



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, NOVEMBER 18, 2020 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for October 2020.
- B) Finance Report for October 2020.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

- A) Approval of Minutes for October 21, 2020.
- B) Discussion and action, if any, on 2021 United Fresh Membership dues renewal for \$1,750.

AGENDA BRIDGE BOARD MEETING
November 18, 2020

C) Discussion and action, if any, on renewing the Rio Grande Valley Partnership-Chamber of Commerce Membership for \$2,500.

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. RECONVENE: *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 10th day of November 2020 at 3:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 10th day of November 2020




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: November 10,
2020

MEETING DATE: November 18,
2020

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for October 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/10/2020

**CROSSINGS AND REVENUES
FOR THE MONTH OF OCTOBER
FISCAL YEAR 2020 – 2021**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **105,010** vehicles for the month of October F.Y. 2020-2021, which showed an increase of **4,015** vehicles or **3.98%** over the same month in F.Y. 2019-2020.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **45,618** cars for the month of October F.Y. 2020 – 2021, showing a decrease of **(-1,076)** cars or **-2.30%** over the same month in F.Y. 2019 – 2020.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **59,392** trucks for the month of October F.Y. 2020-2021, showing an increase of **5,091** trucks or **9.38%** over the same month in F.Y. 2019 - 2020.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled **\$1,377,188** dollars for the month of October F.Y. 2020 – 2021

\$	182,244	Autos & other
\$	1,194,264	Trucks
\$	680	Profit on pesos
\$	1,377,188	TOTAL

Revenues showed an increase of **\$102,525** or **8.04%** over the same month in F.Y. 2019 – 2020.

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **62,346** trucks for the month of October F.Y. 2020-2021, showing an increase of **3,459** trucks or **5.87%** over the same month in F.Y. 2019-2020.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-2,954) TRUCKS FOR THE MONTH OF OCTOBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2019–2020	F.Y. 2020-2021	GAIN LOSS
OCTOBER	100,995	105,010	4,015
NOVEMBER	98,066		
DECEMBER	94,623		
JANUARY	99,930		
FEBRUARY	94,774		
MARCH	91,218		
APRIL	63,947		
MAY	76,957		
JUNE	86,739		
JULY	88,516		
AUGUST	98,902		
SEPTEMBER	105,199		
TOTAL CROSS.	1,099,866		

a) VEHICLE CROSSINGS SHOWED AN INCREASE OF 4,015 VEHICLES OR 3.98% OVER THE SAME MONTH IN F.Y. 2019-2020.

b) VEHICLE CROSSING SHOWED AN INCREASED OF (-*,**) VEHICLES OR (-**.**%) OVER THE SAME **** (**) MONTHS IN F.Y.2019- 2020**

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS
OCTOBER	46,694	45,618	(-1,076)
NOVEMBER	47,401		
DECEMBER	48,405		
JANUARY	44,720		
FEBRUARY	41,743		
MARCH	33,670		
APRIL	19,791		
MAY	27,778		
JUNE	30,291		
JULY	32,289		
AUGUST	39,410		
SEPTEMBER	44,278		
TOTAL CAR CROSS.	455,924		

a) CAR CROSSINGS SHOWED A DECREASE OF **(-1,076) CARS
OR **(-2.30%)** OVER THE SAME MONTH IN F.Y. 2019-2020.**

b) CAR CROSSING SHOWED A DECREASED OF **(-*,***)** CARS
OR **(-***.***%)** OVER THE **** **(**)** MONTH IN F.Y.2019 – 2020**

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS
OCTOBER	54,301	59,392	5,091
NOVEMBER	50,665		
DECEMBER	46,218		
JANUARY	55,210		
FEBRUARY	53,031		
MARCH	57,548		
APRIL	44,156		
MAY	49,179		
JUNE	56,448		
JULY	56,227		
AUGUST	59,492		
SEPTEMBER	60,921		
TOTAL TRUCK CROSSING	643,396		

- a) **TRUCK CROSSINGS SHOWED AN INCREASE OF 5,091 TRUCKS OR 9.38% OVER THE SAME MONTH IN F.Y. 2019-2020**
- b) **TRUCK CROSSING SHOWED AN INCREASE OF **,*** TRUCKS OR *.**% OVER THE ***** (**) MONTH IN F.Y. 2019-2020**

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	58,887	62,346	3,459	42,679	19,667	16,090	8,248
NOVEMBER	53,066						
DECEMBER	48,976						
JANUARY	58,580						
FEBRUARY	54,534						
MARCH	58,168						
APRIL	44,149						
MAY	49,451						
JUNE	56,535						
JULY	55,550						
AUGUST	59,687						
SEPTEMBER	59,902						
TOTAL NORTHBOUND	657,485						

Northbound trucks at the Pharr International Bridge totaled **62,346** trucks for the month of October F.Y. 2020-2021, showing an increase of **3,459** trucks or **5.87%** over the same month in F.Y. 2019-2020.

TRUCK CROSSING SHOWED AN INCREASE OF * TRUCKS OR
*.**% OVER THE SAME ***** (**) MONTH IN F.Y. 2019-2020.**

Agriculture trucks at the Pharr International Bridge totaled 16,090 crossings for the month of October representing a 26% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of 1,185 or 7% over the same month in F.Y. 2019-2020.

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND & SOUTHBOUND
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN LOSS	GAIN % LOSS %
OCTOBER	113,188	121,738	8,550	7 %
NOVEMBER				
DECEMBER				
JANUARY				
FEBRUARY				
MARCH				
APRIL				
MAY				
JUNE				
JULY				
AUGUST				
SEPTEMBER				
TOTAL TRUCK CROSSING				

- a) **TRUCK CROSSINGS SHOWED AN INCREASE OF 8,550 TRUCKS OR 7.00% OVER THE SAME MONTH IN F.Y. 2019-2020**
- b) **TRUCK CROSSING SHOWED AN INCREASE OF **,*** TRUCKS OR *.**% OVER THE ELEVEN (**) MONTH IN F.Y. 2019-2020**

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2019-2020	F.Y. 2020-2021	GAIN (LOSS)
OCTOBER	\$ 1,274,663	\$ 1,377,188	\$ 102,525
NOVEMBER	\$ 1,246,201		
DECEMBER	\$ 1,159,871		
JANUARY	\$ 1,312,020		
FEBRUARY	\$ 1,171,034		
MARCH	\$ 1,271,490		
APRIL	\$ 1,008,023		
MAY	\$ 1,040,423		
JUNE	\$ 1,213,715		
JULY	\$ 1,283,561		
AUGUST	\$ 1,317,085		
SEPTEMBER	\$ 1,438,238		
TOTAL REV.	\$ 14,736,325		

a) **REVENUES SHOWED AN INCREASE OF \$102,525 OR 8.04%
OVER THE SAME MONTH IN F.Y. 2019-2020.**

b) **REVENUES SHOWED A DECREASE OF (-\$***,***) OR (-*.**%)
OVER THE SAME ***** (**) MONTHS IN F.Y. 2019 – 2020.**



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: November 10, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for October 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/10/2020

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING OCTOBER, 2020

BRIDGE FUND 70

	FY 20/21					FY 19/20 --Variance--			
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES									
BRIDGE TOLL REVENUES	\$ 14,100,000	\$ 14,100,000	\$ 1,341,762	10%	\$ (12,758,238)	\$ 1,341,762	\$ 1,290,526	\$ 51,236	4%
BRIDGE TOLL REVENUES-SHARE RMA	-	-	-	0%	-	-	31,613	(31,613)	-100%
BRIDGE REVENUE FUND INTEREST EARNED	66,200	66,200	-	0%	(66,200)	-	8,489	(8,489)	-100%
PESO EXCHANGE RATE INCOME	38,600	38,600	681	2%	(37,919)	681	2,230	(1,549)	-69%
RENTAL INCOME	210,000	210,000	17,700	8%	(192,300)	17,700	27,550	(9,850)	-36%
FINANCING DEBT FUNDS	-	-	-	0%	-	-	-	-	0%
TOTAL REVENUES	14,414,800	14,414,800	1,360,143	9%	(13,054,657)	1,360,143	1,360,408	(265)	0%
EXPENDITURES									
PERSONNEL	1,378,100	1,378,100	51,772	4%	1,326,328	51,772	64,459	12,687	20%
SUPPLIES & MATERIALS	176,000	176,000	3,728	2%	172,272	3,728	2,828	(900)	-32%
BUILDING & EQUIPMENT	120,000	120,000	-	0%	120,000	-	1,500	1,500	100%
REPAIRS & MAINTENANCE	108,700	108,700	-	0%	108,700	-	-	-	0%
EQUIPMENT RENTALS	5,300	5,300	617	12%	4,683	617	383	(235)	-61%
UTILITIES	75,600	75,600	250	0%	75,350	250	413	163	39%
VEHICLE USAGE	22,500	22,500	645	3%	21,855	645	1,655	1,011	61%
INSURANCE	45,000	45,000	-	0%	45,000	-	-	-	0%
DEBT SERVICE	1,697,200	1,697,200	30,509	2%	1,666,691	30,509	59,364	28,856	49%
CONTRACTUAL SERVICES	239,700	239,700	6,667	3%	233,033	6,667	7,052	385	5%
CONTRACTUAL SERVICES- Bridge Exp	-	-	61,000	0%	(61,000)	61,000	-	(61,000)	0%
OTHER CONTRACTUAL & SPECIAL SERVICES	815,500	815,500	23,201	3%	792,299	23,201	21,764	(1,437)	-7%
TRANSFERS OUT	9,731,200	9,731,200	810,933	8%	8,920,267	810,933	856,425	45,492	5%
TOTAL EXPENDITURES	14,414,800	14,414,800	989,322	7%	13,425,478	928,322	1,015,842	87,520	9%
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ 370,821		\$ 370,821	\$ 431,821	\$ 344,566	\$ 87,256	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for October 21, 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON OCTOBER 21, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 21st day of October 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, Interim City Manager
Anali Alaniz, Assistant City Manager
Patricia Rigney, City Attorney
Omar Anzaldúa, Engineering Department
Karla Saavedra, Finance Director
Andy Harvey, Police Chief
Joel Robles, Asst. Police Chief
David Moreno, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Darrel Renfrow, INDEX Reynosa

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR SEPTEMBER 2020

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossing and revenues report for the month of September 2020. He reported total crossings were 105,199, which was an increase of 9,648 vehicles or 10.10% compared to last year. Mr. Brouwen stated that total crossing for cars were 44,278, which was an increase of 721 cars or 1.66% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 60,921, which was an increase of 8,927 trucks or 17.17% increase. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 59,902, which was an increase of 6,514 trucks or 12.20% increase. Mr. Brouwen further stated for the Agriculture for the month of September they had 14,542 trucks, which represents a 26% of all imports from Mexico to the U.S. Lastly, Mr. Brouwen stated total revenue collected for the month of September was \$1,438,238, which shows an increase of \$241,019 or 20.13% in revenues.

Discussion ensued on the crossings.

ITEM 4 EXPENDITURES REPORT FOR SEPTEMBER 2020

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Karla Saavedra, Finance Director, was in the audience and questions could be entertained at this time.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, City Engineer, was present and questions on projects could be entertained at this time.

Luis Bazan, Bridge Director, reported on the DAP15 projects. He stated they broke ground on September 10th and would like to show them a few pictures from the event for those that missed it. Omar Anzaldua, City Engineer, reported that they gave the notice to proceed back on September 8th, so they are about six weeks into the construction. Luis Bazan, Bridge Director, added that the timeline for this project is March 2022.

Luis Bazan, Bridge Director, reported on the office expansion. He stated they finished phase I and they are now out for bids for phase II of the project. He added the bid opening should be on November 3rd and once they award the contract, they will start on that project right away. Omar Anzaldua, City Engineer, reported that on phase I they are still pending the generator which is on site already just need to coordinate with Magic Valley to turn off some of the transformers and do some electrical work.

Luis Bazan, Bridge Director, reported on the expansion of the bridge. He stated they are moving right along and did submit their Presidential Permit amendment application on September 30th to the Department of State and was handed over to the White House on October 1st. He added they are now having bi-weekly meetings with the consultants and engineers on both sides of the border. He stated if everything goes according to plan about February or March of next year, they should be receiving the Presidential Permit.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported on the Start of the Produce Season Event. He added they have pictures of the event which took place two weeks ago and it was a very successful event. He stated they were not planning for the event to be exactly the same as it was in previous years due to the pandemic and social distancing, but they still had a very productive event. He then showed the board pictures of the event along with a video of the event.

Luis Bazan, Bridge Director, reported on BridgeConnect. He stated that they will be having a BridgeConnect LIVE Trade Session on Port Hours of Operation tomorrow at 10am, so those that want to tune in to listen about hours of operation please do so.

There being no questions, Chairman Edgar Degadillo moved to the next item.

C. ADMINISTRATIVE:

**ITEM 7 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES-
SEPTEMBER 16, 2020.**

Chairman Edgar Delgadillo introduced the items.

Vice-Chairman Martinez **moved** to approve the minutes as presented. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

**ITEM 8 DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF
TRANSPORTATION INTERMEDIARIES ASSOCIATION MEMBERSHIP
FOR \$660.**

Chairman Edgar Delgadillo introduced the items.

Vice-Chairman Martinez **moved** to approve. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 9 DISCUSSION AND ACTION, IF ANY, ON THE 33RD ANNUAL RGV
PARTNERSHIP FOUNDATION TOURNAMENT BRONZE LEVEL
SPONSORSHIP FOR \$1,500.**

Chairman Edgar Delgadillo introduced the items.

Vice-Chairman Martinez **moved** to approve. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

**ITEM 10 DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH THE
PACKER. **(TABLED)****

Chairman Edgar Delgadillo introduced the items.

Member Flores **moved** to untable the item. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

Luis Bazan, Bridge Director, reported on The Packer. He stated that this was discussed when they had their last virtual meeting and they are already advertising in a lot of different produce media and they have looked at this and it is not a good fit for them at this moment.

Vice-Chairman Martinez **moved** to deny as recommended by staff. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

**ITEM 11 DISCUSSION AND ACTION, IF ANY, ON INDEX REYNOSA /
FUNDACION RAMMAC CHARITY GOLF FUNDRAISER SPONSORSHIP.**

Chairman Edgar Delgadillo introduced the item and stated they would be going into executive session for Items 11, 12 and 13.

ITEM 12 DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH EXPANSION SOLUTIONS.

Item taken into executive session.

ITEM 13 DISCUSSION AND ACTION, IF ANY, ON BORDER WAITING TIMES, TRAFFIC DEMAND AND REVENUE ASSESSMENT PROPOSAL.

Item taken into executive session.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:26 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 12:57pm.

Member Hernandez **moved** to approve Item 3E(11) as discussed in executive session. Vice-Chairmen Martinez seconded the motion and when put to a vote, it carried on unanimously.

Vice-Chairman Martinez **moved** to table item 3F(12). Member Flores seconded the motion and when put to a vote, it carried on unanimously.

Vice-Chairman Martinez **moved** to deny item 3G(13). Member Hernandez seconded the motion and when put to a vote, it carried on unanimously.

Chairman Edgar Delgadillo moved to the next item

F. ADJOURNMENT:

ITEM 14 ADJOURNMENT

Secretary Campero **moved** to adjourn the meeting at 1:00pm. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 21st DAY OF OCTOBER 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes10-21-20



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on 2021 United Fresh Membership dues renewal for \$1,750.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020

2021 Membership Dues Renewal

October 22, 2020

INVOICE



Pharr International Bridge
Fred Brouwen
9900 S Cage
Pharr, TX 78577

Company ID#: 5061

REMIT PAYMENT TO
United Fresh Produce Association

P.O. Box 409263
Atlanta, GA 30384-9263
(202) 303-3400 Fax (202) 303-3433

2021 MEMBERSHIP DUES

Government Member

Government membership is an individual membership limited to individuals employed by the government.

Dues

\$250

SPECIAL CONTRIBUTIONS

Join fellow industry leaders in helping grow the produce business for the future!



Chairman's Roundtable

Chairman's Roundtable members enhance our industry's public policy impact by helping us educate government leaders on food safety, nutrition, labor and immigration, and more.

____ \$1,500



United Fresh Start Foundation

The United Fresh Start Foundation's mission is to increase children's access to fresh produce. Your contribution will enable us to develop innovative programs that engage children and their families at school, retail and foodservice.

____ \$1,000 ____ \$1,500 ____ \$2,500

Please add dues and contributions: \$_____

Return yellow copy with payment. Thank you!

Method of Payment: ☐ Check ☐ Visa ☐ MC ☐ Amex

Make check payable in U.S. funds drawn on U.S. bank to: **United Fresh Produce Association**

Credit Card # _____ **Exp.** _____ **CVV#** _____

Cardholder Name _____

Signature _____

Dues may be paid online at www.unitedfresh.org



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewing the Rio Grande Valley Partnership-Chamber of Commerce Membership for \$2,500.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



www.RGVPartnership.com
Phone: 956-968-3141
Fax: 956-968-0210

2020

Executive Committee

Billy Canales
Chair
Rio Motor Company

Lee Reed
Immediate Past Chair
International Bank of Commerce

Larry Gonzalez
Chair-Elect
Plains Capital Bank

Brent Baldree
Texas Regional Bank

Deborah Cordova
Secretary
Walsh McGurk Cordova Nixon, PLLC

Danny Gurwitz
Vice-Chair
Atlas, Hall & Rodriguez, LLP

Anabell Cardona
Vice-Chair
Valley Grande Institute

Arlene Garza
Vice-Chair
Gulf Aviation

2020

Board of Directors

Rene Alcala - Killam Development
Hector Amaya - Coca-Cola Company
Carter Biel - Foremost Paving
Ruben Bosquez - Frost Bank
Sara Bozorg - Rio Grande Regional Hospital
Miles Bullion - Half Associates, Inc.
Dr. Ramiro Caballero, Pharr EDC
Kevin Campbell - SR Campbell Properties
Andrew Cannon - RGV MPO
Rene Capistran - Noble Texas Builders, LLC
Ruben Cardenas - State Farm Insurance
Ralph Cowen - Port of Brownsville
Francisco Davila - Lone Star National Bank
Daniel Graces - S&B Infrastructure
Linda Guerrero Deicla - KGBT-TV
Maru De La Paz - Valley Baptist Medical Center
Javier De Leon - Texas State Technical College
Ramiro Garza - NTB Development
Raudel Garza - Harlingen EDC
Roberto Haddad - Doctors Hospital at Renaissance
Atanacio Hinojosa - Magic Valley Electric Coop
Matthew Jones - Jones, Galligan, Key & Lozano
Daniel Lucio - AEP Texas
Juan Loya - BBVA
Jose Munoz - Guzman & Munoz Engineering
Naomi Perales - Texas Gas Service
Roxanne Ray - SPI Chamber of Commerce
Amanda Saldana - Pathfinder Public Affairs
J.D. Salinas - AT&T
Kent Shepard - Shepard Insurance Agency
JoAnn Gama - IDEA Public Schools
Krys Weyand - Santa Cruz Properties
Matt Wolthoff - Harlingen Medical Center
Michelle Lea Zamora - Vantage Bank
Sarah Hammond - Atlas Electric, Air Conditioning

Dear Member,

Hoping you, your family and team are staying healthy and safe. This is a difficult time for us all as we work together to fight COVID-19. During these challenging times, it is essential that we demonstrate the strength of the Rio Grande Valley.

Thank you for your continued support of the Rio Grande Valley Partnership as members and for your dedication to enhance the economic prosperity of the Rio Grande Valley.

Your membership provides us the opportunity to drive collaboration along our four-county region and the opportunity to promote our region- THANK YOU!

In addition to the membership invoice, you will also find our "Program of Work". Please reach out to us if you'd like to engage in any of our initiatives.

Thanks to your support, we've hosted the following:

- Webinar with the U.S. SBA on Loan Programs
- Webinar with U.S. Senator Cornyn and Senator Cruz on updates on COVID-19
- Webinar with U.S. Congressman Henry Cuellar and Filemon Vela on COVID-19
- Webinar with updates on Public Schools
- Webinar with updates by UTRGV
- Valley Proud Honors Salute - 31st Annual
- Luncheon with Chancellor John Sharp, Texas A&M investments in the RGV
- Webinar on Public School and Higher-ed with TEA Commissioner Morath
- State of the RGV Construction and Real Estate Economy with Texas A&M
- Webinar on National Small Business Week Awards Ceremony
- Webinar on Commercial Construction, hosting General Contractors
- Economic Impact Study Presentation on Healthcare in the RGV
- Webinar on the importance of the Wind Energy sector in the RGV

Upcoming Events: dates dependent on current challenge with COVID-19:

- Annual Scholarship Golf Tournament, Friday November 6th
- Webinar on the State of the TxDOT Pharr District
- Investment Opportunities in Edinburg and McAllen (webinars)

For more details, please visit www.rgvpartnership.com

We are at your service to take input and direction.

Thank you for your continued support.

Sincerely,

Sergio Contreras
President/CEO

956-355-0011 (mobile)



Rio Grande Valley Partnership - Chamber of
Commerce
P.O. Box 1499
Weslaco, TX 78599
(956) 968-3141 | fax: (956) 968-0210
monica@rgvpartnership.com

Invoice

Invoice Date: 11/2/2020
Invoice Number: 5593

City of Pharr International Bridge
Fred Brouwen
9900 South Cage
Pharr, TX 78577

*Membership Investment for December 1, 2020 - November 30th, 2021.
Thank you for your continued partnership!*

		Terms	Due Date
		Due on receipt	11/27/2020
Description	Quantity	Rate	Amount
Membership investment	1	\$2,500.00	\$2,500.00
Subtotal:			\$2,500.00
Tax:			\$0.00
Total:			\$2,500.00
Payment/Credit Applied:			\$0.00
Balance:			\$2,500.00

Thank you for your support of the **Rio Grande Valley Partnership - Chamber of Commerce**

Please return this portion with your payment.

Member Name: City of Pharr International Bridge

Invoice #: 5593

Payment Amount: \$ _____

Payment Method: ☐ Check # _____ ☐ Credit Card

Make all checks payable to **Rio Grande Valley Partnership - Chamber of Commerce** or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address _____

City/State/Zip _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 or 4 digits on back of card) _____

Name on Card: _____ Signature: _____



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related **to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee**. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: November 6, 2020

MEETING DATE: November 18, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**.

The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 11/6/2020