

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON DECEMBER 18, 2019, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 18th day of December 2019, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Tony Martinez, Vice-Chairman
Adalberto Campero, Secretary
Luis Flores, Member

MEMBER ABSENT: Larry Hernandez, Member

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHERS PRESENT: Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Karla Saavedra, Finance Director
Omar Anzaldua, City Engineering
Veronica Gutierrez, Purchasing Department
Joel Robles, Pharr PD
Juan Sanchez, Pharr PD
Carlos Rodriguez, CBP
David Moreno, CBP
Ezequiel Ordonez, Mexico Liaison
Eddie Gutierrez, Financial Consultant
Ramiro Caballero, Commissioner
Javier Montero, CAXCAN
Juan Aviel Barrera, AAA
Jesus Barrera, AAA
Cipriano Garza, AAA
Esmeralda Villegas, Mid-Valley Custom Brokers
Philip Garcia, Mid-Valley Custom Brokers

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM “1”: ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Edgar Delgadillo called the meeting to order. All members were present during roll call except Member Hernandez. Vice-Chairman Martinez made a motion to excuse Member Hernandez for being absent. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Edgar Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Edgar Delgadillo moved to the next item.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- NOVEMBER 20, 2019.

ITEM “4”: CONSIDERATION AND ACTION, IF ANY, ON RENEWING COMCE NORESTE MEMBERSHIP FOR \$1,490.

ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON 2020 NATIONAL CUSTOMER BROKERS & FORWARDER ASSOCIATION OF AMERICA MEMBERSHIP FOR \$810.

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to approve the Consent Agenda as presented. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

C. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “6”: CROSSING AND REVENUES COMPARISON FOR NOVEMBER 2019.

Chairman Edgar Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of November total crossings were 98,066, which shows a decrease of (-16,698) vehicles or -14.55% compared to last year. Mr. Brouwen stated that total crossing for cars were 47,401 cars, which shows a decrease of (-17,008) cars or -26.41%. Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of November were 50,665, which shows an increase of 310 trucks or 0.62% increase in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of November were 53,066, which shows a decrease of -1,212 trucks or -2.23% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of November they had 14,584 trucks, which represents a 28% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of November were \$1,246,201, which shows an increase of \$16,880 or 1.37% in revenues. Several discussions then took place regarding the crossings. Chairman Edgar Delgadillo moved to the next item.

ITEM “7”: EXPENDITURES REPORT FOR NOVEMBER 2019.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Saavedra, Finance Director if they have any questions. Chairman Edgar Delgadillo moved to the next item.

ITEM “8”: PROJECT ENGINEER REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldúa, City Engineer there if they have any questions regarding their projects. He stated that they are moving ahead with the construction of the office expansion at the bridge and they have been coordinating with IT to make sure the cabling and the wires are in place. Mr. Omar Anzaldúa, City Engineer added that they are renovating some of the existing duct work that was in the existing building once they exposed that ceiling some of that existing HVAC was in bad shape, so they are getting with the consultants and architect to look at how that needs to be revamped and also looking at replacing the existing generator. He added that they are still looking at February for the completion of the building.

Mr. Luis Bazan, Bridge Director stated that they are going for rebids in January for the DAP15 Projects, which are the commercial entry lanes and the commercial exit lanes. He added that they had a press conference about this last week where they made the announcements, so they are hoping to start construction sometime before summer of 2020 on these two projects. Chairman Edgar Delgadillo moved to the next item.

ITEM “9”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that he would like to bring up a couple of folks that have been

instrumental in the growth of this bridge and as they know they celebrated their 25 years this year and November was the actual month where they turned 25, so for a relatively young bridge they have come a long way and that was one of the reasons why they wanted to celebrate the end of the year as they have been doing for the past three years with a social gathering for all our customers but also more importantly for the stakeholders, the transportation agencies, the committees, the agentes aduanales or the customs brokers on both sides of the borders to ensure that they keep moving forward. He added that those are the voices that they listen too when it comes to making changes, when it comes to applying certain changes that is required in order to continue moving trade forward, so at this time he wants to recognize first the Mid-Valley Custom Brokers Association and representing the New Chairman Adrian Gonzalez are Esmeralda Villegas and Phillip Garcia of the Mid-Valley Custom Brokers Association. Ms. Esmeralda Villegas, Secretary for the MVCBA and Mr. Phillip Garcia then began to give a brief presentation on behalf of the Mid-Valley Custom Brokers Association. Mr. Luis Bazan, Bridge Director then stated that for the Mexican side they do have the Asociación de Agentes Aduanales de Reynosa and in representation they have the new incoming President Juan Aviel Barrera, they also have the outgoing President Cipriano Garza and the Director Jesus Barrera. He stated that at this time he would like to call Juan Aviel Barrera to say a few words as well. Mr. Juan Aviel Barrera, President for the Asociación de Agentes Aduanales then began to give a presentation in Spanish to the board. Several discussions then took place.

Mr. Luis Bazan, Bridge Director stated that they were able to celebrate their 25th Anniversary and he would like to thank Edgar Delgadillo and Tony Martinez for coming forth as sponsors for this event. He added that on Friday they had their Holiday Social for our customers, and he wants to show them some pictures of the event and they celebrated Fred's 25 years of service with bridge as well and was presented with a nice gift. He added that there was over 200 people in attendance, and they had gift raffles and a good show, and he would like to thank everyone who participated.

Mr. Luis Bazan, Bridge Director stated that as far as the directors report they do have a financial presentation and they want to give the board an update on the second span in Mexico, so for that they will go in to executive session.

Chairman Edgar Delgadillo stated that before they go in to executive session he would like to make a comment and congratulate Fred for his 25 years, personally and on behalf of the board. He added that when he started he was fresh to this and Fred has helped him with a lot of things that he didn't understand or know and he is grateful for that and he can truly say that he is not the only one that he has done this for many other people that have been involved with the bridge for so many year on this side of the board and on the Mexico side and we thank you for that and you are one of the last pillars that they have on this bridge and they are hoping they can give him a little freshen up and he can stay here for a few more years, they appreciate him very much. Chairman Edgar Delgadillo stated that they will now go in to executive session.

D. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Edgar Delgadillo stated the time being 11:34 a.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

F. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 12:14pm. Chairman Delgadillo moved to the next item.

G. ADJOURNMENT:

ITEM "10": ADJOURNMENT

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to adjourn the meeting. Member Flores seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 18th DAY OF DECEMBER 2019, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes12-18-19