

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 18, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 18th day of November 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: Tony Martinez, Vice-Chairman

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, Interim City Manager
Anali Alaniz, Assistant City Manager
Patricia Rigney, City Attorney
Omar Anzaldua, Engineering Department
Karla Saavedra, Finance Director
Andy Harvey, Police Chief
Joel Robles, Asst. Police Chief
Ignacio Amezcua, Purchasing Director
Lucio Villagomez, Contract Compliance Officer
David Moreno, CBP
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Member Hernandez moved to excuse absent members. Member Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR OCTOBER 2020

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossing and revenues report for the month of October 2020. He reported total crossings were 105,010, which was an increase of 4,015 vehicles or 3.98% compared to last year. Mr. Brouwen stated that total crossing for cars were 45,618, which was a decrease of (-1,076) cars or - 2.30% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 59,392, which was an increase of 5,091 trucks or 9.38% increase. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 62,346, which was an increase of 3,459 trucks or 5.87% increase. Mr. Brouwen further stated for the Agriculture for the month of October they had 16,090 trucks, which represents a 26% of all imports from Mexico to the U.S. Lastly, Mr. Brouwen stated total revenue collected for the month of October was \$1,377,188, which shows an increase of \$102,525 or 8.04% in revenues.

Discussion ensued on the crossings.

ITEM 4 EXPENDITURES REPORT FOR OCTOBER 2020

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and questions could be entertained at this time.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, City Engineer, was present and questions on projects could be entertained at this time.

Luis Bazan, Bridge Director, reported on the DAP15 projects. He stated things continue to track well and they continue to have progress meetings. He added that they are a couple of weeks behind due to the weather but were finally able to get all the materials needed inside the port. Omar Anzaldua, City Engineer, stated that another project to report on is the Phase II of the Bridge Administration office.

Luis Bazan, Bridge Director, reported on Phase II of the Bridge Administration office. He stated that Phase II was approved to move forward, which will include some of the lobby area, the entrance area and painting the existing building to match the new part of the building.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on CBP. He stated that he would like to give them a big thank you but more importantly a thank you to Mr. David Moreno who will be retiring at the end of November and has been on the force for forty-years and has been a great ally, friend to them and everyone knows him. He added that they have a very good working relationship with him and the rest of the team, so he wanted to say thank you and give the board an opportunity to say thank you as well. Mr. David Moreno, Assistant Port Director for CBP then gave a brief speech to the board and thanked them as well. Chairman Delgadillo then thanked Mr. Moreno for his service and friendship to the Pharr Bridge and the City of Pharr.

Luis Bazan, Bridge Director, reported on his Bridge Weekly report. He stated that there are things he brings up on his weekly report and one of them is the port. He added that they continue to operate as normal unless there is a contingency. He also reported that they are lobbying for additional hours of operation or matching hours of operation in Mexico.

Discussion ensued on the Bridge Weekly report.

Luis Bazan, Bridge Director, reported on BridgeConnect LIVE. He added that this week they are doing a Rewind on Port Hours of Operations. He stated that they are doing this because the trade has asked for it, they are constantly asking what are the hours of operation ever since COVID-19 started, so they want to just keep informing them about the current hours of operation at the Pharr Bridge and the Port of Entry.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

**ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
OCTOBER 21, 2020.**

Chairman Edgar Delgadillo introduced the items.

Member Flores **moved** to approve the minutes as presented. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 8 DISCUSSION AND ACTION, IF ANY, ON 2021 UNITED FRESH
MEMBERSHIP DUES RENEWAL FOR \$1,750.**

Chairman Edgar Delgadillo introduced the items.

Member Flores **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 9 DISCUSSION AND ACTION, IF ANY, ON RENEWING THE RIO
GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE
MEMBERSHIP FOR \$2,500.**

Chairman Edgar Delgadillo introduced the items.

Member Hernandez **moved** to approve. Member Flores seconded the motion and when put to a vote, it carried unanimously.

F. ADJOURNMENT:

ITEM 10 ADJOURNMENT

Member Flores **moved** to adjourn the meeting at 12:25pm. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §

CITY OF PHARR

§

ON THE 18th DAY OF NOVEMBER 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes11-18-20