

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, DECEMBER 15, 2021 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for November 2021.
- B) Finance Report for November 2021.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for November 17, 2021.

B) Discussion and action, if any, on 2022 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,679.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 10th day of December 2021 at 11:30 a.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 10th day of December 2021




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: December 10, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for November 2021.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/10/2021

**CROSSINGS AND REVENUES
FOR THE MONTH OF NOVEMBER
FISCAL YEAR 2021 – 2022**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **102,518** vehicles for the month of November F.Y. 2021-2022, which showed an increase of **9,901** vehicles or **10.69%** over the same month in F.Y. 2020-2021.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **36,102** cars for the month of November F.Y. 2021 – 2022, showing an increase of **145** cars or **0.40%** over the same month in F.Y. 2020 – 2021.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **66,416** trucks for the month of November F.Y. 2021-2022, showing an increase of **9,756** trucks or **17.22%** over the same month in F.Y. 2020 - 2021.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,350,178** dollars for the month of November F.Y. 2021 – 2022.

\$	144,880 Autos & other
\$	1,199,118 Trucks
\$	<u>6,180 Profit on pesos</u>
\$	1,350,178 TOTAL

Revenues showed an increase of **\$59,476** or **4.61%** over the same month in F.Y. 2020 – 2021.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **55,973** trucks for the month of November F.Y. 2021-2022, showing a decrease of **(-1,931)** trucks or **-3.33%** over the same month in F.Y. 2020-2021.

SOUTHBOUND TRUCK CROSSINGS SHOWED AN INCREASE OF 10,443 TRUCKS OR 18.66% FOR THE MONTH OF NOVEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF OCTOBER TOTAL 122,389 REPRESENTING AN INCREASE OF 7,825 OR 6.83% OVER THE SAME TIME PERIOD IN F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN (LOSS)	INC % (DEC%)
OCTOBER	105,010	97,565	(-7,445)	(-7.09%)
NOVEMBER	92,617	102,518	9,901	10.69%
YTD TOTAL	197,627	200,083	2,456	1.24%
DECEMBER	107,179			
JANUARY	111,060			
FEBRUARY	96,458			
MARCH	111,567			
APRIL	99,140			
MAY	97,077			
JUNE	92,833			
JULY	86,950			
AUGUST	87,118			
SEPTEMBER	92,514			
TOTAL CROSS.	1,179,523			

a) VEHICLE CROSSINGS SHOWED AN INCREASE OF 9,901 VEHICLES OR 10.69% OVER THE SAME MONTH IN F.Y. 2020-2021.

b) VEHICLE CROSSING SHOWED AN INCREASED OF 2,456 VEHICLES OR 1.24% OVER THE TWO (2) MONTHS IN F.Y.2020- 2021

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN LOSS	INC% (DEC%)
OCTOBER	45,618	33,259	(-12,359)	(-27.09%)
<u>NOVEMBER</u>	35,957	36,102	145	0.40%
YTD TOTAL	81,575	69,361	(-12,214)	-14.97%
DECEMBER	50,008			
JANUARY	48,242			
FEBRUARY	41,226			
MARCH	48,110			
APRIL	40,742			
MAY	38,493			
JUNE	32,009			
JULY	26,463			
AUGUST	23,104			
SEPTEMBER	29,257			
TOTAL CAR CROSS.	459,229			

a) CAR CROSSINGS SHOWED A DECREASE OF 145 CARS OR 0.40% OVER THE SAME MONTH IN F.Y. 2020-2021.

b) CAR CROSSING SHOWED AN INCREASED OF (-12,214) CARS OR -14.97% OVER THE TWO (2) MONTH IN F.Y.2020 – 2021

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN LOSS	INC% DEC%
OCTOBER	59,392	64,306	4,914	8.27%
<u>NOVEMBER</u>	56,660	66,416	9,756	17.22%
YTD TOTAL	116,052	130,722	14,670	12.64%
DECEMBER	57,171			
JANUARY	62,818			
FEBRUARY	55,232			
MARCH	63,457			
APRIL	58,398			
MAY	58,584			
JUNE	60,824			
JULY	60,487			
AUGUST	64,014			
SEPTEMBER	63,257			
TOTAL TRUCK CROSSING	720,294			

- a) TRUCK CROSSINGS SHOWED AN INCREASE OF 9,756 TRUCKS OR 17.22% OVER THE SAME MONTH IN F.Y. 2020-2021
- b) TRUCK CROSSING SHOWED AN INCREASE OF 14,670 TRUCKS OR 12.64% OVER THE TWO (2) MONTH IN F.Y. 2020-2021

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN LOSS	INC% (DEC%)	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	62,346	55,089	-7,257	-11.64%	38,839	16,250	16,166	8,920
NOVEMBER	57,904	55,973	-1,931	-3.33%	38,715	17,258	16,020	8,211
DECEMBER	56,949							
JANUARY	60,544							
FEBRUARY	57,615							
MARCH	64,795							
APRIL	60,197							
MAY	59,248							
JUNE	58,176							
JULY	54,204							
AUGUST	55,594							
SEPTEMBER	54,725							
TOTAL NORTHBOUND	702,297							

Northbound trucks at the Pharr International Bridge totaled **55,973** trucks for the month of November F.Y. 2021-2022, showing a decrease of **(-1,931)** trucks or **-3.33%** over the same month in F.Y. 2020-2021.

TRUCK CROSSING SHOWED A DECREASE OF -9,188 TRUCKS OR -7.64% OVER THE SAME TWO (2) MONTH IN F.Y. 2020-2021.

Agriculture trucks at the Pharr International Bridge totaled 16,020 crossings for the month of November representing a 29% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of -502 or -3.04% over the same month in F.Y. 2020-2021.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN LOSS	GAIN % LOSS %
OCTOBER	121,738	119,395	-2,343	-1.92%
NOVEMBER	114,564	122,389	7,825	6.83%
DECEMBER	114,120			
JANUARY	123,362			
FEBRUARY	112,847			
MARCH	128,252			
APRIL	118,595			
MAY	117,832			
JUNE	119,000			
JULY	114,691			
AUGUST	119,608			
SEPTEMBER	117,982			
TOTAL TRUCK CROSS.	1,422,591			

- a) **TRUCK CROSSINGS SHOWED AN INCREASE OF 7,825 TRUCKS OR 6.83% OVER THE SAME MONTH IN F.Y. 2020-2021**

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2020-2021	F.Y. 2021-2022	GAIN (LOSS)	INC% DEC%
OCTOBER	\$ 1,377,188	\$ 1,418,151	\$ 40,963	2.97%
NOVEMBER	\$ 1,290,701	\$ 1,350,178	\$ 59,476	4.61%
YTD TOTAL	\$ 2,667,889	\$ 2,768,329	\$ 100,439	3.76%
DECEMBER	\$ 1,437,554			
JANUARY	\$ 1,452,900			
FEBRUARY	\$ 1,272,469			
MARCH	\$ 1,412,253			
APRIL	\$ 1,342,469			
MAY	\$ 1,299,017			
JUNE	\$ 1,389,202			
JULY	\$ 1,417,363			
AUGUST	\$ 1,408,338			
SEPTEMBER	\$ 1,466,226			
TOTAL REV.	\$ 16,565,680			

a) REVENUES SHOWED AN INCREASE OF \$ 59,476 OR 4.61%
OVER THE SAME MONTH IN F.Y. 2020-2021.

b) REVENUES SHOWED AN INCREASE OF \$100,439 OR 3.76%
OVER THE SAME TWO (2) MONTHS IN F.Y. 2020 – 2021.

**PHARR INTERNATIONAL BRIDGE
F.Y. 2021-2022 CROSSINGS COMPARISON BY AXLE**

	CARS	2X TRUCKS	3X TRUCKS	4X TRUCKS	5X TRUCKS	6X TRUCKS	MOBILE HOME	WIDE LOAD	SPEC. CROSS.	MONTH TOTAL
OCTOBER	33,626	2,888	4,759	1,450	45,912	8,811	2	89	28	
NOVEMBER	36,220	2,818	4,869	1,437	45,808	11,200	4	113	49	
DECEMBER										
JANUARY										
FEBRUARY										
MARCH										
APRIL										
MAY										
JUNE										
JULY										
AUGUST										
SEPTEMBER										
TOTAL CROSS.										

b) Total percentage for September on cars and trucks for the month of September F.Y. 2021-2022.

- 1X cars 35.00%
- 2x Trucks 3.0%
- 3x Trucks 5.0%
- 4x Trucks 1.6%
- 5x Trucks 44.00%
- 6x Trucks 10.00%



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: December 10, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for November 2021.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/10/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No back up information needed for this item.

Thank you.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No back up information is needed for this item.

Thank you.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for November 17, 2021.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 17, 2021, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 20th day of October 2021, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Daniel Chavez

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman,
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Analia Alanis, Asst. City Manager
Patricia Rigney, City Attorney
Omar Anzaldua, Engineering Department
Karla Saavedra, Finance Director
Ignacio Amezcua, Purchasing Director
Lucio Villagomez, Contract Compliance Officer
Joel Robles, Asst. Police Chief
William Edmundson, Deputy Police Chief
Eddie Gutierrez, Financial Consultant
Ezequiel Ordonez, Mexico Liaison
Andy Vega, CBP
Sid Mielke, SEA
David Armstrong, CODESM
Jerry Sanchez, Image house
Steve Taylor, Rio Grande Guardian

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR OCTOBER 2021

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the month of October 2021. He reported total crossings were 97,565, which was a decrease of -7,445 vehicles or -7.09% compared to last year. Mr. Brouwen stated that total crossing for cars were 33,259, which was a decrease of -12,359 cars or -27.09% and showed a car crossing comparison from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 64,306, which was an increase of 4,914 trucks or 8.27% increase. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen further reported northbound crossings were 55,089, which was a decrease of -7,257 trucks or -11.64% increase. Mr. Brouwen further stated for the agriculture for the month of October they had 16,166 trucks, which represents a 30% of all imports from Mexico to the U.S. He also reported Northbound and Southbound combination of both crossings for the month of October were 119,395, which was a decrease of -2,343 or -1.92%. Mr. Brouwen stated total revenue collected for the month of October was \$1,418,151, which shows an increase of \$40,963 or 2.97% in revenues. Lastly, Mr. Brouwen reported on crossing comparison by axle and stated that cars and trucks were 33,626, 2X trucks were 2,888, 3X trucks were 4,759, 4X trucks were 1,450, 5X trucks were 45,912, 6X trucks 8,811, mobile homes were 2, wide loads were 89 and special crossings were 28.

Discussions ensued on the crossings.

ITEM 4 FINANCE REPORT FOR OCTOBER 2021

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and would give the board a quick report on the finances for the bridge.

Karla Saavedra, Finance Director, then began to give a quick report on the expenditures and revenues year to date for the bridge.

After several discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, City Engineer, was present and questions on projects could be entertained at this time.

Omar Anzaldua, City Engineer, reported on the Bridge Facility Expansion Phase II. He stated the project is 100% complete and they should be doing a final walk through this coming month just to make sure that there are no issues left pending and close it out by December.

Omar Anzaldua, City Engineer, reported on FY15 DAP Project. He stated they are about 76% on time and about 52% on what has been placed to date and next month they should see the 52% climb up to about 70% to get in line with the time. He added that the project is contracted to be completed in May, but the contractor has indicated that they should probably be completed in March.

Omar Anzaldua, City Engineer, reported on projects that are currently under design. He stated the Bridge Facility Expansion Phase III is still being planned. He added that on the Commercial Vehicle Staging Area they are still waiting on TX-DOT to give them the final approval on the pavement. He stated that on the Dock Expansion Phase I, II & Ag Lab, they are 100% complete on the design and will be submitting that to TX-DOT next week and then wait for it to be approved. He added that that project cannot go out for bids until they finish FY15. He stated that on the second span they finally got the draft AFA from TX-DOT and that will be on the City Commission in December.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on COMCE MOU. He stated that the MOU was approved by the board and the city commission, and right now they are trying to coordinate dates.

Luis Bazan, Bridge Director, reported on UTRGV. He reported that he met with the school of Engineering and Science from UTRGV, who wanted him to talk to their students about wait times and things of that nature for their dissertations. He added that the professor in charge is a scholar and has a huge background in cueing times for trucks, so this is something that they would like to take a closer look at and maybe develop some type of case study for the Pharr International Bridge.

Luis Bazan, Bridge Director, reported on Overweight. He reported that they met with Pillar Rodriguez from the RMA, and he shared the original studies for the overweight corridor and what they are trying to do is piggyback off the overweight permit going southbound and the weigh in motion. He added that they have been working on this study and once they get it complete, they will bring to the board to present.

Luis Bazan, Bridge Director, reported on travel. He stated that every year they put together a travel calendar and send it out in January. He added that they have had different ideas as to what they are going to do with the travel budget, so this is the time to open it up to any suggestions.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- OCTOBER 20, 2021.

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve the minutes as presented. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 8 DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF TRANSPORTATION INTERMEDIARES ASSOCIATION MEMBERSHIP FOR \$660.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

ITEM 9 DISCUSSION AND ACTION, IF ANY, ON RENEWING THE RIO GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE MEMBERSHIP FOR \$2,500.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 10 DISCUSSION AND ACTION, IF ANY, ON 2022 NATIONAL CUSTOMS BROKERS & FORWARDERS ASSOCIATION OF AMERICA (NCBFAA) MEMBERSHIP FOR \$810.

Chairman Edgar Delgadillo introduced the item.

Vice-Chairman Martinez **moved** to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 11 DISCUSSION AND ACTION, IF ANY, ON PROPOSAL FROM WORLD CITY FOR THE 2021 PHARR TRADE NUMBERS BOOK.

Chairman Edgar Delgadillo introduced the item.

Member Flores **moved** to approve. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

ITEM 12 DISCUSSION ON MARKETING CAMPAIGN PROPOSALS.

Chairman Edgar Delgadillo introduced the item and stated that they would go in to executive session at this time.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:31 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:23pm and stated no action was necessary for Item 3F(12) and moved to the next item

F. ADJOURNMENT:

ITEM 13 ADJOURNMENT

Member Hernandez **moved** to adjourn the meeting at 1:25pm. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF NOVEMBER 2021, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes11-17-21



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2022 National Customs Brokers & Forwarders Association of America Membership Directory for \$2,679.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021

CONTRACT FOR ADVERTISEMENT

ADVERTISER & BILLING INFORMATION

BUSINESS NAME: City of Pharr International Bridge Department
CONTACT NAME: Vanessa Guzman
ADDRESS: 9900 S. Cage Blvd
 Pharr, TX 78577
PH #: 956-402-4660 **CELL #:**
FX #: **EMAIL:** vanessa.guzman@pharr-tx.gov

BILLING: ☐ SAME AS ABOVE **CONTACT NAME:**
ADDRESS:
PH #: **CELL #:**
FX #: **EMAIL:**
NOTES:

OTHER

SALES LEAD: JON *****PREFERRED**
CONTRACT DATE: 12-9-21 **AD LOCATION:**
(FEES APPLY)

ARTWORK DETAILS

☐ AD CREATION BY E&M* **(FEES APPLY)** **COLOR:** ☒ YES ☐ NO
☒ ADVERTISER SUBMITTING ARTWORK **DEADLINE:**
☐ NEW FOLDER **(FILES EMAILED IN)** **ADVERTISER STATUS:**
☒ PAST ☐ NEW ☐ ND:
RUN SAME AD: ☐ YES ☒ NO **PAST PROOF SENT:** ☒ YES ☐ NO
☐ RUN SAME AD WITH CHANGES** **(FEES APPLY)** **NOTES:**
☐ URGENT - PRINT DATE:

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 artwork@emconsultinginc.com

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CC CODE:

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OP: 2999 **AD CODE:** ☐ UNK ☐ LP ☐ RLP

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ADVERTISEMENT COSTS**ADD'L FEES**

AD SIZE	COST	*AD CREATION	**AD CHANGE
1/16 PAGE ☐	\$	☐ \$39	☐ \$39
BUSINESS CARD ☐	\$	☐ \$39	☐ \$39
1/8 PAGE ☐	\$	☐ \$39	☐ \$39
1/6 PAGE ☐	\$	☐ \$69	☐ \$59
1/4 PAGE ☐	\$	☐ \$69	☐ \$59
1/3 PAGE ☐	\$	☐ \$99	☐ \$79
1/2 PAGE ☐	\$	☐ \$99	☐ \$79
2/3 PAGE ☐	\$	☐ \$149	☐ \$99
FULL PAGE ☒	\$ 2679	☐ \$149	☐ \$99
BOXED ☐	\$		
SHADED ☐	\$		
LOGO ☐	\$		
LOGO & BIO ☐	\$		
	\$	\$	\$

ENHANCED LISTING OPTIONS

TOTAL FEES & PAYMENT INFORMATION

ADVERTISEMENT COST: \$ 2679

***CREATION / **CHANGE FEE:** \$ NA

*****PREFERRED AD LOCATION FEE:** \$ NA

OTHER FEES/UPGRADES: \$ NA

PROCESSING & HANDLING FEE: \$ COMP

TOTAL AD COST: \$ 2679



CARD NUMBER:

EXP. DATE: **SEC. CODE:**

NAME ON CARD:

BILLING ADDRESS:

CITY, STATE: **ZIP CODE:**

SIGNATURE:

2022 Nat'l Customs Brokers & Forwarders Assn. of America, Inc. Membership Directory

Review the proof carefully and clearly mark any changes that you require. We make every effort to avoid mistakes, but despite our precautions, errors can occur. We cannot be held responsible for any errors that you do not correct. Thank you for your cooperation.



Pharr

International Bridge

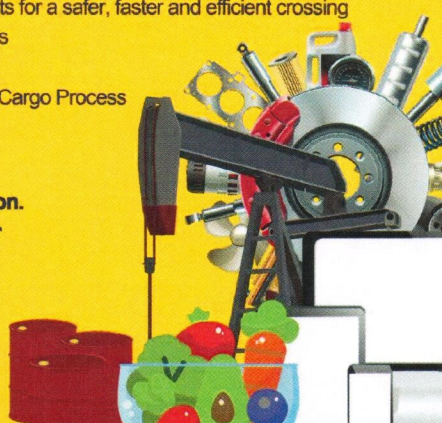
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- 3rd largest trade hub on the Texas-Mexico border
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- Trending growth: 6% imports / 5% exports
- Serving the Automotive, Produce and Oil & Gas Industries
- Crossing over \$36 billion in global trade
- Infrastructure improvements for a safer, faster and efficient crossing
- 50% reduction in wait times
- Fast lane for empty trucks
- Implementation of Unified Cargo Process
- 40% capacity increase

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- Ads that are 1/6 or 1/4 Page.....**\$59**
- Ads that are 1/3 or 1/2 Page.....**\$79**
- Ads that are 2/3 or Full Page**\$99**

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BILLING ADDRESS: _____

CITY, STATE: _____ ZIP CODE: _____

*AMOUNT: _____ DATE: _____

SIGNATURE:  _____

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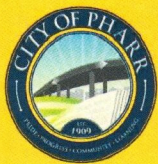
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City of Pharr International Bridge Dept
Vanessa Guzman
956-402-4660

**Email
Size/Color
Designer**

vanessa.guzman@pharr-tx.gov
full page | Color
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Pharr
International Bridge

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- 3rd largest trade hub on the Texas-Mexico border
- 7th fastest growing port in the U.S. by value
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- 40% capacity increase

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Your **Essential** Bridge.

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AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2021

MEETING DATE: December 15, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2021