MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, JANUARY 6, 2020
118 SOUTH CAGE 2nd FLOOR

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, December 6, 2020 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Mayor Ambrosio Hernandez
Mayor Pro Tem Roberto "Bobby" Carrillo
Comm. Eleazar Guajardo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: None

STAFF PRESENT: Edward Wylie, Deputy City Manager
Hilda Pedraza, ACM/City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Ctr. Director
Karla Saavedra, Finance Director
Anali Alanis, ACM/HR Director
Marissa Hernandez, Municipal Court Judge
Jose Luengo, Police Chief
Leonardo Perez, Fire Chief
Melanie Cano, Dev. Services Director
Pilar Rodriguez, Interim Public Works Dir.
Jose Villescas, Public Utilities Director
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Veronica Gutierrez, Purchasing
Daniel Ramirez, Communications Director

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Hernandez called the meeting to order at 4:02 p.m. Roll call established a quorum.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. PUBLIC TESTIMONY

There were no comments from the public.

At this time, Mayor Hernandez stated they would deviate from the agenda and go into closed session. There was no objection.

ITEM 10. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

The time being 4:03 p.m., Mayor Hernandez stated the commission would be entering into closed session in accordance with Chapter 551 of the Texas Govt. Code to discuss agenda items listed in the public portion of the agenda and Pursuant to Sections 551.071, 551.072, 551.074, 551.076, 551.084 and 551.087.

ITEM 11. RECONVENE

The time being 5:02 p.m., Mayor Hernandez stated the commission would be resuming the open meeting.

ITEM 6. ADMINISTRATIVE

A) CONSIDERATION AND ACTION, IF ANY, ON APPOINTMENT OF INTERIM CITY MANAGER (ADMINISTRATION)

Mayor Hernandez introduced the item.

Comm. Carrillo **moved** to appoint Edward Wylie as Interim City Manager. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

ITEM 3. CITY MANAGER'S REPORTS

A) CITY ENGINEER'S REPORT

Ed Wylie, Interim City Manager, introduced the item and stated City Engineer was present and questions could be entertained at this time.

Mayor Hernandez asked staff if the drainage on Moore Road was a city canal and if all city drainages would have concrete barrier.

Omar Anzaldua, City Engineer, stated drainage on Moore Road was a city drainage canal and it was a standard for wrapped protection to add concrete barrier on all future drainage end of canal areas. He further stated Hilda Pedraza, Asst. City Manager, to would be providing status reports on a monthly basis to make sure canals are kept clean from debris.

Pilar Rodriguez, Interim Public Works Director, stated Public Works Department would be doing the dredging of the flow lines and the Parks & Recreation Department would be mowing the side slopes and access roads to the drainage ditches.

B) CITY EVENTS OF INTEREST

Ed Wylie, Interim City Manager, reported on upcoming events at the Pharr Events Center. He further reported the City of Pharr would be hosting the City of Pharr 111th Birthday Celebration on Thursday, January 16, 2020 at the Pharr Events Center from 5:00 p.m. to 9:00 p.m and extended an invitation to everyone to attend.

ITEM 4. CONSENT AGENDA

A) APPROVAL OF MINUTES FOR DECEMBER 18, 2019 REGULAR CALLED MEETING (ADMINISTRATION)

B) CONSIDERATION AND ACTION ON REQUEST FROM FOOD BANK RGV FOR CITY OF PHARR TO SUPPORT FOOD BANK'S FARM DINNER FUNDRAISER ON JANUARY 25, 2020 WITH 10 HIGH-TOP COCKTAIL TABLES AND FOUR GOLF CARTS (EVENTS CENTER)

Ed Wylie, Interim City Manager, introduced the item and recommended approval of the consent agenda.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

REGULAR AGENDA - OPEN SESSION

ITEM 5. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON ORDINANCE AMENDING ORDINANCE NO. O-2017-35 TO ADOPT A NEW AND UPDATED PERSONNEL POLICY MANUAL *(1ST READING)* (HR)

Ed Wylie, Interim City Manager, introduced the item. He briefly stated this was done on an annual basis to comply with new laws and ordinances and recommended approval.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING SUBMISSION OF GOVERNOR'S COMMUNITY ACHIEVEMENT AWARDS (GCAA) (PUBLIC WORKS)

Ed Wylie, Interim City Manager, introduced the item and stated grant was thru Keep Texas Beautiful from the Texas Governor's Office. He further stated the grant was for a maximum amount of $270,000 and recommended approval.

Comm. Medina **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2020-01 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON WAIVING GREEN AND CART FEES FOR THE JOEY GONZALEZ'S GOLF TOURNAMENT TO BE HELD ON SATURDAY, MARCH 28, 2020 (PARKS)

Ed Wylie, Interim City Manager, introduced the item.

Comm. Carrillo **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

C) CONSULTATION WITH THE CITY COMMISSION ON POSSIBLE CITY HALL RENOVATIONS AND SECURITY MEASURES (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item. He briefly stated this was discussed in closed session and no action was required.

ITEM 7. PURCHASING

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A SUPPLY CONTRACT FOR THE PURCHASE AND DELIVERY OF ACTIVE WEAR FOR THE FIRE DEPARTMENT (PROJECT #1920-01-515-SP003-288) (FIRE)

Ed Wylie, Interim City Manager, introduced the item. He stated the staff went out for bids and only one responsive bid was received. He recommended bid be awarded to Printex Express in the amount of $8,046.20.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD SUPPLY CONTRACT(S) FOR THE PURCHASE AND DELIVERY OF PERSONAL PROTECTIVE GEAR FOR THE PHARR FIRE DEPARTMENT TO MULTIPLE VENDORS (PROJECT #1920-01-SP005-102) (FIRE)

Ed Wylie, Interim City Manager, introduced the item and stated staff recommended the award of multiple supply contracts to Casco Industries, Delta Industrial Service and Supply, and North America Fire Equipment Company.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT FOR THE PURCHASE AND INSTALLATION OF TWO (2) BREATHING AIR COMPRESSORS FOR THE FIRE DEPARTMENT (PROJECT #1920-01-515-P001-051) (FIRE)

Ed Wylie, Interim City Manager, introduced the item and explained every fire station had a compressor to fill the self containing breathing apparatus to fight fires. He stated staff recommended award contract to Survival Air Systems in the amount of $103,906.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT FOR THE EQUIPMENT AND SERVICES FOR THE REMOTE MONITORING OF LIFT STATION #6, #7, #10, #14, #26, #30, AND #50 THROUGH MUNICIPAL PUMP & CONTROL (PROJECT #1920-60-583-P004-001) (PUBLIC UTILITIES)

Ed Wylie, Interim City Manager, introduced the item and stated the City currently had a service with this company and there had been no complaints. He further stated the system was mobile and recommended awarding purchase contract to Municipal Pump & Control in the amount of $76,410.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT FOR THE TROJAN SYSTEM UV3000 LIGHTS FROM NEWMAN REGENCY GROUP, INC. (PROJECT #1920-60-583-P006-001) (PUBLIC UTILITIES)

Ed Wylie, Interim City Manager, introduced the item and stated Newman Regency Group, Inc. was a sole source and authorized representative for Texas. He explained this was the UV lights disinfection system for water at the Waste Water Treatment Plant and recommended awarding contract to Newman Regency Group, Inc. from Stafford, Texas in the amount of $57,503.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

F) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT OF A 2019 FREIGHTLINER 108SD (VACTOR TRUCK) TO HOUSTON FREIGHTLINER, INC., THROUGH H-GAC CONTRACT HT06-18 (PROJECT #1920-60-583-P005-001) (PUBLIC UTILITIES)

Ed Wylie, Interim City Manager, introduced the item and explained this was a state contract through H-GAC and the truck was used to clear clogs from sewer lines. He recommended awarding contract to Houston Freightliner, Inc. from Houston, Texas in the amount of $285,926.94.

Comm. Medina asked staff why there was only one bid submitted. Edward Wylie, Interim City Manager, stated this was a state contract already through the Houston-Galveston Area Council of Government and there were other companies that had the same type of vactor truck but this was the best one that fit specifications for the city's needs. Mr. Wylie further stated H-GAC was a pre-bid state agency that solicits bids on behalf of the City instead of the City soliciting bids.

Comm. Carrillo **moved** to approve as recommended. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

G) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT OF A BACKHOE LOADER CAB FROM DOGGETT HEAVY MACHINERY (PROJECT #1920-60-583-P008-003) (PUBLIC UTILITIES)

Ed Wylie, Interim City Manager, introduced the item. He briefly explained this was to remove sludge from the drying beds at the sewer plant and recommended awarding contract to Doggett Heavy Machinery in the amount of $75,000.

Comm. Medina **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

H) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD A PURCHASE CONTRACT FOR THE PURCHASE OF ONE HUNDRED (100) COMPUTERS AND FIFTEEN (15) DISPLAY MONITORS TO SOUTHERN COMPUTER WAREHOUSE THROUGH DIR-TSO 4159. (PROJECT #1920-01-518-P006-003) (IT)

Ed Wylie, Interim City Manager, introduced the item. He stated this was a state bid through DIR and recommended awarding contract to Southern Computer Warehouse in the amount of $66,289.25.

Comm. Carrillo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Comm. Medina asked staff how would they be disposing of old computers. Jose Pena, IT Director, stated the IT Department would take inventory of old computers and clean out the hard drives. He stated they would either resale the equipment or donate it to the Pharr Economic Development Corporation for low income families as done last year. Mayor Hernandez recommended same action as last year.

I) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD PROPOSAL AND TO ENTER INTO A CONTRACT FOR CAPITAL LEASE FINANCING FOR FY 2019-2020 (PROJECT # 1920-01-S009-019) (FINANCE)

Ed Wylie, Interim City Manager, introduced the item and stated staff solicited proposals for capital lease financing for capital outlay items approved by City Commission. He stated two (2) proposals were received and recommended awarding contract to Banc of America Public Capital Corp. who offered the lowest interest rates.

Comm. Carrillo **moved** to approve as recommended. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

ITEM 8. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND CONTRACT WITH THE WARREN GROUP, INC. IN THE AMOUNT OF $12,600 FOR ADDITIONAL PROFESSIONAL ARCHITECTURAL SERVICES FOR THE INTERNATIONAL BRIDGE FACILITY EXPANSION AND RENOVATIONS PROJECT (PROJECT #C1617-01-528-0080) (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item. He stated there was additional work needed in the design of the HVAC duct system in the amount of $12,600 and recommended approval.

Comm. Carrillo **moved** to approve. Mayor Hernandez seconded the motion and when put to a vote, it carried by majority vote of six (6) ayes and one (1) abstention. Comm. Chavez abstained from voting.

B) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AMEND THE AGREEMENT WITH THE CONSTRUCTION MANAGER AT RISK (CMAR) FOR THE DOWNTOWN PARK PROJECT (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item. He explained the cost estimate was $2.14 million but due to the price increases of various items, the original budget has been exceeded. He further stated staff recommended approval of Amendment No. 6 for $481,105.56 change to Contract No. 1.

Comm. Medina **moved** to approve as recommended. Comm. Carrillo seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO AWARD CONTRACT IN THE AMOUNT OF $299,214.24 FOR THE JONES BOX PARK PHASE II UTILITY IMPROVEMENTS PROJECT (BID NO.1920-01-528-C003-210) (ENGINEERING)

Ed Wylie, Interim City Manager, introduced the item and stated this was the last phase on the west side of the park to include all the utilities, another bathroom and amphitheater. He further stated staff recommended awarding contract to the lowest bidder, Venser Contractors LLC in the amount of $299,214.24

Comm. Guajardo **moved** to approve as recommended. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. LEGAL

A) CONSIDERATION AND ACTION, IF ANY, ON CITY MANAGER CONTRACT (ADMINISTRATION)

Ed Wylie, Interim City Manager, introduced the item and stated item was discussed in closed session and no action would be taken.

ITEM 12. ADJOURNMENT

There being no other business to come before the board, Comm. Carrillo **moved** to adjourn. Comm. Medina seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 5:18 p.m.

CITY OF PHARR

AMBROSIO HERNANDEZ
MAYOR

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 6th DAY OF JANUARY 2020 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Teas, certify that this is a true and correct copy of the minutes.

ATTEST:

HILDA PEDRAZA, CITY CLERK

APPROVED: February 3, 2020