



**TAKE NOTICE THAT A REGULAR MEETING OF THE
PHARR INTERNATIONAL TOLL BRIDGE BOARD
WILL BE HELD AT THE
CITY COMMISSIONERS' ROOM
118 S. CAGE, 2ND FLOOR, PHARR, TX
ON WEDNESDAY, DECEMBER 18, 2019 AT 11:00 AM**

At any time during the course of this meeting the Toll Bridge Board may retire to Executive Session under Texas Government Code § 551 to confer on any subject matter in accordance with the Texas Open Meetings Act.

Should any final action, decision, or vote be required in the opinion of the Board with regard to any item discussed during the closed meeting, then such final action, decision, or vote shall be made during the open meeting covered by this notice upon the reconvening of the public meeting pursuant to Section 551.101 government Code V.T.C.S.

1. CALL TO ORDER:

- A) Roll call and possible action on the excusing of any absent member.
- B) Pledge of Allegiance/Invocation.

2. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

- A) Approval of Minutes for November 20, 2019.
- B) Consideration and action, if any, on renewing COMCE Noreste Membership for \$1,490.
- C) Consideration and action, on 2020 National Customer Brokers & Forwarder Association of America Membership for \$810.

AGENDA BRIDGE BOARD MEETING
December 18, 2019

3. **DIRECTOR'S ADMINISTRATIVE REPORT:** *(Director's Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

A) Crossings and Revenues Report of November 2019.

B) Finance Report for November 2019.

C) Engineer's Report.

D) Director's Report.

4. **CLOSED SESSION:** *In accordance with Chapter 551 of the Texas Gov't. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items in accordance with the following:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

AGENDA BRIDGE BOARD MEETING
December 18, 2019

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

5. **RECONVENE:** *into regular session and consider action, if any, on item(s) discussed in executive session.*

6. **ADJOURNMENT:**

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is a wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the Pharr Bridge Office at (956)402-4660 ext. 6106/6101 or FAX (956)223-2013 or E-Mail vanessa.guzman@pharr-tx.gov or cleo.salinas@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do certify that the above agenda of said meeting of the Pharr International Bridge Board is a true and correct copy and that said notice was posted on the bulletin board of City Hall and on the City's webpage at www.pharr-tx.gov. The Notice was posted at a place convenient and readily accessible to the general public at all times; that said Notice was posted on the 13th day of December 2019 at 3:00 p.m. and will remain posted continuously for 72 hours preceding the scheduled time of said meeting in compliance with Chapter 551 of the Texas Government Code (Open Meetings Act).

WITNESS MY HAND AND SEAL, this 13th day of December 2019




HILDA PEDRAZA, TRMC, CMC
CITY CLERK



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge
Board

AGENDA ITEM #: 2.A.

DATE SUBMITTED: December 11,
2019

MEETING DATE: December 18,
2019

FROM: Vanessa Guzman, Administrative
Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Approval of Minutes for November 20, 2019.
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Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/11/2019

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON NOVEMBER 20, 2019, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 20th day of November 2019, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Tony Martinez, Vice-Chairman
Larry Hernandez, Member
Luis Flores, Member

MEMBER ABSENT: Edgar Delgadillo, Chairman
Adalberto Campero, Secretary

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant

OTHER PRESENT: Karla Saavedra, Finance Director
Omar Anzaldua, City Engineering
Veronica Gutierrez, Purchasing Department
Sgt. Juan Sanchez, Pharr Bridge PD
David John Gonzalez, CBP
Andy Vega, CBP
Hollis Rutledge, Governmental Affairs
Ezequiel Ordoñez, Bridge Liaison

There being a quorum established Vice-Chairman Tony Martinez called the meeting to order.

A. CALL TO ORDER:

ITEM "1": ROLL CALL-EXCUSE ABSENT MEMBERS.

Vice-Chairman Tony Martinez called the meeting to order. All members were present during roll call except for Chairman Edgar Delgadillo and Secretary Campero. Member Hernandez made a motion to excuse Chairman Edgar Delgadillo and

Secretary Campero for being absent. Member Flores seconded the motion and was then carried on unanimously. Vice-Chairman Tony Martinez moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Vice-Chairman Tony Martinez introduced the item. Mr. Fred Brouwen, Director of Operations led them in the Pledge of Allegiance and in prayer. Vice-Chairman Tony Martinez moved to the next item.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- OCTOBER 16, 2019.

ITEM “4”: CONSIDERATION AND ACTION, IF ANY, 2020 UNITED FRESH MEMBERSHIP DUES FOR \$1,750.

ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON RENEWING THE RIO GRANDE VALLEY PARTNERSHIP-CHAMBER OF COMMERCE MEMBERSHIP FOR \$2,500.

ITEM “6”: CONSIDERATION AND ACTION, IF ANY, ON RENEWAL OF TRANSPORTATION INTERMEDIARIES ASSOCIATION MEMBERSHIP FOR \$660.

Vice-Chairman Martinez introduced the next item. Member Hernandez made a motion to approve the Consent Agenda as presented. Member Flores seconded the motion and was then carried on unanimously. Vice-Chairman Tony Martinez moved to the next item.

C. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “7”: CROSSING AND REVENUES COMPARISON FOR OCTOBER 2019.

Vice-Chairman Tony Martinez introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of October total crossings were 100,995, which shows a decrease of (-16,528) vehicles or -14.06% compared to last year. Mr. Brouwen stated that total crossing for cars were 46,694 cars, which shows a decrease of (-18,701) cars or -28.60%. Mr. Brouwen then showed a car crossing compassion from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of October were 54,301, which shows an increase of 2,173 trucks or 4.17%

increase in trucks. Mr. Brouwen then showed a truck crossing compassion from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of October were 58,887, which shows an increase of 2,040 trucks or 2.04% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of October they had 14,905 trucks, which represents a 25% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of October were \$1,274,663, which shows an increase of \$56,593 or 4.65% in revenues. Vice-Chairman Tony Martinez moved to the next item.

ITEM “8”: EXPENDITURES REPORT FOR OCTOBER 2019.

Vice-Chairman Tony Martinez introduced the next item and stated that they do have Karla Saavedra, Finance Director if they have any questions. Mr. Fred Brouwen, Director of Operations stated that they have been having issues with Incode but everything was healthy for the bridge. Karla Saavedra, Finance Director confirmed that everything was healthy for the bridge. A few discussions then took place regarding the bridge finances. Vice-Chairman Tony Martinez moved to the next item.

ITEM “9”: PROJECT ENGINEER REPORT.

Vice-Chairman Tony Martinez introduced the next item and stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. Mr. Omar Anzaldua, City Engineer stated that he’s going to give an update on a few projects, the first project is the International Bridge administration office which is under construction right now. He added that they started going vertical on the expansion addition and they are going to start adding the roof section this week and it is estimated to be completed sometime in February. He stated that the other project is the FY15 DAP Project which is the northbound lanes and the second BSIF exit, that one is scheduled to rebid in January 2020. He also stated that the next project is the FY16, which is the dry dock, cold inspection facility and the Ag lab. He added that those are at a 100% design complete and they are still waiting on finalizing the Donations Acceptance Agreement with GSA as well as getting an AFA from TX-DOT for the funding which has already been allocated. Mr. Omar Anzaldua, City Engineer stated that they are looking at going out for bids probably in the fall of 2020. Vice-Chairman Tony Martinez moved to the next item.

ITEM “10”: DIRECTORS ADMINISTRATIVE REPORT.

Vice-Chairman Tony Martinez introduced the next item. Mr. Fred Brouwen, Director of Operations stated that they have Mr. Ezequiel Ordonez, Bridge Liaison in Mexico there to give the board his quarterly report. Mr. Ezequiel Ordonez, Bridge Liaison in Mexico then began to give his report in Spanish. Several discussions then took place regarding the meetings/events that have taken place, as well as future events and meetings.

Mr. Fred Brouwen, Director of Operations stated that the City of Pharr had its annual Veteran's Day parade and the Pharr Bridge won 1st place so we would like to

show the board pictures of the float and thank the staff who worked on the float. He then began to show pictures of the float to the board. He added that last but not least on Friday, December 13th, they will have the celebration of the 25th Anniversary. He added that just this past week the Pharr International Bridge celebrated its 25 years of serve to the community and to the trade, and also they will be celebrating their Customer Appreciation on December 13th. Several discussions then took place regarding the 25 years that the bridge has been in existence and how it came to a reality. Mr. Hollis Rutledge, Governmental Affairs then began to explain in detail how the Pharr Bridge came about 25 years ago. Several discussions then took place. Vice-Chairman Tony Martinez moved to the next item

D. ADJOURNMENT:

ITEM "11": ADJOURNMENT

Vice-Chairman Tony Martinez introduced the next item. Member Hernandez made a motion to adjourn the meeting. Member Flores seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 20th DAY OF NOVEMBER 2019, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE
ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:/BoardMeetings/BoardMtgMinutes11-20-19



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.B.

DATE SUBMITTED: December 11, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Consideration and action, if any, on renewing COMCE Noreste Membership for \$1,490.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/11/2019

Monterrey, N.L. Mexico, December 9, 2019

Mr. Luis A. Bazan
PHARR International Bridge

Dear Mr. Bazan:

Thank you in advance for the opportunity to present this renewal proposal of affiliation to COMCE Noreste (Northeast Chapter), for the period December 2019-November 2020:

Membership Type	Annual Fee
Small Service Company	\$1,490 USD
NOTE: Tax Included	

In advance, we would like to offer PHARR INTERNATIONAL BRIDGE the following:

- Linking service with our membership.
 - Recommend your company in our Program "You Can Export" (Tu Puedes Exportar), a service to promote small and medium companies to get involved in international business.
 - Invitation and promotion of a conference or seminar organized by your company.
-

SERVICE PORTFOLIO

COMCE Noreste is a private non-profit association, with more than 56 years promoting foreign trade, logistics and security in the supply chain of companies of the northeast states of Mexico: Nuevo León, Coahuila, Durango and Tamaulipas. Below are some of the services and benefits of our membership:

REPRESENTATION

Advocate, support and representation of Members at a national and international level before authorities, agencies and institutions in all activities related to foreign trade.



DIAGNOSIS OF FOREIGN TRADE

Physical, detailed and confidential analysis of a company's Foreign Trade operations.

CONSUTANCY AND ADVICE ON FOREIGN TRADE

Advice on laws, regulations, logistics and transportation, customs and fiscal procedures, as well as in programs to support exports such as IMMEX, PROSEC and Regla 8ª, among others.

MANAGEMENT AND SUPPORT IN FOREIGN TRADE SERVICES

Management of procedures and paperwork related to Foreign Trade before government agencies, customs, consulates, embassies and international organizations.

CERTIFICATION WITH REGARD TO IVA & IEPS (VAT / Special tax for products and services).

Allows companies to exempt the payment of IVA and IEPS (100% tax credit) in their temporary import operations under the IMMEX program.

MARKET INTELLIGENCE

Competitive market information to facilitate decision making with real and prompt data.

MEXICAN SECURITY SUPPLY CHAIN PROGRAM (CASCEM)

This Program offers experience in the compliance and maintenance of the official OEA and CTPAT programs in Mexico and the United States.

TRAINING AND CERTIFICATION

Extensive program of courses, seminars, workshops and certifications in Foreign Trade.

BUSINESS MEETINGS (B2B)

Strategic alliances with Authorities and Business Organizations. Linking services among members to promote and strengthen international business.

JOB CENTER

Recruitment of specialized personnel in all areas of Foreign Trade. Psychometric tests, socioeconomic studies and labor research, medical examinations and anti-doping tests.



BENEFITS OF COMCE NORESTE'S MEMBERSHIP

- Unlimited advice on Foreign Trade issues, with our specialized consultants by personal contact, e-mail or telephone.
- Diagnosis: Foreign Trade preventive audit.
- Preliminary analysis for OEA and CTPAT Certifications.
- Participation in Working Committees:
 - ✓ Logistics and Customs
 - ✓ International Sales
 - ✓ CASCEM and Security
 - ✓ Strategic Planning
 - ✓ Institutional Relations
 - ✓ Affiliation and Membership

We appreciate your kind attention, for us it is a pleasure to serve you.

Sincerely,

A handwritten signature in black ink, appearing to read "Héctor", written over a diagonal line that extends from the "Sincerely," text.

Héctor Villarreal Muraira
C.E.O.





AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 2.C.

DATE SUBMITTED: December 11, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Consideration and action, on 2020 National Customer Brokers & Forwarder Association of America Membership for \$810.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/11/2019

NCBFAA

1200 18th Street, NW, #901, Washington, DC 20036
 Ph: (202) 466-0222 Fax: (202) 466-0226
 www.ncbfaa.org

Invoice

BILL TO: City of Pharr International Bridge Department
 9900 S. Cage Blvd.
 Pharr TX 78577

Invoice#: INV-0098201

REMIT TO:

NCBFAA
 1200 18th Street, NW, #901
 Washington DC 20036
 Phone: (202) 466-0222
 Fax: (202) 466-0226

PO #:
Processed: 12/10/2019
Reference:
Status: Unpaid
Terms: NET 30

SHIP TO: City of Pharr International Bridge Department
 9900 S. Cage Blvd.
 Pharr TX 78577

Order Taken By: Nancy Painter

BALANCE DUE: \$810.00

Item	Date	Qty	Price	Line Price	Net Line	Credits	Tax
Affiliate Membership	1/1/2020-12/31/2020	1	\$810.00	\$810.00	\$810.00	\$0.00	
Approved							
						SubTotal:	\$810.00
						Tax:	\$0.00
						Invoice Total:	\$810.00
						Additional Discount:	\$0.00
						Received To Date:	\$0.00
						Balance Due:	\$810.00

NCBFAA estimates the non-deductible lobbying portion of 2020 membership dues is 9%.

PLEASE REFERENCE INVOICE NUMBER ON REMITTANCE

THANK YOU for your continued support of the NCBFAA. We sincerely hope you value membership enough to renew yours for the coming year. Please remember membership ROI far exceeds your dues investment:

- Regular members seeking vendors consider our Affiliate members first
- Affiliate members may promote their services and specialties in the MMeB
- Direct access to current and prospective clients at events frequented by the competition
- Significant discounts on first-in-class educational offerings and events (worth hundreds to thousands of dollars per year)
- Muscular lobbying on vital industry issues that ensure our financial and regulatory interests are heard and heeded on Capitol Hill (worth millions of dollars industry-wide)
- NCBFAA's committee network for business advice
- NCBFAA Terms & Conditions (Nonmembers pay a \$1,000 annual subscription)
- NCBFAA Combined Bill of Lading (Nonmembers pay a \$1,000 annual subscription)
- NCBFAA Power of Attorney Forms (Nonmembers pay a \$1,000 annual subscription)

And coming in the new year:

- 401K Retirement Solution created exclusively for our members.
- Opportunity to highlight industry expertise on 2 webinars a year marketed to our full membership
- A new, improved website with easier navigation to allow you to better serve your clients
- Plans for offering access to a health care plan (stay tuned) exclusively for our members.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.A.

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Crossings and Revenues Report of November 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Monthly crossings and revenues report for November 2019.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019

**CROSSINGS AND REVENUES
FOR THE MONTH OF NOVEMBER
FISCAL YEAR 2019 – 2020**

a) BRIDGE CROSSINGS

Crossings for the Pharr International Bridge totaled **98,066** vehicles for the month of November F.Y. 2019-2020, which showed a decrease of **(-16,698)** vehicles or **-14.55%** over the same month in F.Y. 2018-2019.

b) CAR CROSSINGS

Car crossings for the Pharr International Bridge totaled **47,401** cars for the month of November F.Y. 2019 – 2020, showing a decrease of **(-17,008)** cars or **-26.41%** over the same month in F.Y. 2018 – 2019.

c) SOUTHBOUND TRUCK CROSSINGS

Truck crossings totaled **50,665** trucks for the month of November F.Y. 2019-2020, showing an increase of **310** trucks or **0.62%** over the same month in F.Y. 2018 - 2019.

d) TOTAL REVENUES

Revenues for the Pharr International Bridge totaled, **\$1,246,201** dollars for the month of November F.Y. 2019 – 2020

\$ 189,328	Autos & other
\$ 1,054,650	Trucks
<u>\$ 2,223</u>	Profit on pesos
\$1,246,201	TOTAL

Revenues showed an increase of **\$16,880** or **1.37%** over the same month in F.Y. 2018 – 2019

e) NORTHBOUND TRUCKS

Northbound trucks at the Pharr International Bridge totaled **53,066** trucks for the month of November F.Y. 2019-2020, showing a decrease of **-1,212** trucks or **(-2.23%)** over the same month in F.Y. 2018-2019.

SOUTHBOUND TRUCK CROSSINGS SHOWED A DECREASE OF (-2,401) TRUCKS FOR THE MONTH OF NOVEMBER, COMPARED TO NORTHBOUND TRUCK CROSSINGS

**PHARR INTERNATIONAL BRIDGE
TOTAL CROSSINGS COMPARISON BY FISCAL YEAR (CARS & TRUCKS)**

	F.Y. 2018–2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	117,523	100,995	(-16,528)
<u>NOVEMBER</u>	114,764	<u>98,066</u>	<u>(-16,698)</u>
YTD TOTAL	232,287	199,061	(-33,226)
DECEMBER	114,630		
JANUARY	120,643		
FEBRUARY	111,276		
MARCH	122,904		
APRIL	98,377		
MAY	104,534		
JUNE	104,468		
JULY	97,056		
AUGUST	98,491		
SEPTEMBER	95,551		
TOTAL CROSS.	1,300,217		

- a) VEHICLE CROSSINGS SHOWED A DECREASE OF (-16,698) VEHICLES OR (-14.55%) OVER THE SAME MONTH IN F.Y. 2018-2019.
- b) VEHICLE CROSSING SHOWED A DECREASED OF (-33,226) VEHICLES OR (-14.30%) OVER THE SAME TWO (2) MONTHS IN FY.Y.2018- 2019

**PHARR INTERNATIONAL BRIDGE
CAR CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	65,395	46,694	(-18,701)
NOVEMBER	64,409	47,401	(-17,008)
YTD TOTAL	129,804	94,095	(-35,709)
DECEMBER	69,288		
JANUARY	65,059		
FEBRUARY	60,102		
MARCH	67,154		
APRIL	47,494		
MAY	51,722		
JUNE	54,855		
JULY	43,198		
AUGUST	44,829		
SEPTEMBER	43,557		
TOTAL CAR CROSS.	677,062		

a) CAR CROSSINGS SHOWED A DECREASE OF (-17,008) CARS OR (-26.41%) OVER THE SAME MONTH IN F.Y. 2018-2019.

b) CAR CROSSING SHOWED A DECREASED OF (-35,709) CARS OR (-27.51%) OVER THE TWO (2) MONTHS IN F.Y.2018 – 2019

**PHARR INTERNATIONAL BRIDGE
TRUCK CROSSING COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS
OCTOBER	52,128	54,301	2,173
<u>NOVEMBER</u>	50,355	<u>50,665</u>	<u>310</u>
YTD TOTAL	102,483	104,966	2,483
DECEMBER	45,342		
JANUARY	55,584		
FEBRUARY	51,174		
MARCH	55,750		
APRIL	50,883		
MAY	52,812		
JUNE	49,613		
JULY	53,858		
AUGUST	53,662		
SEPTEMBER	51,994		
TOTAL TRUCK CROSSING 623,155			

- a) TRUCK CROSSINGS SHOWED AN INCREASE OF 310 TRUCKS OR 0.62% OVER THE SAME MONTH IN F.Y. 2018-2019
- b) TRUCK CROSSING SHOWED AN INCREASE OF 2,483 TRUCKS OR 2.42% OVER THE TWO (2) MONTH IN F.Y. 2018-2019

**PHARR INTERNATIONAL BRIDGE
NORTHBOUND TRUCK CROSSINGS (FULL, EMPTY & AG.)**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN LOSS	FULL TRUCKS	EMPTY	AG TRUCKS	NARP NO INSP.
OCTOBER	56,847	58,887	2,040	40,128	18,759	14,905	7,746
NOVEMBER	54,278	53,066	(1,212)	36,918	16,148	14,584	7,462
DECEMBER	48,159						
JANUARY	58,516						
FEBRUARY	53,895						
MARCH	58,228						
APRIL	49,762						
MAY	54,588						
JUNE	51,641						
JULY	55,450						
AUGUST	55,226						
SEPTEMBER	53,388						
TOTAL NORTHBOUND	649,978						

Northbound trucks at the Pharr International Bridge totaled **53,066** trucks for the month of November F.Y. 2019-2020, showing a decrease of **-1,212** trucks or **(-2.23%)** over the same month in F.Y. 2018-2019.

TRUCK CROSSING SHOWED AN INCREASE OF 828 TRUCKS OR 0.75% OVER THE SAME TWO (2) MONTH IN F.Y. 2018-2019.

Agriculture trucks at the Pharr International Bridge totaled 14,584 crossings for the month of November representing a 28% of the imports from Mexico.

Agriculture trucks at the Pharr International Bridge Import Lot showed an increase of 154 or 1% over the same month in F.Y. 2018-2019.

**PHARR INTERNATIONAL BRIDGE
REVENUE COMPARISON BY FISCAL YEAR**

	F.Y. 2018-2019	F.Y. 2019-2020	GAIN (LOSS)
OCTOBER	\$ 1,218,069	\$ 1,274,663	\$ 56,593
NOVEMBER	\$ 1,229,321	\$ 1,246,201	\$ 16,880
YTD TOTAL	\$ 2,447,390	\$ 2,520,864	\$ 73,473
DECEMBER	\$ 1,153,646		
JANUARY	\$ 1,257,893		
FEBRUARY	\$ 1,213,717		
MARCH	\$ 1,337,921		
APRIL	\$ 1,190,428		
MAY	\$ 1,214,867		
JUNE	\$ 1,179,999		
JULY	\$ 1,195,730		
AUGUST	\$ 1,237,433		
SEPTEMBER	\$ 1,197,219		
TOTAL REV.	\$ 14,626,244		

a) REVENUES SHOWED AN INCREASE OF **\$16,880** OR **1.37%**
OVER THE SAME MONTH IN F.Y. 2018-2019.

b) REVENUES SHOWED AN INCREASE OF **\$73,473** OR **3.00%**
OVER THE SAME TWO (2) MONTHS IN F.Y. 2018 – 2019.



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.B.

DATE SUBMITTED: December 16, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Finance Report for November 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/16/2019

CITY OF PHARR
GENERAL LEDGER STATUS REPORT
NON AUDITED BUDGET VS. ACTUAL
FOR PERIOD ENDING NOVEMBER, 2019

BRIDGE FUND 70

	FY 19/20					FY 18/19 --Variance--			
	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D ACTUAL	PERCENT OF BUDGET	BALANCE	Y-T-D ACTUAL	Prior FY Y-T-D Actual	Amount	Percent
REVENUES									
BRIDGE TOLL REVENUES	\$ 14,853,900	\$ 14,853,900	\$ 2,411,765	16%	\$ (12,442,135)	\$ 2,411,765	\$ 2,374,603	\$ 37,162	2%
BRIDGE TOLL REVENUES-SHARE RMA	-	-	40,087	0%	40,087	40,087	-	40,087	0%
BRIDGE REVENUE FUND INTEREST EARNED	102,300	102,300	13,510	13%	(88,790)	13,510	15,761	(2,251)	-14%
PESO EXCHANGE RATE INCOME	38,600	38,600	4,453	12%	(34,147)	4,453	11,003	(6,549)	-60%
RENTAL INCOME	210,600	210,600	34,550	16%	(176,050)	34,550	41,550	(7,000)	-17%
FINANCING DEBT FUNDS	1,750,000	1,750,000	-	0%	(1,750,000)	-	-	-	0%
TOTAL REVENUES	16,955,400	16,955,400	2,504,365	15%	(14,451,035)	2,504,365	2,442,917	61,448	3%
EXPENDITURES									
PERSONNEL	1,351,900	1,351,900	148,046	11%	1,203,854	148,046	170,835	22,789	13%
SUPPLIES & MATERIALS	276,000	276,000	20,620	7%	255,380	20,620	21,146	526	2%
BUILDING & EQUIPMENT	2,136,400	2,136,400	182,351	9%	1,954,049	182,351	133,338	(49,012)	-37%
REPAIRS & MAINTENANCE	70,700	70,700	825	1%	69,875	825	-	(825)	0%
EQUIPMENT RENTALS	3,100	3,100	800	26%	2,300	800	712	(88)	-12%
UTILITIES	75,600	75,600	6,998	9%	68,602	6,998	5,802	(1,196)	-21%
VEHICLE USAGE	22,500	22,500	4,239	19%	18,261	4,239	5,004	765	15%
INSURANCE	45,000	45,000	-	0%	45,000	-	-	-	0%
DEBT SERVICE	1,519,600	1,519,600	104,515	7%	1,415,085	104,515	96,408	(8,107)	-8%
CONTRACTUAL SERVICES	297,800	297,800	13,972	5%	283,828	13,972	24,982	11,009	44%
OTHER CONTRACTUAL & SPECIAL SERVICES	879,700	879,700	111,233	13%	768,467	111,233	98,191	(13,041)	-13%
TRANSFERS OUT	10,277,100	10,277,100	1,712,850	17%	8,564,250	1,712,850	1,720,083	7,233	0%
TOTAL EXPENDITURES	16,955,400	16,955,400	2,306,449	14%	14,648,951	2,306,449	2,276,501	(29,948)	-1%
REVENUE OVER/(UNDER) EXPENDITURES	\$ -	\$ -	\$ 197,916		\$ 197,916	\$ 197,916	\$ 166,416	\$ 31,500	



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.C.

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Engineer's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #: 3.D.

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR:

Agenda Item: Director's Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: No back-up information needed for this item.

Thank you.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related **to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019



AGENDA MEMORANDUM



BOARD: Pharr International Toll Bridge Board

AGENDA ITEM #:

DATE SUBMITTED: December 9, 2019

MEETING DATE: December 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**.

The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Vanessa Guzman

Created/Initiated - 12/9/2019