

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON FEBRUARY 19, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 19th day of February 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member

MEMBER ABSENT: Larry Hernandez, Member

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Ed Wylie, Interim City Manager
Anali Alanis, Assistant City Manager
Patricia Rigney, City Attorney
Karla Saavedra, Finance Director
Omar Anzaldua, City Engineering
Veronica Gutierrez, Purchasing Department
Joel Robles, Pharr PD
Juan Sanchez, Pharr PD
Carlos Rodriguez, CBP
David Moreno, CBP
David John Gonzalez, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Shon Gonzalez, Rio Grande Guardian
Myriam Cantu, XOANA

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM “1”: ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Edgar Delgadillo called the meeting to order. All members were present during roll call except Member Hernandez. Vice-Chairman Martinez made a motion to excuse Member Hernandez for being absent. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Edgar Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Edgar Delgadillo moved to the next item.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- JANUARY 15, 2020.

ITEM “4”: CONSIDERATION AND ACTION, IF ANY, ON BORDER TRADE ALLIANCE (BTA) 2020 MEMBERSHIP SILVER PATRON LEVEL RENEWAL FOR \$10,000.

ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON ADVERTISING WITH THE RIO GRANDE GUARDIAN FOR \$17,500 (TWO PAYMENTS OF \$8,750).

Chairman Edgar Delgadillo introduced the next item and stated that they need approval for line item A (3) & C (5), item B (4) will be taken into executive session. Vice-Chairman Martinez made a motion to approve the Consent Agenda as presented. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

C. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “6”: CROSSING AND REVENUES COMPARISON FOR JANUARY 2020.

Chairman Edgar Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of January total crossings were 99,930, which

shows a decrease of (-20,713) vehicles or -17.17% compared to last year. Mr. Brouwen stated that total crossing for cars were 44,720 cars, which shows a decrease of (-20,339) cars or -31.26%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of January were 55,210, which shows a decrease of (-374) trucks or -0.67% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of January were 58,580, which shows an increase of 64 trucks or 0.11% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of January they had 18,967 trucks, which represents a 32% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of January were \$1,312,020, which shows an increase of \$54,127 or 4.30% in revenues. Several discussions then took place regarding the crossings. Chairman Edgar Delgadillo moved to the next item.

ITEM “7”: EXPENDITURES REPORT FOR JANUARY 2020.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Saavedra, Finance Director if they have any questions. Chairman Edgar Delgadillo moved to the next item.

ITEM “8”: PROJECT ENGINEER REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. He stated that they are tracking well with their projects and they just had a pre-bid meeting for DAP15 Projects, and they are moving forward with these projects. He added that they will be having bid openings on the 27th of this month and hoping to break ground in the summer of 2020. Mr. Luis Bazan, Bridge Director stated that on the office administration building that if weather permits, they should be in the offices by the end of April or early May.

Mr. Omar Anzaldua, City Engineer stated that they do have a bid opening next Thursday for the FY15 and they have been getting good interest from contractors and at the pre-bid there were 3 contractors and they have been getting a lot of questions online, so that shows a lot of interest, so they are expecting a good turn out on bids. He added that on the building expansion it is about 80%-83% complete and they anticipate March but they have added a few things so that might push the date a little further. Mr. Omar Anzaldua, City Engineer stated that on FY16 those are to track later in the year to go out for bids. He stated that once construction gets going on FY15, they cannot have too much activity at the bridge, so they are limited with that. He added that they have turned in everything with DAA, all the exhibits so that's getting reviewed by the Feds for the Donations Acceptance Agreement, so hopefully they get that back within 60-90 days. Chairman Edgar Delgadillo moved to the next item.

ITEM “9”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they just had a BridgeConnect Trade Session on January 23rd and he is happy to announce that they had almost 160 attendees. He added that this is something that they do quarterly, the ACE Update because it is something where they have to get the trade up to speed on because there is a very small percentage of users that are complying with ACE, so it is important. He stated that this is a value-added service that the bridge brings to the trade at no charge, so it is important for them to continue that and it is a part of their business retention and expansion program that they have in place.

Mr. Luis Bazan, Bridge Director stated that they are trying to keep the trade happy, trying to keep them informed of what is going on and there are different issues. He added that in the next couple of months they will probably have a USMCA update on what has been going on, also what has been going on with Canada. He added that that is what BridgeConnect is for and if there are any issues or topics that any of them would like for them to consider please let them know. He stated that the BridgeConnect is planned out through May right now, so they are ahead of the game and they have these sessions once a month.

Mr. Luis Bazan, Bridge Director then started to show the board pictures of the two previous BridgeConnect Trade Sessions. He added that what they started to do with BridgeConnect, which is something that he has been talking with the chamber about is partnering up since they are in the business of attracting new members to the chamber is inviting them to each BridgeConnect so they can give a brief presentation about the benefit of becoming a chamber member.

Mr. Luis Bazan, Bridge Director stated that they always thank their produce sponsors every year, they reached out to them for two major events, so they are hosting a Produce Appreciation Luncheon for them this Friday the 21st from 1am to 3pm at Buffalo Wings & Rings in Hidalgo.

Mr. Luis Bazan, Bridge Director stated that he has been invited to participate in the Real Estate Summit in New York, where he is going to be on a panel to discuss USMCA. He added that some commissioners and board members will also be attending the event and it will be next week February 26-28. He added that he will also be speaking that the South Texas Manufactures Association meeting in March and they invite them every year just to give an update on where they are on the projects. Chairman Edgar Delgadillo moved to the next item.

D. ADMINISTRATIVE:

ITEM “10”: DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF DEDICATED INTERNET ACCESS SERVICES AGREEMENT AND MAINTENANCE WITH WEBVISION FOR A PERIOD OF TWO (2) YEARS FOR CAMERAS IN MEXICO.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have been doing this since 2016, and they have cameras set up in Mexico and they use them on a daily basis to monitor traffic in Mexico as they are approaching and exiting the aduana. He added that they have 4 cameras that overlook

the scales that they have there with Grupo Jugas. Some discussions then took place regarding the cameras. Vice-Chairman Martinez made a motion to approve the item. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

ITEM “11”: DISCUSSION AND ACTION, IF ANY, ON RENEWAL PROPOSAL FROM XOANA FOR ROAD SIGNS IN REYNOSA.

Chairman Edgar Delgadillo introduced the next item and stated that they will be going into executive session.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Edgar Delgadillo stated the time being 12:23 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 12:36pm. Chairman Delgadillo stated that for item 2B(4) they are going to table the item. Vice-Chairman Martinez made a motion to table item 2B(4). Member Flores seconded the motion and was then carried on unanimously. Chairman Delgadillo stated that for item 4B(11) they are going to table the item. Vice-Chairman Martinez made a motion to table item 4B(11). Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

F. ADJOURNMENT:

ITEM “10”: ADJOURNMENT

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to adjourn the meeting. Member Flores seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 19th DAY OF FEBRUARY 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
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