

**REGULAR MEETING  
TOLL BRIDGE BOARD  
HELD ON OCTOBER 16, 2019, AT 12:00 P.M.  
CITY HALL, 118 S. CAGE BLVD., 2<sup>ND</sup> FLOOR, PHARR, TEXAS**

On the 16th day of October 2019, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

**MEMBERS PRESENT:** Edgar Delgadillo, Chairman  
Tony Martinez, Vice-Chairman  
Luis Flores, Member

**MEMBER ABSENT:** Adalberto Campero, Secretary  
Larry Hernandez, Member

**EX-OFFICIO MEMBER  
PRESENT:** None

**EX-OFFICIO MEMBER  
ABSENT:** Mayor Ambrosio Hernandez  
Mayor Pro-Tem Bobby Carrillo

**STAFF PRESENT:** Luis Bazan, Bridge Director  
Fred Brouwen, Director of Operations  
Vanessa Guzman, Administrative Assistant  
Cleo Salinas, Administrative Assistant  
Freddy Flores, Trade Liaison

**OTHER PRESENT:** Ed Wylie, Deputy City Manager  
Patricia Rigney, City Attorney  
Karla Saavedra, Finance Director  
Omar Anzaldua, City Engineering  
Veronica Gutierrez, Purchasing Department  
Lt. Joel Robles, Pharr PD  
Sgt. Juan Sanchez, Pharr Bridge PD  
David Moreno, CBP  
Carlos Rodriguez, CBP  
Hollis Rutledge, Governmental Affairs  
Eddie Gutierrez, Financial Consultant  
Ramiro Caballero, Commissioner

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

## **A. CALL TO ORDER:**

### **ITEM “1”: ROLL CALL-EXCUSE ABSENT MEMBERS.**

Chairman Edgar Delgadillo called the meeting to order. All members were present during roll call except for Secretary Campero and Member Hernandez. Vice-Chairman Martinez made a motion to excuse Secretary Campero and Member Hernandez for being absent. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

### **ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.**

Chairman Edgar Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Edgar Delgadillo moved to the next item.

**B. CONSENT AGENDA:** *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

### **ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- SEPTEMBER 25, 2019.**

### **ITEM “4”: CONSIDERATION AND ACTION, IF ANY, ON RENEWAL OF TEXAS BORDER COALITION ANNUAL MEMBERSHIP DUES FOR \$5,000.**

### **ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON BORDER TRADE ALLIANCE (BTA) 2019 MEMBERSHIP SILVER PATRON LEVEL RENEWAL FOR \$10,000.**

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to approve the Consent Agenda as presented. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

**C. DIRECTOR’S ADMINISTRATIVE REPORT:** *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

### **ITEM “6”: CROSSING AND REVENUES COMPARISON FOR SEPTEMBER 2019.**

Chairman Edgar Delgadillo introduced the next item. Mr. Brouwen, Director of Operations stated that for the month of September total crossings were 95,551, which shows a decrease of (-12,716) vehicles or -11.75% compared to last year. Mr. Brouwen stated that total crossing for cars were 43,557 cars, which shows a decrease of (-

18,497) cars or -29.81%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of September were 51,994, which shows an increase of 5,781 trucks or 12.51% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of September were 53,388, which shows an increase of 2,663 trucks or 5.25% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of September they had 13,651 trucks, which represents a 26% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of September were \$1,197,219, which shows an increase of \$207,603 or 20.98% in revenues. Chairman Edgar Delgadillo moved to the next item.

#### **ITEM "7": EXPENDITURES REPORT FOR SEPTEMBER 2019.**

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Saavedra, Finance Director if they have any questions. He added that they invited their Financial Consultant Eddie Gutierrez to give them a brief update on the finances for the bridge. Eddie Gutierrez from Blue Stone Capital, financial consultant from the bridge then began to give the board a brief presentation on where the bridge is at with their finances. Several discussions then took place regarding the presentation. Chairman Edgar Delgadillo moved to the next item.

#### **ITEM "8": PROJECT ENGINEER REPORT.**

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. He stated that he would give a brief update on where they are on the projects and then Omar can go further in to detail as far as the technical aspects. He added that on the DAP15 Project they are going for rebids in January 2020, and they are looking at about 10-12 months of construction for those projects. He stated that for DAP16 they are pending final exhibits so Omar and himself are coordinating that with the architect/engineer and should hopefully have everything ready for the Donations Acceptance Agreement. He stated that when it comes to the BSIF Project which is a TX-DOT project, they are going to start construction in November so that is positive news, but it will be an 18-month construction period. He added that when it comes to the office expansion, they started to go vertical this week, the parking lot and the foundation have been laid so it looks like they are on time so he will let Omar give the board a better understanding of where they are at.

Mr. Omar Anzaldua, City Engineer stated that on the bridge office expansion the time line that they are looking at is either January or February of next year to be totally completed. He added that there had been some delays with rain these past couple of months so that kind of pushed it back 30-60 days, but they are moving along now that it has gone vertical. He stated that as far the FY15 like Luis mentioned they are looking to go out for bids in January with the anticipation to award in March and be under construction in April of next year. He stated that on the FY16 they are wrapping up the Donations Acceptance Agreement, there are some financials that they are trying to get

over to GSA and there are some numbers that they are getting to them that they have to pay up front for some of their operating costs. He added that they are probably looking at bidding that one out in the fall of next year. Several discussions then took place regarding the projects. Chairman Edgar Delgadillo moved to the next item.

#### **ITEM “9”: DIRECTORS ADMINISTRATIVE REPORT.**

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they launched the Start of the Produce Season which they have been doing for the 5<sup>th</sup> year in a row here at the Pharr International Bridge which was a successful event and he would like to show them some pictures and a video of the event. He added that they broke another record this year by having over 200 people in attendance and they were very excited about that, and he couldn't be more proud of the staff at the Pharr Bridge and the leadership because they allow them to do the work first and foremost but these are the folks that get the job done. He then showed the pictures of the Start of the Produce and a video. Chairman Edgar Delgadillo moved to the next item

#### **D. ADMINISTRATIVE:**

#### **ITEM “10”: DISCUSSION AND ACTION, IF ANY, ON VIVA FRESH SUMMIT SPONSORSHIP AND BOOTH.**

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that this is something that they have been doing for the past 6 years and when Viva Fresh started which is a product of Texas International Produce Association, we were the first ones to jump on board as sponsors back then we haven't looked back ever since and he believes that every year that event grows. He added that with that growth comes a heftier price tag to it so they wanted to discuss it and there are several options in their packets, so they want to leave it to their discretion. He stated that the price has increased but if they don't come back as sponsors, they will lose their shot at securing their booth that they have had for the past 5-6 years. He also added that this event is a regional event, so if they are going to be putting more money in to these types of events, he thinks that this would be the one as opposed to some of the more national events. Several discussions then took place regarding Viva Fresh. Vice-Chairman Martinez made a motion to approve the Platinum Level Sponsorship for \$20,000. Member Flores seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item

#### **E. ADJOURNMENT:**

#### **ITEM “11”: ADJOURNMENT**

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to adjourn the meeting. Member Flores seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

\_\_\_\_\_  
EDGAR DELGADILLO, CHAIRMAN

ATTEST:

\_\_\_\_\_  
ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS                   §  
COUNTY OF HIDALGO           §  
CITY OF PHARR                   §

**ON THE 16th DAY OF OCTOBER 2019**, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

\_\_\_\_\_  
VANESSA GUZMAN, BRIDGE  
ADMINISTRATIVE ASSISTANT

DATE APPROVED: \_\_\_\_\_

Word/C:BoardMeetings/BoardMtgMinutes10-16-19