



**TAKE NOTICE THAT A REGULAR MEETING
OF THE CIVIL SERVICE COMMISSION
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, JANUARY 27, 2020**

If during the course of the meeting, the Civil Service Commission should determine that a closed or executive session of the commission is required, then such closed or executive session or meeting is authorized by Section 551.071 to 551.084 of the Texas Government Code. Notice of closed or executive session will be given after the commencement of the meeting covered by this notice.

Should any final action, decision or vote be required in the opinion of the Civil Service Commission with regard to any item discussed during the closed meeting, then such final action, decision or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.102 Government Code V.T.C.S.

In compliance with Section 551.041 et seq. of the Texas Government Code V.T.C.S. (Open Meetings Act), notice is hereby given that the Civil Service Commission will meet at the time and place indicated to consider and act upon the following:

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member.

2. REGULAR AGENDA - OPEN SESSION:

A) Approval of minutes for Tuesday, December 17, 2019.

B) Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Peace Officer for the Police Department on Saturday, January 11, 2020. (HR)

C) Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Peace Officer for the Police Department on Saturday, January 11, 2020. (HR)

3. ADMINISTRATIVE REPORTS.

4. CIVIL SERVICE DIRECTORS REPORTS.

5. CIVIL SERVICE COMMENTS.

6. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in closed session to discuss the items listed on the public portion of the meeting agenda, in accordance with the following below:*

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

7. RECONVENE into open session and consider action, if necessary, on any item(s) discussed in closed session.

8. ADJOURNMENT.

AGENDA REGULAR MEETING
January 27, 2020

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the Civil Service Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 24th day of January 2020 at 3:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 24th day of January 2020




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



Pharr

Human Resources



CIVIL SERVICE COMMISSION MINUTES

A meeting of the Civil Service Commission was held Tuesday, December 17, 2019. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano
Board Member, Vittorio Puente

STAFF PRESENT: Bea Fuentes, Civil Service / HR Coordinator
Jose Luengo, Chief of Police
Lenny Perez, Fire Chief

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

ITEM 1(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Roll call established a quorum, no absences.

ITEM 2(a) CONSIDERATION AND ACTION, IF ANY, ON APPROVAL OF MINUTES FOR TUESDAY, AUGUST 27, 2019.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 2(b) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE RAW AND FINAL SCORES FROM THE ENTRY LEVEL EXAM ADMINISTERED FOR FIREFIGHTER FOR THE FIRE DEPARTMENT ON SATURDAY, NOVEMBER 16, 2019.

Vice-Chairperson Lizcano moved to approve the raw and final scores as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 2c) CONSIDERATION AND ACTION, IF ANY, APPROVING AND ACCEPTING THE ELIGIBILITY LIST FROM THE ENTRY LEVEL EXAM ADMINISTERED FOR FIREFIGHTER FOR THE FIRE DEPARTMENT ON FRIDAY, SATURDAY, NOVEMBER 16, 2019.

Vice-Chairperson Lizcano moved to approve the eligibility list as submitted. Board Member Puente seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 ADMINISTRATIVE REPORTS (PD and FD)

Police Chief Jose Luengo announced the upcoming Entry Level Exam for peace officer scheduled for January 11, 2020. PD is in the 2nd installment of the Technology Plan, the 1st was the CID mechanism used for recording interviews, the 2nd is the body worn cameras. The 3rd plan will deploy on January 11th which consists of the in-car recording system. All 3 components work together which will help with investigations. PD just completed their annual “Tips for Toys Drive”, all proceeds collected were used to purchase toys for the Blue Santa Drive. Thank you to all the citizens and businesses of Pharr who helped make this possible, all the money raised was given back to the community. This year Pharr PD teamed up with Miracle Kids at PSJA ISD and helped make those kids Christmas a little better. Pharr PD also had “Shop with a Cop”, where kids were selected and given vouchers valued at \$100.00 and were taken shopping alongside a cop. This activity helps develop relationships with our community. Chief Luengo would also like to thank DHR for their partnering in this project.

PD is hiring approximately 10-11 peace officers; the department has recently lost many to the new PSJA ISD PD.

Member Puente asked how much of the new equipment has been advertised or marketed to the community, perhaps it will deterrent those considering low level crime and therefore should be advertised on social media as well.

Chief Luengo informed the commission that there was a press and media release on the new equipment and that so far only Pharr and Dallas departments have this equipment.

Chief Luengo added that the officers are in the process of their physical fitness assessments and reports will follow in the next meeting.

Fire Chief Perez reported on the successful Thanksgiving Turkey give away, 125 Pharr families were provided with turkey dinners, Fire Inspector Martin Torres speared the project and did an excellent job. FD has been participating in National Academy Training Courses these past 2 weeks, this training provides great knowledge.

Chief sadly reported recent major fires that included fatalities, he implores that the best thing citizens can do who find themselves in this situation should quickly get out of the house and call 911.

ITEM 4 CIVIL SERVICE DIRECTORS REPORT

ITEM 5 CIVIL SERVICE COMMISSION COMMENTS

Member Puente commended both Fire and PD for the great services provided and wished all Happy Holidays.

Vice-Chairperson Lizcano commented that it is important for the public and City of Pharr residents to understand that all the public servants take a lot of their own time to volunteer for these services; therefore asks that they take the time to thank the firefighters and police officers for the service that they do. The Commission is a mere policy reviewing board, but it is the public servants that are out there doing their duty to ensure that all the citizens of Pharr are protected.

Chairperson Rodriguez wished everyone a Happy Holiday and thanked both FD and PD for all the strong efforts conducting the events for the community, the children and families as well.

Chairperson Rodriguez requested a tour of the communications center.

Chief Luengo wished to thank all the men and women from the Pharr Police and Fire Department for a job well done.

ITEM 6 **CLOSED SESSION:** In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 in accordance with the following below:

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the deployment, or specific occasions for implementation, of security personnel or devices. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an investigation and may exclude a witness from hearing during the examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

The time being _____am/pm, Chairperson Rodriguez stated the commission would be entering a closed session.

ITEM 7 RECONVENE INTO OPEN SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION

The time being _____am/pm, Chairperson stated the commission would be resuming the open meeting.

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 4:20 pm.

Chairperson Dolores Rodriguez

Vice-Chairperson Mario Lizcano

Board Member Vittorio Puente



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 2.B.

DATE SUBMITTED: January 17, 2020

MEETING DATE: January 27, 2020

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the raw and final scores from the entry level exam administered for Peace Officer for the Police Department on Saturday, January 11, 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: N/A

Financial Consideration: N/A

Staff Recommendation: Staff recommends approval of raw and final scores from the entry level exam administered for Peace Officer for the Police Department on Saturday, January 11, 2020.

Alternatives:

ROUTING:

Beatriz Fuentes
Anali Alanis

Created/Initiated - 1/17/2020
Final Approval - 1/21/2020



Pharr

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ID	Raw Score	Final Score
7801	94	99
1226	92	97
5912	95	95
4711	90	95
0701	94	94
4726	93	93
7255	88	93
0225	92	92
3898	92	92
2682	92	92
6158	91	91
9947	91	91
2016	90	90
0198	90	90
4367	90	90
4354	85	90
8354	89	89
2514	89	89
2750	88	88
5080	88	88
2009	88	88
1083	88	88
9192	86	86
7231	86	86
6847	86	86
1830	86	86
9492	86	86
4897	86	86
0742	85	85
6239	85	85
4778	85	85
7231	85	85
8742	79	84
8603	83	83

ID	Raw Score	Final Score
9118	83	83
0093	83	83
4422	83	83
6587	82	82
8649	82	82
9067	82	82
3412	82	82
1181	82	82
4978	81	81
2269	80	80
7535	80	80
1022	80	80
0581	80	80
1298	79	79
8357	79	79
6152	79	79
9122	78	78
2351	77	77
8246	77	77
7036	77	77
4908	77	77
5011	76	76
0536	76	76
8534	75	75
8852	74	74
5746	72	72
0528	72	72
6902	71	71
7716	70	70
3353	70	70
1910	66	66
3368	66	66
3885	51	51

This is a result of the entry-level exam administered for Peace Officer on Saturday, January 11, 2020.

Anali Alanis, Assistant City Manager



AGENDA MEMORANDUM



BOARD: Civil Service Commission

AGENDA ITEM #: 2.C.

DATE SUBMITTED: January 21, 2020

MEETING DATE: January 27, 2020

FROM: Beatriz Fuentes, HR Coordinator

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, approving and accepting the eligibility list from the entry level exam administered for Peace Officer for the Police Department on Saturday, January 11, 2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason: N/A

Issue: N/A

Financial Consideration: N/A

Staff Recommendation: Staff recommends approval of the eligibility list from the entry level exam administered for Peace Officer for the Police Department on Saturday, January 11, 2020.

Alternatives:

ROUTING:

Beatriz Fuentes
Anali Alanis

Created/Initiated - 1/21/2020
Final Approval - 1/21/2020



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YBARRA	GERARDO
ROCHA	DIEGO
GARCIA	ERIC
GUERRA	ALVARO
RODRIGUEZ	VIVIAN
RODRIGUEZ	ANNMARIE
VASQUEZ	SIXTO
CAMARILLO	ROY
LOPEZ	ROBERT
GARCIA	ALEXIS
FRANCO	JOSE
GOMEZ	ROLANDO
HERNANDEZ	WRATHAN
GARZA	ALEIDA
RAMIREZ	ALBERTO
ROSS	BRAYLEN
GARCIA	NOE
GARCIA	JOEL
GARCIA	CARLOS
PINEDA	HOMERO
MARTINEZ	JUAN
SALINAS	HUMBERTO
MATEO	OSVALDO
COSME	VICTORIA
MOJICA	HECTOR
CASTANEDA	AARON
GARCIA	ALFREDO
DIAZ	ALEXIS
CALVILLO	EUGENIO
GUDINO	MARCO
PENA	BERNABE
GARCIA	SALVADOR
LOPEZ	NOEL

GARZA	EMMANUEL
BARREIRO	JOSHUAH
DE LOS SANTOS	MIGUEL
RODRIGUEZ	JACOBO
CASARES	GARY
MARTINEZ	LUIS
TREVINO	MARK
TIJERINA	ARISTIC
RIVERA	JAIME
GARZA	VICTOR
DELUNA	ROBERTO
BLANCO	OSCAR
GONZALEZ	RUBEN
GARCIA	JOEL
BARRERA	JOSE
ZEIEHOSKI	GENEVIEV
DAVILA	ESMERALD
GARZA	CESAR
GONZALEZ	ROEL
CANCHOLA	ALEXIS
GARZA	CRYSTAL
SEPULVEDA	RAUL
GUILLEN	BRANDON
GARCIA	VICTOR
NAVARRO	JERRY
CARRANZA	JULIO
ALCANTAR	MIGUEL
GUAJARDO	JORGE
CUEVAS	FRANCISC
FARIASDACOSTA	GUILHERM
TORRES	VIRGINIA

The eligibility list created for the rank of **Peace Officer** from the entry level exam held Saturday, **January 11, 2020** will remain in effect for a period of (1) one year or until exhausted, whichever date comes first.

Approved and Certified by the Civil Service Commission on Monday, January 27, 2020.

Anali Alanis, Asst. City Manager