



**NOTICE THAT A REGULAR CALLED MEETING OF THE
GREATER PHARR CHAMBER OF COMMERCE
BOARD OF DIRECTORS WILL BE HELD AT
CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 12:00 PM ON
WEDNESDAY, DECEMBER 8, 2021**

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.

2. ORGANIZATIONAL BUSINESS:

- A) Approval of Minutes: October 5, 2021 - Regular Called Meeting.
- B) Treasurer's Report of Account Summary - Period ending November 30, 2021

3. ACTIVITIES AND ANNOUNCEMENTS:

- A) Presidents Administrative Reports:

- 1. Memberships Report
- 2. Current Projects and Initiatives
- 3. Chamber Vacancies
- 4. 2022 Event Programming
- 5. Upcoming Events

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is

AGENDA REGULAR MEETING
December 8, 2021

informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

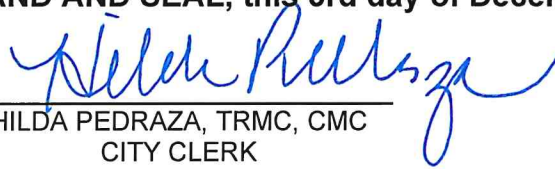
Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Meeting of the Board of the Greater Pharr Chamber of Commerce was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 3rd day of December, 2021 at 5:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 3rd day of December, 2021.





HILDA PEDRAZA, TRMC, CMC
CITY CLERK

MINUTES
GREATER PHARR CHAMBER OF COMMERCE BOARD OF DIRECTORS MEETING
OCTOBER 5, 2021 AT 12:00 P.M.
CITY HALL, COMMISSIONER'S ROOM, 118 S. CAGE BLVD, PHARR, TX 78577

The Greater Pharr Chamber of Commerce Board of Directors met on Tuesday, October 5, 2021, at 12:00 p.m. and the following is the record of attendance.

MEMBERS PRESENT: Mario Lizcano
Sonia Falcon
Johnny Rodriguez
Dr. Annabelle Palomo
Lisann McAlpine
Jose Delgado

MEMBERS ABSENT: Alex Rios
Alma Caso
Ernesto Sepulveda

STAFF PRESENT: Marcela Beas, Chamber President
Brenda Cortez, Receptionist

OTHERS PRESENT:

ITEM 1: CALL MEETING TO ORDER

There being a quorum established, Mario Lizcano, Chairman called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Mario Lizcano, Chairman, introduced the item.

Board Member johnny Rodriguez **moved** to excuse absent members. Board Member Sonia Falcon seconded the motion and when put to a vote, it carried unanimously.

ITEM 2: ORGANIZATIONAL BUSINESS

A) CONSIDER APPROVAL OF MINUTES: SEPTEMBER 7, 2021 - REGULAR CALLED MEETING

Mario Lizcano, Chairman, introduced the item.

Board Member Dr. Annabelle Palomo **moved** to excuse absent members. Board Member Sonia Falcon seconded the motion and when put to a vote, it carried unanimously.

**B) CONSIDERATION AND ACTION, IF ANY, ON TREASURER'S REPORT OF
ACCOUNT SUMMARY PERIOD ENDING ON SEPTEMBER 30, 2021**

Mario Lizcano, Chairman, introduced the item.

Board Member Sonia Falcon stated revenues for Miss Pharr show a negative of two thousand seven hundred and forty-three dollars due to pending receivables.

Board Member Johnny Rodriguez moved to approve. Board Member Jose Delgado seconded the motion and when put to a vote, it carried unanimously.

ITEM 3: ACTION ITEMS

**A) CONSIDERATION AND ACTION, IF ANY, ON APPOINTING LAURA WARREN
TO THE GREATER PHARR CHAMBER OF COMMERCE BOARD OF
DIRECTORS.**

Mario Lizcano, Chairman, introduced the item.

Board Member Sonia Falcon moved to approve. Board Member Dr. Annabelle Palomo seconded the motion and when put to a vote, it carried unanimously.

Laura Warren states she looks forward to serving on the Greater Pharr Chamber of Commerce Board of Directors. She further states she is excited to contribute to the great work the City of Pharr leadership is doing, as well as the Greater Pharr Chamber of Commerce. Laura Warren joins the bench as Board Member.

ITEM 4: ACTIVITIES AND ANNOUNCEMENTS

A) PRESIDENT'S ADMINISTRATIVE REPORT

Mario Lizcano, Chairman, introduced the item.

Marcela Beas, Chamber President, states in efforts to streamline processes and operations for the Greater Pharr Chamber of Commerce, there is a need for a Chamber Management Software. She further states the Chamber finalized a two-year contract with chamber management software, EventBank. Marcela Beas, Chamber President, recommends acquiring services from GrowthZone or CC-Assist, chamber focused management softwares serving over 3,000 chambers in the United States. Additionally, Marcela Beas, Chamber President, states a representative from GrowthZone is available to conduct a virtual info session after the board meeting and invites Board members to attend if available

Marcela Beas, Chamber President, introduces Support Local Advertising Campaign with AIM Media Texas aimed at providing small local businesses advertising opportunities and exposure. Marcela Beas Chamber President further states the campaign allows small

businesses to submit a five-by-five colored ad to be featured for seven days on print at The Monitor and digitally on myrgv.com.

Marcela Beas, Chamber President, introduces the Vanguard-PED-GPCC Internship Program. She further states it is an opportunity for Senior Vanguard Academy students interested in project-based learning to acquire real-life experience through the Pharr chamber of Commerce. Marcela Beas, Chamber President, states it is important for the Chamber to provide relevant resources to students to enhance our local workforce. Board Member, Sonia Falcon, states the student should attend a future Board meeting to present their projects to the Board of Directors.

Marcela Beas, Chamber President states the Chamber acquired five new members for the month of September. She further states total memberships for the Greater Pharr Chamber of Commerce is sixty-five. Board members Sonia Falcon states it is important to track and focus on renewals. Board Member Laura Warren states current members can be a source for new members. She further states she will provide potential new members.

Marcela Beas, Chamber President shares results of the Hub Phest Cook-Off post event survey. She states ninety five percent of attendees and cooks were extremely satisfied with the event overall as well as the organization and coordination of the event. Marcela Beas, Chamber President, congratulates and thanks the Board of Directors for their support at the event. She also thanks the City of Pharr Parks and Recreation department for their support and invites Parks and Recreation Aide, Maricarmen Padron, to the podium to be presented with a recognition award for her time and dedication to the event.

Marcela Beas, Chamber President, states the Chamber will host The Hub Market Days on October 9, 2021 from 5-9PM at Downtown Park Pharr. She further states twenty-seven vendors are confirmed to attend to sell handcrafted items. Marcela Beas, Chamber President states the event will also showcase live music and food from local food trucks.

Marcela Beas, Chamber President, states the Chamber will assist the Pharr Economic Development Corporation on the Unimex Groundbreaking Ceremony on October 14, 2021 at 11AM.

Marcela Beas, Chamber President, states the Chamber will host a ribbon cutting ceremony alongside the Mission Chamber of Commerce for Miami Fitwear on October 14, 2021 at 4:30PM.

Marcela Beas, Chamber President, states the Chamber will host a three-year anniversary ceremony for Smokin' Moon BBQ on October 20, 2021 at 11:30AM.

Marcela Beas, Chamber President, states the Chamber will host a networking mixer for all members and Chamber Champions at RGV Toros Stadium on October 23, 2021 at 6:00PM.

Board Member, Sonia Falcon, states The Hub Market Days for the month of October should include a costume contest for kids to encourage participation from the community.

ITEM 5: ADJOURNMENT

There being no further business Board Member, Jose Delgado **moved** to adjourn. Board Member, Dr. Annabelle Palomo seconded the motion and when put to a vote, it carried unanimously. Meeting adjourned at 12:31PM.

Mario Lizcano, Chairman

Alex Rios, Vice Chairman

Alma Caso, Secretary



Pharr, TX

Budget Report

Account Summary

For Fiscal: 10/2021-09/2022 Period Ending: 11/30/2021

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 81 - PHARR CHAMBER OF COMMERCE							
Revenue							
81-4-4663-000	INTEREST EARNED	0.00	0.00	0.00	44.10	44.10	0.00 %
81-4-4676-000	MEMBERSHIP	30,000.00	30,000.00	0.00	550.00	-29,450.00	98.17 %
81-4-4677-000	SPONSORSHIP	51,400.00	51,400.00	0.00	0.00	-51,400.00	100.00 %
81-4-4677-001	MISS PHARR	0.00	0.00	0.00	3,498.34	3,498.34	0.00 %
81-4-4677-002	HUBPHEST COOK-OFF	0.00	0.00	0.00	194.33	194.33	0.00 %
81-4-4883-020	TRANSFER IN-HOTEL FUND	68,400.00	68,400.00	0.00	5,700.00	-62,700.00	91.67 %
81-4-4883-086	TRANSFER IN - PEDC	150,000.00	150,000.00	0.00	0.00	-150,000.00	100.00 %
Revenue Total:		299,800.00	299,800.00	0.00	9,986.77	-289,813.23	96.67 %
Expense							
81-51000-1100-000	SALARIES	130,800.00	130,800.00	5,069.24	8,892.53	121,907.47	93.20 %
81-51000-1104-000	OVERTIME	5,000.00	5,000.00	0.00	203.35	4,796.65	95.93 %
81-51000-1105-000	F I C A	10,400.00	10,400.00	386.22	692.21	9,707.79	93.34 %
81-51000-1106-000	HOSPITAL INSURANCE	22,200.00	22,200.00	0.00	0.00	22,200.00	100.00 %
81-51000-1106-001	HOSPITAL INSURANCE	0.00	0.00	618.26	1,279.80	-1,279.80	0.00 %
81-51000-1107-000	ANNUAL WORK COMP INSURANCE	500.00	500.00	0.00	0.00	500.00	100.00 %
81-51000-1108-000	T E C TAXES	700.00	700.00	0.00	0.00	700.00	100.00 %
81-51000-1115-000	EMPLOYEES RETIREMENT	15,600.00	15,600.00	387.80	695.84	14,904.16	95.54 %
81-51000-1122-000	EAP - ASSISTANCE PROGRAM	100.00	100.00	1.34	2.77	97.23	97.23 %
81-51000-1123-000	HEALTHIEST YOU	300.00	300.00	6.00	12.42	287.58	95.86 %
81-51000-2201-000	OFFICE SUPPLIES	7,500.00	7,500.00	0.00	462.50	7,037.50	93.83 %
81-51000-2202-000	POSTAGE	0.00	0.00	0.82	0.82	-0.82	0.00 %
81-51000-2208-000	OTHER OPERATING SUPPLIES	45,000.00	45,000.00	0.00	0.00	45,000.00	100.00 %
81-51000-2220-000	NON CAPITAL EQUIP&SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
81-51000-3301-000	BUILDING & EQUIPMENT	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
81-51000-4401-000	OFFICE EQUIPMENT RENTALS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
81-51000-5501-000	COMMUNICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
81-51000-5502-000	ADVERTISING	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
81-51000-5503-000	TRAVEL EXPENSE	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
81-51000-5505-000	DUES & PUBLICATIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
81-51000-5508-000	SPONSORSHIP	3,000.00	3,000.00	0.00	0.00	3,000.00	100.00 %
81-51000-5509-000	PUBLIC RELATIONS	18,800.00	18,800.00	0.00	0.00	18,800.00	100.00 %
81-51000-6603-000	CITY GARAGE REPAIRS	400.00	400.00	0.00	0.00	400.00	100.00 %
81-51000-9926-000	MAYOR'S EVENTS	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
Expense Total:		299,800.00	299,800.00	6,469.68	12,242.24	287,557.76	95.92 %
Fund: 81 - PHARR CHAMBER OF COMMERCE Surplus (Deficit):		0.00	0.00	-6,469.68	-2,255.47	-2,255.47	0.00 %
Report Surplus (Deficit):		0.00	0.00	-6,469.68	-2,255.47	-2,255.47	0.00 %

Group Summary

Account Typ...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 81 - PHARR CHAMBER OF COMMERCE						
Revenue	299,800.00	299,800.00	0.00	9,986.77	-289,813.23	96.67 %
Expense	299,800.00	299,800.00	6,469.68	12,242.24	287,557.76	95.92 %
Fund: 81 - PHARR CHAMBER OF COMMERCE Surplus (Deficit):	0.00	0.00	-6,469.68	-2,255.47	-2,255.47	0.00 %
Report Surplus (Deficit):	0.00	0.00	-6,469.68	-2,255.47	-2,255.47	0.00 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
81 - PHARR CHAMBER OF COMMER	0.00	0.00	-6,469.68	-2,255.47	-2,255.47
Report Surplus (Deficit):	0.00	0.00	-6,469.68	-2,255.47	-2,255.47



Pharr, TX

Balance Sheet

Account Summary

As Of 11/30/2021

Account	Name	Balance
Fund: 81 - PHARR CHAMBER OF COMMERCE		
Assets		
81-1-1002-000	PETTY CASH	100.00
81-1-1004-000	CLAIM ON CASH	-3,040.60
81-1-1005-000	BANK - OPERATING ACCOUNT	251,874.21
81-1-1006-000	BANK - CONTINGENCY	101.25
81-1-1230-000	ACCOUNTS REC OTHER	0.00
81-1-1401-000	DUE FROM GENERAL FUND	0.00
81-1-1420-000	DUE FROM HOTEL FUND	0.00
81-1-1486-000	DUE FROM PEDC	0.00
Total Assets:		249,034.86
		249,034.86
Liability		
81-2-0211-000	TEC TAXES PAYABLE	1,813.11
81-2-0235-000	ESCROW-GOLF TOURNAMENT	2,519.22
81-2-2000-000	ACCOUNTS PAYABLE	0.00
81-2-2001-000	ACCOUNTS PAYABLE	0.00
81-2-2002-000	INCOME TAX WITHHELD	0.00
81-2-2003-000	SOCIAL SEC. TAX WITHHELD	0.00
81-2-2004-000	MEDICARE TAX WITHHELD	0.00
81-2-2005-000	PAYROLL CORRECTION	0.00
81-2-2101-000	WAGES PAYABLE	0.00
81-2-2102-000	COMPENSATED ABSENCES	513.96
81-2-2102-002	COMPENSATED ABSENCES - CURRENT	171.32
81-2-2104-000	ESCROW-AL BENTLEY YATES-FS	0.00
81-2-2107-000	A/P - ICMA	0.00
81-2-2113-000	A/P - AMERITAS - VISION	17.84
81-2-2117-000	A/P - AMERITAS - DENTAL	49.84
81-2-2120-000	A/P - CHSUP	0.00
81-2-2125-000	A/P-UNITED HEALHT INS EMPLOYEE	2,342.18
81-2-2130-000	A/P - TERM LIFE	0.00
81-2-2133-000	A/P - COLONIAL	-17.84
81-2-2134-000	A/P - MUTUAL OF OMAHA/BASIC LF	8.28
81-2-2135-000	A/P - LINCOLN STD/LTD	23.02
81-2-2136-000	A/P - MAGELLAN (EAP)	1.42
81-2-2137-000	A/P - TMRS-EMPLOYEE PORTION	742.64
81-2-2140-000	A/P - UNITED WAY	0.00
81-2-2147-000	A/P - UNUM PROVIDENT	0.00
81-2-2152-000	A/P - MASA MTS	27.00
81-2-2154-000	A/P - HEALTHIEST YOU	14.01
81-2-2401-000	DUE TO GENERAL FUND	0.00
81-2-2486-000	DUE TO PEDC	0.00
81-2-2495-000	DUE TO PAYROLL FUND	-4,057.41
Total Liability:		4,168.59
Equity		
81-3-3101-000	UNAPPROPRIATED FUND BALANCE	244,427.42
81-3-3981-000	PRIOR YEAR ADJUSTMENT	2,694.32
Total Beginning Equity:		247,121.74
Total Revenue		9,986.77
Total Expense		12,242.24
Revenues Over/Under Expenses		-2,255.47
Total Equity and Current Surplus (Deficit):		244,866.27
Total Liabilities, Equity and Current Surplus (Deficit):		249,034.86