

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON JUNE 17, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 17th day of June 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Commissioner Ramiro Caballero
Ed Wylie, Interim City Manager
Patricia Rigney, City Attorney
Omar Anzaldua, Engineering Department
Ignacio Amezcua, Purchasing Director
Fabiola Sanchez, Asst. Finance Director
Carlos Rodriguez, CBP
David John Gonzalez, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs
Adrian Gonzalez, MVCBA
Jesus Javier Montero, CAXCAN
Sid Mielke, SEA Engineers

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM 3 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- MAY 20, 2020.

ITEM 4 CONSIDERATION AND ACTION, IF ANY, ON 2020 INDEX REYNOSA MEMBERSHIP RENEWAL FOR \$1,814.40.

Chairman Edgar Delgadillo introduced the items.

Vice-Chairman moved to approve the consent agenda. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

C. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 5 CROSSING AND REVENUES COMPARISON FOR MAY 2020

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossing and revenues report for the month of May 2020. He reported total crossings were 76,957, which was a decrease of (-27,577) vehicles or -26.38% compared to last year. Mr. Brouwen stated that total crossing for cars were 27,778 cars, which was a decrease of (-23,944) cars or -46.29% and showed a car crossing comparison from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 49,179, which was a decrease of (-3,633) trucks or -6.88% decrease. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen further reported northbound crossings were 49,451, which was a decrease of (-5,137) trucks or -9.41% decrease. Mr. Brouwen further stated for the Agriculture for the month of May they had

17,087 trucks, which represents a 35% of all imports from Mexico to the U.S. Lastly, Mr. Brouwen stated total revenue collected for the month of May was \$1,040,423, which shows a decrease of -\$174,443 or -14.36% in revenues.

Discussion ensued on the crossings.

ITEM 6 EXPENDITURES REPORT FOR MAY 2020

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Fabiola Sanchez, Assistant Finance Director, was in the audience and questions could be entertained at this time. There being no questions, Chairman Edgar Delgadillo moved to the next item.

ITEM 7 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, City Engineering, was present and questions on projects could be entertained at this time.

Luis Bazan, Bridge Director, reported on the office expansion. He stated they were about 98% complete and a walk-through was held last week. He also reported furniture should be arriving on July 26th and hope to get in by the first week in July. He also stated they will coordinate something with the chamber for a ribbon cutting if they were allowed to.

Luis Bazan, Bridge Director, reported on the DAP15 projects. He stated they had been coordinating with CBP on the security personnel and with Pharr Police Department for the in and out of materials. He stated they were looking forward for a groundbreaking on these projects in July. He further stated the contractor already submitted the license document to GSA which will allow them to start construction of the projects.

Luis Bazan, Bridge Director, also reported on the UCP. He stated a press release went out on behalf of CBP recently and Donation Acceptance Agreement was fully executed for the Unified Cargo Processing. They were now waiting on Mexico to ensure they have their proper documentation.

Omar Anzaldua, City Engineering, stated the DAP16 projects they were executing the Donation Acceptance Agreement as well and going over the costs that CBP would be incurring. He added they would also be working on the AFA with TX-DOT, which is the funding mechanism that TX-DOT uses. He also reported the project would not hit the ground until they get to a substantial completion on FY15 projects. He added on FY15, the contractor was going through a very thorough background check which was taking a while for them to get on site.

There being no questions, Chairman Edgar Delgadillo moved to the next item.

ITEM 8 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported they had changed the BridgeConnect format due to COVID-19. He stated this now a LIVE, virtual setting and they were on Part 11. He also stated they had been doing it week by week and they have had several different topics that were of interest to the trade. He also reported they were keeping trade informed of what is going on and what they were doing to keep them up to date on the current status of COVID-19. He further stated this has been a huge success and have registered over 200 viewers. This week they were having another update with CBP on ACE.

Luis Bazan, Bridge Director, also reported through BTA they were doing a meeting with CBP, Commissioner Mark Morgan. He stated this was something that would get them prepared for the start of the USMCA, which was scheduled for July 1, 2020. At this time, he called upon Adrian Gonzalez, President for the Mid-Valley Customs Broker Association, to give a brief update on what they were working and how they collectively work with CBP, the Pharr Bridge, and other trade partners.

Adrian Gonzalez, President of the Mid-Valley Customs Broker Association, gave an update to the board on what they do and what they were working on.

After a brief discussion, Chairman Edgar Delgadillo moved to the next item.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:35 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt. Code.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:07pm.

Chairman Delgadillo stated no action was necessary.

F. ADJOURNMENT:

ITEM 9 ADJOURNMENT

Member Hernandez **moved** to adjourn the meeting at 1:08pm. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF JUNE 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes6-17-20