

Pharr

Human Resources



CIVIL SERVICE COMMISSION MINUTES

A meeting of the Civil Service Commission was held Tuesday, June 29, 2021. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano

STAFF PRESENT: Anali Alanis, Civil Service / Asst. City Manager
Bea Fuentes, Civil Service / HR Specialist
Andy Harvey, Chief of Police
Juan Gonzalez, Deputy Chief
Lenny Perez, Fire Chief

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

**ITEM 1(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF
ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION**

Roll call established a quorum. Vice-Chairperson Lizcano moved to excuse Board Member Puente, Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 PUBLIC TESTIMONY (Ordinance no. O-2019-45)

Chairperson Rodriguez introduced the item.

**ITEM 3(a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF MINUTES FOR
MONDAY, MAY 3, 2021.**

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 3(b) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE
RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED
FOR ENGINEER/FIRE INSPECTOR FOR THE FIRE DEPARTMENT ON TUESDAY,
JUNE 22, 2021.**

Vice-Chairperson Lizcano moved to approve scores as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

**CIVIL SERVICE COMMISSION
TUESDAY, JUNE 29, 2021**

ITEM 3(c) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE PROMOTIONAL EXAM ADMINISTERED FOR ENGINEER/FIRE INSPECTOR FOR THE FIRE DEPARTMENT ON TUESDAY, JUNE 22, 2021.

Vice-Chairperson Lizcano moved to approve list as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3(d) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON WEDNESDAY, JUNE 23, 2021.

Vice-Chairperson Lizcano moved to approve scores as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3(e) CONSIDERATION AND ACTION, IF ANY, ON APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE PROMOTIONAL EXAM ADMINISTERED FOR SERGEANT FOR THE POLICE DEPARTMENT ON WEDNESDAY, JUNE 23, 2021.

Vice-Chairperson Lizcano moved to approve list as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 4 ADMINISTRATIVE REPORTS (PD and FD)

Police Chief – Andy Harvey reported that 10 officers graduated the academy a few months ago and 7 have finished training and have been released to patrol the streets, 2 more to be released in the weeks to follow and the last has been deployed in the military.

Fire Chief – Lenny Perez reported the new Rescue Truck has arrived at the City of Pharr and is in the final inspection process. The fire department is working on an ISO inspection and will have inspectors coming in in the coming weeks. The fire department is hoping for a favorable ruling that will benefit the citizens of Pharr. The Texas Commission on Fire Protection will also be in Pharr for the bi-annual schedule inspection. One of the Arson Investigators will be finishing the Police Academy, graduating and the department will have another Arson Investigator in the pool. Lastly, the Fire Chief announced his intention to retire on July 23, 2021 and thanked the City and Commission.

ITEM 5 CIVIL SERVICE DIRECTORS REPORT

Asst. City Manager / Civil Service Director Anali Alanis reminded the Commission and Community of the Independence Day festival July 4th at Jones Box Park. PD will be debuting the Horses, there will be food vendors, music, activities, and City Hall on call.

ITEM 6 CIVIL SERVICE COMMISSION COMMENTS

Vice-Chairperson Lizcano and Chairperson Rodriguez thanked Fire Chief Perez for all his service to the City of Pharr.

ITEM 7 CLOSED SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 in accordance with the following below:

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the deployment, or specific occasions for implementation, of security personnel or devices. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an investigation and may exclude a witness from hearing during the examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

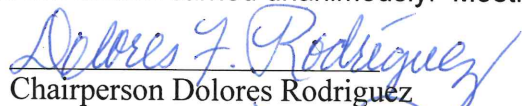
The time being _____am/pm, Chairperson Rodriguez stated the commission would be entering a closed session.

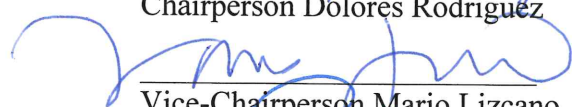
ITEM 8 RECONVENE INTO OPEN SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION

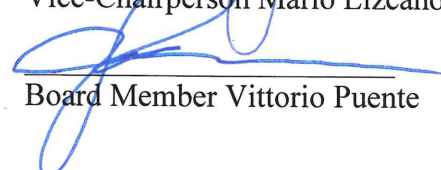
The time being _____am/pm, Chairperson stated the commission would be resuming the open meeting.

ITEM 9 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Board Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 4:23 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente