

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON MAY 20, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 20th day of May 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Hilda Pedraza, Assistant City Manager
Patricia Rigney, City Attorney
Karla Saavedra, Finance Director
Omar Anzaldua, Engineering Department
Ignacio Amezcua, Purchasing Director
Carlos Rodriguez, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 3 CROSSING AND REVENUES COMPARISON FOR APRIL 2020

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossing and revenues report for the month of April 2020. He reported total crossings were 63,947, which was a decrease of (-34,430) vehicles or -35.00% compared to last year. Mr. Brouwen stated that total crossing for cars were 19,791 cars, which was a decrease of (-27,703) cars or -58.33% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 44,156, which was a decrease of (-6,727) trucks or -13.22% decrease. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 44,149, which was a decrease of (-5,613) trucks or -11.28% decrease. Mr. Brouwen further stated for the Agriculture for the month of April they had 13,674 trucks, which represents a 31% of all imports from Mexico to the U.S. Lastly, Mr. Brouwen stated total revenue collected for the month of April was \$1,008,023, which shows a decrease of -\$182,405 or -15.32% in revenues.

Discussion ensued on the crossings.

ITEM 4 EXPENDITURES REPORT FOR APRIL 2020

Chairman Edgar Delgadillo introduced the item.

Karla Saavedra, Finance Director, reported that for the month of April they did have a decrease compared to the previous year but are not as bad as they thought they were going to be. She stated that on expenses they are still in budget, and they are saving in some of the accounts. She also added that they are anticipating if collections continue the same way as the month of April, they are projecting that they will be losing about 1.5 million dollars in toll collection revenue by the end of the fiscal year.

Discussion ensued on the projected loss of toll collection revenue, Chairman Edgar Delgadillo moved to the next item.

ITEM 5 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, Engineering Director, was present and questions on projects could be entertained at this time.

Luis Bazan, Bridge Director, reported that they are working on a pre-construction meeting for DAP15 Projects, so that they can begin to break ground.

Luis Bazan, Bridge Director, also reported that on the DAP16 projects they have the final DAA, Donation Acceptance Agreement and it meets all the requirements. He added that it will probably not go out for bids until first quarter of 2021. He also stated that on the BSIF they set up a pre-construction meeting for May 28.

Luis Bazan, Bridge Director, also reported on the DAP19 projects. He stated that it is the Unified Cargo Processing Project and that they got everything settled and got the license agreement squared away. He also stated that right now they are just coordinating efforts between CBP & SAT to ensure that they have the right permits and technology for Mexico to operate alongside the U.S.

Luis Bazan, Bridge Director, reported that they are about 95% complete with the office renovations. He stated that due to COVID-19 and worker shortages, the shipment of the furniture is scheduled to ship on June 26th. He also stated that they have another phase that was just passed by the city commission, so once they get everything squared away, they will have some type of ribbon cutting celebration.

Omar Anzaldua, Engineering Director, stated that they are looking to do a master plan of the bridge. He briefly explained what the master plan would entail.

There being no questions, Chairman Edgar Delgadillo moved to the next item.

ITEM 6 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported that COVID-19 came to interrupt how business is conducted on a day to day basis. He stated that one of the things they have been working on since day 1, is BridgeConnect LIVE. He added that this week will mark week 7 that they have been doing BridgeConnect LIVE weekly session and those have been very successful. Mr. Bazan stated they would be hosting BridgeConnect LIVE Part 7: The Effect of COVID-19 on Trade, How the New USMCA Affects Manufacturing in Mexico on Thursday, May 21, 2020.

After a brief discussion on suggestions for the next BridgeConnect LIVE session, Chairman Edgar Delgadillo moved to the next item.

C. ADMINISTRATIVE:

ITEM 7 DISCUSSION AND ACTION, IF ANY, ON 2020 PMA FRESH SUMMIT ANNUAL CONFERENCE AND TEXAS TOWN PAVILION

Chairman Edgar Delgadillo introduced the item and stated that they would be going into executive session for Item 7 and Item 8.

ITEM 8 DISCUSSION ON PROPOSAL FOR CUSTOMER DISCOUNT PROGRAM

Item taken into executive session.

ITEM 9 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- APRIL 19, 2020

Chairman Edgar Delgadillo introduced the item.

Member Hernandez moved to approve the minutes for April 19, 2020. Secretary Campero seconded the motion and when put to a vote, it carried unanimously.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:36 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:39pm.

Member Flores moved to approve Item 3A(7) as discussed in executive session. Chairman Delgadillo seconded the motion and when put to a vote, it carried on unanimously.

Chairman Delgadillo stated that for item 3B(8) there is no action, it was for discussion only. Chairman Edgar Delgadillo moved to the next item

F. ADJOURNMENT:

ITEM 10 ADJOURNMENT

Vice-Chairman Martinez **moved** to adjourn the meeting at 1:45pm. Member Flores seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 20th DAY OF MAY 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes5-20-20