

**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, APRIL 14, 2021**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

In accordance with social distancing guidelines, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of community, city staff, and city council. The meeting will be held via videoconference and broadcast at <http://www.pharr-tx.gov>

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

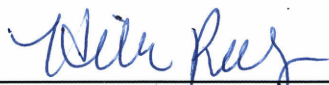
- A) Introduction of new parks board member
- B) Approval of minutes for February 10, 2021-Regular Called Meeting
- C) Status of the Parks and Recreation Department
- D) Discussion on potential fundraisers
- E) Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients
- F) Comments: Board Members

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 9th day of April 2021 at 10:00 a.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 9th day of April 2021.





HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: April 6, 2021

MEETING DATE: April 14, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of new parks board member

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to introduce newly appointed parks board member.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/6/2021
Final Approval - 4/8/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: April 6, 2021

MEETING DATE: April 14, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for February 10, 2021-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board from the previous meeting

Fiscal Consideration:

Staff Recommendation: Board approve the minutes.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/6/2021
Final Approval - 4/8/2021

MINUTES
REGULAR CALLED MEETING
PARKS AND RECREATION COMMITTEE MEETING
FEBRUARY 10, 2021 AT 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

The Parks and Recreation Board of the City of Pharr, Texas met on Wednesday, November 18, 2020, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: *Isaac Smith*
 Hector Treviño
 Gabriel Treviño
 Alma Caso via video conference
 Juan Garcia via video conference

MEMBERS ABSENT: *Eduardo Mata*
 Mario Guajardo
 Aaron Garza
 Ben Cantu

STAFF PRESENT: *Sergio Alanis*
 Isaac Escobedo
 Elva Guajardo

OTHERS PRESENT: *Hilda Pedraza*

ITEM 1: CALL TO ORDER

Board chairman Hector Treviño called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Hector Treviño introduced the item. Board member Isaac Smith made a motion to excuse absent board members. Gabriel Treviño seconded, and the motion carried unanimously.

ITEM 2: ADMINISTRATIVE

ITEM A) INTRODUCTION OF NEW PARKS BOARD MEMBER

Hector Treviño introduced the item. Director of Parks and Recreation Sergio Alanis informed the board of the recently appointed board member Ben Cantu, Jr. Mr. Cantu was unable to

attend meeting due to a previous commitment.

ITEM B) APPROVAL OF MINUTES: NOVEMBER 18, 2020-REGULAR CALLED MEETING

Hector Treviño introduced the item. Board member Alma Caso made a motion to approve the minutes. Isaac Smith seconded and the motion carried unanimously.

ITEM C) STATUS OF THE PARKS AND RECREATION DEPARTMENT

Hector Treviño introduced the item. Parks and Recreation Assistant Director Isaac Escobedo began by informing the board that the department was still not hosting any athletics, or recreation programs due to the on-going pandemic. He added that at this time the department still did not have a timeline for in person programs. Mr. Escobedo then informed the board that the adult programs that were going to begin were pickleball and strength and conditioning.

Parks and Recreation Director Sergio Alanis then informed board that he was involved in assisting P-SJ-A students with a newly new Regional Water Detention Facility and Dog Park. Mr. Alanis stated that P-SJ-A School District and the City of Pharr will continue to progress on this project moving forward.

ITEM D) STATUS REPORT-15TH ANNUAL 5K RUN/WALK

Hector Treviño introduced the item. Parks and Recreation Assistant Director Isaac Escobedo began by informing the board that the 15th Annual 5K Run/Walk was scheduled for Saturday, March 13, 2021, at the Pharr Aquatic Center. He then went over all the details for the event. Board member Gabriel Treviño asked Mr. Escobedo if the department was needing sponsors for the event of which he informed him that due to the uncertainty of the event happening the department opted not to obtain sponsors.

ITEM E) REVIEW AND APPROVAL OF 2020-2021 SCHOLARSHIP APPLICATION FORM

Hector Treviño introduced the item. Parks and Recreation Administrative Assistant Elva Guajardo began by presenting the current scholarship application and asked that the board provide any new revisions to the current application. The board then made some corrections to the form. A brief discussion then took place in regards to the application and the deadline she had to provide to the counselors. There was a board consensus to have the next meeting on Wednesday April 14, 2021, to award the recipients.

ITEM F) DISCUSSION AND ACTION, IF ANY, ON ANY POTENTIAL FUNDRAISERS

Hector Treviño introduced the item. Parks and Recreation Administrative Assistant Elva Guajardo began by going over the different potential fundraisers to the board. After a lengthy discussion Board member Gabriel Treviño made a motion to have a plate sale as a fundraiser. Isaac Smith seconded and the motion carried unanimously.

ITEM G) COMMENTS: BOARD MEMBERS

Hector Treviño introduced the item. No board comments.

ITEM 3: ADJOURNMENT

Hector Treviño introduced the item. There being no further business, Isaac Smith moved to adjourn. It was seconded by Gabriel Treviño and the motion carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 10th DAY OF FEBRUARY 2021, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: April 6, 2021

MEETING DATE: April 14, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status of the Parks and Recreation Department

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to update the board on the department on prior events held as well as the up-coming summer programs.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/6/2021
Final Approval - 4/8/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: April 7, 2021

MEETING DATE: April 14, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR:

Agenda Item: Discussion on potential fundraisers

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be informing the board on potential fundraiser options to obtain additional monies for the scholarships the board awards.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/7/2021
Final Approval - 4/8/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: April 7, 2021

MEETING DATE: April 14, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on awarding Youth Activity Fund Scholarship Recipients

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the board with the applicants of whom provided all the proper documentation in the application form.

Fiscal Consideration:

Staff Recommendation: Board approval on recipients.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/7/2021
Final Approval - 4/8/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.

DATE SUBMITTED: April 7, 2021

MEETING DATE: April 14, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board Comments.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 4/7/2021
Final Approval - 4/8/2021