MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, DECEMBER 7, 2020
118 SOUTH CAGE 2nd FLOOR

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, December 7, 2020 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT:	Mayor Ambrosio Hernandez Comm. Eleazar Guajardo Mayor Pro Tem Roberto "Bobby" Carrillo Comm. Ramiro Caballero Comm. Itza Flores
BOARD OF COMMISSIONERS ABSENT:	Comm. Daniel Chavez Comm. Ricardo Medina
STAFF PRESENT:	Edward Wylie, Interim City Manager Anali Alanis, Assistant City Manager Hilda Pedraza, ACM/City Clerk Omar Anzaldua, City Engineer Fabiola Sanchez, Asst. Finance Director Veronica Ramirez, HR Director Criselda Rincon, Municipal Court Judge Andrew Harvey Jr., Police Chief Leonardo Perez, Fire Chief Melanie Cano, Development Services Dir. Pilar Rodriguez, Interim Public Works Dir. Ruben Rosales, Public Utilities Dir. Sergio Alanis, Parks & Rec. Director Raul Garza, CDBG Director Adolfo Garcia, Library Director Jose Pena, I.T. Director Luis Bazan, Bridge Director Victor Perez, PEDC Director Ignacio Amezcua, Purchasing Director Daniel Ramirez, Communications Director Lisa C. Salinas, Chamber President
CITY ATTORNEY	Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Hernandez called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Guajardo **moved** to excuse the absent members. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 3. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Ed Wylie, Interim City Manager, opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 4. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Ed Wylie, Interim City Manager, introduced the item. He briefly stated projects were on track and questions could be entertained at this time.

Ed Wylie, Interim City Manager, reported the City of Pharr would be hosting a Holiday Market at "The Hub" Downtown Food Truck Park on Sunday, December 13, 2020 from 2:00 p.m. to 7:00 p.m. He further stated this event would be limited to the first fifteen (15) vendors and encouraged vendors to contact our Greater Pharr Chamber of Commerce.

Lisa Salinas, Chamber President, stated the Chamber had reached out to PSJA Southwest High School Marketing Division to assist and partake at our Holiday Market. She explained the district had students involved in marketing who require experience and would be assisting our local businesses with a social media campaign by offering marketing and advertising strategies.

Ed Wylie, Interim City Manager, reported the City of Pharr Parks & Recreation Department would be hosting a Movies at the Park event on Saturday, December 19, 2020 at Allen & Willian Arnold City/School Park located at 615 W. El Dora Road starting at 5:45pm. He stated the featured films would be The Grinch followed by Elf. Mr. Wylie stated free hot chocolate and popcorn would be available for all guests and there would also be photo ops with The Grinch and Elf characters on site.

Ed Wylie, Interim City Manager, recognized six Fire Department staff members for their assistance in El Paso, Texas in dealing with Covid-19 Pandemic. Engineer Juan F. Martinez, Volunteer Firefighter David Gonzalez, Jr., and Firefighter Moises Avellaneda were present.

Lenny Perez, Fire Chief, stated he received emails from Texas Department of Emergency Management expressing high praise and recognition of the six staff members for their work ethic and leadership.

ITEM 5. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR NOVEMBER 16, 2020 REGULAR CALLED MEETING (ADMINISTRATION)

B) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR CITY WIDE STREET SWEEPING SERVICES (PUBLIC WORKS)

C) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR THE LIFT STATION 30 REHABILITATION PROJECT (ENGINEERING)

D) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR REQUEST FOR QUALIFICATION FOR PROFESSIONAL ARCHITECTURAL SERVICES FOR 321 S. CAGE BLVD. (ADMINISTRATION)

E) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR BIDS FOR THE CITY OF PHARR VARIOUS PARKING LOT IMPROVEMENTS PROJECT (ENGINEERING)

F) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:

1. **SDI ENGINEERING, LLC., REPRESENTING DOUBLE TWIN PROPERTIES, INC., REQUESTED A CHANGE OF ZONE FROM GENERAL BUSINESS DISTRICT (C) TO RESIDENTIAL MULTI-FAMILY HIGH DENSITY (R-MFHD). THE PROPERTY IS LEGALLY DESCRIBED AS BEING ALL OF LOT 1, EMPIRE NO. 2 SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED AT 1200 WEST HUMMINGBIRD COURT. COZ#201044**

PLATS:

1. **PABLO SOTO JR., P.E., REPRESENTING ROSANA RIOJAS, PRESIDENT OF RICH HERITAGE CONSTRUCTION, INC., REQUESTED FINAL PLAT APPROVAL OF THE PROPOSED HERITAGE MANOR NO. 2 SUBDIVISION.THE PROPERTY IS LEGALLY DESCRIBED AS BEING THE EAST 4.90 ACRE OF THE NORTH 5 ACRES OF THE SOUTH 15 ACRES OF LOT 121, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 3400 BLOCK OF NORTH SUGAR ROAD. SUB#180720**

Ed Wylie, Interim City Manager, introduced the item and recommended approval of consent agenda.

Comm. Guajardo **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2020-41 is filed with the City Clerk's Office.

At this time, Mayor Hernandez, stated they would deviate and go into closed session. There was no objection.

ITEM 9. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:08 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 10. RECONVENE

The time being 4:47 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

REGULAR AGENDA - OPEN SESSION

ITEM 6. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE DIRECTING THE CITY MANAGER TO VACATE, ABANDON, AND CLOSE A PORTION OF STREET RIGHT-OF-WAY, BEING A PORTION OF E. SHARM DR., LOCATED BETWEEN LOTS 1 AND 2, TIP-O-TEXAS SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS *(3RD AND FINAL READING)* (DEVELOPMENT SERVICES)

Ed Wylie, Interim City Manager, introduced the item.

Comm. Guajardo **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

Ordinance No. O-2020-42 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING O-2020-37 REGULATING ELECTIONEERING IN PUBLIC OR PRIVATE PROPERTY, CITY OWNED OR CITY CONTROLLED PROPERTY USED AS POLLING PLACE; PROVIDING FOR COMPLIANCE; SETTING A FINE FOR VIOLATION THEREOF; PROVIDING SEVERABILITY CLAUSE AND PROVIDING AN EFFECTIVE DATE *(2ND READING)* (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING SIGN ORDINANCE O-2014-14 *(1ST READING)* (DEVELOPMENT SERVICES)

Ed Wylie, Interim City Manager, introduced the item and briefly stated the ordinance was being amended to be in-line with the new electioneering ordinance.

Comm. Carrillo **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING CITY MANAGER TO SUBMIT AND EXECUTE A GRANT APPLICATION TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) FOR GRANT FUNDING UNDER THE FY2021 BUILDING RESILIENT INFRASTRUCTURE & COMMUNITIES (BRIC) PROGRAM (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item and stated this was for the upgrades for drainage improvements to pond construction. He stated the proposed project total was $11,390,000 and the City would be requesting funding from FEMA in the amount of $8,542,000. He further recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Flores seconded the motion.

Mayor Hernandez asked the City Engineer if this was in-line with the City's Master Drainage Plan.

Omar Anzaldua, City Engineer, acknowledged the City of Pharr was seeking funds outlining the City's Master Drainage Plan and stated this was specifically in the south area.

Mayor Hernandez mentioned the drainage had not been updated in quite some time and stated the City would be bringing it up to par. Furthermore, Mayor Hernandez stated the other area of concern was Sugar Road and Egly which was also being addressed. He mentioned residents in that area would soon have a solution to their drainage issues.

There being no further discussion, the motion was put to a vote and it carried unanimously.

Resolution No. R-2020-66 is filed with the City Clerk's Office.

ITEM 7. ADMINISTRATIVE

A) UPDATE ON CITY WIDE DRAINAGE MASTER PLAN (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item and stated no action was needed.

B) CONSIDERATION AND ACTION, IF ANY, ON DEDUCTIVE CHANGE ORDER NO. 1 IN THE AMOUNT OF $8,263.00 AND FINAL ACCEPTANCE OF THE HIKE & BIKE PH 2 UTILITY RELOCATIONS WITH RDH SITE AND CONCRETE, LLC , INC. AND RELEASE OF FINAL PAYMENT AND RETAINAGE IN THE AMOUNT OF $16,228.35 (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item and briefly stated this was the was for the lift station and sewer improvements on East Ridge Road by the Hike & Bike Trail. He stated project was complete and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Flores seconded the motion.

Mayor Hernandez confirmed with the City Engineer on what the agreement was between the City of Pharr and Hidalgo County.

Omar Anzaldua, City Engineer, stated the agreement was the City would move all utilities and Hidalgo County would reimburse the City at one hundred percent. He further mentioned invoice from City had already been sent to County for reimbursement.

There being no further discussion, the motion was put to a vote and it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF CHANGE ORDER NO. 1 FOR THE ANNUAL SUPPLY CITY WIDE DITCH EXCAVATION HAULING SERVICES (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item and stated this was for additional scope of services and ten (10) additional days to the timeline and fifteen (15) rain days. He further recommended approval.

Comm. Flores **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION IF ANY, ON INTERLOCAL AGREEMENT BETWEEN THE PHARR PUBLIC SAFETY COMMUNICATIONS DEPARTMENT AND THE PHARR POLICE DEPARTMENT (COMMUNICATIONS)

Ed Wylie, Interim City Manager, introduced the item. He briefly stated this was to update the Chief of Police and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO EXTEND THE SUPPLY CONTRACT WITH FRONTERA MATERIALS FOR HMAC, COLD MIX, AND CALICHE (FLEXIBLE BASE) (PURCHASING)

Ed Wylie, Interim City Manager, introduced the item and stated this was for second one (1) year extension of a possible three (3) year contract with no changes to prices in effect. He further recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON LEASE AGREEMENT WITH PTC HOLDINGS, INC./LEVCOR, INC. FOR INSTALLATION OF TWO CAMERAS (COMMUNICATIONS)

Ed Wylie, Interim City Manager, introduced the item. He stated this was for two security cameras for a more efficient way to patrol area and would be monitored at the Communications Center on a 24/7 basis. He further stated the agreement would cost one dollar a year for a two-year contract and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE AND ENTER INTO A CONTRACT WITH GDJ ENGINEERING, FROM THE LIST OF QUALIFIED FIRMS, FOR THE DESIGN OF THE VETERANS RD./HIKE & BIKE EXPANSION PROJECT (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item. He stated this was an expansion project to the Hike & Bike Trail going south on Veterans Road to Military Highway and then east to Santa Ana Wildlife Refuge. He also stated this would include an expansion of south Veterans Road to Rancho Blanco and Military Highway with two (2) lanes going north and south and one (1) turning lane in the center. He stated the approximate total was $2.6 million and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion.

Mayor Hernandez asked City Engineer what the length of the Hike & Bike Trail was. Omar Anzaldua, City Engineer, stated it would be nine (9) miles each way.

There being no further discussion, the motion was put to a vote and it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, ON SALES CONTRACT FOR 321 S. CAGE BLVD. (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item and recommended approval as discussed in closed session.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

F) CONSIDERATION AND ACTION, IF ANY, ON SECOND AMENDMENT TO THE CARES ACT INTERLOCAL COOPERATION AGREEMENT BETWEEN THE COUNTY OF HIDALGO, TEXAS AND CITY OF PHARR (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item and stated the City of Pharr was allotted $7 Million for COVID-19 related expenses from the federal government through the County of Hidalgo. He stated the agreement would be for an additional $5 Million in funding that the City of Pharr could receive and recommended approval.

Comm. Guajardo **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

ITEM 11. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Flores seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:01 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 7th DAY OF DECEMBER 2020 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED: January 18, 2021