

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, JULY 22, 2020 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

In accordance with social distancing guidelines, the Bridge Board meeting will not be open to the public. The meeting will be via Videoconference and streamed live at www.pharr-tx.gov .

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

B) Pledge of Allegiance/Invocation.

- 2. CONSENT AGENDA:** *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

A) Approval of Minutes for June 17, 2020.

- 3. DIRECTOR'S ADMINISTRATIVE REPORT:** *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

A) Crossings and Revenues Report for June 2020.

B) Finance Report for June 2020.

C) Engineer's Report.

D) Director's Report.

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA BRIDGE BOARD MEETING
July 22, 2020

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*
6. **ADJOURNMENT:**

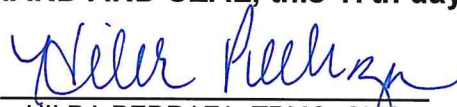
NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 17th day of July 2020 at 4:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 17th day of July 2020




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: July 2,
2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for June 17, 2020.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON JUNE 17, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 17th day of June 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member
Larry Hernandez, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBERS
PRESENT:** None

**EX-OFFICIO MEMBERS
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Commissioner Ramiro Caballero
Ed Wylie, Interim City Manager
Patricia Rigney, City Attorney
Omar Anzaldua, Engineering Department
Ignacio Amezcua, Purchasing Director
Fabiola Sanchez, Asst. Finance Director
Carlos Rodriguez, CBP
David John Gonzalez, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Hollis Rutledge, Governmental Affairs
Adrian Gonzalez, MVCBA
Jesus Javier Montero, CAXCAN
Sid Mielke, SEA Engineers

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM 1 ROLL CALL-EXCUSE ABSENT MEMBERS

Chairman Delgadillo called the meeting to order. All members were present during roll call.

ITEM 2 PLEDGE OF ALLEGIANCE/INVOCATIONS

Luis Bazan, Bridge Director, led in the Pledge of Allegiance and said the prayer.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM 3 CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- MAY 20, 2020.

ITEM 4 CONSIDERATION AND ACTION, IF ANY, ON 2020 INDEX REYNOSA MEMBERSHIP RENEWAL FOR \$1,814.40.

Chairman Edgar Delgadillo introduced the items.

Vice-Chairman moved to approve the consent agenda. Member Hernandez seconded the motion and when put to a vote, it carried unanimously.

C. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM 5 CROSSING AND REVENUES COMPARISON FOR MAY 2020

Chairman Edgar Delgadillo introduced the item.

Fred Brouwen, Director of Operations, went over the total crossing and revenues report for the month of May 2020. He reported total crossings were 76,957, which was a decrease of (-27,577) vehicles or -26.38% compared to last year. Mr. Brouwen stated that total crossing for cars were 27,778 cars, which was a decrease of (-23,944) cars or -46.29% and showed a car crossing compassion from other bridges across the board. Mr. Brouwen further reported the total truck crossings were 49,179, which was a decrease of (-3,633) trucks or -6.88% decrease. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen further reported northbound crossings were 49,451, which was a decrease of (-5,137) trucks or -9.41% decrease. Mr. Brouwen further stated for the Agriculture for the month of May they had

17,087 trucks, which represents a 35% of all imports from Mexico to the U.S. Lastly, Mr. Brouwen stated total revenue collected for the month of May was \$1,040,423, which shows a decrease of -\$174,443 or -14.36% in revenues.

Discussion ensued on the crossings.

ITEM 6 EXPENDITURES REPORT FOR MAY 2020

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Fabiola Sanchez, Assistant Finance Director, was in the audience and questions could be entertained at this time. There being no questions, Chairman Edgar Delgadillo moved to the next item.

Chairman Edgar Delgadillo moved to the next item.

ITEM 7 PROJECT ENGINEER REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, stated Omar Anzaldua, Engineering Director, was present and questions on projects could be entertained at this time.

Luis Bazan, Bridge Director, reported that on the office expansion they are about 98% complete and they did a walk-through last week and there are just a few minor adjustments that need to be done. He also reported that the furniture should be arriving on the 26th of this month and they hope to get in by the first week in July. He also added that they will coordinate something with the chamber for a ribbon cutting if they are allowed too.

Luis Bazan, Bridge Director, reported that when it comes to DAP15, they have been coordinating with CBP on the security personnel, also with PD for the in and out of materials, so they are looking forward for the ground breaking on these projects in July. He added that the contractor already submitted the license document to GSA which will allow them to start construction of these projects.

Luis Bazan, Bridge Director, also reported that on the UCP, a press release went out on behalf of CBP recently and even though they already signed the DAA, Donation Acceptance Agreement and everything is fully executed for the Unified Cargo Processing, they are now waiting on Mexico to ensure that they have their proper documentation.

Omar Anzaldua, Engineering Director, stated that on the DAP16 projects they are executing the DAA, Donation Acceptance Agreement as well and going over the costs that CBP is going to incur especially them who are going to absorb some of those costs. He added that they are also working on the AFA with TX-DOT, which is the

funding mechanism that TX-DOT uses. He also reported that the project will not hit the ground until they get to a substantial completion on FY15. He also reported that on FY15, the contractor is going through a very thorough background check which is taking a while for them to get on site.

There being no questions, Chairman Edgar Delgadillo moved to the next item.

ITEM 8 DIRECTORS ADMINISTRATIVE REPORT

Chairman Edgar Delgadillo introduced the item.

Luis Bazan, Bridge Director, reported that they have been working with BridgeConnect for many years but due to COVID-19 they had to change the format. He added that this is now a LIVE, virtual setting that they have now, and they are on Part 11. He also added that they have been doing it week by week and they have had several different topics that are of interest to the trade. He also reported that they are keeping trade informed of what is going on and what they are doing as the city, as the bridge to keep them up to date on the current status of COVID-19 and how it is affecting the import and export of their products. He added that it has been a huge success and have registered 200 plus viewers and this week they are having another update with CBP on ACE.

Luis Bazan, Bridge Director, also reported that through BTA they are doing a meeting with CBP, Commissioner Mark Morgan and this is something that will get them prepared for the start of the USMCA, which is scheduled for July the 1st. He added that he would like to invite Adrian Gonzalez who is the current President for the Mid-Valley Customs Broker Association to give a brief update on what they are working on and how they collectively work with CBP, the Pharr Bridge and other trade partners.

Adrian Gonzalez, President of the Mid-Valley Customs Broker Association then gave an update to the board on what they do and what they are working on.

After a brief discussion on the update from Adrian Gonzalez, Chairman Edgar Delgadillo moved to the next item.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items B-C.

Chairman Edgar Delgadillo stated the time being 12:35 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:07pm.

Chairman Delgadillo stated that there is no action, it was for discussion only. Chairman Edgar Delgadillo moved to the next item

F. ADJOURNMENT:

ITEM 9 ADJOURNMENT

Member Hernandez **moved** to adjourn the meeting at 1:08pm. Vice-Chairman Martinez seconded the motion and when put to a vote, it carried unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 17th DAY OF JUNE 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____

Word/C:BoardMeetings/BoardMtgMinutes6-17-20



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: July 14, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for June 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/14/2020

CROSSINGS AND REVENUES FOR THE MONTH OF JUNE FISCAL YEAR 2019 – 2020

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **86,739** vehicles for the month of June F.Y. 2019-2020, which showed a decrease of **(-17,729)** vehicles or **-16.97%** over the same month in F.Y. 2018-2019.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **30,291** cars for the month of June F.Y. 2019 – 2020, showing a decrease of **(-24,564)** cars or **-44.78%** over the same month in F.Y. 2018 – 2019.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **56,448** trucks for the month of June F.Y. 2019-2020, showing an increase of **6,835** trucks or **13.78%** over the same month in F.Y. 2018 - 2019.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,213,715** dollars for the month of June F.Y. 2019 – 2020

\$	121,048	Autos & other
\$	1,092,236	Trucks
\$	431	Profit on pesos
\$	1,213,715	TOTAL

Revenues showed an increase of **\$33,716** or **2.86%** over the same month in F.Y. 2018 – 2019

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **56,535** trucks for the month of June F.Y. 2019-2020, showing an increase of **4,894** trucks or **9.48%** over the same month in F.Y. 2018-2019.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-87) TRUCKS FOR THE MONTH OF JUNE, COMPARED TO NORTHBOUND TRUCK CROSSINGS.

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2018–2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	117,523	100,995	(-16,528)
NOVEMBER	114,764	98,066	(-16,698)
DECEMBER	114,630	94,623	(-20,007)
JANUARY	120,643	99,930	(-20,713)
FEBRUARY	111,276	94,774	(-16,502)
MARCH	122,904	91,218	(-31,686)
APRIL	98,377	63,947	(-34,430)
MAY	104,534	76,957	(-27,577)
<u>JUNE</u>	104,468	86,739	(-17,729)
YTD TOTAL	1,009,119	807,249	(-201,870)
JULY	97,056		
AUGUST	98,491		
SEPTEMBER	95,551		
TOTAL CROSS.	1,300,217		

- a) VEHICLE CROSSINGS SHOWED A DECREASE OF (-17,729) VEHICLES OR (-16.97%) OVER THE SAME MONTH IN F.Y. 2018-2019.
- b) VEHICLE CROSSING SHOWED A DECREASED OF (-201,870) VEHICLES OR (-20.00%) OVER THE SAME EIGHT (9) MONTHS IN F.Y.2018- 2019

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	65,395	46,694	(-18,701)
NOVEMBER	64,409	47,401	(-17,008)
DECEMBER	69,288	48,405	(-20,883)
JANUARY	65,059	44,720	(-20,339)
FEBRUARY	60,102	41,743	(-18,359)
MARCH	67,154	33,670	(-33,484)
APRIL	47,494	19,791	(-27,703)
MAY	51,722	27,778	(-23,944)
JUNE	54,855	30,291	(-24,564)
YTD TOTAL	545,478	340,493	(-204,985)
JULY	43,198		
AUGUST	44,829		
SEPTEMBER	43,557		
TOTAL CAR CROSS.	677,062		

a) CAR CROSSINGS SHOWED A DECREASE OF (-24,564) CARS OR (-44.78%) OVER THE SAME MONTH IN F.Y. 2018-2019.

b) CAR CROSSING SHOWED A DECREASED OF (-204,985) CARS OR (-37.58%) OVER THE EIGHT (9) MONTHS IN F.Y.2018 – 2019

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	52,128	54,301	2,173
NOVEMBER	50,355	50,665	310
DECEMBER	45,342	46,218	876
JANUARY	55,584	55,210	(374)
FEBRUARY	51,174	53,031	1,857
MARCH	55,750	57,548	1,798
APRIL	50,883	44,156	(-6,727)
MAY	52,812	49,179	(-3,633)
<u>JUNE</u>	49,613	56,448	6,835
YTD TOTAL	463,641	466,756	3,115
JULY	53,858		
AUGUST	53,662		
SEPTEMBER	51,994		
TOTAL TRUCK CROSSING 623,155			

- a) **TRUCK CROSSINGS SHOWED AN INCREASE OF 6,835 TRUCKS OR 13.78% OVER THE SAME MONTH IN F.Y. 2018-2019**
- b) **TRUCK CROSSING SHOWED AN INCREASE OF 3,115 TRUCKS OR 0.67% OVER THE EIGHT (9) MONTH IN F.Y. 2018-2019**

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	56,847	58,887	2,040	40,128	18,759	14,905	7,746
NOVEMBER	54,278	53,066	(-1,212)	36,918	16,148	14,584	7,462
DECEMBER	48,159	48,976	817	34,192	14,784	14,627	7,973
JANUARY	58,516	58,580	64	41,933	16,647	18,967	10,141
FEBRUARY	53,895	54,534	639	38,529	16,275	15,969	8,679
MARCH	58,228	58,168	(60)	41,359	16,809	17,378	9,119
APRIL	49,762	44,149	(-5,613)	30,259	13,890	13,674	6,795
MAY	54,588	49,451	(-5,137)	34,917	14,534	17,087	8,212
JUNE	51,641	56,535	4,894	38,738	17,797	17,146	8,673
JULY	55,450						
AUGUST	55,226						
SEPTEMBER	53,388						
TOTAL NORTHBOUND	649,978						

Northbound trucks at the Pharr International Bridge totaled **56,535** trucks for the month of June F.Y. 2019-2020, showing an increase of **4,894** trucks or **9.48%** over the same month in F.Y. 2018-2019.

TRUCK CROSSING SHOWED A DECREASE OF -3,568 TRUCKS OR -0.73% OVER THE SAME EIGHT (9) MONTH IN F.Y. 2018-2019.

Agriculture trucks at the Pharr International Bridge totaled 17,146 crossings for the month of June representing a 31% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of 2,245 or 13% over the same month in F.Y. 2018-2019.

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN (LOSS)
OCTOBER	\$ 1,218,069	\$ 1,274,663	\$ 56,593
NOVEMBER	\$ 1,229,321	\$ 1,246,201	\$ 16,880
DECEMBER	\$ 1,153,646	\$ 1,159,871	\$ 6,225
JANUARY	\$ 1,257,893	\$ 1,312,020	\$ 54,127
FEBRUARY	\$ 1,213,717	\$ 1,171,034	(\$ 42,683)
MARCH	\$ 1,337,921	\$ 1,271,490	(\$ 66,431)
APRIL	\$ 1,190,428	\$ 1,008,023	(\$ 182,405)
MAY	\$ 1,214,867	\$ 1,040,423	(\$174,443)
JUNE	\$ 1,179,999	\$ 1,213,715	\$ 33,716
YTD TOTAL	\$ 10,995,862	\$ 10,697,440	(\$298,421)
JULY	\$ 1,195,730		
AUGUST	\$ 1,237,433		
SEPTEMBER	\$ 1,197,219		
TOTAL REV.	\$ 14,626,244		

a) REVENUES SHOWED AN INCREASE OF \$33,716 OR 2.86% OVER THE SAME MONTH IN F.Y. 2018-2019.

b) REVENUES SHOWED A DECREASE OF (\$298,421) OR (-2.71%) OVER THE SAME EIGHT (9) MONTHS IN F.Y. 2018 – 2019.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: July 14, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for June 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/14/2020

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING JUNE 30, 2020

BRIDGE FUND 70

	FY 19/20					FY 18/19 --Variance--			
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES									
BRIDGE TOLL REVENUES	\$ 14,853,900	\$ 14,853,900	\$ 10,261,513	69%	\$ (4,592,387)	\$ 10,261,513	\$ 10,503,365	\$ (241,852)	-2%
BRIDGE REVENUE FUND INTEREST EARNED	102,300	102,300	44,658	44%	(57,642)	44,658	80,260	(35,602)	-44%
PESO EXCHANGE RATE INCOME	38,600	38,600	15,135	39%	(23,465)	15,135	32,184	(17,049)	-53%
RENTAL INCOME	210,600	210,600	157,400	75%	(53,200)	157,400	164,950	(7,550)	-5%
TRANSFER IN-GF	-	25,000	-	0%	(25,000)	-	-	-	0%
FINANCING DEBT FUNDS	1,750,000	1,750,000	1,750,000	100%	-	1,750,000	200,000	1,550,000	775%
TOTAL REVENUES	16,955,400	16,980,400	12,228,706	72%	(4,751,694)	12,228,706	10,980,759	1,247,947	11%
EXPENDITURES									
PERSONNEL	1,351,900	1,376,900	924,124	67%	452,776	924,124	898,470	(25,654)	-3%
SUPPLIES & MATERIALS	276,000	276,000	107,615	39%	168,385	107,615	96,934	(10,681)	-11%
BUILDING & EQUIPMENT	2,136,400	2,136,400	223,124	10%	1,913,276	223,124	372,076	148,952	40%
REPAIRS & MAINTENANCE	70,700	70,700	6,970	10%	63,730	6,970	6,306	(663)	-11%
EQUIPMENT RENTALS	3,100	3,100	3,827	123%	(727)	3,827	2,394	(1,432)	-60%
UTILITIES	75,600	75,600	49,906	66%	25,694	49,906	49,155	(751)	-2%
VEHICLE USAGE	22,500	22,500	16,533	73%	5,967	16,533	17,338	805	5%
INSURANCE	45,000	45,000	31,796	71%	13,204	31,796	41,260	9,464	23%
DEBT SERVICE	1,519,600	1,519,600	621,111	41%	898,489	621,111	467,010	(154,102)	-33%
CONTRACTUAL SERVICES	297,800	297,800	220,635	74%	77,165	220,635	196,053	(24,581)	-13%
OTHER CONTRACTUAL & SPECIAL SERVICES	879,700	879,700	1,103,929	125%	(224,229)	1,103,929	434,871	(669,058)	-154%
TRANSFERS OUT	10,277,100	10,521,000	6,707,825	64%	3,813,175	6,707,825	6,698,675	(9,150)	0%
TOTAL EXPENDITURES	16,955,400	17,224,300	10,017,393	58%	7,206,907	10,017,393	9,280,541	(736,851)	-8%
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ -</u>	<u>\$ (243,900)</u>	<u>\$ 2,211,313</u>		<u>\$ 2,455,213</u>	<u>\$ 2,211,313</u>	<u>\$ 1,700,218</u>	<u>\$ 511,096</u>	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: July 2,
2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: July 2,
2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: July 2, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: July 2,
2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: July 2, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: July 2, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: July 2, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: July 2, 2020

MEETING DATE: July 22, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 7/2/2020