



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, DECEMBER 20, 2017 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing body.

B) Pledge of Allegiance/Invocation

2. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

A) Public Comments.

3. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Consideration and action on Approval of Minutes for November 15, 2017.

B) Discussion and action, if any, on Renewing the Rio Grande Valley Partnership -Chamber of Commerce Membership for \$2,500.

C) Discussion and action, if any, on advertising in the Texas International Produce Association 2018 Membership Directory for \$800.

4. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

A) Crossings and Revenues Report for November 2017.

B) Finance Report for November 2017.

C) Engineer's Report.

D) Director's Report.

1. Update from Gobierno del Estado de Tamaulipas

2. 2018 Produce Trade Shows

5. ADMINISTRATIVE:

A) Discussion and action, if any, on World City Pharr Trade Numbers Book for 2017.

B) Discussion and action, if any, on renewing Camera Services Agreement between the City of Pharr International Bridge and Inmobiliaria Jugas, S.A. de C.V.

6. EXECUTIVE SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E in accordance with the following:*

Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related **to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related **to real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA BRIDGE BOARD MEETING
December 20, 2017

Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

7. **RECONVENE:** *into regular session, and consider action, if any, on item(s) discussed in executive session.*

8. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956) 402-4660 ext. 6106/6101 or FAX (956)783-1473 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 15th day of December, 2017 at 11:30 A.M. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: December 14,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Public Comments.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: December 18,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Consideration and action on Approval of Minutes for November 15,
2017.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/18/2017

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 15, 2017, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 15th day of November 2017, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Prajeres Gutierrez, Secretary
Artemio Palacios, Member
Tony Martinez, Member

MEMBER ABSENT: Larry Hernandez, Vice-Chairman

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHER PRESENT: Ed Wylie, Asst. City Manager
John Rigney, City Attorney
Karla Moya, Finance Director
Omar Anzalduas, City Engineering
Javier Cantu, CBP
Donna Sifford, CBP
Sylvia Briones, CBP
Dante Galeazzi, TIPA
Hollis Rutledge, Governmental Affairs
Marcos Olivares, CAPUE Director
Ezequiel Ordonez, Bridge Liaison
Rigo Eugia, Pharr International Services
Sgt. Sanchez, Bridge PD

There being a quorum established Chairman Edgar Delgadillo called the meeting to order. Following is the agenda:

1. Roll Call-Excuse absent members

2. Pledge of Allegiance/Invocation
3. Public Comments
4. Consideration and action on approval of minutes-October 18, 2017
5. Discussion and action, if any, on Advertising with Hora Cero for \$1,300 per month (40 issue; 4 per month).
6. Discussion and action, if any, on Advertising with Mexico Industry for \$685 per issue (30 issue; 1 Industrial Map for \$4,000).
7. Discussion and action, if any, on Advertising with Inbound Logistics for \$4,500 per month (16 issue; 10 full page ads in English & 6 full page ads in Spanish; 3 Supply Chain Leaders Meeting for \$2,500).
8. Discussion and action, if any, on Advertising with The Advance News Journal for \$820 per month.
9. Discussion and action, if any, on 2018 National Customer Brokers & Forwarders Association of America Membership for \$806.09.
10. Crossings and revenues comparison for October 2017.
11. Expenditures report for October 2017.
12. Project engineer report.
13. Director's Administrative Report.
14. Consideration and action, if any, authorizing City Manager to amend the contract with Halff Associates, Inc. for the FY16 Donations Acceptance Program (DAP)-Pharr LPOE Cargo Inspection Dock & Cold Inspection Facility Expansion and Agriculture Lab & Training Center Facility Project.
15. Discussion and action, if any, on Modernization of the Current Cold Inspection Facility at the Pharr Import Lot.
16. **EXECUTIVE SESSION**
17. **RECONVENE**
18. Adjournment

A. CALL TO ORDER:

ITEM “1”: ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call except Vice-Chairman Hernandez who was. Member Palacios made a motion to excuse Vice-Chairman Hernandez for being absent. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS

Chairman Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Delgadillo moved to the next item.

B. PUBLIC COMMENTS: *(The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and Ordinance O-2015-28. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding clerk prior to the scheduled meeting)*

ITEM “3”: PUBLIC COMMENTS

Chairman Delgadillo introduced the next item and stated there was no one registered for public comments. Chairman Delgadillo moved to the next item.

C. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “4”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- OCTOBER 18, 2017

ITEM “5”: DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH HORA CERO FOR \$1,300 PER MONTH (40 ISSUES; 4 PER MONTH).

ITEM “6”: DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH MEXICO INDUSTRY FOR \$685 PER ISSUE (30 ISSUES; 1 INDUSTRIAL MAP FOR \$4,000).

ITEM “7”: DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH INBOUND LOGISTICS FOR \$4,500 PER MONTH (16 ISSUES; 10 FULL PAGE ADS IN ENGLISH & 6 FULL PAGE ADS IN SPANISH; 3 SUPPLY CHAIN LEADERS MEETING FOR \$2,500).

ITEM “8”: DISCUSSION AND ACTION, IF ANY, ON ADVERTISING WITH THE ADVANCE NEWS JOURNAL FOR \$820 PER MONTH.

ITEM “9”: DISCUSSION AND ACTION, IF ANY, ON 2018 NATIONAL CUSTOM BROKERS & FOWARDER ASSOCIATION OF AMERICA MEMBERSHIP FOR \$806.09.

Chairman Delgadillo introduced the next item. Some discussions then took place regarding the advertising. Secretary Gutierrez made a motion to approve the Consent Agenda as presented. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

D. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “10”: CROSSING AND REVENUES COMPARISON FOR OCTOBER 2017

Chairman Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of October total crossings were 112,972, which shows an decrease of -3,477 vehicles or -2.99% compared to last year. Mr. Brouwen stated that total crossing for cars were 63,084 cars, which shows a decrease of (-7,666) cars or (-10.84%). Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of October were 49,888, which shows an increase of 4,189 trucks or 9.17% increase in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of October were 53,564, which shows an increase of 5,008 trucks and out of those 37,000 were full trucks, 16,562 were empties and Ag trucks had a total of 13,292 which represents a 25% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of October were \$1,151,213, which shows an increase of \$23,947 or 2.12% in revenues. Several discussions then took place regarding Ag truck crossings. Chairman Delgadillo moved to the next item.

ITEM “11”: EXPENDITURES REPORT FOR OCTOBER 2017

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mrs. Karla Moya, Finance Director was there if they have any questions on the financial report and that it is the start of a brand new fiscal year first month so there isn’t going to be anything significant as they can see and that is why they are bringing the advertising to them now cause they always get started about a month into the fiscal year. Some discussions then took place regarding the budget. Chairman Delgadillo moved to the next item.

ITEM “12”: PROJECT ENGINEER REPORT

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have Mr. Omar Anzaldua, City Engineer there if they have any questions. Mr. Omar Anzaldua, City Engineer stated that he would be giving an update on three projects, the first one is the bridge building renovations and expansion, that one is at 90% complete as far as the design so they anticipate going out for bids next month in December and starting construction probably the first quarter of next year January, and start construction on that project and he believes that it is a six month project so by June it should be complete. He added that the next project is the FY15, the northbound lane expansion and the second BSIF exit connector, they recently submitted a 30% set of plans to GSA and CBP, they got their comments back and they had a meeting last week to go over all of their comments. He added that the plan is that by December they should be at 60% and there will be another submittal to GSA and CBP for the 60% review and the timeline on that is to complete the design in April and then GSA will have to go through another review TX-DOT, and the let date for that is August of 2018 because that one requires a little bit more process with GSA on the FY15. He stated that on the FY16 they have an item on the agenda today for the actual design of the project, the consultant Halff finished the conceptual design and everyone is agreeing with the conceptual design, GSA and CBP as far as the orientation of the docks and what nots, so now they need to proceed with the final design to put out the bids and the plans so that is what they have on the agenda for today to authorize to negotiate a contract for the design of the actual project. He stated that that is the status that he has currently on the three projects. Several discussions then took place regarding the projects and the projects on the Mexican side. Chairman Delgadillo moved to the next item.

ITEM “13”: DIRECTORS ADMINISTRATIVE REPORT

Chairman Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that the only thing he has for them today and they have been talking about it for the past couple of months and they have been wanting to do something and last year they did a customer appreciation luncheon and had it at the Tierra del Sol and right now Tierra del Sol is under construction or being modernized so they are planning on having it at the bridge a little panchangita with cabrito and some drinks of that nature for our customers and they will be inviting the mayor and commissioners, they’ll be inviting our federal friends CBP, they’ll be inviting all the department heads and their respected staff but more than anything it is for our customers as an appreciation. He added that this is an appreciation so they are having in between Thanksgiving and Christmas and at the same rate they wanted to do something nice for them and have live music things of that nature so that is going to be taking place on Friday, December 8th from 6:00 in the afternoon to 10:00 at night and it’s going to be taking place there at the bridge. Some discussions then took place regarding the events that the bridge does. Chairman Delgadillo moved to the next item.

E. ADMINISTRATIVE:

ITEM “14”: DISCUSSION AND ACTION, IF ANY, ON AUTHORIZING CITY

MANAGER TO AMEND THE CONTRACT WITH HALFF ASSOCIATES, INC. FOR THE FY16 DONATIONS ACCEPTANCE PROGRAM (DAP) PHARR LPOE CARGO INSPECTION DOCK & COLD INSPECTION FACILITY EXPANSION AND AGRICULTURE LAB & TRAINING CENTER FACILITY PROJECT.

Chairman Delgadillo introduced the next item. Secretary Gutierrez made a motion to approve the authorization for the City Manager to amend the contract with Halff Associates. Member Martinez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

ITEM “15”: DISCUSSION AND ACTION, IF ANY, ON MODERNIZATION OF THE CURRENT COLD INSPECTION FACILITY AT THE PHARR IMPORT LOT.

Chairman Delgadillo introduced the next item and stated that they would take this item in to executive session.

F. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Delgadillo stated the time being 12:27 p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

G. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Delgadillo reconvened the meeting to regular session and introduced Item 15. Member Martinez made a motion to authorize an inspection for modernization. Secretary Gutierrez seconded the motion and was then carried on unanimously. Chairman Delgadillo moved to the next item.

H. ADJOURNMENT:

ITEM “16”: ADJOURNMENT

Chairman Delgadillo introduced the next item. Member Palacios made a motion to adjourn the meeting. Secretary Gutierrez seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

PRAJERES GUTIERREZ, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 15th DAY OF NOVEMBER 2017, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes11-15-17



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: December 15,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Renewing the Rio Grande Valley Partnership -Chamber of Commerce Membership for \$2,500.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration: \$2,500

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/15/2017

2017

Executive Committee

Brent Baldree
Chairman
Texas Regional Bank

Anabell Cardona
Immediate Past Chair
Valley Grande Institute

Danny Gurwitz
Chair Elect
Atlas, Hall & Rodriguez, LLP

Larry Gonzalez
Treasurer
Plains Capital Bank

Deborah Cordova
Secretary
Walsh McGurk Cordova Nixon, PLLC

Billy Canales
Vice-Chairman
Rio Motor Company

Spencer Bell
Vice-Chairman
AHEC Properties

Lew Brownfield
Vice-Chairman
VTX1

Lee Reed
Vice-Chairman
International Bank of Commerce

2017

Board of Directors

Thomas Aguillon - Charter Communications
Ruben Bosquez - Frost Bank
Kevin Campbell - SR Campbell Properties
Tom Capps - Texas Gas Service
Rene Capistran - Noble Texas Builders, LLC
Ruben Cardenas - State Farm Insurance
Ralph Cowen - Port of Brownsville
Javier De Leon - Texas State Technical College
Arlene Garza - Gulf Aviation
Ramiro Garza - NTB Development
Atanacio Hinojosa - Magic Valley Electric Coop
Brenda Ivory - Harlingen Medical Center
Matthew Jones - Jones, Galligan, Key & Lozano
Dr. Mark Kroll - University Texas RGV
Daniel Lucio - AEP Texas
Jose Munoz - Guzman & Munoz Engineering
Trey Pebley - Foremost Paving
Jon Rebello - BBVA Compass
J.D. Salinas - AT&T
Kent Shepard - Shepard Insurance Agency
Tom Torkelson - IDEA Public Schools
Joey Trevino - Kistner Consultants
Rigo Villarreal - City of McAllen Bridge Dept
Matt Wolthoff - Rio Grande Regional Hospital
David Allex - Cameron County RMA
Francisco Davila - Lone Star National Bank
Linda Declia - KGBT-TV CBS4 News
Megan Drake - Valley Baptist Health System
Gus Garcia - Edinburg EDC
Raudel Garza - Harlingen EDC
Roxanne Ray - SPI Chamber of Commerce
Roberto Haddad - Doctors Hospital at Renaissance
Danny Rios - S&B Infrastructure
Dr. Claudia Rodriguez - Lower Valley Dental

Dear Fred Brouwen,

Thank you for your continued support of the Rio Grande Valley Partnership and for your dedication to enhance the economic prosperity of the Rio Grande Valley.

Your membership provides us the opportunity to drive collaboration along our four-county region and the opportunity to promote our region- THANK YOU!

In addition to the membership invoice, you will also find our "Program of Work". Please reach out to us if you'd like to engage in any of our initiatives.

You are invited to join us during the following events:

- 12/01 @ 11:30am: State of the Congress Address with U.S. Senator John Cornyn
- 12/07 @ 7pm: RGV Partnership Holiday Festival

Thanks to your support, we recently hosted the following:

- 3rd Annual RGVP Foundation Scholarship Reception
- Our 1st formal RGV to DC trip
- Women's Entrepreneurs Small Business Boot Camp
- Thank You Reception of Valley Legislators
- RGV Partnership Meet and Greet in Brownsville
- RGV's Advanced Manufacturing Summit with Congressman Filemon Vela
- Meet & Greet of Pete Alvarez; TxDOT Pharr District Engineer
- Governor's Small Business Forum in Pharr
- 30th Annual Golf Tournament at Los Lagos in Edinburg

For more details, please visit www.rgvpartnership.com

We are at your service to take input and direction.

Thank you for your continued support.

Sincerely,



Sergio Contreras
President/CEO



Rio Grande Valley Partnership - Chamber of
Commerce
P.O. Box 1499
Weslaco, TX 78599
(956) 968-3141 | fax: (956) 968-0210
mail@valleychamber.com

Invoice

Invoice Date: 11/6/17
Invoice Number: 4631

City of Pharr International Bridge
Fred Brouwen
9900 South Cage
Pharr, TX 78577

		Terms	Due Date
		Due on receipt	12/6/17
Description	Quantity	Rate	Amount
Membership investment	1	\$2,500.00	\$2,500.00
Subtotal:			\$2,500.00
Tax:			\$0.00
Total:			\$2,500.00
Payment/Credit Applied:			\$0.00
Balance:			\$2,500.00

Thank you for your support of the **Rio Grande Valley Partnership - Chamber of Commerce**

Please return this portion with your payment.

Member Name: City of Pharr International Bridge

Invoice #: 4631

Payment Amount: \$ _____

Payment Method: ☐ Check # _____ ☐ Credit Card

Make all checks payable to **Rio Grande Valley Partnership - Chamber of Commerce** or enter credit card information below.

Enter Credit Card Billing Address (inc. zip code)

Address _____

City/State/Zip _____

Credit Card #: _____ Exp. Date: _____ CVV Code (3 or 4 digits on back of card) _____

Name on Card: _____ Signature: _____



Verification Form

Please return this completed form by mail, fax or email. If you have any questions about this form or upgrading your membership don't hesitate to contact us at 956-968-3141 or by email at Membership@valleychamber.com.

- | | | |
|---|--|--|
| ☐ Platinum Partnership
(\$10,000) | ☐ Silver Partnership
(\$2,500) | ☐ Business Partnership
(\$500) |
| ☐ Gold Partnership
(\$5,000) | ☐ Bronze Partnership
(\$1,000) | ☐ Non-Profit/ Individual
(\$350) |

Company Name _____

Physical Address _____

Billing Address _____

City _____ State _____ Zip _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Website _____

Representative Information

Primary Contact ☐ Billing Contact ☐

Primary Contact ☐ Billing Contact ☐

Display contact's information on online directory ☐

Display contact's information on online directory ☐

Name _____

Name _____

Title _____

Title _____

Phone _____

Phone _____

Fax _____

Fax _____

Email _____

Email _____

The following general information will be used to publicly market your membership, through online and print referrals:

Key Words: _____

Description of services (will be shown on online directory):

Be our friend on Facebook, look us up today!

<http://facebook.com/rgvpartnership>

P.O. Box 1499 • 322 South Missouri • Weslaco, TX 78599
956-968-3141 • 956-968-0210 (F) • www.rgvpartnership.com/
Membership@valleychamber.com



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: December 15,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on advertising in the Texas International Produce Association 2018 Membership Directory for \$800.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration: \$800

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/15/2017



901 Business Park Drive, Suite 500
Mission, Texas 78572
Phone: (956) 581-8632 ★ Fax: (956) 581-3912
www.texipa.org

Follow us on  and 

November 6, 2017

To: TIPA Authorized Representative
From: Lilly Garcia
Re: 2018 Membership Directory

Dear TIPA Member,

It is almost time to publish our 2018 membership directory. Enclosed you will find a membership directory update form. Please review the information carefully to ensure it is accurate. If you find any discrepancies or if you see that anything is lacking, please complete the form with the new information.

We kindly ask that you return membership information form no later than **November 30, 2017**. If we do not receive your information by November 30 deadline, we will not be able to include your company's information in the 2018 directory.

Enclosed you will also find a form for purchasing advertising space in the membership directory. This is a great way to highlight your company's information with the rest of the industry. For those interested in continuing with, or purchasing a new advertisement, please complete the advertising form and return no later than **November 30, 2017**.

If you have any questions, please call me at (956) 581-8632.

CITY OF PHARR, INTERNATIONAL BRIDGE

9900 South Cage Blvd., Pharr, TX 78577

PHONE# - 956-402-4660

FAX# - 956-781-1473

OFFICIALS - Luis Bazan, Industrial Development Manager
Fred Brouwen, Director of Operations

PERSONNEL - Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant

E-MAIL - Luis.Bazan@pharr-tx.gov
Fred.Brouwen@pharr-tx.gov

WEBSITE - www.pharr-tx.gov

****The Texas Corridor to International Trade.***



901 Business Park Drive, Suite 500
Mission, Texas 78572
Phone: (956) 581-8632 ★ Fax: (956) 581-3912
www.texipa.org

Membership Directory Information

Please complete the following so that we can list your company correctly in the Membership Directory.

Company: _____

Street Address: _____

Mailing Address: _____

Phone: _____

Fax: _____

Commodities/Service you offer: _____

Company Officials _____

(i.e. President, Vice President:) _____

Personnel: _____

E-Mail: _____

Website: _____

Branch Offices: _____

Other information you would like listed: _____



901 Business Park Drive, Suite 500
Mission, Texas 78572
Phone: (956) 581-8632 ★ Fax: (956) 581-3912
www.texipa.org

DON'T MISS THIS MARKETING OPPORTUNITY!

It's almost time to begin publishing the 2018 Texas International Produce Association's Annual Membership Directory. Please reserve your space now! This is one of the best ways to reach Texas International Produce Association growers and shippers. If you are interested, please complete the following section and fax back to me no later than **November 30, 2017**.

Company Name: _____

YES, I would like to advertise in the 2018 Membership Directory

_____ A new camera ready copy will be sent via mail or e-mail to lilly.garcia@texipa.org
(Deadline to submit ad is **November 30th**)

_____ Please use the same ad used in the 2017 TIPA Directory (if applicable)

Advertising Options:

- _____ \$1,000 for color ad printed on fold out tab (only 2 available)
- _____ \$ 800 for black/white ad printed on fold out tab (only 2 available)
- _____ \$ 800 for color ad printed on inside cover
- _____ \$ 800 for color ad printed on back cover
- _____ \$ 600 for full page color ad (tab page)
- _____ \$ 500 for full page black/white ad (tab page)

**Full page ad: 8"x5"*

Please note: you must be a member of the Texas International Produce Association to advertise in the membership directory. If you have any questions, please call Hector Garza or Lilly Garcia at 956-581-8632 or fax this form to 956-581-3912.

Thank you for your support!



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.A.

DATE SUBMITTED: December 14,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for November 2017.
--

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2017

**CROSSINGS AND REVENUES
FOR THE MONTH OF NOVEMBER
FISCAL YEAR 2017 – 2018**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **109,151** vehicles for the month of November F.Y. 2017-2018, which showed a decrease of **(-5,727)** vehicles or **-4.99%** over The same month in F.Y. 2016-2017.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **59,545** cars for the month of November F.Y. 2017 – 2018, showing a decrease of **(-11,150)** cars or **-15.77%** over the same month in F.Y. 2016 – 2017.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **49,606** trucks for the month of November F.Y. 2017-2018, showing an increase of **5,423** trucks or **12.27%** over the same month in F.Y. 2016 - 2017.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,158,692** dollars for the month of November F.Y. 2017 – 2018

\$ 208,180 Autos & other
\$ 943,999 Trucks
\$ 6,513 Profit on pesos
\$1,158,692 TOTAL

Revenues showed an increase of **\$61,296** or **5.59%** over the same month in F.Y. 2016 – 2017

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **52,586** trucks for the month of November F.Y. 2017-2018, showing an increase of **5,728** trucks or **12.22%** over the same month in F.Y. 2016-2017.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF -2,980 TRUCKS FOR THE MONTH OF NOVEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2016 – 2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	116,449	112,972	(-3,477)
<u>NOVEMBER</u>	114,878	109,151	(-5,727)
YTD TOTAL	231,327	222,123	(-9,204)
DECEMBER	119,937		
JANUARY	117,900		
FEBRUARY	110,888		
MARCH	127,524		
APRIL	115,854		
MAY	117,831		
JUNE	119,759		
JULY	118,087		
AUGUST	120,311		
SEPTEMBER	114,908		
TOTAL CROSS.	1,414,326		

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	70,750	63,084	(-7,666)
NOVEMBER	70,695	59,545	(-11,150)
YTD TOTAL	141,445	122,629	(-18,816)
DECEMBER	77,558		
JANUARY	70,240		
FEBRUARY	64,422		
MARCH	74,400		
APRIL	70,452		
MAY	68,456		
JUNE	70,401		
JULY	71,512		
AUGUST	70,943		
SEPTEMBER	67,579		
TOTAL CAR CROSS.	847,408		

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS
OCTOBER	45,699	49,888	4,189
NOVEMBER	44,183	49,606	5,423
YTD TOTAL	89,882	99,494	9,612
DECEMBER	42,379		
JANUARY	47,660		
FEBRUARY	46,466		
MARCH	53,124		
APRIL	45,402		
MAY	49,375		
JUNE	49,358		
JULY	46,575		
AUGUST	49,368		
SEPTEMBER	47,329		
TOTAL TRUCK CROSSING	566,918		

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN LOSS	full TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	48,556	53,564	5,008	37,000	16,562	13,292	
NOVEMBER	46,858	52,586	5,728	36,802	15,784	14,015	7,399
DECEMBER	45,358						
JANUARY	50,740						
FEBRUARY	49,245						
MARCH	57,046						
APRIL	49,081						
MAY	53,140						
JUNE	52,870						
JULY	50,002						
AUGUST	53,198						
SEPTEMBER	50,732						
TOTAL NORTHBOUND	606,826						

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2016-2017	F.Y. 2017-2018	GAIN (LOSS)
OCTOBER	\$ 1,127,266	\$ 1,151,213	\$ 23,947
NOVEMBER	\$ 1,097,396	\$ 1,158,692	\$ 61,296
YTD TOTAL	\$ 2,224,662	\$ 2,309,905	\$ 85,243
DECEMBER	\$ 1,117,916		
JANUARY	\$ 1,112,015		
FEBRUARY	\$ 1,082,396		
MARCH	\$ 1,234,414		
APRIL	\$ 1,127,087		
MAY	\$ 1,132,303		
JUNE	\$ 1,195,892		
JULY	\$ 1,141,346		
AUGUST	\$ 1,151,818		
SEPTEMBER	\$ 1,124,717		
TOTAL REV.	\$ 13,644,566		



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.B.

DATE SUBMITTED: December 15,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for November 2017.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/15/2017

**CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING NOVEMBER 30, 2017**

BRIDGE FUND 70

	FY 17/18		PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	FY 16/17		--Variance--	
	ANNUAL BUDGET	Y-T-D ACTUAL				Prior FY Y-T-D Actual	Amount	Percent	
REVENUES									
BRIDGE TOLL REVENUES	\$ 13,200,000	\$ 2,279,446	17%	\$ (10,920,554)	\$ 2,279,446	\$ 2,179,735	\$ 99,711	5%	
BRIDGE REVENUE FUND INTEREST EARNED	28,000	7,081	25%	(20,919)	7,081	3,563	3,517	99%	
PESO EXCHANGE RATE INCOME	50,000	13,578	27%	(36,422)	13,578	6,690	6,889	103%	
RENTAL INCOME	222,600	41,670	19%	(180,930)	41,670	34,550	7,120	21%	
TOLL TICKET SALES	10,000	2,306	23%	(7,694)	2,306	1,416	890	63%	
TRANSFER IN - BRIDGE CIP	-	-	0%	-	-	-	-	0%	
MISC INCOME	-	-	0%	-	-	-	-	0%	
FINANCING DEBT FUNDS	2,410,000	-	0%	(2,410,000)	-	-	-	0%	
TOTAL REVENUES	15,920,600	2,344,081	15%	(13,576,519)	2,344,081	2,225,954	118,127	5%	
EXPENDITURES									
PERSONNEL	1,208,200	166,191	14%	1,042,009	166,191	155,647	(10,544)	-7%	
SUPPLIES & MATERIALS	153,800	16,543	11%	137,257	16,543	17,379	836	5%	
BUILDING & EQUIPMENT	2,619,000	25,931	1%	2,593,069	25,931	7,713	(18,218)	-236%	
REPAIRS & MAINTENANCE	15,400	31	0%	15,369	31	200	169	85%	
EQUIPMENT RENTALS	44,600	512	1%	44,088	512	480	(32)	-7%	
UTILITIES	60,000	2,423	4%	57,577	2,423	4,450	2,027	46%	
VEHICLE USAGE	20,400	5,216	26%	15,184	5,216	3,076	(2,140)	-70%	
INSURANCE	40,000	31,557	79%	8,443	31,557	29,627	(1,931)	-7%	
DEBT SERVICE	1,220,300	79,723	7%	1,027,377	79,723	(555)	(80,278)	14459%	
CONTRACTUAL SERVICES	117,000	1,469	1%	115,531	1,469	169	(1,300)	-770%	
OTHER CONTRACTUAL & SPECIAL SERVICES	803,700	115,209	14%	688,491	115,209	45,474	(69,735)	-153%	
TRANSFERS OUT	9,618,200	1,089,867	11%	8,528,333	1,089,867	2,576,334	1,486,467	58%	
TOTAL EXPENDITURES	15,920,600	1,534,671	10%	14,385,929	1,534,671	2,839,992	1,305,321	46%	
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ 809,410		\$ 809,410	\$ 809,410	\$ (614,038)	\$ 1,423,448		



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.C.

DATE SUBMITTED: December 18,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation: No back-up information is needed for this item.

Thank you

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/18/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.D.

DATE SUBMITTED: December 18,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Director's Report.
--

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation: No back-up information is needed for this item.

Thank you.

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/18/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.D.1.

DATE SUBMITTED: December 14,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Update from Gobierno del Estado de Tamaulipas

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 4.D.2.

DATE SUBMITTED: December 14,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: 2018 Produce Trade Shows
--

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/14/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 5.A.

DATE SUBMITTED: December 15,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on World City Pharr Trade Numbers Book for 2017.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/15/2017

WORLD CITY

Dec. 5, 2017

Ms. Vanessa Guzman
Marketing, Pharr International Bridge
9900 S. Cage Blvd.
Pharr, Texas 78577

Vanessa,

WorldCity is excited about the possibility of producing Pharr TradeNumbers again next year, in both English and Spanish. Relying on the same format as the 2016 version, the publication would once again have individual pages for:

- the top 15 exports from Pharr,
- the top 15 imports into Pharr,
- the top 10 countries with which Pharr trades.

We would also include the other regular features:

- the overview story,
- the president's note,
- the page with the top 50 exports
- the page showing Pharr's exports in relation to the other "ports" in your Customs district,
- the page with the top 50 imports,
- the page showing Pharr's imports in relation to the other "ports" in your Customs district,
- the world trade map and accompanying chart,
- the U.S. trade map and accompanying chart.

All of this would be in English and Spanish, as with the previous version.

Pharr would, of course, have its logo on both front covers, and a full-page ad on both Inside Front Covers. We would also provide you with up to 2,500 copies.

For the 2018 publication, we could charge the same price as in we did with the previous version, \$35,000. When Luis Bazan and I spoke, we came up with a plan to save the city money as part of a multi-year "intention," meaning no formal commitment required. In 2019, with 2018 data, we could reduce that to \$33,000. After two successive years, in 2020, we could deduce it further, to \$30,000.

Let me know if you have any questions.

Ken Roberts
President
kroberts@worldcityweb.com

Biltmore Executive Center, 1200 Anastasia Ave., Suite 200, Coral Gables, Florida 33134
(305) 441-2244 / worldcityweb.com / @worldcityweb / ustradenumbers.com / @tradenumbers



Sponsorship Contract

1200 Anastasia Ave., Suite 200 Coral Gables, FL 33134
Ph: 305-441-2244 / Fax: 305-441-9888

Date

12/5/2017

City of Pharr
Mr. Luis Bazan
118 S. Cage Blvd.
Pharr, Texas 78577

Publication	Description	Total Contract
Pharr TradeNumbers Sponsor	Logo on Front Covers, Full-page, full-color ads on Inside Front Covers, up to 2,500 copies. English and Spanish. If printed in successive years, the second year rate is \$33,000; the third year rate would be \$30,000.	35,000.00

This is an estimate, good for 10 business days. The rate, once signed, is guaranteed for the life of the contract. Sponsor agrees to pay the total upon commitment, once invoiced. Advertiser agrees to pay all invoices upon proof of publication. All payments in U.S. dollars. All requests for adjustments must occur within seven days of publishing and will not exceed the cost of the commitment. Sponsors and advertisers agree to hold harmless WorldCity Inc., for any claims made against the publisher as a result of advertisements placed by the advertiser. Publisher at his sole discretion reserves the right to reject any advertising not deemed to be in keeping with WorldCity's mission.

Total Estimate

\$35,000.00

Terms

Net 15

Signature _____

For WorldCity _____

Title _____

Title _____ President

Date _____



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 5.B.

DATE SUBMITTED: December 19,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewing Camera Services Agreement between the City of Pharr International Bridge and Inmobiliaria Jugas, S.A. de C.V.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/19/2017

CAMERA SERVICES AGREEMENT

City of Pharr — International Bridge & Inmobiliaria Jugas, S.A. de C.V.

PREMISES: Inmobiliaria Jugas, S.A. de C.V. (Landlord) will lease, to the City of Pharr — International Bridge (Tenant), a 250 square foot office building and the adequate space (space on top of a commercial plaza sign) to install four (4) security cameras, located at the Via Pharr Plaza, Carretera Reynosa a Puente Pharr No. 400 Loc. 18, Reynosa, Tamaulipas, Mexico, 88780.

EQUIPMENT/CAMERAS/SERVICES: The four (4) cameras will be provided by the Tenant, and are considered Tenant's Property. Tenant will pay all maintenance fees for the cameras/equipment, including internet.

TERM: The agreement term will begin on January 1, 2018 and will terminate on December 31, 2020. This agreement may be terminated by the Tenant at any time with 30 days written notice.

RENEWAL TERM: This agreement will automatically renew for an additional period of twelve (36) months, unless either party gives written notice of termination no later than 30 days prior to the end of the term or renewal term. The agreement terms during any such renewal term will be the same as those contained in this agreement.

TERM PAYMENTS: Tenant will pay to Landlord monthly installments of \$650.00 (six hundred and fifty dollars USD). Monthly installments will be payable on the 20th day of each month, for a total annual lease of \$7, 800.00 (seven thousand eight hundred dollars USD, which equals to \$23,400.00 for the 36 months). Landlord must submit an invoice before the 5th day of each month in order for Tenant to process payment.

TERM EXPIRATION: At the expiration of the term, if agreed upon by both parties, and if there will be no further one-year terms granted, the Landlord will permit the Tenant to enter the premises and remove the four (4) cameras from the Landlord's property. The four (4) cameras will have to be in as good condition as when delivered to Landlord. Ordinary wear and tear is to be expected.

POSSESSION: Landlord promises to place Tenant in peaceful possessions of the office space, and Tenant, by taking possession of the office space, will have acknowledged that the office space is in satisfactory and acceptable condition.

POSSESSION/ACT OF GOD: The Tenant will not be held liable in case of a direct or indirect occurrence, such as a severe thunderstorm, hurricane, tornado, flashflood, earthquake, and/or any other natural phenomenon that may cause the office building, the camera space, all wiring, all cabling, all electrical boxes and all outlets to be damaged.

UTILITIES AND SERVICES: Landlord will be responsible for all utilities and services incurred in connection with the premises. Landlord will pay the electricity and water, and be responsible for standard maintenance (cleaning, trash pick-up, etc.) to the office space.

TAXES: Taxes attributable to the premises or the use of the premises will be allocated as follows:

REAL ESTATE TAXES: Landlord will pay real estate taxes and assessments for the premises.

PERSONAL TAXES: Landlord will pay all personal taxes and any other charges which may be levied against the premises and which attributable to Tenant's use of the premises, along with all sales and/or use taxes (if any) that may be due in connection with Lease payments.

TERMINATION UPON SALE OF PREMISES. Notwithstanding any other provision of this agreement, Landlord may terminate this agreement upon 60 days written notice to Tenant that the premises have been sold.

SIGNATURE AND NOTICE: This agreement will be signed by the following parties. No notice under this agreement will be deemed valid unless given or served in writing.

LANDLORD:

Inmobiliaria Jugas, S.A. de C.V.

Carretera Reynosa a Puente Pharr No. 400 Loc. 24

Ejido El Guerreño

Reynosa, Tamaulipas, Mex. 88780

TENANT:

City of Pharr, Texas

118 S. Cage Blvd

Pharr, Tx. 78577

LANLORD:

Inmobiliaria Jugas, S.A. de C.V.

By: _____ Date: January _____, 2018

Juan Gastelum

CEO

TENANT:

City of Pharr, Texas

By: _____ Date: January _____, 2018

Ambrosio "Amos" Hernandez

Mayor



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the City may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the City may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the City may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the City may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the City may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2017



AGENDA MEMORANDUM

BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #:

DATE SUBMITTED: December 13,
2017

MEETING DATE: December 20,
2017

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the City may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/13/2017