

**MINUTES
BOARD OF COMMISSIONERS
REGULAR CALLED MEETING
MONDAY, NOVEMBER 18, 2019
118 SOUTH CAGE 2nd FLOOR**

The Board of Commissioners of the City of Pharr, Texas, met in a Regular Called Meeting on Monday, November 18, 2019 and following is the record of attendance.

BOARD OF COMMISSIONERS PRESENT: Comm. Eleazar Guajardo
Mayor Pro Tem Roberto “Bobby” Carrillo
Comm. Ramiro Caballero
Comm. Daniel Chavez
Comm. Ricardo Medina
Comm. Itza Flores

BOARD OF COMMISSIONERS ABSENT: Mayor Ambrosio Hernandez

STAFF PRESENT: Alex Meade, City Manager
Edward Wylie, Deputy City Manager
Hilda Pedraza, ACM/ City Clerk
Omar Anzaldua, City Engineer
Gary Rodriguez, Events Ctr. Director
Anali Alanis, ACM/HR Director
Marissa Hernandez, Municipal Court Judge
Leonardo Perez, Fire Chief
Jose Luengo, Police Chief
Melanie Cano, Dev. Services Dir.
Pilar Rodriguez, Interim Public Works Dir.
Sergio Alanis, Parks & Rec. Director
Raul Garza, CDBG Director
Adolfo Garcia, Library Director
Jose Pena, I.T. Director
Luis Bazan, Bridge Director
Daniel Ramirez, Communications Director
Victor Perez, PEDC Director
Veronica Gutierrez, Purchasing

CITY ATTORNEY Patricia Rigney, City Attorney

ITEM 1. CALL TO ORDER

A) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE GOVERNING BOARD

Mayor Pro Tem Carrillo called the meeting to order at 4:00 p.m. Roll call established a quorum.

Comm. Guajardo moved to excuse the absent member. Comm. Medina seconded the motion and when put to a vote, it carried unanimously.

B) PLEDGE OF ALLEGIANCE/INVOCATION

Luis Bazan, Bridge Director, led in the pledge of allegiance and said the invocation.

ITEM 2. PROCLAMATIONS

A) PROCLAMATION PROCLAIMING SMALL BUSINESS SATURDAY

Rebecca Arizmendi, Greater Pharr Chamber of Commerce President, stated Small Business Saturday was a national day recognized by all fifty states to commemorate small businesses and was celebrated the first Saturday after Thanksgiving.

Comm. Chavez entered the meeting at this point of the agenda. The time being 4:06 p.m.

Mayor Pro Tem Carrillo read proclamation proclaiming November 30, 2019 as Small Business Saturday and presented proclamation to Rebecca Arizmendi, Karina Lopez, Alma Caso and Mario Lizcano.

ITEM 3. PUBLIC TESTIMONY

There were no comments from the public.

ITEM 4. PUBLIC HEARINGS

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES

Mayor Pro Tem Carrillo opened the public hearing. There being no comments from the public, the public hearing was closed.

ITEM 5. CITY MANAGER'S REPORTS

A) SUBMISSION OF 4TH QUARTER 2018-2019 CITY OF PHARR INVESTMENT REPORT (FINANCE)

Alex Meade, City Manager, introduced the item. He briefly stated the report was to comply with Public Investment Funds Investment Act reporting requirements and Finance Director was available for any questions.

B) SUBMISSION OF SALES TAX COLLECTION REPORT FOR NOVEMBER 2019 (FINANCE)

Alex Meade, City Manager, introduced the item and reported sales tax for the month of November had an increase of 11.8% in sales tax from last year and the City ranked number 2 in collections year to date.

C) SUBMISSION OF TAX COLLECTION REPORT FOR OCTOBER 2019 (FINANCE)

Alex Meade, City Manager, introduced the item. He stated current tax collections as of October 2019 were \$492,872 or 2.19% collected out of this year's levy and this was a 1.11% increase compared to last year. Mr. Meade further reported delinquent tax collections as of October 2019 were \$79,098.98 or 3.10% collected out of previous year's tax rolls and this was an increase of .43% compared to last year.

D) CITY EVENTS OF INTEREST

Alex Meade, City Manager, reported the Pharr Fire Department would be having their Annual Turkey Meal giveaway on Wednesday, November 27, 2019 and stated this was to help needy families to have the opportunity for a holiday meal.

Alex Meade, City Manager, reported the City of Pharr Christmas Lighting Ceremony would take place on Monday, December 2, 2019 at 6:00 p.m. at Pharr City Hall and welcomed everyone to join Mayor Dr. Ambrosio Hernandez and City Commission for the official Christmas Lighting Ceremony.

Alex Meade, City Manager, reported the Pharr Police Department would be having their Tips for Toys Drive for the 2019 Holiday Season beginning Wednesday, December 4th through Sunday, December 15th. He stated Pharr Police officers would

partner up with local restaurants to raise funds for the Blue Santa Drive and will be on hand to serve tables and refill drinks to earn a tip for "Tips for Toys".

ITEM 6. CONSENT AGENDA

- A) CONSIDERATION AND ACTION ON ORDINANCE AMENDING ORDINANCE O-2019-18 RELATING TO THE NUMBER OF AUTHORIZED CIVIL SERVICE POSITIONS WITHIN THE FIRE AND POLICE DEPARTMENTS (2ND READING) (HR)**
- B) CONSIDERATION AND ACTION ON RESOLUTION ENTERING INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR TEMPORARY CLOSURE OF I-69 C. (S. CAGE BLVD.) FROM BUSINESS 83 SOUTH TO KELLY AVE.FOR THE ANNUAL CHRISTMAS POSADA FROM FRIDAY, DECEMBER 13, 2019 AT 12:01 A.M. UNTIL SUNDAY, DECEMBER 15, 2019 AT 7:00 A.M. (PUBLIC WORKS)**
- C) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ENTER INTO AN AGREEMENT WITH PROGRESSIVE COMMERCIAL AQUATICS INC. AS THE PROVIDER OF ACCU-TAB BLUE SI & ACCU-TAB CALCIUM HYPOCHLORITE FEED SYSTEMS FOR THE PHARR AQUATIC CENTER THROUGH BUYBOARD CONTRACT #533-17. (PROJECT #1920-01-522-SP004-001) (PARKS)**
- D) CONSIDERATION AND ACTION ON REQUEST FROM THE GREATER CHAMBER OF COMMERCE FOR POLICE ASSISTANCE FOR THE CAMINATA DE LA PAZ ON SATURDAY, DECEMBER 14, 2019 FROM 9:30 A.M. TO 10:30 A.M. (ADMINISTRATION)**
- E) CONSIDERATION AND ACTION AUTHORIZING CITY MANAGER TO ADVERTISE FOR FORMAL SEALED BIDS FOR THE CAPITAL LEASE FINANCING FOR FY 2019-2020 (FINANCE)**
- F) CONSIDERATION AND ACTION ON DEVELOPMENT SERVICES CASES:**
 - 1. CNMK TEXAS PROPERTIES, LLC, D/B/A CINEMARK EL CENTRO MALL 16, REQUESTED RENEWAL OF THE CONDITIONAL USE PERMIT AND LATE HOURS PERMIT TO ALLOW THE SALE OF ALCOHOLIC BEVERAGES FOR ON-PREMISE CONSUMPTION IN A GENERAL BUSINESS DISTRICT (C). THE PROPERTY IS LEGALLY DESCRIBED AS BEING LOT 3A, RE-PLAT OF VACATED CAR-MEL SUBDIVISION, VACATED EL CENTRO MALL NO. 3 AND 4 SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 600 NORTH JACKSON ROAD. CUP#131046**
 - 2. ARASELI R. GONZALEZ, REPRESENTING ALEJANDRA I. MARTINEZ, OWNER, REQUESTED A CHANGE OF ZONE FROM SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1) TO RESIDENTIAL MULTI-FAMILY HIGH DENSITY DISTRICT (R-MFHD). THE PROPERTY IS LEGALLY DESCRIBED AS LOTS 19 AND 20, BETO'S ACRES SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY'S PHYSICAL ADDRESS IS 225 AND 229 WEST LAS MILPAS ROAD. COZ#191064**
 - 3. SHAVI MAHTANI/ DOMAIN DEVELOPMENT, OWNER, REQUESTED A CHANGE OF ZONE FROM AGRICULTURAL AND/OR OPEN SPACE DISTRICT (A-O) TO RESIDENTIAL MULTI-FAMILY DISTRICT (R-MF). THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 19.091-ACRE TRACT OF LAND, MORE OR LESS, OUT OF LOT 91, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS PHYSICALLY LOCATED WITHIN THE 400-600 BLOCK OF WEST MINNESOTA ROAD. COZ#190965**

PLATS:

1. RIO DELTA ENGINEERING, REPRESENTING ALDO PADRON AND EVA MARIA PADRON, OWNERS, REQUESTED PRELIMINARY AND FINAL PLAT APPROVAL OF THE PROPOSED PADRON SUBDIVISION. THE PROPERTY IS LEGALLY DESCRIBED AS BEING A 0.174 ACRE TRACT OF LAND OUT OF THE EAST HALF OF THE NORTH HALF OF LOT 141, KELLY-PHARR SUBDIVISION, PHARR, HIDALGO COUNTY, TEXAS. THE PROPERTY IS LOCATED WITHIN THE 200 BLOCK OF EAST FRAZIER AVENUE. SUB#190821

Alex Meade, City Manager, introduced the item and recommended approval of the consent agenda.

Comm. Guajardo **moved** to approve as recommended. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Ordinance Nos. O-2019-46, O-201949 and Resolution No. R-2019-65 are filed with the City Clerk's Office.

REGULAR AGENDA - OPEN SESSION

ITEM 7. ORDINANCES AND RESOLUTIONS

A) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION APPOINTING/RE-APPOINTING FOUR (4) REGULAR MEMBERS TO THE PLANNING AND ZONING COMMISSION (DEVELOPMENT SERVICES)

Alex Meade, City Manager, introduced the item and recommended reappointment of current members Romeo Robles, Andy Castro, Rafael Mungia, and Charlie Ramirez.

Comm. Medina **moved** to reappoint Romeo Robles, Andy Castro, Rafael Mungia and Charlie Ramirez to the Planning and Zoning Commission. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2019-66 is filed with the City Clerk's Office.

B) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION REVISING THE CITY OF PHARR INVESTMENT POLICY (FINANCE)

Alex Meade, City Manager, introduced the item and stated the City was required to revise the Investment Policy on a regular basis to comply with the Public Funds Investment Act. He briefly explained the changes made were the adding of Deputy City Manager and Assistant Finance Director to the Investment Policy.

Comm. Caballero **moved** to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2019-67 is filed with the City Clerk's Office.

C) CONSIDERATION AND ACTION, IF ANY, ON RESOLUTION AUTHORIZING THE REIMBURSEMENT OF EXPENDITURES ON CERTAIN CITY CAPITAL OUTLAY PURCHASES TO INCLUDE LIST OF APPROVED ITEMS FOR FY 2019-2020 BUDGET (FINANCE)

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Chavez **moved** to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

Resolution No. R-2019-68 is filed with the City Clerk's Office.

ITEM 8. CONTRACTS/AGREEMENTS

A) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL COOPERATION AGREEMENT BETWEEN THE CITY OF PHARR (MEMBER CITY OF HIDALGO COUNTY LIBRARY SYSTEM) AND THE CITY OF MISSION FOR E-COMMERCE SYSTEM (LIBRARY)

Alex Meade, City Manager, introduced the item and briefly stated the e-commerce system would allow customers to pay fines and fees to any library of a member city and funding would be provided by Hidalgo County Library System. He further recommended approval.

Comm. Guajardo moved to approve. Comm. Chavez seconded the motion and when put to a vote, it carried unanimously.

B) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL AGREEMENT EXTENSION BETWEEN CITY OF PHARR AND HIDALGO COUNTY HEAD START PROGRAM FOR CENTER LOCATED AT 714 ZAPATA (LAS MILPAS I HEAD START CENTER) (ADMINISTRATION)

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Chavez moved to approve. Comm. Caballero seconded the motion and when put to a vote, it carried unanimously.

C) CONSIDERATION AND ACTION, IF ANY, ON INTERLOCAL AGREEMENT EXTENSION BETWEEN CITY OF PHARR AND HIDALGO COUNTY HEAD START PROGRAM FOR CENTER LOCATED AT 415 E. CLARK (PHARR HEAD START CENTER) (ADMINISTRATION)

Alex Meade, City Manager, introduced the item and recommended approval.

Comm. Caballero moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

D) CONSIDERATION AND ACTION, IF ANY, ON EXTENSION OF PROFESSIONAL SERVICE AGREEMENT AND LOBBYING SERVICES WITH BORDER INFRASTRUCTURE CONSULTING LLC. (PROJECT #1718-70-510-S029-001) (BRIDGE)

Alex Meade, City Manager, introduced the item and briefly stated the contract amendment was to extend the deadline to December 2022.

Comm. Chavez moved to approve. Comm. Guajardo seconded the motion and when put to a vote, it carried unanimously.

E) CONSIDERATION AND ACTION, IF ANY, AUTHORIZING CITY MANAGER TO NEGOTIATE A FEE, NEGOTIATE A WARRANTY AND AMEND THE CONSTRUCTION MANAGER CONTRACT TO INCLUDE ADDITIONAL SCOPE OF SERVICES FOR SPECIALIZED POOL INSPECTION SERVICES (ADMINISTRATION)

MINUTES: REGULAR CALLED MEETING
NOVEMBER 18, 2019

Alex Meade, City Manager, introduced the item. He briefly stated the city or it's representative would periodically conduct visual inspections of competition pool, dive pool and endless spa to ensure proper construction of Pharr Aquatic Facility. He further recommended approval.

Comm. Chavez **moved** to approve. Comm. Flores seconded the motion and when put to a vote, it carried unanimously.

ITEM 9. CLOSED SESSION: IN ACCORDANCE WITH CHAPTER 551 OF THE TEXAS GOV'T. CODE, THE PHARR BOARD OF COMMISSIONERS HEREBY GIVES NOTICE THAT IT MAY MEET IN A CLOSED (NON-PUBLIC) EXECUTIVE SESSION TO DISCUSS THE ITEMS LISTED ON THE PUBLIC PORTION OF THE MEETING AGENDA IN ACCORDANCE WITH THE FOLLOWING BELOW

None.

ITEM 10. RECONVENE

None.

ITEM 11. ADJOURNMENT

There being no other business to come before the board, Comm. Guajardo **moved** to adjourn. Comm. Chavez seconded the motion and when put to a vote, the motion carried unanimously. Meeting adjourned at 4:13 p.m.

CITY OF PHARR



ROBERTO "BOBBY" CARRILLO
MAYOR PRO TEM

STATE OF TEXAS
COUNTY OF HIDALGO
CITY OF PHARR

ON THIS THE 18th DAY OF NOVEMBER 2019 the Board of Commissioners of the City of Pharr, Texas convened in a **REGULAR CALLED MEETING** at the Commissioner's Room located at 118 S. Cage, 2nd Floor, Pharr, Texas. The meeting being open to the public and notice of said meeting, giving the date, place, subject, hereof, having been posted in accordance with Chapter 551, Texas Government Code (Open Meetings Act) and there being present a quorum, I, **HILDA PEDRAZA, CITY CLERK**, of the City of Pharr, Teas, certify that this is a true and correct copy of the minutes.

ATTEST:



HILDA PEDRAZA, CITY CLERK

APPROVED: December 18, 2019