

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, MAY 19, 2021 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for April 2021.
- B) Finance Report for April 2021.
- C) Director's Report.
- D) Engineer's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for April 21, 2021.
- B) Discussion and action, if any, on COMCE Noreste Institutional Sponsorship for \$1,950.
- C) Discussion and action, if any, on Confederación de Asociaciones de Agentes Aduanales de la Republica Mexicana (CAAAREM) Sponsorship for \$13,500.
- D) Discussion and action, if any, on Asociacion de Agentes Aduanales de Reynosa "Guayaberas" Sponsorship for \$6,000.

AGENDA BRIDGE BOARD MEETING
May 19, 2021

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 14th day of May, 2021 at 3:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 14th day of May 2021




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for April 2021.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021

**CROSSINGS AND REVENUES
FOR THE MONTH OF APRIL
FISCAL YEAR 2020 – 2021**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **99,140** vehicles for the month of April F.Y. 2020-2021, which showed an increase of **35,193** vehicles or **55.03%** over the same month in F.Y. 2019-2020.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **40,742** cars for the month of April F.Y. 2020 – 2021, showing an increase of **20,951** cars or **105.86%** over the same month in F.Y. 2019 – 2020.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **58,398** trucks for the month of April F.Y. 2020-2021, showing an increase of **14,242** trucks or **32.25%** over the same month in F.Y. 2019 - 2020.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,342,469** dollars for the month of April F.Y. 2020 – 2021

\$	163,040 Autos & other
\$	1,175,527 Trucks
\$	<u>3,902 Profit on pesos</u>
\$	1,342,469 TOTAL

Revenues showed an increase of **\$334,446** or **33.18%** over the same month in F.Y. 2019 – 2020.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **60,197** trucks for the month of April F.Y. 2020-2021, showing an increase of **16,048** trucks or **36.35%** over the same month in F.Y. 2019-2020.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,799) TRUCKS OR (-2.99%) FOR THE MONTH OF APRIL, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

TOTAL NORTHBOUND AND SOUTHBOUND TRUCK CROSSINGS FOR THE MONTH OF APRIL TOTAL 118,595 REPRESENTING AN INCREASE OF 17,950 OR 17.83% OVER THE SAME TIME PERIOD IN F.Y. 2019-2020.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2019–2020	F.Y. 2020-2021	GAIN (LOSS)	INC % (DEC%)
OCTOBER	100,995	105,010	4,015	3.98%
NOVEMBER	98,066	92,617	(5,449)	(-5.56%)
DECEMBER	94,623	107,179	12,556	13.27%
JANUARY	99,930	111,060	11,130	11.14%
FEBRUARY	94,774	96,458	1,684	1.78%
MARCH	91,218	111,567	20,349	22.31%
<u>APRIL</u>	63,947	<u>99,140</u>	<u>35,193</u>	<u>55.03%</u>
YTD TOTAL	643,553	723,031	79,478	12.35%
MAY	76,957			
JUNE	86,739			
JULY	88,516			
AUGUST	98,902			
SEPTEMBER	105,199			
TOTAL CROSS.	1,099,866			

a) VEHICLE CROSSINGS SHOWED AN INCREASE OF 35,193
VEHICLES OR 55.03% OVER THE SAME MONTH IN F.Y.
2019-2020.

b) VEHICLE CROSSING SHOWED AN INCREASED OF 79,478
VEHICLES OR 12.35% OVER THE SEVEN (7) MONTHS
IN F.Y.2019- 2020

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS	INC% (DEC%)
OCTOBER	46,694	45,618	(-1,076)	3.98%
NOVEMBER	47,401	35,957	(-11,444)	(-5.56%)
DECEMBER	48,405	50,008	1,603	13.27%
JANUARY	44,720	48,242	3,522	7.88%
FEBRUARY	41,743	41,226	(-517)	(-1.24)
MARCH	33,670	48,110	14,440	42.89%
<u>APRIL</u>	19,791	<u>40,742</u>	<u>20,951</u>	<u>105 %</u>
YTD TOTAL	282,424	309,903	27,479	9.75%
MAY	27,778			
JUNE	30,291			
JULY	32,289			
AUGUST	39,410			
SEPTEMBER	44,278			
TOTAL CAR CROSS.	455,924			

a) CAR CROSSINGS SHOWED AN INCREASE OF 20,951 CARS OR 105% OVER THE SAME MONTH IN F.Y. 2019-2020.

b) CAR CROSSING SHOWED AN INCREASED OF 27,479 CARS OR 9.73% OVER THE SEVEN (7) MONTH IN F.Y.2019 – 2020

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS	INC% DEC%
OCTOBER	54,301	59,392	5,091	9.38%
NOVEMBER	50,665	56,660	5,995	11.83%
DECEMBER	46,218	57,171	10,953	23.70%
JANUARY	55,210	62,818	7,608	13.78%
FEBRUARY	53,031	55,232	2,201	4.15%
MARCH	57,548	63,457	5,909	10.27%
<u>APRIL</u>	44,156	58,398	14,242	32.25%
YTD TOTAL	361,129	413,128	51,999	14.40%
MAY	49,179			
JUNE	56,448			
JULY	56,227			
AUGUST	59,492			
SEPTEMBER	60,921			
TOTAL TRUCK CROSSING 643,396				

- a) TRUCK CROSSINGS SHOWED AN INCREASE OF 14,242 TRUCKS OR 32.25% OVER THE SAME MONTH IN F.Y. 2019-2020
- b) TRUCK CROSSING SHOWED AN INCREASE OF 51,999 TRUCKS OR 14.40% OVER THE SEVEN (7) MONTH IN F.Y. 2019-2020

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS	INC% (DEC%)	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	58,887	62,346	3,459	5.87%	42,679	19,667	16,090	8,248
NOVEMBER	53,066	57,904	4,838	9.12%	41,187	16,717	16,522	7,998
DECEMBER	48,976	56,949	7,973	16.28%	39,124	17,825	16,902	8,994
JANUARY	58,580	60,544	1,964	3.35%	43,028	17,516	20,205	10,438
FEBRUARY	54,534	57,615	3,081	5.65%	40,441	17,174	18,421	10,205
MARCH	58,168	64,795	6,627	11.39%	47,344	17,451	20,697	10,837
APRIL	44,149	60,197	16,048	36.35%	42,441	17,756	17,915	8,656
MAY	49,451							
JUNE	56,535							
JULY	55,550							
AUGUST	59,687							
SEPTEMBER	59,902							
TOTAL NORTHBOUND	657,485							

Northbound trucks at the Pharr International Bridge totaled **60,197** trucks for the month of April F.Y. 2020-2021, showing an increase of **16,048** trucks or **36.35%** over the same month in F.Y. 2019-2020.

TRUCK CROSSING SHOWED AN INCREASE OF 43,990 TRUCKS OR 11.69% OVER THE SAME SEVEN (7) MONTH IN F.Y. 2019-2020.

Agriculture trucks at the Pharr International Bridge totaled 17,915 crossings for the month of April representing a 30% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of 1,059 or 6.28% over the same month in F.Y. 2019-2020.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS	GAIN % LOSS %
OCTOBER	113,188	121,738	8,550	7%
NOVEMBER	103,731	114,564	10,833	10.44%
DECEMBER	95,194	114,120	18,926	19.88%
JANUARY	113,790	123,362	9,572	8%
FEBRUARY	105,708	112,847	7,139	6.75%
MARCH	115,776	128,252	12,476	10.78%
APRIL	100,645	118,595	17,950	17.83%
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
TOTAL TRUCK CROSSING				

a) **TRUCK CROSSINGS SHOWED AN INCREASE OF 17,950 TRUCKS OR 17.83% OVER THE SAME MONTH IN F.Y. 2019-2020**

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN (LOSS)	INC% DEC%
OCTOBER	\$ 1,274,663	\$ 1,377,188	\$ 102,525	8.04%
NOVEMBER	\$ 1,246,201	\$ 1,290,701	\$ 44,499	3.57%
DECEMBER	\$ 1,159,871	\$ 1,437,554	\$ 277,683	23.94%
JANUARY	\$ 1,312,020	\$ 1,452,900	\$ 140,880	10.74%
FEBRUARY	\$ 1,171,034	\$ 1,272,469	\$ 101,435	8.66%
MARCH	\$ 1,271,490	\$ 1,412,253	\$ 140,763	11.07%
<u>APRIL</u>	\$ 1,008,023	\$ 1,342,469	\$ 334,446	33.18%
YTD TOTAL	\$ 8,443,302	\$ 9,585,534	\$ 1,142,231	13.53%
MAY	\$ 1,040,423			
JUNE	\$ 1,213,715			
JULY	\$ 1,283,561			
AUGUST	\$ 1,317,085			
SEPTEMBER	\$ 1,438,238			
TOTAL REV.	\$ 14,736,325			

a) REVENUES SHOWED AN INCREASE OF \$ 334,446 OR 33.18%
OVER THE SAME MONTH IN F.Y. 2019-2020.

b) REVENUES SHOWED AN INCREASE OF \$1,142,231 OR 13.53%
OVER THE SAME SEVEN (7) MONTHS IN F.Y. 2019 – 2020.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for April 2021.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING April 30, 2021

BRIDGE FUND 70

	FY 20/21					FY 19/20 --Variance--			
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES									
BRIDGE TOLL REVENUES	\$ 14,100,000	\$ 14,100,000	\$ 9,047,021	64%	\$ (5,052,979)	\$ 9,047,021	\$ 7,934,678	\$ 1,112,343	14%
BRIDGE TOLL REVENUES-SHARE RMA	-	-	22,770	0%	22,770	22,770	71,918	(49,147)	-68%
BRIDGE REVENUE FUND INTEREST EARNED	66,200	66,200	8,281	13%	(57,919)	8,281	42,352	(34,071)	-80%
PESO EXCHANGE RATE INCOME	38,600	38,600	19,857	51%	(18,743)	19,857	14,256	5,601	39%
RENTAL INCOME	210,000	210,000	128,300	61%	(81,700)	128,300	122,850	5,450	4%
TRANSFER IN-GF	-	20,300	20,300	100%	-	20,300	-	20,300	0%
FINANCING DEBT FUNDS	-	-	-	0%	-	-	-	-	0%
TOTAL REVENUES	14,414,800	14,435,100	9,246,529	64%	(5,188,571)	9,246,529	8,186,054	1,060,476	13%
EXPENDITURES									
PERSONNEL	1,378,100	1,398,400	746,658	53%	651,742	746,658	709,349	(37,309)	-5%
SUPPLIES & MATERIALS	176,000	176,000	98,597	56%	77,403	98,597	90,816	(7,781)	-9%
BUILDING & EQUIPMENT	120,000	120,000	53,092	44%	66,908	53,092	168,972	115,879	69%
REPAIRS & MAINTENANCE	108,700	108,700	6,885	6%	101,815	6,885	3,675	(3,210)	-87%
EQUIPMENT RENTALS	5,300	5,300	3,210	61%	2,090	3,210	2,897	(313)	-11%
UTILITIES	75,600	75,600	34,652	46%	40,948	34,652	36,172	1,520	4%
VEHICLE USAGE	22,500	22,500	4,698	21%	17,802	4,698	12,760	8,062	63%
INSURANCE	45,000	45,000	41,348	92%	3,652	41,348	31,796	(9,552)	-30%
DEBT SERVICE	1,697,200	1,697,200	608,004	36%	1,089,196	608,004	580,380	(27,624)	-5%
CONTRACTUAL SERVICES	239,700	239,700	229,414	96%	10,286	229,414	150,626	(78,788)	-52%
CONTRACTUAL SERVICES- Bridge Exp	-	-	777,034	0%	(777,034)	777,034	418,000	(359,034)	-86%
OTHER CONTRACTUAL & SPECIAL SERVICES	815,500	815,500	336,021	41%	479,479	336,021	303,424	(32,597)	-11%
TRANSFERS OUT	9,731,200	9,731,200	2,811,201	29%	6,919,999	2,811,201	4,994,975	2,183,774	44%
TOTAL EXPENDITURES	14,414,800	14,435,100	5,750,814	40%	8,684,286	5,750,814	7,503,841	1,753,027	23%
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ 3,495,715		\$ 3,495,715	\$ 3,495,715	\$ 682,213	\$ 2,813,502	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No back-up information needed for this item.

Thank you.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: No back-up information needed for this item.

Thank you.

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for April 21, 2021.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON APRIL 21, 2021, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 21st day of April 2021, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, Interim City Manager
Anali Alaniz, Assistant City Manager
Patricia Rigney, City Attorney
Daniel Gonzalez, Asst. City Attorney
Omar Anzaldua, Engineering Department
Fabiola Sanchez, Asst. Finance Director
Jose Luengo, Bridge PD
Eric Garcia, Bridge PD
Carlos Rodriguez, CBP
David John Gonzalez, CBP
Eddie Gutierrez, Financial Consultant
Ezequiel Ordonez, Mexico Liaison
Hollis Rutledge, Governmental Affairs
Sgt. Orlando Barrera, DPS

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Member Hernandez moved to excuse absent members. Member Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR JANUARY, FEBRUARY AND MARCH 2021

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossings and revenues report for the months of January, February, and March 2021. He reported total crossings for the month of January were 111,060, which was an increase of 11,130 vehicles or 11.14% compared to last year. He also reported total crossings for the month of February were 96,458, which was an increase of 1,684 vehicles or 1.78% compared to last year. Mr. Brouwen stated that total car crossing for the month of January were 48,242, which was an increase of 3,522 cars or 7.88% and that total car crossing for the month of February were 41,226, which was a decrease of -517 cars or -1.24%. He then showed a car crossing comparison from other bridges across the board for the months of January and February. Mr. Brouwen further reported the total truck crossings for the month of January were 62,818, which was an increase of 7,608 trucks or 13.78% increase. He also reported the total truck crossings for the month of February were 55,232, which was an increase of 2,201 trucks or 4.15% increase. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board for the month of January and February. He reported total crossings for the month of March were 111,567, which was an increase of 20,349 vehicles or 22.31% compared to last year. Mr. Brouwen stated that total crossing for cars were 48,110, which was an increase of 14,440 cars or 42.89% and showed a car crossing comparison from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 63,457, which was an increase of 5,909 trucks or 10.27% increase. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen further reported northbound crossings for the month of March were 64,795, which was an increase of 6,627 trucks or 11.39% increase. Mr. Brouwen further stated for the Agriculture for the month of March they had 20,697 trucks, which represents a 32% of all imports from Mexico to the U.S. He also added on the Agriculture side, the import lot showed an increase of 3,319 or 19.10% compared to last year. Mr. Brouwen then

reported a combination of northbound and southbound truck crossing for the month of March were 128,252, which was an increase of 12,476 or 10.78%. Mr. Brouwen stated total revenue collected for the month of January was \$1,452,900, which shows an increase of \$ 140,880 or 10.74% in revenues. He added that total revenue collected for the month of February was \$1,272,469, which shows an increase of \$ 101,435 or 8.66% in revenues. He also stated total revenue collected for the month of March was \$1,412,253, which shows an increase of \$140,763 or 11.07% in revenues. Lastly, Mr. Brouwen stated total revenue collected from October to March were \$8,243,763, which shows an increase of \$807,785 or 10.86%.

Fred Brouwen, Director of Operations, stated that he would like to bring Mr. Eddie Gutierrez, Financial Consultant for the Bridge to give a brief report on the crossing & revenues.

Eddie Gutierrez, Blue Stone Capital Solutions Financial Consultant for the Bridge, then gave a brief report on the crossings & revenues for the first six months of the fiscal year.

Discussion ensued on the crossings.

ITEM 4 EXPENDITURES REPORT FOR JANUARY, FEBRUARY AND MARCH 2021

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated that on the non-essential crossings it is being extended every 30 days due to COVID-19 and will remain like that until the Department of Homeland Security/CBP sends out an official notice that it will be opened. He stated that today is Administrative Professionals day, and he would like to thank all the administrative professionals for the City of Pharr in particularly he would like to reach out and say thank you to Vanessa and Cleo for all their hard work. He added that he knows it has been a hard year, but throughout everything, all the obstacles they persisted and stayed on track and they have continued to honor and serve within our mission, vision, and value, because it is important to them, it's important to the city so we appreciate everybody for their hard work and dedication to the City of Pharr.

Luis Bazan, Bridge Director, stated Fabiola Sanchez, Asst. Finance Director, was in the audience and questions could be entertained at this time.

Luis Bazan, Bridge Director, stated that finances are tracking well, crossings are up so that means that their finances are good. He added that they are at 71% of their budget on the revenues side and 51% of their budget on the expenditures side and that they have a healthy balanced budget.

Chairman Edgar Delgadillo moved to the next item.

ITEM 5 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated that he would like to bring Ezequiel Ordonez, Bridge Liaison in Mexico to brief the board on his quarterly report but before that he would like to wish Ezequiel a Happy Birthday as well. Ezequiel Ordonez, Bridge Liaison in Mexico, then began his presentation in Spanish. Several discussions took place regarding the presentation.

Luis Bazan, Bridge Director, reported on BridgeConnect LIVE. He reported that Freddy Flores has been working on BridgeConnect LIVE since the onset of the pandemic and all those sessions are on the city's YouTube page and people can always go back and view them. He added that Freddy Flores, Trade Liaison will give them more information on part 35 and that they have a special guest. Freddy Flores, Trade Liaison stated that they are happy to inform the board that tomorrow will be their first in person session and they have around 50-60 people registered to attend, and it will be held at Unimex in Pharr. He added that this is due to customer demand, they need more trainings on auto compliance and violations on hazmat, so today they have Sgt. Orlando Barrera with DPS to give the board a brief presentation as to what they will be discussing tomorrow.

Sgt. Orlando Barrera, DPS, then began his presentation on what will be taught at the BridgeConnect LIVE Part 35 Trade Session. Discussion ensued on BridgeConnect LIVE.

Luis Bazan, Bridge Director, reported on STAC. He reported that they have been working on STAC for a few years now and the Government Affairs team was at the state capital testifying for STAC. He added it passed the House unanimously and that will allow them to get back to the 50/50 percent match for Ag overtime pay.

Luis Bazan, Bridge Director, reported on DAP15. He reported that they are going to be the first Port of Entry or the first DAP Project across the board to go through the cash procurement process. He stated that what that means is that it further cements the fact that they were the pioneering port of entry for DAP Projects, first one to submit project proposals and first to sign MOUs with the federal government and they are going to be the first ones to actually put something like this together.

Chairman Edgar Delgadillo moved to the next item.

ITEM 6 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldúa, City Engineer, was present and questions on projects could be entertained at this time.

Omar Anzaldua, City Engineer, reported on the Bridge Office Renovations Phase II. He stated that they are about 30% complete and that is continuing with the additions to the building.

Omar Anzaldua, City Engineer, reported on the FY15. He stated that it is under construction, it is on going and still on schedule and is scheduled for February 2022.

Omar Anzaldua, City Engineer, reported on projects that are under design right now. He stated that FY16 is 100% complete but they cannot bid it out until they finish FY15.

Omar Anzaldua, City Engineer, reported on the Truck Staging Area. He reported that they should be clearing the environmental clearance by the summer and wrapping up the plans in the fall to go out for bids.

Omar Anzaldua, City Engineer, reported on the Bridge Expansion project. He stated that there are some studies that still need to happen, the hydraulic studies that are currently ongoing. He added that they will be having an informal kick off meeting on the environmental clearance with Tx-DOT this coming Monday. Some discussion then took place regarding the expansion.

Omar Anzaldua, City Engineer, reported on the Gate-to-Gate Project. He reported that they hit some snags, the fiber optic line that they tried helping them out with, they had some shifting there, so they are going to try and help them figure that out.

Luis Bazan, Bridge Director, stated that next week they will be hosting Texas Secretary of State Ruth Hughs at the bridge, so they are working with Governmental Affairs to bring her in and her staff. He added that they will be updating her on what is going on at the bridge, showing her the projects and where they are at as far as rankings and future developments.

Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- JANUARY 20, 2021.

Chairman Edgar Delgadillo introduced the items.

Member Flores **moved** to approve the minutes as presented. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

ITEM 8 DISCUSSION AND ACTION, IF ANY, ON 2021 INDEX REYNOSA MEMBERSHIP RENEWAL FOR \$1,814.40.

Chairman Edgar Delgadillo introduced the items.

Member Flores moved to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

ITEM 9 DISCUSSION AND ACTION, IF ANY, ON ADVERTISING IN THE PORT OF BROWNSVILLE'S 2021 DIRECTORY FOR \$2,900.

Chairman Edgar Delgadillo introduced the items.

Member Hernandez moved to approve the minutes as presented. Member Flores seconded the motion and when put to a vote, it carried unanimously.

F. ADJOURNMENT:

ITEM 10 ADJOURNMENT

Member Flores moved to adjourn the meeting at 12:57pm. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 21st DAY OF APRIL 2021, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes4-21-21



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on COMCE Noreste Institutional Sponsorship for \$1,950.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021

QUOTATION

Monterrey, N.L. Mexico, May 7, 2021

Mr. Luis A. Bazan
PHARR International Bridge

Dear Mr. Bazan:

Thank you in advance for the opportunity to present this quote to **PHARR International Bridge** to become an Institutional Sponsor of COMCE Noreste for the period May - December 2021:

Concept	Fee
Institutional Sponsorship 2021	\$1,950 USD

BENEFITS OF COMCE NORESTE'S SPONSORSHIP:

The Institutional Sponsorship 2021 includes the following benefits which are divided up into the following 3 sections:

1.- Institutional:

- Logo displayed during the COMCE International Business Forum 2021.
- Logo on screen during COMCE Noreste's Seminars and Workshops (24 at least).
- Two (2) scholarships for each Seminar and Workshop offered by COMCE Noreste.
- Promotional materials to include in COMCE Noreste Seminars and Workshops
- Logo in "brochures / flyers" to promote events, seminars and workshops organized by COMCE Noreste (Both: printed and digital).
- Logo on COMCE Noreste's website (1 year).
- Logo in newsletters and news published by COMCE Noreste (1 year).
- Promotional material to include in the Welcome Kit for new Members of COMCE Noreste.
- Realization of 2 webinars and two in-person meetings with businessmen during the year, with topics to be defined by PHARR International Bridge under the coordination and promotional support of COMCE Noreste.

2.- Annual Meeting 2021:

- Logo displayed on sponsor's loop during the 2021 Annual Meeting.
- Logo on stage and back screen.
- Logo on the Invitations of the Annual Meeting.

3.- Working Comissions Meetings:

Customs and Logistics / International Marketing / CASCEM and Security

- A 15-minute time slot in one of the meetings (breakfasts) to present the services of PHARR International Bridge.
- Right to distribute promotional material.
- Contact information of attendees.

IN ADDITION

- We propose to sign an MOU between COMCE Noreste – PHARR International Bridge, with the objective of promoting border crossing through the Pharr International Bridge and to work together on international trade issues for the benefit of our membership and clients and the international business community.
- We will support the participation of Pharr International Bridge at the 2021 Mexican Foreign Trade Congress to be held during the month of September.

Thank you for the opportunity to offer this quotation and we expect to meet your needs and requirements to complete satisfaction.

Sincerely,



Héctor Villarreal Muraira
Executive Director



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Confederación de Asociaciones de Agentes Aduanales de la Republica Mexicana (CAAAREM) Sponsorship for \$13,500.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021

Alliance with CAAAREM



The Beginning



Pharr International Bridge has collaborated with CAAAREM in various ways both locally and institutionally, recently highlighting the inclusion as a sponsor of the Annual Congress of Customs Agents.



2010

The relationship with AAA Reynosa begins, assisting the North American government by creating binational meetings to improve infrastructure.



2018

After years of local collaboration, for first time Pharr Bridge join as a Centennial Sponsor (best and only package) of the AA Congress.



2019

Continues as Intermediate Sponsor of Congress, in addition to continuing to work hand in hand with the AAA of Reynosa in favor of foreign trade.

Pharr International Bridge **has pending** benefits from your participation as Sponsors:

1 TV Show

CaaaremTV
(30 minutes, free theme)

At this moment of contingency, consider then that the format would have to change: we are not producing content in person

1 Magazine Article

Aduanas Revista, 3 pages.

You send us the material and we take care of giving the content the correct form.

1 Advertising Page.

Usually we printed a special magazine summarizing the Congress, but for budget issues it has not been possible, which leaves this benefit out of place for the moment, but we can do branding in RRSS.

3 Banner

*Weekly Newsletter
Aduanas Revista*

You provide us with the graphic, it can be the same or different each time.

1 TV Advertisement

CaaaremTV
(Free Theme)

It should last a maximum of 10 seconds, you pass us the material and it is embedded in the program. Format mp4/mov.



Whats Next?

What else can we do?

- **Continue the local relationship** with our AAA of Reynosa
- **Remain an official sponsor** of the Confederation
- Develop specific projects

What is the **Annual Congress**?

Annually CAAAREM celebrates his National Congress and General Assembly with more than 1,000 participants from the public and private sectors and special guests for the professionalization of the union and all the actors in the logistics chain. To this end, keynote conferences are held on issues related to foreign trade and customs activity at the national and international level, work sessions, workshops and events where coexistence and social responsibility are promoted at a professional level.

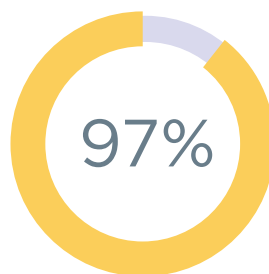


Assistant Profile



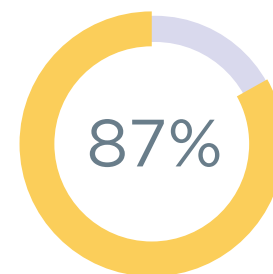
CEO / High Direction

Strategic area or DG
of your companies



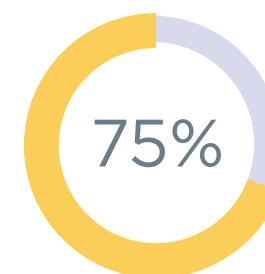
Sectors Productive

Main sectors private
of the country



Customs Clearance

More than
one customs



SEL A / B





Sponsorship Package

•Closure•
Only Brand



Plus
\$13,500.00
USD

Brand Presence during Event

Logo with link on page congresocaaarem.mx (annual)

Invitation Events (Icebreaker / Plenary / Closing Event)

Presidents Council Meeting attendance (June, to be confirmed)

Branding en Closing Event (Word opportunity at event)



congresocaaarem.mx



CAAAREM[®]

Experiencia a la Vanguardia



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Asociacion de Agentes Aduanales de Reynosa "Guayaberas" Sponsorship for \$6,000.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



REYNOSA

ASOCIACION DE AGENTES ADUANALES
DE REYNOSA, A.C.

"Una Asociación con Visión"

City of Reynosa, Tamaulipas
May 3, 2021.

Luis Bazán
Director of the International Bridge
Pharr International Bridge
9900 S. Cage, Pharr Texas, 78577

Subject: Sponsorship is requested.

Dear Mr. Bazán:

Through this letter and like every year we ask the Pharr International Bridge to join our Official Sponsors for the purchase of Guayaberas that will be used in the "National Congress of Customs Agents", which will be held in the City of Cancun Quintana Roo, from July 14 to 18 of this year; I request the following from you:

The amount of \$ 6,000.00 dls (Six thousand dollars us / cy), for the purchase of Guayaberas for said Congress (this includes the cost of the guayaberas, taxes, packaging and logos).

Hoping to be favored with our request, I am pleased to be at your appreciable orders.

Sincerely,

C.P. Juan Ariel Barrera Hinojosa
President.



Asociación de Agentes
Aduanales de Reynosa, A.C.

Bill To:

Address: **PHARR INTERNATIONAL**

BRIDGE

ALVARO OBREGON 1550
MEDARDO GONZALEZ
REYNOSA, TAMPS C.P.
88700

Phone: **956-4024660**

Email: **vanessa.guzman@pharr-tx.gov**

Phone: 01899-9324010

talina.gomez@aaareynosa.org.mx

aaareynosa.org.mx

Quotation **2527956**

Quotatiton date **11/05/2021**

Contact: **Vanessa Guzman**

Date	Item #	Description	Qty	Unit Price	Discount	Total
05/11/2021	112305	SHIRT DONATION (GUAYABERAS)	1	\$6,000.00	\$0.00	\$6,000.00

NATIONAL CONGRESS OF CUSTOMS AGENTS

OF JULY 14-18, 2021

CANCUN, QUINTANA ROO

Invoice Subtotal	\$6,000.00
Tax Rate	0%
Sales Tax	\$0.00
Shipping	\$0.00
Deposit Received	\$0.00
Total	\$6,000.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: May 14, 2021

MEETING DATE: May 19, 2021

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue:

Fiscal Consideration:

Staff Recommendation:

Alternatives:

Exclude Material from Public Packet? No

Reason:

ROUTING:

Vanessa Guzman

Created/Initiated - 5/14/2021