safety Comm. Dir.  
Melanie Cano, O.S.E. Director

**CITY ATTORNEY** Patricia Rigney, City Attorney

**ITEM 1. CALL TO ORDER**

**A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD (ADMINISTRATION)**

Mayor Hernandez called the meeting to order at 4:01 p.m. Roll call established a quorum.

**B) PLEDGE OF ALLEGIANCE/INVOCATION**

Luis Bazan, Bridge Director, led the pledge of allegiance and said the invocation.

**ITEM 2. PROCLAMATIONS**

**A) PROCLAMATION PROCLAIMING NATIONAL BREAST CANCER AWARENESS MONTH**

Ed Wylie, Interim City Manager, introduced the item and called upon Anali Alanis, Assistant City Manager, for a brief introduction.

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Comm. Carrillo entered the meeting at this point of the agenda. The time being 4:03 p.m.

Anali Alanis, Assistant City Manager, went over the names of special guests. Mario Lizcano, Doctors Hospital at Renaissance, introduced members of the Advance Care Center Team and thanked the Commission for the recognition. Elizabeth Ramirez, Advance Care Center Team, further thanked the Commission for the recognition and went over the importance of breast cancer awareness, education, and regular screening.

Community Outreach Coordinator extended an invitation to the public to attend their Pink Fest Event on October 27, 2021 at 7:00 p.m. at the Advance Care Center.

Comm. Caballero read proclamation proclaiming October 2021 as National Breast Cancer Awareness Month and presented proclamation to Advance Care Center Team members.

**B) PROCLAMATION PROCLAIMING TEACHERS' DAY**

Ed Wylie, Interim City Manager, introduced the item.

Vanguard Academy staff thanked the Commission for recognizing teacher appreciation day. Mayor Hernandez recognized teachers for their hard work and dedication.

Comm. Flores read proclamation proclaiming October 5, 2021 as Teachers Day and presented proclamation to Vanguard Academy staff.

**C) PROCLAMATION PROCLAIMING NATIONAL GEARUP WEEK**

Ed Wylie, Interim City Manager, introduced the item.

Barbara Gonzalez, GEAR UP Director at Vanguard Academy, thanked the Commission for acknowledging their hard work and introduced her staff. She stated Vanguard GEAR UP was a grant program and stated it was the only Gear Up grant in the nation serving eight cohorts. She further stated they were currently serving over 2,500 students and their goal was to provide quality education for all students.

Mayor Hernandez read proclamation proclaiming September 20, 2021 as National GEAR UP Week and presented proclamation to Academy GEAR UP staff.

**D) PROCLAMATION PROCLAIMING FIRE PREVENTION WEEK**

Ed Wylie, Interim City Manager, introduced the item and called upon Pilar Rodriguez, Fire Chief.

Pilar Rodriguez, Fire Chief, introduced Blaze and Axe, newest members of their public education staff and recognized Fire Prevention staff for ensuring the safety of the businesses and the community.

Comm. Chavez read proclamation proclaiming October 3-9, 2021 as Fire Prevention Week and presented proclamation to Fire Department staff.

**ITEM 3. PUBLIC TESTIMONY**

There were no comments from the public.

**ITEM 4. PUBLIC HEARINGS**

**A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES**

Ed Wylie, Interim City Manager, opened the public hearing. There being no comments from the public, the public hearing was closed.

## **ITEM 5. CITY MANAGER'S REPORTS**

### **A) CITY ENGINEER'S REPORT**

Ed Wylie, Interim City Manager, stated the City Engineer's report was in their packet and questions could be entertained at this time.

At this time, Ed Wylie, Interim City Manager, introduced Yuri Gonzalez, Chief Communications Officer and welcomed her to the City of Pharr. Ms. Gonzalez introduced herself and stated she was excited to be part of this organization.

Danny Ramirez, EMS Director, reported Pharr EMS would host a "Stop the Bleed" class on Thursday, October 7, 2021 at 7:00 p.m. He stated the class was free for the public and registration was limited to 24 participants.

Ed Wylie, Interim City Manager, announced the Trail of Terror would take place every Friday and Saturday of the month at Pharr/Vanguard Academy Nature and Birding Center, 1025 S. Richmond Dr. He further stated the times were 7:30 p.m. to 10:30 p.m. and the event was a ticketed free event.

## **ITEM 6. CONSENT AGENDA**

- A) APPROVAL OF MINUTES FOR MAY 17, 2021 REGULAR CALLED MEETING; JUNE 7, 2021 REGULAR CALLED MEETING; JUNE 21, 2021 REGULAR CALLED MEETING; JUNE 22, 2021 SPECIAL CALLED MEETING AND JULY 19, 2021 REGULAR CALLED MEETING (ADMINISTRATION)**
- B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE SETTING SPEED LIMITS ON SAM HOUSTON BOULEVARD (3RD AND FINAL READING)**
- C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-78-39, SPEED LIMITS ON VETERANS BOULEVARD ("I" ROAD) FOR THE SEGMENT BETWEEN OWASSA ROAD AND JAVELINA DRIVE (3RD AND FINAL READING)**
- D) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2021-27 SEC. 50-96. -ALLOWABLE CHARGES, ADDING THE CHARGES FOR FIXED WING AND FOR SPECIAL EVENT SERVICES (2ND READING)**
- E) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF THE ADVERTISEMENT FOR SINGLE MACHINE REPAVING YEAR 6 PROJECT FOR UP TO AN ESTIMATED AMOUNT OF \$1.5 MILLION. (ENGINEERING)**
- F) CONSIDERATION, AND ACTION, IF ANY, TO RATIFY THE PURCHASE OF THE NEW YEAR'S EVE FESTIVAL LED SPHERE THROUGH VENDOR A-1 SKYLITE SIGNS FROM PHARR, TX AS A SOLE SOURCE ITEM IN THE AMOUNT OF \$94,200.00 (PURCHASING)**
- G) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:**
  - 1. TROPICAL ISLAND, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A HEAVY COMMERCIAL DISTRICT (H-C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING ALL OF LOT B-1, NORTHPOINT SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS CURRENTLY ZONED HEAVY COMMERCIAL DISTRICT (H-C). THE PROPERTY'S PHYSICAL ADDRESS IS 1911 NORTH VETERANS BOULEVARD. CUP#180858 (DEVELOPMENT SERVICES)**

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Ed Wylie, Interim City Manager, introduced the item and recommended approval of consent agenda.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Ordinance Nos. O-2021-53 and O-2021-54 are filed with the City Clerk's Office.

**REGULAR AGENDA - OPEN SESSION**

**ITEM 7. ORDINANCES AND RESOLUTIONS**

**A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING O-2006-47, STANDARD MANUAL: CONSTRUCTION AND DEVELOPMENT MANUAL (1ST READING) (ENGINEERING)**

Ed Wylie, Interim City Manager, introduced the item. He stated the cities of Pharr, Edinburg and Mission were invited to participate in the City of McAllen drainage policy to initiate adoption of uniform drainage guidelines in the region. He further recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE O-2021-45 RELATING TO THE NUMBER OF AUTHORIZED CIVIL SERVICE POSITIONS WITHIN THE FIRE AND POLICE DEPARTMENTS (1ST READING) (ADMINISTRATION)**

Ed Wylie, Interim City Manager, introduced the item. He stated three (3) positions of Battalion Chief and one (1) position of Captain were added to the 2021-2022 budget for Fire Department and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

**C) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION DETERMINING A PUBLIC NECESSITY TO ACQUIRE CERTAIN REAL PROPERTY; GIVING NOTICE OF AN OFFICIAL DETERMINATION TO ACQUIRE REAL PROPERTY FOR A PUBLIC PURPOSE; ESTABLISHING PROCEDURES FOR THE ACQUISITION OF PROPERTY; DETERMINING THE ESTATE TO BE ACQUIRED; ESTABLISHING FAIR MARKET VALUE FOR THE PROPERTY TO BE ACQUIRED, AND DIRECTING THE CITY MANAGER OR DESIGNEE TO COMMUNICATE OFFERS TO OWNERS FOR PURCHASE OF PROPERTY, APPROPRIATING FUNDS, AND AUTHORIZING CONDEMNATION PROCEEDINGS BY CITY ATTORNEY; RATIFICATION OF PRIOR ACTS (DEVELOPMENT SERVICES)**

Ed Wylie, Interim City Manager, introduced the item. He stated the City would like to purchase approximately 240 acres of land and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2021-58 is filed with the City Clerk's Office.

**D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION ADOPTING THE NATIONAL VOTER REGISTRATION ACT (NVRA) IMPLEMENTATION PLAN FOR THE PHARR MEMORIAL LIBRARY (LIBRARY)**

Ed Wylie, Interim City Manager, introduced the item. He briefly stated the national voter registration act was part of the library accreditation and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2021-59 is filed with the City Clerk's Office.

**E) CONSIDERATION AND ACTION , IF ANY, ON RESOLUTION APPOINTING CITY CLERK (ADMINISTRATION)**

Ed Wylie, Interim City Manager, introduced the item and recommended appointing Dianna Cavazos.

Comm. Carrillo **moved** to appoint Dianna Cavazos as City Clerk. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2021-60 is filed with the City Clerk's Office.

**ITEM 8. PURCHASING**

**A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO PURCHASE THE PHARR NORTHSIDE COMMUNITY CENTER FURNITURE FROM TEXAS WILSON OUT OF SAN ANTONIO, TX THROUGH VIZIENT GPO CONTRACT ID NUMBER CE3374 IN THE AMOUNT OF \$221,354.53 (PURCHASING)**

Ed Wylie, Interim City Manager, introduced the item and stated staff recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO PURCHASE A GROUND PENETRATING RADAR (GPR) SYSTEM FROM GREEN EQUIPMENT COMPANY OUT OF FORT WORTH TX, THROUGH BUYBOARD COOPERATIVE CONTRACT # 577-18 IN THE AMOUNT OF \$27,592.25 (PUBLIC UTILITIES)**

Ed Wylie, Interim City Manager, introduced the item and stated staff recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

**ITEM 9. CONTRACTS/AGREEMENTS**

**A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO RENEW THE MEDICAL DIRECTOR CONTRACT WITH DR. RAUL BARREDA (EMERGENCY MEDICAL SERVICES)**

Ed Wylie, Interim City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.



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**C) CONSIDERATION AND ACTION, IF ANY, ON CONTRACT FOR CONSTRUCTION AND PROJECT MANAGEMENT SERVICES FOR FEDERAL DONATION ACCEPTANCE PROGRAM FOR FISCAL YEAR 16 PROJECTS (ADMINISTRATION)**

Ed Wylie, Interim City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

**D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING THE CITY MANAGER TO AWARD THE SUPPLY CONTRACT FOR THE PURCHASE & APPLICATION OF PRIME COAT AND TACK COAT FOR PUBLIC WORKS DEPARTMENT TO ASPHALT OIL EXPRESS OUT OF EDINBURG, TX (PUBLIC WORKS)**

Ed Wylie, Interim City Manager, introduced the item and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

**E) CONSIDERATION AND ACTION, IF ANY, ON CHANGE ORDER NO. 3 WITH D. WILSON CONSTRUCTION (ADMINISTRATION)**

Ed Wylie, Interim City Manager, introduced the item and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

**ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW**

The time being 4:46 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

**ITEM 11. RECONVENE**

The time being 4:58 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

**ITEM 9. CONTRACTS/AGREEMENTS**

**B) CONSIDERATION AND ACTION, IF ANY, ADDITIONAL SCOPE OF WORK WITH D. WILSON CONSTRUCTION AT THE REQUEST OF THE CITY OF PHARR (ENGINEERING)**

Ed Wylie, Interim City Manager, introduced the item and recommended approval as discussed in executive session.

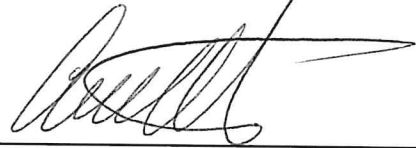
Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

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## ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:41 p.m.

CITY OF PHARR



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AMBROSIO HERNANDEZ  
MAYOR

STATE OF TEXAS  
COUNTY OF HIDALGO  
CITY OF PHARR

**ON THIS THE 4<sup>th</sup> DAY OF OCTOBER 2021** the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2<sup>nd</sup> Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **IMELDA BARRERA, ASSISTANT CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



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IMELDA BARRERA, ASSISTANT CITY CLERK

APPROVED: December 20, 2021