

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, MAY 3, 2021
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, May 3, 2021, and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Mayor Pro Tem Roberto “Bobby” Carrillo
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Edward Wylie, Interim City Manager
Anali Alanis, Assistant City Manager
Hilda Pedraza, ACM / City Clerk
Omar Anzaldua, City Engineer
Karla Saavedra, Finance Director
Veronica Ramirez, HR Director
Criselda Rincon, Municipal Court Judge
Andrew Harvey Jr., Police Chief
Leonardo Perez, Fire Chief
Melanie Cano, Development Services Dir.
Pilar Rodriguez, Interim Public Works Dir.
Oscar De Leon, Asst. Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Cynthia Garza, C.D.B.G./External Affairs Dir.
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Ignacio Amezcua, Purchasing Director
Kenneth Ennis, Interim Comm. Dir.
Marcela Beas, Interim Chamber President
Michelle Lopez, Chief Comm. Officer

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Pro Tem Carrillo called the meeting to order at 4:02 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING MAY 3, 2021 AS ALONZO CANTU DAY

Ed Wylie, Interim City Manager, introduced the item and stated proclamation would be presented at next city commission meeting.

B) PROCLAMATION PROCLAIMING MAY 4, 2021 AS INTERNATIONAL FIREFIGHTERS DAY

Ed Wylie, Interim City Manager, introduced the item.

Mayor Pro Tem Carrillo read proclamation proclaiming May 4, 2021 as International Firefighters Day.

Leonardo Perez, Fire Chief, and staff were present to accept the proclamation. Chief Perez thanked the City Commission for the recognition and stated fire fighters were front line workers during COVID-19 pandemic and continue to provide the best service for our citizens.

Mayor Pro Tem Carrillo and Comm. Caballero thanked the firefighters for serving the community and for their assistance during the COVID vaccination clinics.

C) PROCLAMATION PROCLAIMING MAY 5, 2021 AS JUNIOR PHARR CHAMBER CHAMPIONS DAY

Ed Wylie, Interim City Manager, introduced the item.

Marcela Beas, Interim Chamber President, Mario Lizcano, Board Chairman, and board members Alex Rios and Johnny Rodriguez thanked the City Commission and the school districts for their efforts provided to the Pharr Chamber of Commerce.

Mario Lizcano also thanked them for the proclamation and stated this program was for students participating as junior ambassadors representing the City of Pharr and the business community.

At this time, Marcela Beas, Interim Chamber President, introduced Angel Torres, Deandra Casares, Monzerrat Marquez, Daniel R. Salinas, Kattia M. Gonzalez and Diego R. Quinones.

Mayor Pro Tem Carrillo read proclamation proclaiming May 5, 2021 as Junior Pharr Chamber Champions Day and presented proclamation to the students.

Deandra Casares, Kattia M. Gonzalez and Diego R. Quinones individually thanked the City Commission for the recognition and opportunity for the positive learning experience they all received.

Mayor Hernandez entered the meeting at this point of the agenda. The time being 4:18 p.m.

At this time, Ed Wylie, Interim City Manager, introduced the State Champion Drama students.

Sergio Saucedo, PSJA ISD Drama Teacher at Southwest Early College High School, stated the contest was over fifty years old and each school needed to present a show. He mentioned there were 1,500 shows presented and they were crowned, 5A State Champions, for the entire state. Furthermore, Mr. Saucedo mentioned he was very proud of the students endeavor and their accomplishments and thanked the City Commission and the PSJA ISD Administration for their continued support.

Mayor Hernandez and Mayor Pro Tem Carrillo thanked the parents and directors for their work and for being supportive of the arts and pushing this endeavor forward.

ITEM 3. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Ed Wylie, Interim City Manager, opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 5. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Ed Wylie, Interim City Manager, introduced the item and stated all projects were on time. He further stated City Engineer was available and questions could be entertained at this time.

Ed Wylie, Interim City Manager, announced the Pharr Events Center would be transitioned into the Emergency Medical Services Headquarters. He stated some departments would be relocated and the City would be making minor remodeling work to some buildings to better serve the community.

Mayor Hernandez stated there was some misinformation about EMS services being free. He stated everyone would be charged, whether a person's insurance or Medicare gets billed or they bill the person directly, for services rendered. He further stated CARES Act funds were utilized to purchase the ambulance company assets and other municipalities could enter into an agreement with the City of Pharr for these services. Lastly, he stated the City would send out informational brochures to the public so they would be better informed.

ITEM 6. CONSENT AGENDA

A) CONSIDERATION AND ACTION, IF ANY, ON DEVELOPMENT SERVICES CASES:

1. MELDEN AND HUNT, INC., REPRESENTING F.H. INVESTMENTS, LTD., REQUESTED A CHANGE OF ZONE FROM GENERAL BUSINESS DISTRICT (C) AND RESIDENTIAL MOBILE HOME DISTRICT (R-MH) TO HEAVY COMMERCIAL DISTRICT (H-C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING 3.435 ACRES OUT OF LOT 317, KELLY PHARR TRACT SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED WITHIN THE 6800 BLOCK OF SOUTH CAGE BOULEVARD. COZ#210320
2. MELDEN AND HUNT, INC., REPRESENTING MARIA D. ALVAREZ, OWNER, REQUESTED A CHANGE OF ZONE FROM NEIGHBORHOOD COMMERCIAL DISTRICT (N-C) TO RESIDENTIAL MULTI-FAMILY DISTRICT (R-MF). THE PROPERTY IS LEGALLY DESCRIBED AS BEING .538 ACRES OUT OF LOTS 1 & 2, BLOCK 1, THE VAN WILLIAMS SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 229 WEST SAM HOUSTON AVENUE. COZ#210321
3. M&S GROUP, INC., D/B/A WING DADDY'S SAUCE HOUSE, REQUESTED A RENEWAL OF THE CONDITIONAL USE PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING ALL OF LOT 4A & 5A, PARADISE COMMERCIAL PARK SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 601 SOUTH JACKSON ROAD. CUP#200318

PLATS:

1. ROBLES ENGINEERING, LLC., REPRESENTING MARIA RUTH MARTINEZ, OWNER, REQUESTED A PRELIMINARY AND FINAL PLAT APPROVAL OF THE PROPOSED LOS BUHOS SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.4093 OF ONE ACRE OUT OF BLOCK "B" OF THE ACREAGE ADJACENT TO THE PHARR TOWNSITE AND OUT OF LOT 3, BLOCK "C", KELLY PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 300 BLOCK OF WEST EGLY AVENUE. SUB#210205

Ed Wylie, Interim City Manager, introduced the item and recommended approval of consent agenda.

Comm. Guajardo moved to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Ordinance Nos. O-2021-24 and O-2021-25 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS

- A) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING PUBLICATION OF NOTICE OF INTENTION TO ISSUE CERTIFICATES OF OBLIGATION, SERIES 2021, FOR THE DESIGN, ACQUISITION, CONSTRUCTION AND IMPROVEMENT OF CERTAIN PUBLIC WORKS, AND AUTHORIZING CERTAIN OTHER MATTERS RELATING THERETO (FINANCE)**

Ed Wylie, Interim City Manager, introduced the item and stated this was for funding of bridge project. He further stated this required a roll call vote and recommended approval.

Mayor Hernandez moved to approve; Comm. Guajardo moved to approve; Comm. Carrillo moved to approve; Comm. Caballero moved to approve; Comm. Chavez moved to approve; Comm. Medina moved to approve; Comm. Flores moved to approve. The motion carried unanimously.

Resolution No. R-2021-25 is filed with the City Clerk's Office.

- B) **CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING THE CITY OF PHARR TO CREATE A MUNICIPAL COURT SECURITY COMMITTEE PURSUANT TO TEXAS GOVERNMENT CODE SECTION 29.014; AUTHORIZING ESTABLISHMENT OF POLICIES AND PROCEDURES FOR THE PURPOSE OF ENHANCING PHARR MUNICIPAL COURT SAFETY FOR JUDGES, STAFF, AND THE PUBLIC (MUNICIPAL COURT)**

Ed Wylie, Interim City Manager, introduced the item. He explained the committee would be composed of five to six members including a presiding or municipal judge, a city representative, and a law enforcement agency representative. He stated the committee would give recommendations on court security and would set policies for the court. He further recommended approval subject to legal review.

Comm. Carrillo moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2021-26 is filed with the City Clerk's Office.

ITEM 8. ADMINISTRATIVE

- A) **CONSIDERATION AND ACTION, IF ANY, AMENDING THE PROFESSIONAL ENGINEERING ROTATION LIST FOR TRAFFIC ENGINEERING PROJECTS (ENGINEERING)**

Ed Wylie, Interim City Manager, introduced the item and stated staff recommended WK Engineering to be added to the rotation list for traffic engineering projects.

Comm. Carrillo moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

- B) **CONSIDERATION AND ACTION, IF ANY ON ACCEPTANCE OF THE CITY OF PHARR MONUMENT SIGN PROJECT AND RELEASE OF FINAL BALANCE WITH RETAINAGE IN THE AMOUNT OF \$6,865.75 (ENGINEERING)**

Ed Wylie, Interim City Manager, introduced the item. He briefly stated this was for the monument sign at TopGolf and recommended approval.

Comm. Carrillo moved to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried by majority vote of six (6) ayes and one (1) abstention. Comm. Chavez abstained from voting.

ITEM 9. PURCHASING

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO PURCHASE DESKTOP AND LAPTOP COMPUTERS FROM CDW-G IN THE AMOUNT OF \$53,388.70 UTILIZING TEXAS DIR CONTRACT TSO 4159 (IT)

Ed Wylie, Interim City Manager, introduced the item. He briefly stated this was for computers and mobile data terminals for Emergency Medical Services (EMS) Department and recommended approval.

Comm. Medina moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO PURCHASE 20 MOBILE MOTOROLA RADIOS AND 20 PORTABLE MOTOROLA RADIOS IN THE AMOUNT OF \$191,763.60 FORM MOTOROLA SOLUTIONS THROUGH HGAC CONTRACT # RA05-18 (EMERGENCY MEDICAL SERVICES)

Ed Wylie, Interim City Manager, introduced the item. He briefly stated this was for radios for Emergency Medical Services (EMS) Department and recommended approval.

Comm. Guajardo moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

ITEM 10. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, ON AMENDMENT TO LEASE AGREEMENT WITH UETA -DUTY FREE AMERICAS (BRIDGE)

Ed Wylie, Interim City Manager, introduced the item and stated this was to extend current contract and rent would be \$12,500 per month. He further recommended approval.

Comm. Medina moved to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO ANY LEASES AND/OR CONTRACTS WITH THE UNIVERSITY OF TEXAS SYSTEM (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item and recommended approval.

Comm. Guajardo moved to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT FOR MEDICAL BILLING SERVICES FOR THE CITY OF PHARR (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item. He stated Quick Med Claims would do the medical billing for Emergency Medical Services and the fees collected would be 6.5% for ground services and 2.5% for air services. He further recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 11. CLOSED SESSION

None.

ITEM 12. RECONVENE

None.

ITEM 13. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:42 p.m.

CITY OF PHARR



AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 3rd DAY OF MAY 2021 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:



for HILDA PEDRAZA, CITY CLERK

APPROVED: June 7, 2021