

**PHARR MEMORIAL LIBRARY BOARD
MEETING MINUTES
COMMENCING AT 6:00 P.M. ON
THURSDAY, JULY 18, 2019**

On the 18th day of July 2019 at the City Commissioners Room 118 South Cage 2nd Floor Pharr, Texas, the Pharr Memorial Library Board met for a regular call meeting and following is the record of attendance.

1. CALL MEETING TO ORDER

Chairperson, Aida Escobar, called the meeting to order at 6:00 p.m.

2. ROLL CALL

MEMBERS PRESENT: *Aida Escobar
Anita Vela
Enriqueta Brewster
Olga L. Cardoza
Emma Rosalez-Garcia
Mary Q Gonzalez*

MEMBERS ABSENT: *Commissioner Eleazar Guajardo
Emma Rosalez-Garcia*

STAFF PRESENT: *Jose M. Singleterry, DRC Branch Manager
Linda Coronado, Secretary
Santiago Vasquez, Children Supervisor*

EXCUSE OF ABSENTS:

Mary Q Gonzalez moved to excuse absent board member- Olga Cardoza seconded the motion and when it put to a vote, it carried unanimously.

3. REGULAR AGENDA – OPEN SESSION:

A) APPROVAL OF MINUTES FOR MAY 16, 2019

Olga Cardoza moved to approve the minutes as submitted. Anita Vela seconded the motion and when it put to a vote, it carried unanimously.

4: PRESENTATION OF DIRECTOR'S REPORT:

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Chairperson Aida Escobar introduced the item.

Jose M. Singleterry, Branch Manager, reported on the hours of operation for the main branch library and Development Services Center (DRC) and stated the door gate count to date was over 28,000 DRC and the gate count at the main library was over 155,000. He further stated circulation transactions were over 112,000 at the main branch and for DRC circulation was over 28,000. Mr. Singleterry added the revenues at the Development and Research Center were over \$8,000 for services for fax, copies, late fees and other services the revenue at the main branch was over \$63,000 and over \$20,000.00 at the Cafe. Lastly, he reported on the capital projects at DRC of constructions of time capsule and Bus Shelter and staff lounge finish out.

At this time, Jose M Singleterry called upon Santiago Vasquez, Children's Supervisor, for a report on the Children's Department

Santiago Vasquez, Children's Supervisor reported 1,326 kids registered for the children's summer reading program at both locations and stated 396 children qualified for the summer reading program celebration at Aquatic Center. Mr. Vasquez further reported on upcoming events for the month and daily events at Pharr Memorial Library and DRC. Lastly, he extended and invitation to the board members to attend the Summer Reading Aquatic event on Friday July 19, 2019 at 6:00 p.m.

Jose M. Singleterry, Branch Manager reported on events that took place at Development and Research Center exhibit and conference areas for the months May and June and stated the events were Pharr Elections, PSJA CTE Department, PSJA Training, Pharr Housing Authority Banquet and Driscoll Children's Educational Baby Shower

5. ADJOURMENT:

There being no other business to come before the Library Advisory Board, Mary Q. Gonzalez **moved** to adjourn the meeting and was seconded by Olga L Cardoza. Meeting was adjourned at 6:33 p.m.


Chairperson

ATTEST:


Linda Coronado, Secretary

APPROVED DATE: January 23, 2020