



**TAKE NOTICE THAT A REGULAR MEETING
OF THE PARKS & RECREATION COMMITTEE
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 5:30 PM ON
WEDNESDAY, FEBRUARY 10, 2021**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law.

In accordance with social distancing guidelines, public meetings will be held in a manner intended to separate, to the maximum practical extent, audience and presenters from personal contact with members of community, city staff, and city council. The meeting will be held via videoconference and broadcast at <http://www.pharr-tx.gov>

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. ADMINISTRATIVE:

- A) Introduction of new parks board member.
- B) Approval of minutes for November 18, 2020-Regular Called Meeting.
- C) Status of the Parks and Recreation Department.
- D) Status Report-15th Annual 5K Run/Walk.
- E) Review and approval of 2020-2021 Scholarship Application Form.
- F) Discussion and action, if any, on any new potential fundraisers.
- G) Comments: Board Members.

3. ADJOURNMENT:

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Parks & Recreation Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 5th day of February 2021 at 12:00 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 5th day of February 2021




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.A.

DATE SUBMITTED: February 3, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Introduction of new parks board member

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to introduce new parks board member-Ben Cantu Jr.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/3/2021
Final Approval - 2/5/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.B.

DATE SUBMITTED: February 4, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Approval of minutes for November 18, 2020-Regular Called Meeting

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff is providing board November 18, 2020-Regular Called Minutes

Fiscal Consideration:

Staff Recommendation: Parks and Recreation Board approval.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/4/2021
Final Approval - 2/5/2021

MINUTES
REGULAR CALLED MEETING
PARKS AND RECREATION COMMITTEE MEETING
NOVEMBER 18, 2020 AT 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

The Parks and Recreation Board of the City of Pharr, Texas met on Wednesday, November 18, 2020, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: *Aaron Garza*
 Isaac Smith
 Mario Guajardo
 Hector Treviño
 Gabriel Treviño
 Alma Caso

MEMBERS ABSENT: *Eduardo Mata*
 Ana Chavez
 Juan Garcia

STAFF PRESENT: *Sergio Alanis*
 Isaac Escobedo
 Elva Guajardo
 Cindy Bernal
 Sara Guerra
 Adam Diaz
 Sarah Canizales
 Roel Hinojosa
 Lili Martinez
 Sean Martin
 Abel Molina

OTHERS PRESENT: *Hilda Pedraza*

ITEM 1: CALL TO ORDER

Board chairman Hector Treviño called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER

Hector Treviño introduced the item. Board member Mario Guajardo made a motion to excuse absent board members. Aaron Garza seconded, and the motion carried unanimously.

ITEM 2: ADMINISTRATIVE

ITEM A) INTRODUCTION OF NEW PARKS STAFF AND BOARD MEMBER COMMENTS

Hector Treviño introduced the item. Parks and Recreation Director Sergio Alanis began by welcoming the board back. He then introduced all his staff present, as well as new Aquatic Supervisor, Adam Diaz, to the board. Mr. Diaz introduced himself to the board and informed the board on the lap swimming hours. The board welcomed Mr. Diaz. Board vice-chairman Mario Guajardo asked for a status on the After-School Program. Mr. Alanis informed him that the department was prepared and equipped to resume the program, pending the school district's status on resuming.

ITEM B) APPROVAL OF MINUTES: JANUARY 8, 2020-REGULAR CALLED MEETING

Hector Treviño introduced the item. Board member Mario Guajardo made a motion to approve the minutes. Isaac Smith seconded and the motion carried unanimously.

ITEM C) STATUS OF THE PARKS AND RECREATION DEPARTMENT

Hector Treviño introduced the item. Parks and Recreation Director Sergio Alanis began by informing the board that the department would not be hosting any winter athletics, or recreation programs due to the on-going pandemic. Mr. Alanis then informed board that park staff was working on putting up all the Christmas decorations. He then added that the Haunted Trail hosted at the Nature Park had been a successful event.

Board vice-chairman Mario Guajardo then thanked the Parks and Recreation staff for the extra work they did at the Communications Center during the beginning of the COVID pandemic.

ITEM D) DISCUSSION AND ACTION, IF ANY, ON AWARDING YOUTH ACTIVITY FUND SCHOLARSHIP RECIPIENTS

Hector Treviño introduced the item. Administrative Assistant Elva Guajardo began by going over the information she had provided the board on the scholarship recipients. A total of eight applicants had applied with only four meeting the full criteria. Before Ms. Guajardo turned it over to the board for discussion, she also informed the board that in addition to the award scholarships, the Reyes Vela family had awarded one recipient \$300. on behave of the Reyes R. Vela Scholarship. After a brief discussion Board vice president Mario Guajardo made a motion to award each scholarship recipient \$1,000. Aaron Garza seconded and the motion carried unanimously.

ITEM 3: ADJOURNMENT

Hector Treviño introduced the item. There being no further business, Mario Guajardo moved to adjourn. It was seconded by Isaac Smith and the motion carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 18th DAY OF NOVEMBER 2020, the Parks and Recreation Committee of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 118 S. Cage Blvd. The meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:

Elva Guajardo, Administrative Assistant

APPROVED DATE: _____



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.C.

DATE SUBMITTED: February 4, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status of the Parks and Recreation Department

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff wishes to update the board on the department.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/4/2021
Final Approval - 2/5/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.D.

DATE SUBMITTED: February 4, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Status Report-15th Annual 5K Run/Walk

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be providing board a status on the 5K Run/Walk

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/4/2021
Final Approval - 2/5/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.E.

DATE SUBMITTED: February 4, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Review and approval of 2020-2021 Scholarship Application Form

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be presenting the 2020-2021 Scholarship Application form for discussion and approval.

Fiscal Consideration:

Staff Recommendation: Parks and Recreation approval with or without corrections.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/4/2021
Final Approval - 2/5/2021

CITY OF PHARR PARKS & RECREATION DEPARTMENT
ADVISORY BOARD

Mail application to: 1011 W. Kelly Pharr, TX 78577



SCHOLARSHIP APPLICATION FORM

2020-2021

Deadline April 5, 2021

Criteria:

- Provide a Copy of Your Current Transcript with Minimum 3.0 G.P.A. or higher
- Must be a Resident of Pharr, Texas (Provide Water or Utility Bill)
- Must Provide Proof of U.S. Citizenship or Legal Residents
- (Examples- Birth Certificate, Texas I.D., or Driver License. Do not provide Social Security Number)
- Must Provide a Letter of Recommendation from a Teacher or Coach
- Must Prepare a One Page Typed Essay Introducing Yourself, and Why it is that You Should be Chosen for this Award)
- Must be a Senior in High School Going into College in the Fall of 2020 (Recipient)
- There will be a 12 Day Census Day Grace Period
- Must be a Full-Time Student
- Must have participated or worked in any of the City of Pharr Parks and Recreation Programs

Applicant Name: _____ Current School Attending: _____

Mailing Address: _____ City: _____ St. _____ Zip _____

Physical Address: _____ City: _____ St. _____ Zip _____

Primary Phone Number: _____ Secondary Phone Number: _____

Parents or Guardian's Name: _____ Contact phone number: _____

What Accredited 2yr, 4yr, or Vocational/Trade School do you Plan to Attend? _____

Location of school: _____

Are you Currently Involved in any School Community Service or Church Organization (Youth Group, Fire Dept. Explorers, etc.)?

Are you a Volunteer? If yes, Please list Organization Name or Name of Place where you have Volunteered.

List which programs, the years participated and whether you worked with the City of Pharr Parks and Recreation Department.



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.F.

DATE SUBMITTED: February 4, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Discussion and action, if any, on any new potential fundraisers

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Staff will be providing board different potential fundraiser options.

Fiscal Consideration:

Staff Recommendation: Board approve a fundraiser.

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/4/2021
Final Approval - 2/5/2021



AGENDA MEMORANDUM



BOARD: Parks & Recreation Committee

AGENDA ITEM #: 2.G.

DATE SUBMITTED: February 3, 2021

MEETING DATE: February 10, 2021

FROM: Elva Guajardo, Administrative Assistant

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Comments: Board Members

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Issue: Board comments.

Fiscal Consideration:

Staff Recommendation: N/A

Alternatives: N/A

Exclude Material from Public Packet? No

Reason: N/A

ROUTING:

Elva Guajardo
Sergio Alanis

Created/Initiated - 2/3/2021
Final Approval - 2/5/2021