



Pharr

Human Resources



CIVIL SERVICE COMMISSION MINUTES

A meeting of the Civil Service Commission was held Monday, January 27, 2020. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Ed Wylie, Interim City Manager
Anali Alanis, Civil Service / Asst. City Manager
Bea Fuentes, Civil Service / HR Coordinator
Jose Luengo, Chief of Police
Lenny Perez, Fire Chief

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

ITEM 1(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Roll call established a quorum, no absences.

ITEM 2(a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF MINUTES FOR DECEMBER 17, 2019.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 2(b) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE ENTRY LEVEL EXAM ADMINISTERED FOR PEACEOFFICER FOR THE POLICE DEPARTMENT ON SATURDAY, JANUARY 11, 2020.

Vice-Chairperson Lizcano moved to approve the raw and final scores as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 2c) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE ENTRY LEVEL EXAM ADMINISTERED FOR PEACEOFFICER FOR THE POLICE DEPARTMENT ON SATURDAY, JANUARY 11, 2020.

Vice-Chairperson Lizcano moved to approve the eligibility list as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 ADMINISTRATIVE REPORTS (PD and FD)

Fire Chief Lenny Perez reported current training in process for Fire Officer I, II and CPR. 2 Firefighters have been hired off the eligibility list and will be hiring 3 more before the end of the coming month. Annual physicals on firefighters have been completed. The fire department is in the process of buying personal protective equipment for the firefighters and volunteers to replace the old equipment. The fire department will also be purchasing new “washers” extractors.

Police Chief Jose Luengo reported 17 vacancies and the eligibility list that was just put together in which they will be working from, 8 on the list are certified officers, those that are not will be sent to the police academy. PD completed their physical assessments on their officers in December and are at 99.9 % passing rate. Chief Luengo shared replicas of new badge designs to come for the PD.

Vice-Chairperson Lizcano commented that the large pool of eligible peace officer candidates says a lot about our city, if focus is put on those that want to be here, that is a great sign for the citizens.

ITEM 4 CIVIL SERVICE DIRECTORS REPORT

Civil Service Director Alanis mentioned Member Puentes renewed 3-year term.

ITEM 5 CIVIL SERVICE COMMISSION COMMENTS

Vice-Chair Lizcano commented that he wanted the community to understand the importance behind the purchase of the washers to keep gear and uniforms clean not only to comply with the National Standard, but to provide illness from our families and staff. This type of purchase is not only a cost but an investment as it will provide longevity to our firefighters. He applauds all the efforts of Mrs. Alanis and all the elected officials that pushed this through.

Chairperson Rodriguez commented how impressed she is from the eligibility list produced off the last entry level exam for peace officer, in all her years serving on the board she has never seen such high passing numbers and believes something is being done right!

- ITEM 6** **CLOSED SESSION:** In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 in accordance with the following below:

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the deployment, or specific occasions for implementation, of security personnel or devices. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an investigation and may exclude a witness from hearing during the examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

The time being _____am/pm, Chairperson Rodriguez stated the commission would be entering a closed session.

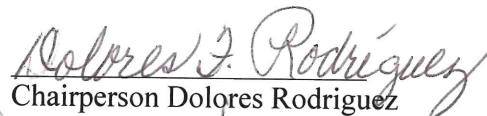
- ITEM 7** **RECONVENE INTO OPEN SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION**

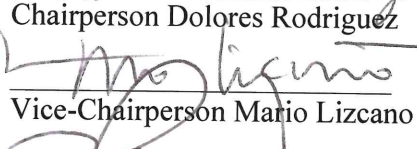
The time being _____am/pm, Chairperson stated the commission would be resuming the open meeting.

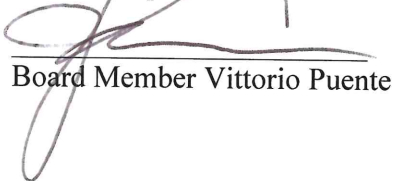
CIVIL SERVICE COMMISSION
MONDAY, JANUARY 27, 2020

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 4:15 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente