

MINUTES
REGULAR CALLED MEETING MINUTES
KEEP PHARR BEAUTIFUL ADVISORY BOARD
DECEMBER 17, 2019, 5:30 P.M.
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS

The Keep Pharr Beautiful Advisory Board of the City of Pharr, Texas met on Tuesday, December 17, 2019, at 5:30 p.m. and the following is the record of attendance.

MEMBERS PRESENT: *Mari Caballero*
 Richard Carranza
 Romeo Robles Jr.
 Olivia Ramirez

MEMBERS ABSENT: *Frank Santana*

STAFF PRESENT: *Sergio Alanis*
 Isaac Escobedo
 Cindy Bernal
 Elva Guajardo

OTHERS PRESENT: *Rey Cano*
 Crystal Medina
 Cynthia Puente

ITEM 1: CALL MEETING TO ORDER

There being a quorum established, President Mari Caballero called the meeting to order.

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BODY

Mari Caballero introduced the item. Board member Richard Carranza made a motion to excuse absent Board member Frank Santana. Board member Romeo Robles seconded and the motion carried unanimously.

B) INVOCATION

Mari Caballero introduced the item and led the invocation.

ITEM 2: ADMINISTRATIVE

A) APPROVAL OF MINUTES FOR OCTOBER 15, 2019-REGULAR CALLED MEETING

Mari Caballero introduced the item. Board member Romeo Robles made a motion to approve the minutes. Board member Olivia Ramirez seconded and the motion carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON SUBMITTING A GRANT APPLICATION FOR KEEP TEXAS BEAUTIFUL GOVERNOR'S COMMUNITY ACHIEVEMENT AWARDS

Mari Caballero introduced the item. Mrs. Caballero mentioned that the achievement awards are categorized based on City population, two million dollars in TXDOT landscaping projects are available. Mrs. Caballero informed the board that the application period will commence on January 2nd and the deadline for submittal will be February 20th. There was no board member discussion. Board member Olivia Ramirez then made a motion to submit the grant application. Richard Carranza seconded and the motion carried unanimously.

C) DISCUSSION ON DUTIES AND RESPONSIBILITIES FOR KEEP TEXAS BEAUTIFUL GOVERNOR'S COMMUNITY ACHIEVEMENT AWARDS

Mari Caballero introduced the item. Environmental Coordinator Crystal Medina began by informing the board that back in 2013 Public Works did receive funding from the aforementioned grant. She added that this will be a joint effort by City staff to be accomplished in the allotted time frame. Mrs. Caballero asked that we reach out to our Grants Department for their guidance with the application. Mr. Robles stressed that communication is crucial between every department's expertise in the grants requirements. Mrs. Caballero extended the board's assistance to staff should the need arise. Environmental Supervisor Cynthia Puente began informing the board that she created a link, kpb@pharr-tx.gov, to keep the board updated on the application status. She then informed the board that once the link to apply for the web has opened, staff will review the questions in the application and forward the questions to City department's for their assistance on the information that pertains to them. Ms. Puente advised the board that the departments have been advised of the information that will be required from them to complete the City's application. A brief discussion then took place in regards to the grant.

D) BOARD COMMENTS

Mari Caballero introduced the item and informed the board that they will no longer fall under the Public Works Department that now they will fall under the Parks and Recreation Department. She then thanked staff and all the board members for their time and dedication.

ITEM 3: ADJOURNMENT

There being no other business, Olivia Ramirez moved to adjourn. It was seconded by Romeo Robles, and the motion carried unanimously.

**STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR**

ON THE 17th OF DECEMBER, 2019, the Beautification Advisory Board of the City of Pharr, Texas, convened in a Regular Called Meeting at City Hall, 2nd Floor, 118 S. Cage, the meeting being open to the public notice of the said meeting, giving the date, place and subject hereof, having been posted in accordance with chapter 551, Texas Government Code (Open Meeting Act) and there being a present quorum, **I Elva Guajardo, Parks and Recreation Administrative Assistant, of the City of Pharr, Texas**, certify that this is true and correct copy of the minutes.

ATTEST:


Elva Guajardo, Administrative Assistant

APPROVED DATE: 1-21-20