

**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, APRIL 15, 2020 AT 12:00 PM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

In accordance with social distancing guidelines, the Bridge Board meeting will not be open to the public. The meeting will be via Videoconference and streamed live at www.pharr-tx.gov .

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. DIRECTOR'S ADMINISTRATIVE REPORT: *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

- A) Crossings and Revenues Report for February and March 2020.
- B) Finance Report for February and March 2020.
- C) Engineer's Report.
- D) Director's Report.

3. ADMINISTRATIVE:

A) Approval of Minutes for February 19, 2020.

B) Discussion and action, if any, on Border Trade Alliance (BTA) 2020 Membership Silver Patron Level renewal for \$10,000. **(TABLED)**

C) Discussion and action, if any, on renewal proposal from XOANA for road signs in Reynosa. **(TABLED)**

4. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the**

AGENDA BRIDGE BOARD MEETING
April 15, 2020

examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*
6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 9th day of April 2020 at 4:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 9th day of April 2020




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: April 8, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report for February and March 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/8/2020

**CROSSINGS AND REVENUES
FOR THE MONTH OF FEBRUARY
FISCAL YEAR 2019 – 2020**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **94,774** vehicles for the month of February F.Y. 2019-2020, which showed a decrease of **(-16,502)** vehicles or **-14.83%** over the same month in F.Y. 2018-2019.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **41,743** cars for the month of February F.Y. 2019 – 2020, showing a decrease of **(-18,359)** cars or **-30.55%** over the same month in F.Y. 2018 – 2019.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **53,031** trucks for the month of February F.Y. 2019-2020, showing an increase of **1,857** trucks or **3.63%** over the same month in F.Y. 2018 - 2019.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,171,034** dollars for the month of February F.Y. 2019 – 2020

\$	166,556	Autos & other
\$	1,001,846	Trucks
\$	<u>2,632</u>	Profit on pesos
	\$1,171,034	TOTAL

Revenues showed a decrease of **(\$42,683)** or **-3.52%** over the same month in F.Y. 2018 – 2019

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **54,534** trucks for the month of February F.Y. 2019-2020, showing an increase of **639** trucks or **1.19%** over the same month in F.Y. 2018-2019.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-1,503) TRUCKS FOR THE MONTH OF FEBRUARY, COMPARED TO NORTHBOUND TRUCK CROSSINGS

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2018–2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	117,523	100,995	(-16,528)
NOVEMBER	114,764	98,066	(-16,698)
DECEMBER	114,630	94,623	(-20,007)
JANUARY	120,643	99,930	(-20,713)
FEBRUARY	111,276	94,774	(-16,502)
YTD TOTAL	578,836	448,388	(90,448)
MARCH	122,904		
APRIL	98,377		
MAY	104,534		
JUNE	104,468		
JULY	97,056		
AUGUST	98,491		
SEPTEMBER	95,551		
TOTAL CROSS.	1,300,217		

- a) VEHICLE CROSSINGS SHOWED A DECREASE OF (-16,502) VEHICLES OR (-14.83%) OVER THE SAME MONTH IN F.Y. 2018-2019.
- b) VEHICLE CROSSING SHOWED A DECREASED OF (-90,448) VEHICLES OR (-15.63%) OVER THE SAME FIVE (5) MONTHS IN FY.Y.2018- 2019

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	65,395	46,694	(-18,701)
NOVEMBER	64,409	47,401	(-17,008)
DECEMBER	69,288	48,405	(-20,883)
JANUARY	65,059	44,720	(-20,339)
FEBRUARY	60,102	41,743	(-18,359)
YTD TOTAL	324,253	228,963	(-95,290)
MARCH	67,154		
APRIL	47,494		
MAY	51,722		
JUNE	54,855		
JULY	43,198		
AUGUST	44,829		
SEPTEMBER	43,557		
TOTAL CAR CROSS.	677,062		

a) CAR CROSSINGS SHOWED A DECREASE OF (-18,359) CARS OR (-30.55%) OVER THE SAME MONTH IN F.Y. 2018-2019.

b) CAR CROSSING SHOWED A DECREASED OF (-95,290) CARS OR (-29.39%) OVER THE FIVE (5) MONTHS IN F.Y.2018 – 2019

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	52,128	54,301	2,173
NOVEMBER	50,355	50,665	310
DECEMBER	45,342	46,218	876
JANUARY	55,584	55,210	(374)
<u>FEBRUARY</u>	51,174	53,031	1,857
YTD TOTAL	254,583	259,425	4,842
MARCH	55,750		
APRIL	50,883		
MAY	52,812		
JUNE	49,613		
JULY	53,858		
AUGUST	53,662		
SEPTEMBER	51,994		
TOTAL TRUCK CROSSING 623,155			

- a) **TRUCK CROSSINGS SHOWED A INCREASE OF 1,857 TRUCKS OR 3.63% OVER THE SAME MONTH IN F.Y. 2018-2019**
- b) **TRUCK CROSSING SHOWED AN INCREASE OF 4,842 TRUCKS OR 1.90% OVER THE FIVE (5) MONTH IN F.Y. 2018-2019**

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	56,847	58,887	2,040	40,128	18,759	14,905	7,746
NOVEMBER	54,278	53,066	(1,212)	36,918	16,148	14,584	7,462
DECEMBER	48,159	48,976	817	34,192	14,784	14,627	7,973
JANUARY	58,516	58,580	64	41,933	16,647	18,967	10,141
FEBRUARY	53,895	54,534	639	38,529	16,275	15,969	8,679
MARCH	58,228						
APRIL	49,762						
MAY	54,588						
JUNE	51,641						
JULY	55,450						
AUGUST	55,226						
SEPTEMBER	53,388						
TOTAL NORTHBOUND	649,978						

Northbound trucks at the Pharr International Bridge totaled **54,534** trucks for the month of February F.Y. 2019-2020, showing an increase of **639** trucks or **1.19%** over the same month in F.Y. 2018-2019.

TRUCK CROSSING SHOWED AN INCREASE OF 2,348 TRUCKS OR 0.86% OVER THE SAME FIVE (5) MONTH IN F.Y. 2018-2019.

Agriculture trucks at the Pharr International Bridge totaled 15,969 crossings for the month of February representing a 29% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of (-1,132) or -7% over the same month in F.Y. 2018-2019.

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN (LOSS)
OCTOBER	\$ 1,218,069	\$ 1,274,663	\$ 56,593
NOVEMBER	\$ 1,229,321	\$ 1,246,201	\$ 16,880
DECEMBER	\$ 1,153,646	\$ 1,159,871	\$ 6,225
JANUARY	\$ 1,257,893	\$ 1,312,020	\$ 54,127
<u>FEBRUARY</u>	\$ 1,213,717	\$ 1,171,034	<u>(-\$ 42,683)</u>
YTD TOTAL	\$ 6,072,647	\$ 6,163,789	\$ 91,142
MARCH	\$ 1,337,921		
APRIL	\$ 1,190,428		
MAY	\$ 1,214,867		
JUNE	\$ 1,179,999		
JULY	\$ 1,195,730		
AUGUST	\$ 1,237,433		
SEPTEMBER	\$ 1,197,219		
TOTAL REV.	\$ 14,626,244		

a) REVENUES SHOWED A DECREASE OF (-\$42,683) OR -3.52%
OVER THE SAME MONTH IN F.Y. 2018-2019.

b) REVENUES SHOWED AN INCREASE OF \$91,142 OR 1.50%
OVER THE SAME FIVE (5) MONTHS IN F.Y. 2018 – 2019.

CROSSINGS AND REVENUES FOR THE MONTH OF MARCH FISCAL YEAR 2019 – 2020

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **91,218** vehicles for the month of March F.Y. 2019-2020, which showed a decrease of **(-31,686)** vehicles or **-25.78%** over the same month in F.Y. 2018-2019.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **33,670** cars for the month of March F.Y. 2019 – 2020, showing a decrease of **(-33,484)** cars or **-49.86%** over the same month in F.Y. 2018 – 2019.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **57,548** trucks for the month of March F.Y. 2019-2020, showing an increase of **1,798** trucks or **3.23%** over the same month in F.Y. 2018 - 2019.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,271,490** dollars for the month of March F.Y. 2019 – 2020

\$	134,536	Autos & other
\$	1,135,755	Trucks
\$	<u>1,199</u>	Profit on pesos
	\$1,271,490	TOTAL

Revenues showed a decrease of **(\$66,431)** or **-4.97%** over the same month in F.Y. 2018 – 2019

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **58,168** trucks for the month of March F.Y. 2019-2020, showing a decrease of **(-60)** trucks or **(-0.10%)** over the same month in F.Y. 2018-2019.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-620) TRUCKS FOR THE MONTH OF MARCH, COMPARED TO NORTHBOUND TRUCK CROSSINGS

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2018–2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	117,523	100,995	(-16,528)
NOVEMBER	114,764	98,066	(-16,698)
DECEMBER	114,630	94,623	(-20,007)
JANUARY	120,643	99,930	(-20,713)
FEBRUARY	111,276	94,774	(-16,502)
<u>MARCH</u>	122,904	<u>91,218</u>	<u>(-31,686)</u>
YTD TOTAL	701,740	579,606	(-122,134)
APRIL	98,377		
MAY	104,534		
JUNE	104,468		
JULY	97,056		
AUGUST	98,491		
SEPTEMBER	95,551		
TOTAL CROSS.	1,300,217		

- a) VEHICLE CROSSINGS SHOWED A DECREASE OF (-31,686) VEHICLES OR (-25.78%) OVER THE SAME MONTH IN F.Y. 2018-2019.
- b) VEHICLE CROSSING SHOWED A DECREASED OF (-122,134) VEHICLES OR (-17.40%) OVER THE SAME SIX (6) MONTHS IN FY.Y.2018- 2019

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	65,395	46,694	(-18,701)
NOVEMBER	64,409	47,401	(-17,008)
DECEMBER	69,288	48,405	(-20,883)
JANUARY	65,059	44,720	(-20,339)
FEBRUARY	60,102	41,743	(-18,359)
MARCH	67,154	33,670	(-33,484)
YTD TOTAL	391,407	262,633	(-128,774)
APRIL	47,494		
MAY	51,722		
JUNE	54,855		
JULY	43,198		
AUGUST	44,829		
SEPTEMBER	43,557		
TOTAL CAR CROSS.	677,062		

a) CAR CROSSINGS SHOWED A DECREASE OF **(-33,484) CARS OR **(-49.86%)** OVER THE SAME MONTH IN F.Y. 2018-2019.**

b) CAR CROSSING SHOWED A DECREASED OF **(-128,774) CARS OR **(-32.90%)** OVER THE SIX **(6)** MONTHS IN F.Y.2018 – 2019**

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	52,128	54,301	2,173
NOVEMBER	50,355	50,665	310
DECEMBER	45,342	46,218	876
JANUARY	55,584	55,210	(374)
FEBRUARY	51,174	53,031	1,857
<u>MARCH</u>	55,750	57,548	1,798
YTD TOTAL	310,333	316,973	6,640
APRIL	50,883		
MAY	52,812		
JUNE	49,613		
JULY	53,858		
AUGUST	53,662		
SEPTEMBER	51,994		
TOTAL TRUCK CROSSING 623,155			

- a) **TRUCK CROSSINGS SHOWED A INCREASE OF 1,798 TRUCKS OR 3.23% OVER THE SAME MONTH IN F.Y. 2018-2019**
- b) **TRUCK CROSSING SHOWED AN INCREASE OF 6,640 TRUCKS OR 2.14% OVER THE SIX (6) MONTH IN F.Y. 2018-2019**

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	56,847	58,887	2,040	40,128	18,759	14,905	7,746
NOVEMBER	54,278	53,066	(1,212)	36,918	16,148	14,584	7,462
DECEMBER	48,159	48,976	817	34,192	14,784	14,627	7,973
JANUARY	58,516	58,580	64	41,933	16,647	18,967	10,141
FEBRUARY	53,895	54,534	639	38,529	16,275	15,969	8,679
MARCH	58,228	58,168	(60)	41,359	16,809	17,378	9,119
APRIL	49,762						
MAY	54,588						
JUNE	51,641						
JULY	55,450						
AUGUST	55,226						
SEPTEMBER	53,388						
TOTAL NORTHBOUND	649,978						

Northbound trucks at the Pharr International Bridge totaled **58,168** trucks for the month of March F.Y. 2019-2020, showing a decrease of **(-60)** trucks or **(-0.10%)** over the same month in F.Y. 2018-2019.

TRUCK CROSSING SHOWED AN INCREASE OF 2,288 TRUCKS OR 0.69% OVER THE SAME SIX (6) MONTH IN F.Y. 2018-2019.

Agriculture trucks at the Pharr International Bridge totaled 17,378 crossings for the month of March representing a 30% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed a decrease of (-1,474) or -8% over the same month in F.Y. 2018-2019.

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN (LOSS)
OCTOBER	\$ 1,218,069	\$ 1,274,663	\$ 56,593
NOVEMBER	\$ 1,229,321	\$ 1,246,201	\$ 16,880
DECEMBER	\$ 1,153,646	\$ 1,159,871	\$ 6,225
JANUARY	\$ 1,257,893	\$ 1,312,020	\$ 54,127
FEBRUARY	\$ 1,213,717	\$ 1,171,034	(\$ 42,683)
MARCH	\$ 1,337,921	\$ 1,271,490	(\$ 66,431)
YTD TOTAL	\$ 7,410,568	\$ 7,435,279	\$ 24,711
APRIL	\$ 1,190,428		
MAY	\$ 1,214,867		
JUNE	\$ 1,179,999		
JULY	\$ 1,195,730		
AUGUST	\$ 1,237,433		
SEPTEMBER	\$ 1,197,219		
TOTAL REV.	\$ 14,626,244		

a) **REVENUES SHOWED A DECREASE OF (\$66,431) OR -4.97%
OVER THE SAME MONTH IN F.Y. 2018-2019.**

b) **REVENUES SHOWED AN INCREASE OF \$24,711 OR 0.33%
OVER THE SAME SIX (6) MONTHS IN F.Y. 2018 – 2019.**



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: April 9, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for February and March 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/9/2020

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING FEBRUARY 29, 2020

BRIDGE FUND 70

	FY 19/20						FY 18/19 --Variance--			
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE		Prior FY Y-T-D Actual	Amount	Percent	
REVENUES										
BRIDGE TOLL REVENUES	\$ 14,853,900	\$ 14,853,900	\$ 5,808,873	39%	\$ (9,045,027)	\$ 5,808,873	\$ 5,875,742	\$ (66,870)	-1%	
BRIDGE TOLL REVENUES-SHARE RMA	-	-	59,401	0%	59,401	59,401	13,850	45,551	329%	
BRIDGE REVENUE FUND INTEREST EARNED	102,300	102,300	32,882	32%	(69,418)	32,882	42,166	(9,284)	-22%	
PESO EXCHANGE RATE INCOME	38,600	38,600	12,586	33%	(26,014)	12,586	22,003	(9,417)	-43%	
RENTAL INCOME	210,600	210,600	87,200	41%	(123,400)	87,200	94,750	(7,550)	-8%	
TRANSFER IN-GF	-	25,000	-	0%	(25,000)	-	-	-	0%	
FINANCING DEBT FUNDS	1,750,000	1,750,000	237,000	14%	(1,513,000)	237,000	200,000	37,000	19%	
TOTAL REVENUES	16,955,400	16,980,400	6,237,942	37%	(10,742,458)	6,237,942	6,248,512	(10,570)	0%	
EXPENDITURES										
PERSONNEL	1,351,900	1,376,900	518,001	38%	858,899	518,001	503,896	(14,106)	-3%	
SUPPLIES & MATERIALS	276,000	276,000	69,107	25%	206,893	69,107	58,771	(10,335)	-18%	
BUILDING & EQUIPMENT	2,136,400	2,136,400	304,465	14%	1,831,935	304,465	296,126	(8,339)	-3%	
REPAIRS & MAINTENANCE	70,700	70,700	1,895	3%	68,805	1,895	632	(1,263)	-200%	
EQUIPMENT RENTALS	3,100	3,100	2,008	65%	1,092	2,008	1,569	(439)	-28%	
UTILITIES	75,600	75,600	24,268	32%	51,332	24,268	23,904	(364)	-2%	
VEHICLE USAGE	22,500	22,500	9,851	44%	12,649	9,851	9,001	(849)	-9%	
INSURANCE	45,000	45,000	31,796	71%	13,204	31,796	41,260	9,464	23%	
DEBT SERVICE	1,519,600	1,519,600	262,905	17%	1,256,695	262,905	246,272	(16,633)	-7%	
CONTRACTUAL SERVICES	297,800	297,800	132,534	45%	165,266	132,534	38,210	(94,324)	-247%	
OTHER CONTRACTUAL & SPECIAL SERVICES	879,700	879,700	254,696	29%	625,004	254,696	238,392	(16,304)	-7%	
TRANSFERS OUT	10,277,100	10,521,000	4,282,125	41%	6,238,875	4,282,125	3,258,508	(1,023,617)	-31%	
TOTAL EXPENDITURES	16,955,400	17,224,300	5,893,650	34%	11,330,650	5,893,650	4,716,541	(1,177,109)	-25%	
REVENUE OVER/(UNDER) EXPENDITURES	<u>\$ -</u>	<u>\$ (243,900)</u>	<u>\$ 344,291</u>		<u>\$ 588,191</u>	<u>\$ 344,291</u>	<u>\$ 1,531,971</u>	<u>\$ (1,187,679)</u>		



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.D.

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for February 19, 2020.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON FEBRUARY 19, 2020, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 19th day of February 2020, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member

MEMBER ABSENT: Larry Hernandez, Member

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant

OTHERS PRESENT: Ed Wylie, Interim City Manager
Anali Alanis, Assistant City Manager
Patricia Rigney, City Attorney
Karla Saavedra, Finance Director
Omar Anzaldua, City Engineering
Veronica Gutierrez, Purchasing Department
Joel Robles, Pharr PD
Juan Sanchez, Pharr PD
Carlos Rodriguez, CBP
David Moreno, CBP
David John Gonzalez, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Shon Gonzalez, Rio Grande Guardian
Myriam Cantu, XOANA

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM “1”: ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Edgar Delgadillo called the meeting to order. All members were present during roll call except Member Hernandez. Vice-Chairman Martinez made a motion to excuse Member Hernandez for being absent. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Edgar Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Edgar Delgadillo moved to the next item.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- JANUARY 15, 2020.

ITEM “4”: CONSIDERATION AND ACTION, IF ANY, ON BORDER TRADE ALLIANCE (BTA) 2020 MEMBERSHIP SILVER PATRON LEVEL RENEWAL FOR \$10,000.

ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON ADVERTISING WITH THE RIO GRANDE GUARDIAN FOR \$17,500 (TWO PAYMENTS OF \$8,750).

Chairman Edgar Delgadillo introduced the next item and stated that they need approval for line item A (3) & C (5), item B (4) will be taken into executive session. Vice-Chairman Martinez made a motion to approve the Consent Agenda as presented. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

C. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “6”: CROSSING AND REVENUES COMPARISON FOR JANUARY 2020.

Chairman Edgar Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of January total crossings were 99,930, which

shows a decrease of (-20,713) vehicles or -17.17% compared to last year. Mr. Brouwen stated that total crossing for cars were 44,720 cars, which shows a decrease of (-20,339) cars or -31.26%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of January were 55,210, which shows a decrease of (-374) trucks or -0.67% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of January were 58,580, which shows an increase of 64 trucks or 0.11% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of January they had 18,967 trucks, which represents a 32% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of January were \$1,312,020, which shows an increase of \$54,127 or 4.30% in revenues. Several discussions then took place regarding the crossings. Chairman Edgar Delgadillo moved to the next item.

ITEM “7”: EXPENDITURES REPORT FOR JANUARY 2020.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Saavedra, Finance Director if they have any questions. Chairman Edgar Delgadillo moved to the next item.

ITEM “8”: PROJECT ENGINEER REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. He stated that they are tracking well with their projects and they just had a pre-bid meeting for DAP15 Projects, and they are moving forward with these projects. He added that they will be having bid openings on the 27th of this month and hoping to break ground in the summer of 2020. Mr. Luis Bazan, Bridge Director stated that on the office administration building that if weather permits, they should be in the offices by the end of April or early May.

Mr. Omar Anzaldua, City Engineer stated that they do have a bid opening next Thursday for the FY15 and they have been getting good interest from contractors and at the pre-bid there were 3 contractors and they have been getting a lot of questions online, so that shows a lot of interest, so they are expecting a good turn out on bids. He added that on the building expansion it is about 80%-83% complete and they anticipate March but they have added a few things so that might push the date a little further. Mr. Omar Anzaldua, City Engineer stated that on FY16 those are to track later in the year to go out for bids. He stated that once construction gets going on FY15, they cannot have too much activity at the bridge, so they are limited with that. He added that they have turned in everything with DAA, all the exhibits so that's getting reviewed by the Feds for the Donations Acceptance Agreement, so hopefully they get that back within 60-90 days. Chairman Edgar Delgadillo moved to the next item.

ITEM “9”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they just had a BridgeConnect Trade Session on January 23rd and he is happy to announce that they had almost 160 attendees. He added that this is something that they do quarterly, the ACE Update because it is something where they have to get the trade up to speed on because there is a very small percentage of users that are complying with ACE, so it is important. He stated that this is a value-added service that the bridge brings to the trade at no charge, so it is important for them to continue that and it is a part of their business retention and expansion program that they have in place.

Mr. Luis Bazan, Bridge Director stated that they are trying to keep the trade happy, trying to keep them informed of what is going on and there are different issues. He added that in the next couple of months they will probably have a USMCA update on what has been going on, also what has been going on with Canada. He added that that is what BridgeConnect is for and if there are any issues or topics that any of them would like for them to consider please let them know. He stated that the BridgeConnect is planned out through May right now, so they are ahead of the game and they have these sessions once a month.

Mr. Luis Bazan, Bridge Director then started to show the board pictures of the two previous BridgeConnect Trade Sessions. He added that what they started to do with BridgeConnect, which is something that he has been talking with the chamber about is partnering up since they are in the business of attracting new members to the chamber is inviting them to each BridgeConnect so they can give a brief presentation about the benefit of becoming a chamber member.

Mr. Luis Bazan, Bridge Director stated that they always thank their produce sponsors every year, they reached out to them for two major events, so they are hosting a Produce Appreciation Luncheon for them this Friday the 21st from 1am to 3pm at Buffalo Wings & Rings in Hidalgo.

Mr. Luis Bazan, Bridge Director stated that he has been invited to participate in the Real Estate Summit in New York, where he is going to be on a panel to discuss USMCA. He added that some commissioners and board members will also be attending the event and it will be next week February 26-28. He added that he will also be speaking that the South Texas Manufactures Association meeting in March and they invite them every year just to give an update on where they are on the projects. Chairman Edgar Delgadillo moved to the next item.

D. ADMINISTRATIVE:

ITEM “10”: DISCUSSION AND ACTION, IF ANY, ON RENEWAL OF DEDICATED INTERNET ACCESS SERVICES AGREEMENT AND MAINTENANCE WITH WEBVISION FOR A PERIOD OF TWO (2) YEARS FOR CAMERAS IN MEXICO.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they have been doing this since 2016, and they have cameras set up in Mexico and they use them on a daily basis to monitor traffic in Mexico as they are approaching and exiting the aduana. He added that they have 4 cameras that overlook

the scales that they have there with Grupo Jugas. Some discussions then took place regarding the cameras. Vice-Chairman Martinez made a motion to approve the item. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

ITEM “11”: DISCUSSION AND ACTION, IF ANY, ON RENEWAL PROPOSAL FROM XOANA FOR ROAD SIGNS IN REYNOSA.

Chairman Edgar Delgadillo introduced the next item and stated that they will be going into executive session.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Edgar Delgadillo stated the time being 12:23 p.m., the Bridge Board would be going into executive session in accordance with Chapter 551 of the Texas Govt.

E. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 12:36pm. Chairman Delgadillo stated that for item 2B(4) they are going to table the item. Vice-Chairman Martinez made a motion to table item 2B(4). Member Flores seconded the motion and was then carried on unanimously. Chairman Delgadillo stated that for item 4B(11) they are going to table the item. Vice-Chairman Martinez made a motion to table item 4B(11). Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

F. ADJOURNMENT:

ITEM “10”: ADJOURNMENT

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to adjourn the meeting. Member Flores seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 19th DAY OF FEBRUARY 2020, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes2-19-20



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on Border Trade Alliance (BTA) 2020 Membership Silver Patron Level renewal for \$10,000. **(TABLED)**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration: \$10,000.

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020

Renewal



Bill To:

Pharr International Bridge
9900 S. Cage
Pharr, TX 78577

www.thebta.org

Phone #	202-302-6225
---------	--------------

Invoice #: 2020-131 **Invoice Date:** 1/22/2020 **Due Date:** 2/21/2020

Description	Amount
Silver Patron Membership	10,000.00
Please remit payment to: Border Trade Alliance ID# 2145 PO BOX 659506 San Antonio, TX 78265-9506	
Total	\$10,000.00



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Discussion and action, if any, on renewal proposal from XOANA for road signs in Reynosa. **(TABLED)**.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration: \$2,750.00 per month for 3 years.

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020

PROPOSAL

2020

RENEWAL PROPOSAL

PREPARED FOR : PHARR INTERNATIONAL BRIDGE

PREPARED BY: XOANA ENTERTAINMENT CO.

DATE: 02/25/2020



RENEWAL PROPOSAL 2020

Client / Service Description / Objective / Prepared By

CLIENT

PHARR INTERNATIONAL BRIDGE.

SERVICE DESCRIPTION

With the strategic distribution of signaling announcements, the pharr international bridge has a permanent image that highlights before the competition; in addition to capture and maintain the interest of commercial trucks.

OBJECTIVE

Serve of conduct to guide the mexican market, promote the international bridge of the city of pharr, mainly to keep attracting visitors and inspiring the trust of more commercial trucks.

PREPARED BY

MYRIAM CANTU
Project Manager
myriam_marlene@xoanacompany.com



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

SPECIAL ESTIMATE

**SIGNS IN DIFFERENT PLACES TO GUIDE THE CONDUCTORS TO THE DIFFERENT ACCESS
TO THE PHARR INTERNATIONAL BRIDGE.**

■ 3 SIGNS

Measurements 9.84 x 15.0 ft (3.0 x 4.60 m)

■ 1 SIGN

Measurements 5.41 x 10.0 ft (1.65 x 3.05 m)

■ 7 SIGNS

Measurements 2.46 x 6.23 ft (75 x 190 cm)

■ 10 SIGNS

Measurements 1.83 x 7.84 ft (56 x 239 cm)

TOTAL - 21 SIGNS

PACK OF 3 YEARS - COST \$ 2,750.00 DLLS /MONTH

COMPLEMENTARY SERVICE:

- * **TOTAL LABELING OF 7 ADVERTISING SIGNS IN REFLECTIVE VINYL WITH THE NEW PHARR INTERNATIONAL BRIDGE LOGO.**
- * **CHANGE OF DESIGN AND COMPLETE LABELING OF 4 ADVERTISEMENTS (3 of 9.84x15.0ft and 1 of 5.41x10.0ft)**
- * **MAINTENANCE, REPAIRS AND PAINT DUE TO THE DETERIORATION CAUSED BY THE SUN AND THE RAIN, CLEANING AND PERIODIC SUPERVISION OF 21 ADS, (INCLUDES TOTAL REPLACEMENT IN CASE OF ROAD ACCIDENT, HURRICANE, FLOODING OR BANDAL ACTS).**

BONUS:

- * **ADVERTISING OF THE INTERNATIONAL BRIDGE IN BANNER AT THE HOME PAGE OF BISMAXIM.COM**
- * **DISTRIBUTION OF 5,000 MONTHLY FLYERS IN CARES OF THE VALLEY OF TEXAS OR INTERNATIONAL BRIDGES.**

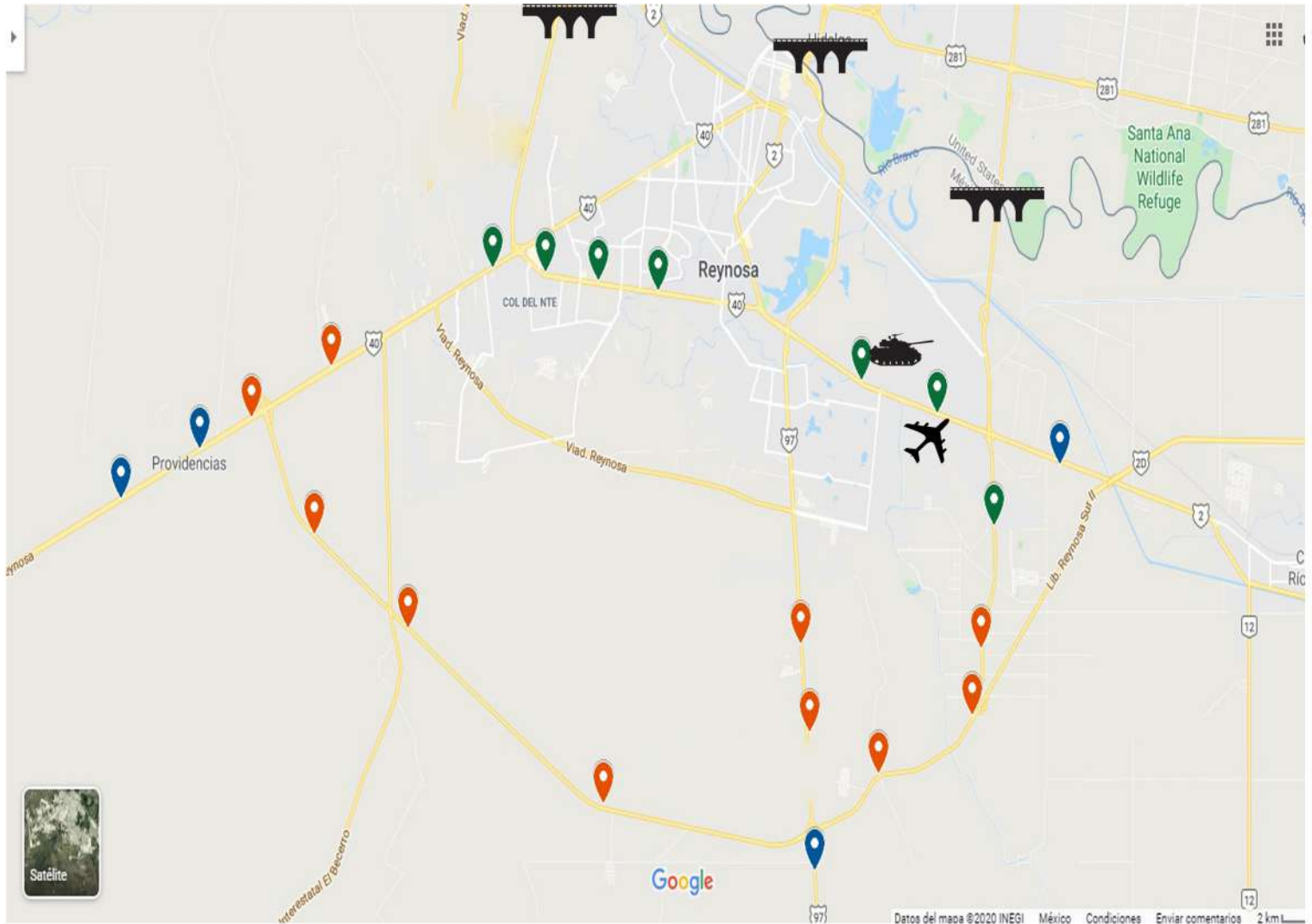
COVERAGE:

BISMAXIM.COM IS PROMOTED IN SOCIAL NETWORKS IN ALL TEXAS, NUEVO LEÓN AND TAMAULIPAS.



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

LOCATION MAP



XOANA ENTERTAINMENT COMPANY
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DESIGN 9.84 X 15.0 FT



Pharr
International Bridge

**LA ENTRADA MAS SEGURA Y EFICIENTE
PARA AUTOTRANSPORTES COMERCIALES
LIBRAMIENTO REYNOSA SUR II**

SALIDA A 1 km



www.pharrbridge.com



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DESIGN 9.84 X 15.0 FT



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DESIGN 9.84 X 15.0 FT



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Nuevo Acceso



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DESIGN 5.41 X 10.0 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

DESIGN 2.46 x 6.23 FT



DESIGN 2.46 x 6.23 FT



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Mission Tx. 78572 / Ph. (956)627-2056

DESIGN - 1.83 x 7.84 FT



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056

FLYER



LAS MEJORES OPCIONES DE COMPRA
Birmaxim
Let's negotiate

ASK ABOUT 10% OFF



SPACE 2

ASK ABOUT 5% OFF



SPACE 16

SPACE 3

SPACE 4

SPACE 17

SPACE 18

SPACE 5

SPACE 6

SPACE 19

SPACE 20

SPACE 7

SPACE 8

SPACE 21

SPACE 22

SPACE 9

SPACE 10

SPACE 23

SPACE 24

SPACE 11

SPACE 12

SPACE 25

SPACE 26

SPACE 13

SPACE 14

SPACE 27

SPACE 28



Pharr
International Bridge

OPEN ALL WEEK: SUNDAY-SATURDAY
6:00AM-8:00AM 4:00PM-6:00PM
SATURDAY & SUNDAY 4:00PM-11:59PM

SOUTHBOUND TRAFFIC (TO MEXICO) CARS & PASSENGER VEHICLES
MONDAY-SUNDAY 6AM - 11:50PM



XOANA ENTERTAINMENT COMPANY
3805 Plantation Grove Blvd. ste D #18
Mission Tx. 78572 / Ph. (956)627-2056



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: April 6, 2020

MEETING DATE: April 15, 2020

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 4/6/2020