



Pharr

Human Resources



CIVIL SERVICE COMMISSION MINUTES

A meeting of the Civil Service Commission was held Tuesday, December 17, 2019. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Bea Fuentes, Civil Service / HR Coordinator
Jose Luengo, Chief of Police
Lenny Perez, Fire Chief

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

ITEM 1(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Roll call established a quorum, no absences.

ITEM 2(a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF MINUTES FOR TUESDAY, AUGUST 27, 2019.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 2(b) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE ENTRY LEVEL EXAM ADMINISTERED FOR FIREFIGHTER FOR THE FIRE DEPARTMENT ON SATURDAY, NOVEMBER 16, 2019.

Vice-Chairperson Lizcano moved to approve the raw and final scores as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 2(c) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE ENTRY LEVEL EXAM ADMINISTERED FOR FIREFIGHTER FOR THE FIRE DEPARTMENT ON FRIDAY, SATURDAY, NOVEMBER 16, 2019.

Vice-Chairperson Lizcano moved to approve the eligibility list as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 ADMINISTRATIVE REPORTS (PD and FD)

Police Chief Jose Luengo announced the upcoming Entry Level Exam for peace officer scheduled for January 11, 2020. PD is in the 2nd installment of the Technology Plan, the 1st was the CID mechanism used for recording interviews, the 2nd is the body worn cameras. The 3rd plan will deploy on January 11th which consists of the in-car recording system. All 3 components work together which will help with investigations. PD just completed their annual "Tips for Toys Drive", all proceeds collected were used to purchase toys for the Blue Santa Drive. Thank you to all the citizens and businesses of Pharr who helped make this possible, all the money raised was given back to the community. This year Pharr PD teamed up with Miracle Kids at PSJA ISD and helped make those kids Christmas a little better. Pharr PD also had "Shop with a Cop", where kids were selected and given vouchers valued at \$100.00 and were taken shopping alongside a cop. This activity helps develop relationships with our community. Chief Luengo would also like to thank DHR for their partnering in this project.

PD is hiring approximately 10-11 peace officers; the department has recently lost many to the new PSJA ISD PD.

Member Puente asked how much of the new equipment has been advertised or marketed to the community, perhaps it will deterrent those considering low level crime and therefore should be advertised on social media as well.

Chief Luengo informed the commission that there was a press and media release on the new equipment and that so far only Pharr and Dallas departments have this equipment.

Chief Luengo added that the officers are in the process of their physical fitness assessments and reports will follow in the next meeting.

Fire Chief Perez reported on the successful Thanksgiving Turkey give away, 125 Pharr families were provided with turkey dinners, Fire Inspector Martin Torres speared the project and did an excellent job. FD has been participating in National Academy Training Courses these past 2 weeks, this training provides great knowledge.

Chief sadly reported recent major fires that included fatalities, he implores that the best thing citizens can do who find themselves in this situation should quickly get out of the house and call 911.

ITEM 4 CIVIL SERVICE DIRECTORS REPORT

ITEM 5 CIVIL SERVICE COMMISSION COMMENTS

Member Puente commended both Fire and PD for the great services provided and wished all Happy Holidays.

**CIVIL SERVICE COMMISSION
TUESDAY, DECEMBER 17, 2019**

Vice-Chairperson Lizcano commented that it is important for the public and City of Pharr residents to understand that all the public servants take a lot of their own time to volunteer for these services; therefore asks that they take the time to thank the firefighters and police officers for the service that they do. The Commission is a mere policy reviewing board, but it is the public servants that are out there doing their duty to ensure that all the citizens of Pharr are protected.

Chairperson Rodriguez wished everyone a Happy Holiday and thanked both FD and PD for all the strong efforts conducting the events for the community, the children and families as well.

Chairperson Rodriguez requested a tour of the communications center.

Chief Luengo wished to thank all the men and women from the Pharr Police and Fire Department for a job well done.

ITEM 6

CLOSED SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 in accordance with the following below:

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the deployment, or specific occasions for implementation, of security personnel or devices. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an investigation and may exclude a witness from hearing during the examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

The time being _____am/pm, Chairperson Rodriguez stated the commission would be entering a closed session.

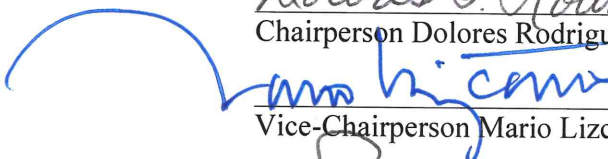
ITEM 7 RECONVENE INTO OPEN SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION

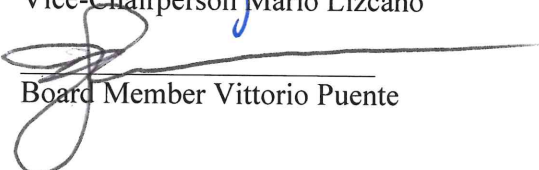
The time being _____am/pm, Chairperson stated the commission would be resuming the open meeting.

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 4:20 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente