



**TAKE NOTICE THAT A REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS
WILL BE HELD AT CITY HALL, COMMISSIONERS' ROOM,
118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS
COMMENCING AT 4:00 PM ON
MONDAY, NOVEMBER 18, 2019**

The City of Pharr has called this meeting as allowed pursuant to Texas law, city charter, and city ordinances. The governing body may recess from day to day when it does not complete consideration of a particularly long subject as authorized by law. All persons desiring to address the governing body must register with the presiding city clerk prior to the scheduled meeting.

1. CALL TO ORDER:

A) Roll call and possible action on the excusing of any absent member of the governing board.

B) Pledge of Allegiance/Invocation

2. PROCLAMATIONS:

A) Proclamation proclaiming Small Business Saturday.

3. PUBLIC TESTIMONY: *(Ordinance No. O-2019-45). A person intending on addressing the governing body may speak at a scheduled meeting of the governing body following registration with the presiding clerk and prior to the scheduled meeting. A registered speaker may speak only on items on the agenda and may not exceed 1.5 minutes when addressing the board regarding an agenda item. A registered speaker may not donate time to another speaker. A sign-in form for public testimony shall be promulgated by the presiding clerk and be made available at the city clerk's office. A person may sign up for public testimony beginning at the time the agenda is posted for the meeting. A person may not sign up later than one hour before the posted meeting is scheduled to begin. No registered speaker may be allowed to speak regarding an item once the public testimony portion of the agenda has ended.*

4. PUBLIC HEARINGS:

A) PUBLIC HEARING ON DEVELOPMENT SERVICES CASES: *(Ordinance No. O-2019-31). A registered speaker during the public hearing may not exceed 1.5 minutes when addressing the board. A sign-in form for participation in public a hearing shall be promulgated by the city clerk and be made available at the city clerk's office. The public hearing sign-in form shall include the person or entity's name, address, telephone number, other contact information, organization if applicable, and other notices, authorizations, and acknowledgements as may be allowed by law from time to time. No registered speaker may be allowed to address the governing body once the public hearing has closed.*

5. CITY MANAGER'S REPORTS: *(City Manager's Administrative Reports and discussion, if any, with governing body. The City Manager may also assign a designated spokesperson for any particular listed topic)*

- A) Submission of 4th Quarter 2018-2019 City of Pharr Investment Report.
- B) Submission of Sales Tax Collection Report for November 2019.
- C) Submission of Tax Collection Report for October 2019.
- D) City Events of Interest.

6. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing Body and will be enacted by one motion. Any Commissioner may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

- A) Consideration and action on Ordinance amending Ordinance O-2019-18 relating to the number of authorized civil service positions within the Fire and Police Departments. **(2nd Reading)** (HR)
- B) Consideration and action on Resolution entering into an agreement with the Texas Department of Transportation for temporary closure of I-69 C. (S. Cage Blvd.) from Business 83 south to Kelly Ave. for the Annual Christmas Posada from Friday, December 13, 2019 at 12:01 a.m. until Sunday, December 15, 2019 at 7:00 a.m. (PUBLIC WORKS)
- C) Consideration and action authorizing City Manager to enter into an agreement with Progressive Commercial Aquatics Inc. as the Provider of Accu-Tab Blue SI & Accu-Tab Calcium Hypochlorite Feed Systems for the Pharr Aquatic Center through BuyBoard Contract #533-17. (Project #1920-01-522-SP004-001) (PARKS)
- D) Consideration and action on request from the Greater Chamber of Commerce for police assistance for the Caminata de la Paz on Saturday, December 14, 2019 from 9:30 a.m. to 10:30 a.m. (ADMINISTRATION)
- E) Consideration and action authorizing City Manager to advertise for formal sealed bids for the Capital Lease Financing for FY 2019-2020. (FINANCE)

F) Consideration and action on Development Services Cases:

1. CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being Lot 3A, Re-plat of Vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 600 North Jackson Road. **CUP#131046**

2. Araseli R. Gonzalez, representing Alejandra I. Martinez, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD). The property is legally described as Lots 19 and 20, Beto's Acres Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 225 and 229 West Las Milpas Road. **COZ#191064**

3. Shavi Mahtani/ Domain Development, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF). The property is legally described as being a 19.091-acre tract of land, more or less, out of Lot 91, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 400-600 Block of West Minnesota Road. **COZ#190965**

G) PLATS:

1. Rio Delta Engineering, representing Aldo Padron and Eva Maria Padron, owners, are requesting preliminary and final plat approval of the proposed Padron Subdivision. The property is legally described as being a 0.174-acre tract of land out of the east half of the north half of Lot 141, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 200 Block of East Frazier Avenue. **SUB#190821**

REGULAR AGENDA - OPEN SESSION:

7. ORDINANCES AND RESOLUTIONS:

A) Consideration and action, if any, on Resolution appointing/re-appointing four (4) regular members to the Planning and Zoning Commission. (DEVELOPMENT SERVICES)

B) Consideration and action, if any, on Resolution revising the City of Pharr Investment Policy. (FINANCE)

C) Consideration and action, if any, on Resolution authorizing the reimbursement of expenditures on certain City Capital Outlay purchases to include list of approved items for FY 2019-2020 Budget. (FINANCE)

8. CONTRACTS/AGREEMENTS:

- A) Consideration and action, if any, on Interlocal Cooperation Agreement between the City of Pharr (member city of Hidalgo County Library System) and the City of Mission for e-commerce system. (LIBRARY)
- B) Consideration and action, if any, on Interlocal Agreement Extension between City of Pharr and Hidalgo County Head Start Program for center located at 714 Zapata (Las Milpas I Head Start Center). (ADMINISTRATION)
- C) Consideration and action, if any, on Interlocal Agreement Extension between City of Pharr and Hidalgo County Head Start Program for center located at 415 E. Clark (Pharr Head Start Center). (ADMINISTRATION)
- D) Consideration and action, if any, on extension of Professional Service Agreement and Lobbying Services with Border Infrastructure Consulting LLC. (Project #1718-70-510-S029-001) (BRIDGE)
- E) Consideration and action, if any, authorizing City Manager to negotiate a fee, negotiate a warranty and amend the construction manager contract to include additional scope of services for specialized pool inspection services. (ADMINISTRATION)

9. CLOSED SESSION: *In accordance with Chapter 551 of the Texas Gov't. Code, the Pharr Board of Commissioners hereby gives notice that it may meet in a closed (non-public) executive session to discuss the items listed on the public portion of the meeting agenda in accordance with the following below:*

Pursuant to Section 551.071, the Board may convene in a closed, non-public meeting with its attorney and discuss any matters related to **legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.072, the Board may convene in a closed, non-public meeting to discuss any matters related to **real property and deliberate the purchase, exchange, lease, or value of real property as such would be detrimental to negotiations between the City and a third party in an open meeting.** The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Board may convene in a closed, non-public meeting to discuss any matters related to **appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee.** The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so

AGENDA REGULAR MEETING
November 18, 2019

that such discussion is informative and developed.

Pursuant to Section 551.076, the Board may convene in a closed, non-public meeting to discuss any matters on the **deployment, or specific occasions for implementation, of security personnel or devices**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Board may convene in a closed, non-public meeting to discuss any matters involving an **investigation and may exclude a witness from hearing during the examination of another witness in the investigation**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.087, the Board may convene in a closed, non-public meeting to discuss any matters regarding **economic development issues**. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

10. RECONVENE: *into Regular Session, and consider action if necessary, on any items(s) discussed in closed session.*

11. ADJOURNMENT:

NOTICE OF ASSISTANCE AT THE PUBLIC MEETING

City Hall is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact the City Clerk's Office at 956/402-4100 ext. 1003/1007 or FAX 956/702-5313 or E-mail hilda.pedraza@pharr-tx.gov or imelda.barrera@pharr-tx.gov for further information. Braille is not available.

I, the undersigned authority, do hereby certify that the above notice of said Regular Meeting of the City Commission of the City of Pharr was posted on the bulletin board at City Hall and on the City's web page at www.pharr-tx.gov. This Notice was posted on the 15th day of November 2019 at 3:30 p.m. and will remain posted continuously for at least 72 hours preceding the scheduled time of said Meeting, in compliance with Chapter 551 of the Government Code, Vernon's Texas Codes, Annotated (Open Meetings Act).



WITNESS MY HAND AND SEAL, this 15th day of November 2019.


HILDA PEDRAZA, TRMC, OMC
CITY CLERK

I certify that the attached notice and agenda of items to be considered by the City Commission was removed from the bulletin board of City Hall on the ____ day of _____, 20__ by,

Title: _____

WHEREAS, the City of Pharr, Greater Pharr Chamber of Commerce, and the Pharr Economic Development Corporation will celebrate Small Business Saturday on November 30th, 2019; and

WHEREAS, according to the United States Small Business Administration, there are currently 30.2 million small businesses in the United States, representing 99.9% of all businesses with employees in the United States; and

WHEREAS, according to the United States Small Business Administration, in Texas, there are currently 2.7 million small businesses, representing 99.8% of all businesses with employees in the state of Texas, amounting to 4.7 million people or 45.1% of the private workforce;

WHEREAS, consumers in the United States agree that small businesses contribute positively to the local community by supplying jobs and generating tax revenue, and also agree that small businesses are critical to the overall economic health of the United States; and

WHEREAS, small businesses also contribute positively to the community by supporting and contributing to local community organizations, entities and schools; and

WHEREAS, Pharr, Texas supports our local businesses that create jobs, boost our local economy and preserve our neighborhoods; and

WHEREAS, Pharr, Texas will celebrate by promoting a community-wide small business shopping day to commemorate the date;

NOW THEREFORE, I, Ambrosio Hernandez, Mayor of the City of Pharr, Texas by virtue of the authority vested in me and on behalf of the Mayor and the City Commission, do hereby proclaim November 30th, 2019, the Saturday after Thanksgiving Day as:

“Small Business Saturday”

And do hereby call upon all citizens of Pharr, Texas to join communities across the country in supporting small businesses and merchants on Small Business Saturday and throughout the year.

IN WITNESS THEREOF, I have hereunto set my hand and caused the seal of the City of Pharr to be affixed on this 18th day of November 2019.



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 4.A.

DATE SUBMITTED: November 12, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Public Hearing on Development Services Cases

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 11/12/2019



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.A.

DATE SUBMITTED: November 14, 2019

MEETING DATE: November 18, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of 4th Quarter 2018-2019 City of Pharr Investment Report.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: This report is to comply with the Public Funds Investment Act Reporting requirements. In the past, we used to report Investments in the Quarterly Report. Finance is now recommending to issue a separate report as part of City Manager's Report every quarter.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 11/14/2019
Approved - 11/14/2019
Approved - 11/14/2019
Final Approval - 11/15/2019

CITY OF PHARR, TX
Comparison of Portfolio to Policy Limits
As of September 2019

<u>LIMITS ON TYPES OF SECURITIES</u>	<u>Target Investment Level</u>	<u>Portfolio Cap</u>	<u>Actual Percentage of Portfolio</u>	<u>Positive/(Negative) % Variance Policy Limits</u>
Demand Deposits	N/A	N/A	93.09%	N/A
Certificates of Deposit	10%	30%	0.89%	29.11%
U. S. Treasury Obligations	30%	80%	0.00%	80.00%
U. S. Government Securities	30%	50%	0.00%	50.00%
Public Funds Investment Pools	30%	80%	6.02%	73.98%

<u>LIMITS ON MATURITIES</u>	<u>Minimum Allowable Percentage of Portfolio</u>	<u>Actual Percentage of Portfolio</u>	<u>Positive/(Negative) % Variance Policy Limits</u>
Available within 1 month	25%	93.09%	68.09%
Available within 3 months	33%	99.11%	66.11%
Available within 6 months	50%	99.11%	49.11%
Available within 1 year	70%	99.11%	29.11%
Available within 2 years	100%	100.00%	N/A

	<u>Maximum Allowable</u>	<u>Maximum Actual Maturity</u>	<u>Policy Limit Days Available</u>
<u>Days to Maturity</u>	730	660	70.00

CITY OF PHARR, TX
Market Value Analysis
As of September 2019

CHANGES IN MARKET VALUE:

BEGINNING VALUE - June 30, 2019	\$	81,320,589
<u>INVESTMENT ACTIVITY:</u>		
Purchases	-	
Maturities - Accrued	-	
Net Changes in Market Price	<u>23,110.21</u>	23,110.21
Bank and Pooled Investment Deposits/(Withdrawals) - Net		<u>(13,232,205)</u>
ENDING VALUE-September 30, 2019		<u><u>\$68,111,494</u></u>

COMPARISON OF BOOK VALUE TO MARKET VALUE:

<u>BEGINNING VALUE - June 30, 2019</u>		
Market Value	\$	81,320,589
Book Value	\$	81,312,614
Ratio of Market Value to Book Value		100.01%
<u>ENDING VALUE-September 30, 2019</u>		
Market Value	\$	68,111,494
Book Value	\$	68,088,384
Ratio of Market Value to Book Value		100.03%

CITY OF PHARR, TX
Calculation of Weighted Average Maturity and Yield
As of September 30, 2019

	<u>Market Value</u>	<u>Book Value</u>	<u># of Days To Maturity</u>	<u>Original Yield to Maturity</u>	<u>Percent of Portfolio</u>
Demand Deposits					
Depository Bank - Pooled Cash	\$15,702,281	\$15,702,281	1	1.25%	23.05%
Depository Bank - General	\$115,723	\$115,723	1	1.25%	0.17%
Depository Bank - Utility	\$13,688,162	\$13,688,162	1	1.25%	20.10%
Depository Bank - Bridge	\$5,844,944	\$5,844,944	1	1.25%	8.58%
Depository Bank-Construction	\$20,507,196	\$20,507,196	1	1.25%	30.11%
Depository Bank - Other	<u>\$7,547,423</u>	<u>\$7,547,423</u>	1	1.25%	<u>11.08%</u>
	\$63,405,729	\$63,405,729			93.09%
Certificates of Deposit					
Certificates of Deposit - General No. 1	\$307,547	\$307,547	660	1.50%	0.45%
Certificates of Deposit - General No. 2	<u>\$300,000</u>	<u>\$300,000</u>	236	1.50%	0.44%
	\$607,547	\$607,547			0.89%
Investment Pools					
Tex-Pool	\$4,105,506	\$4,098,218	111	2.17%	6.02%
	\$4,105,506	\$4,098,218			6.02%
Federal Securities and Notes					
--	\$0	\$0	0	0.00%	0.00%
--	<u>\$0</u>	<u>\$0</u>	0	0.00%	<u>0.00%</u>
	\$0	\$0			0.00%
TOTAL	<u>\$68,118,782</u>	<u>\$68,111,494</u>			<u>100.00%</u>
Weighted Average Maturity					
Weighted Average Days to Maturity				11.63	
Weighted Average Days to Maturity - (excl. depository bank)				10.70	
Weighted Average Yield					
Weighted Average Yield				1.31%	
Weighted Average Yield - Operating (excluding depository bank)				2.08%	
Average Fed Fund Rate at September 30, 2019				1.90%	
Yield to Maturity of 6 month T-Bill at September 30, 2019 (secondary markets)				1.83%	

CITY OF PHARR, TX
Year To Date Investment Transaction Report
As of September 30, 2019

PURCHASES

<u>Date</u>	<u>Type</u>	<u>Investment #</u>	<u>Purchased From</u>	Principal Purchase <u>Price</u>	Market/Par <u>Value</u>	Yield/Int. Discount <u>Rate</u>	Maturity <u>Date</u>
Total Purchases				\$ <u>0</u>	\$ <u>0</u>		

MATURITIES

<u>Date</u>	<u>Type</u>	<u>Investment #</u>	<u>Matured From</u>	Principal Purchase <u>Price</u>	Par <u>Value</u>	Yield/Int. Discount <u>Rate</u>	Maturity <u>Date</u>
Total Maturities				\$ <u>0</u>	\$ <u>0</u>		

City of Pharr
Depository Security Collateral Analysis

	JULY 2019		AUGUST 2019		SEPTEMBER 2019	
	<u>Highest Bal</u>	<u>Ending Bal</u>	<u>Highest Bal</u>	<u>Ending Bal</u>	<u>Highest Bal</u>	<u>Ending Bal</u>
Depository Bank - Pooled Cash	\$ 29,523,183	\$ 22,895,758	\$ 24,265,878	\$ 15,672,065	\$ 17,941,522	\$ 15,702,281
Depository Bank - General	104,660	102,193	117,256	116,886	115,756	115,723
Depository Bank - Utility	15,283,973	13,634,464	15,408,081	13,611,671	13,693,873	13,688,162
Depository Bank - Bridge	5,829,732	5,829,732	5,838,271	5,838,271	5,844,944	5,844,944
Depository Bank-Construction	23,794,075	22,930,033	22,861,086	22,861,086	23,064,593	20,507,196
Depository Bank - Other	9,128,300	8,632,879	8,839,157	7,466,872	8,820,079	7,547,423
	\$ 83,663,923	\$ 74,025,060	\$ 77,329,730	\$ 65,566,851	\$ 69,480,768	\$ 63,405,729
LSNB - Balance	\$ 83,663,923	\$ 74,025,060	\$ 77,329,730	\$ 65,566,851	\$ 69,480,768	\$ 63,405,729
Collateral - LSNB	\$ 87,169,942	\$ 78,616,639	\$ 83,365,989	\$ 66,865,122	\$ 75,309,390	\$ 66,263,213
Over / (Under) collateral	\$ 3,506,019	\$ 4,591,579	\$ 6,036,259	\$ 1,298,271	\$ 5,828,622	\$ 2,857,484
Percent of balance	4.2%	6.2%	7.8%	2.0%	8.4%	4.5%

City of Pharr Investment REPORT

4th Quarter 2019



Contents



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City of Pharr, TX

Investment Report Summary

September 30, 2019



COMPLIANCE

This report complies with the requirements of the Public Funds Investment Act as well as the City of Pharr's adopted investment policy. The City is in compliance with all provisions of the Public Funds Investment Act and the City of Pharr's investment policy. The City's investment portfolio includes activity in demand deposits only, there are no other investment tools currently being utilized.

LIQUIDITY

The greatest length of maturity for all of our investments is 660 day. The weighted average maturity including demand deposits is 11.6 day and 1 day without demand deposits. Both of these amounts are within legal and City requirements.

CHANGE IN BOOK AND MARKET VALUE

The investment book value was roughly \$68.08 million and had decreased by approximately \$13.2 million from the previous quarter. This decrease was expected during this quarter due to property tax decrease in collections and year end expenditures. The market value of the portfolio was \$.03 more than the book value totaling \$68.11.

PORTFOLIO YIELD

The portfolio yield of 2.17% was higher than the benchmark yields on the six month T-Bill and Average Federal Funds Rate, which were 1.83% and 1.90% respectively (per Federal Reserve website yield postings). The spread between the portfolio yield and the benchmark yield is mainly due to the depository's favorable interest rate. Safety and liquidity is a greater concern than yield.

INVESTMENT MATURITIES/PURCHASES

There were no investments that were purchased or matured during the quarter. All other transactions were routine. The attached schedules are also a part of this investment report.

Karla Saavedra, CGFO
Finance Director

City of Pharr, TX

Comparison of Portfolio to Policy Limits

as of September 2019

Limits on Types of Securities	Target Investment Level	Portfolio Cap	Actual Percentage of Portfolio	Positive/(Negative) % Variance Policy Limits
Demand Deposits	N/A	N/A	93.09%	N/A
Certificates of Deposits	10%	30%	0.89%	29.11%
U.S. Treasury Obligations	30%	80%	0.00%	80.00%
U.S. Government Securities	30%	50%	0.00%	50.00%
Public Funds Investment Pools	30%	80%	6.02%	73.98%

Limits on Maturities	Minimum Allowable % of Portfolio	Actual Percentage of Portfolio	Positive/(Negative) % Variance Policy Limits
Available within 1 month	25%	93.09%	68.09%
Available within 3 months	33%	99.11%	66.11%
Available within 6 months	50%	99.11%	49.11%
Available within 1 year	70%	99.11%	29.11%
Available within 2 years	100%	100%	N/A

	Maximum Allowable	Maximum Actual Maturity	Policy Limit Days Available
Days to Maturity	730	660	70

City of Pharr, TX Market Value Analysis September 30, 2019

Beginning Value-June 30, 2019

\$81,320,589

Investment Activity:

Purchases

Maturities-Accrued

Net Changes in Market Price

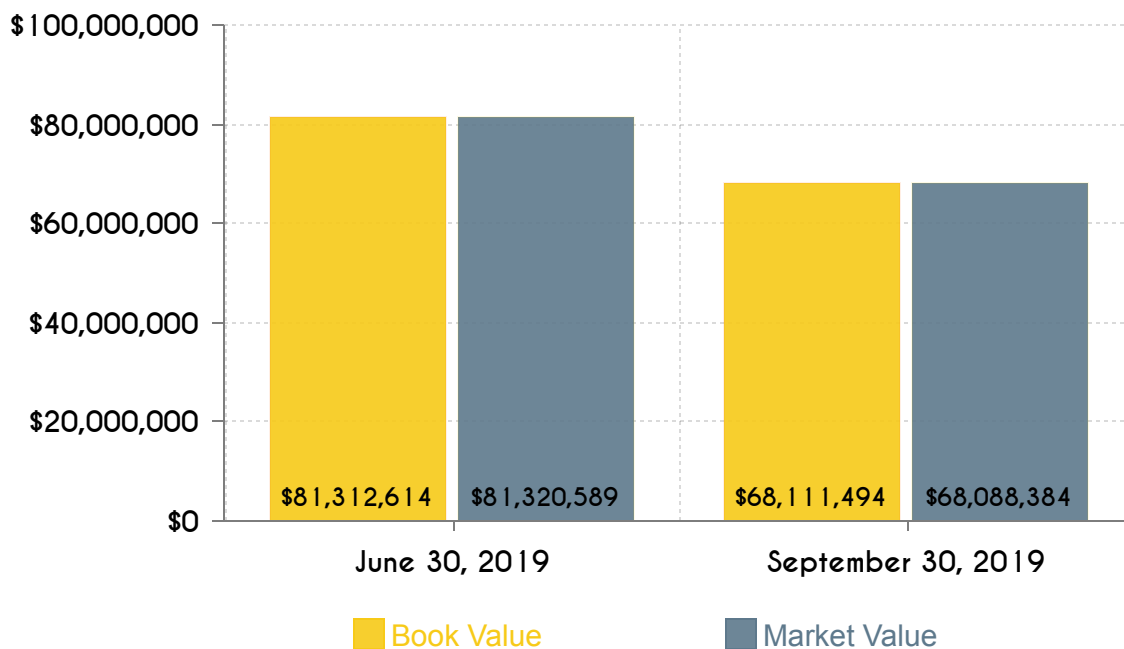
\$23,110

Bank and Pooled Investment Deposits/(Withdrawals)-Net

(\$13,232,205)

Ending Value-September 30, 2019

\$68,111,494





93.09%

or \$63,405,729 Million
in Demand Deposits
at Lone Star National Bank
at 1.25% YTM



.89%

or \$607,547 thousand
in Certificates of Deposit
at Lone Star National Bank
at 1.5% YTM



6.02%

or \$4,098,218 Million
in Investment Pool at TexPool
2.17% YTM

11.63em ipsum dolor sit amet,
consectetur.

Weighted Average Days to
Maturity

10.70

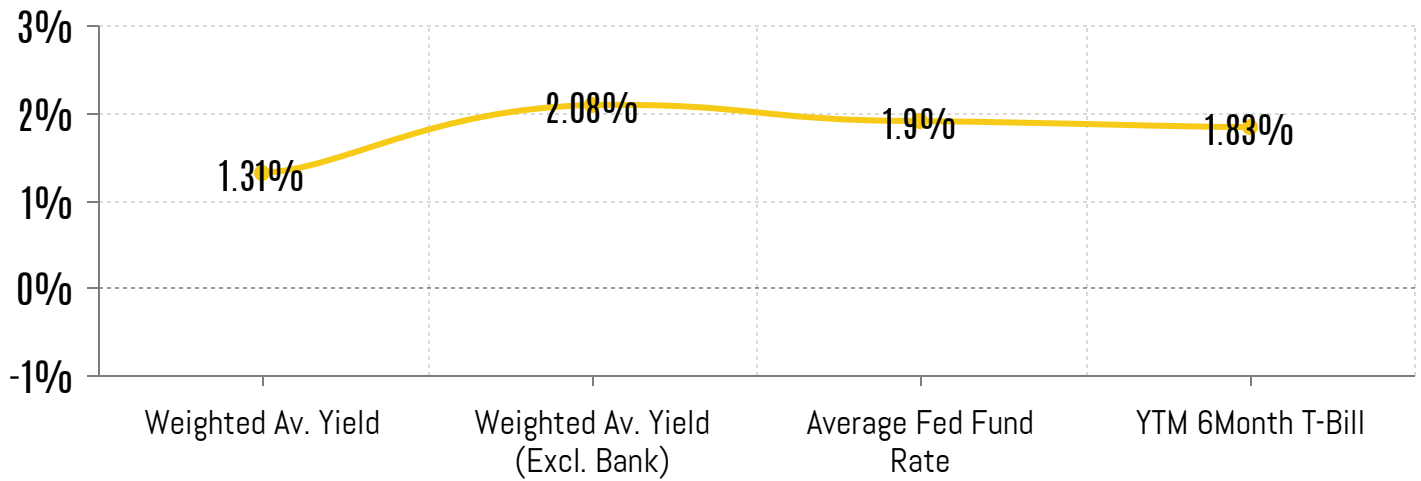
Weighted Average Days to
Maturity-(Excl. depository bank)

City of Pharr, TX

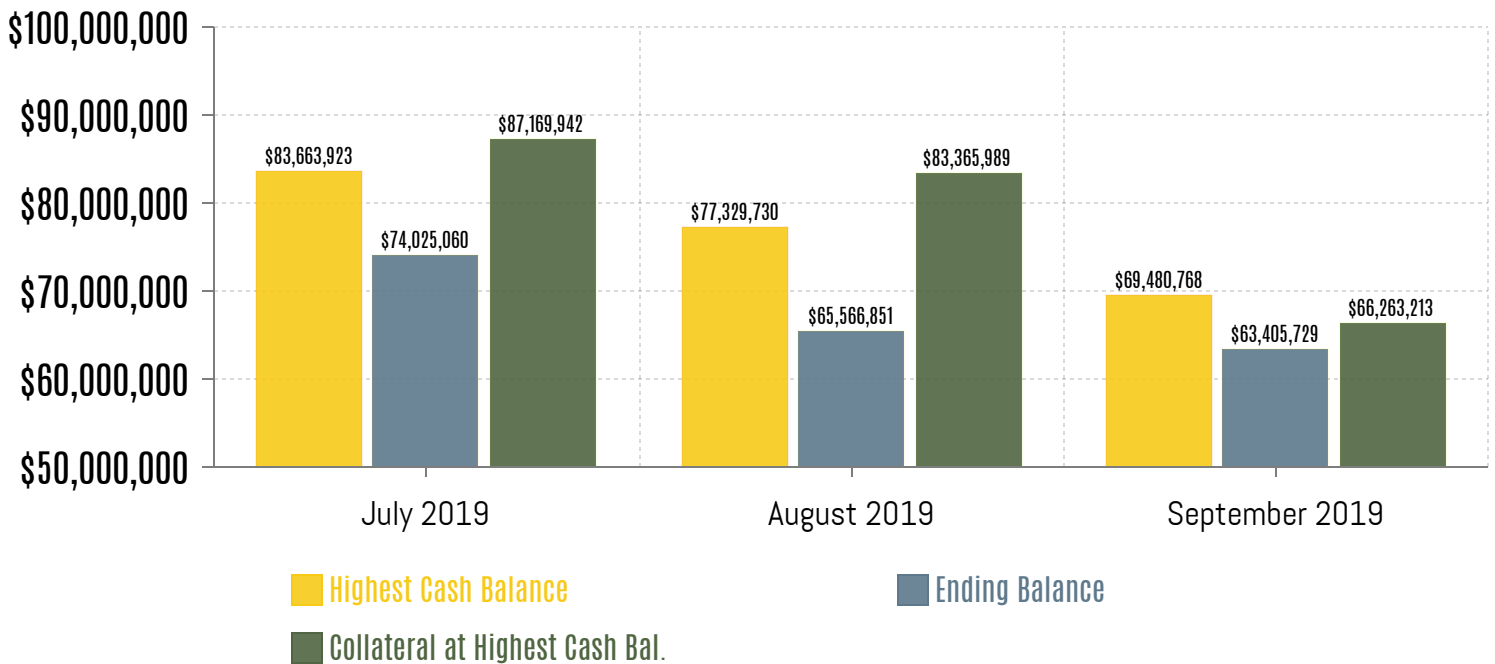
Market Value Analysis

September 30, 2019

Benchmark Rates



Depository Security Collateral Analysis





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.B.

DATE SUBMITTED: November 12, 2019

MEETING DATE: November 18, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of Sales Tax Collection Report for November 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

RGV SALES TAX COMPARISON

City of Pharr shows a DECREASE of -6.26% compared to last November 2018 collections, the City ranked No. 9 this month compared to 9 other cities in the Valley in sales collections compared to last period, however; ranked No. 2 in collections year to date.

Please feel free to contact me should the need arise; I am at extension 1907.

THANK YOU

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

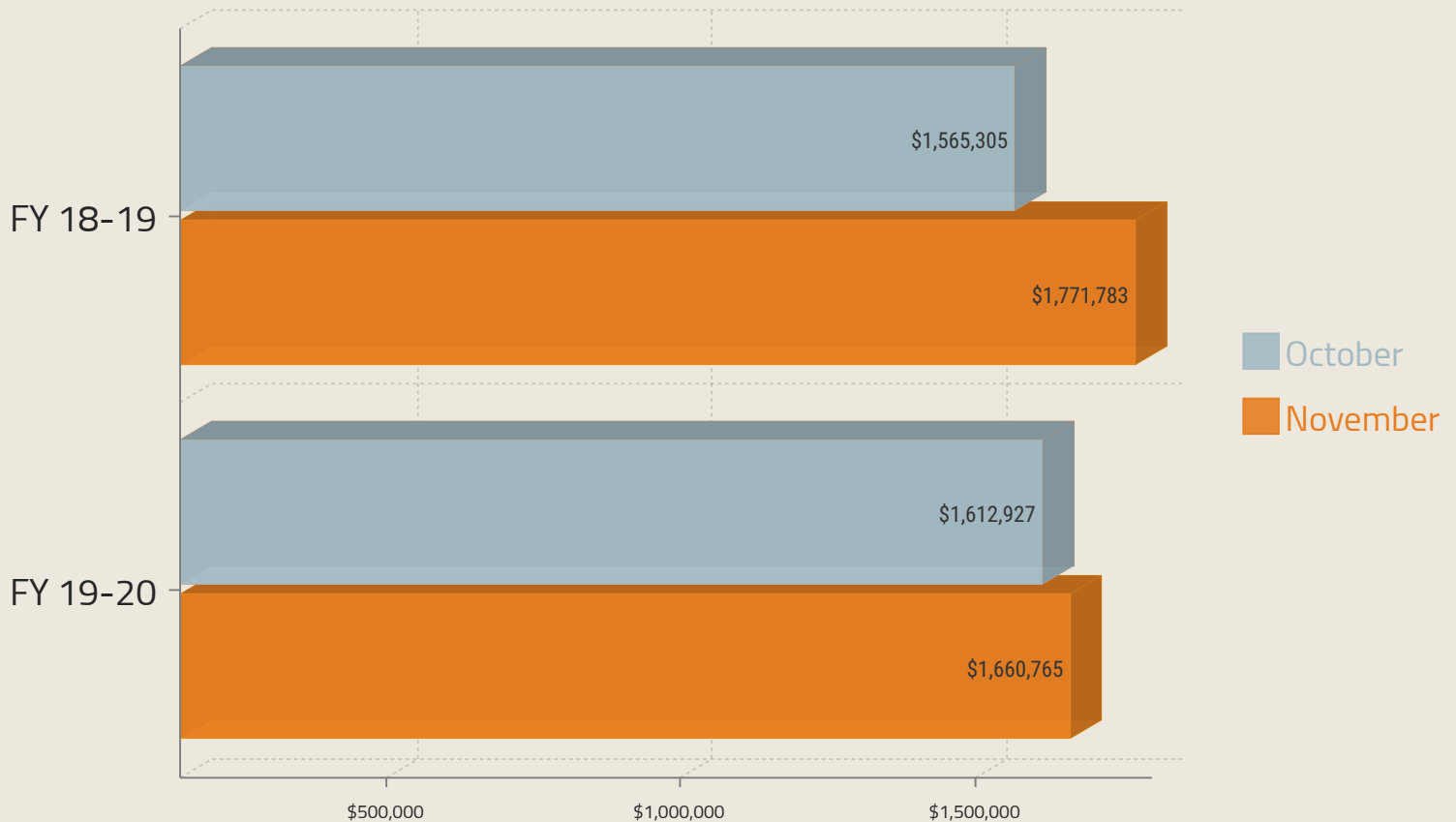
Karla Moya
Alex Meade

Created/Initiated - 11/12/2019
Final Approval - 11/15/2019

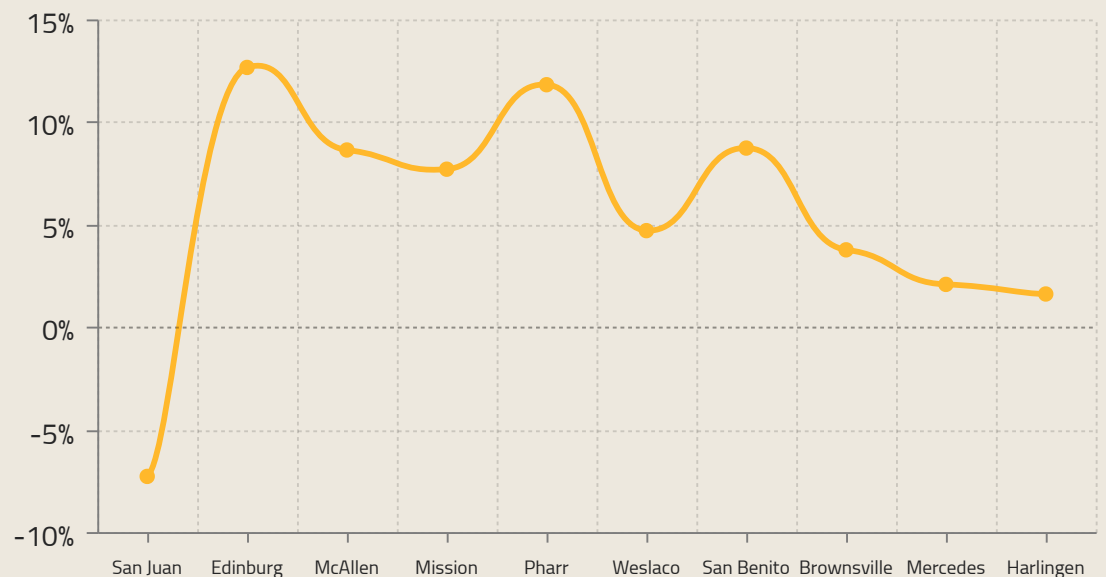
Sales Taxes Collection Snapshot-November 2019



11.8% Increase in Sales Tax
from Last Year



Ranked No. 2
compared to neighbor
Cities





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.C.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Submission of Tax Collection Report for October 2019.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Current Collections

Current Tax Collections as of October 2019 are \$492,872 or 2.19% collected out of this Year's Levy . This is 1.11% increase compared to last year .

Delinquent Tax

Delinquent Tax Collections as of October 2019 are \$79,098.98 which is 3.10% collected out of previous year's tax rolls. This is an increase of .43% compared to last year.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya
City Management Office

Created/Initiated - 11/13/2019
Final Approval - 11/15/2019

by

PREPARED BY: Bianca Guerra

**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR TAXES COLLECTED FOR:
OCTOBER 2019**

COMPARATIVE RATE OF COLLECTIONS

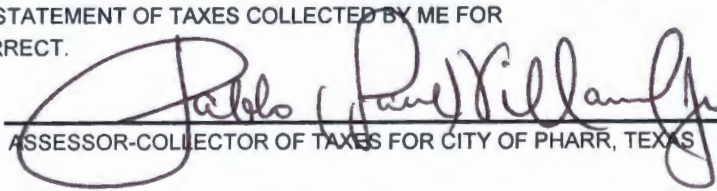
CITY OF PHARR CPR (33)	ORIGINAL TAX LEVY	COLLECTED TO DATE	DROPPED YRS AFTER PURGE	MODIF. TO DATE	TAXES OUTSTANDING	PERCENT 2019/2020	COLLECTED 2018/2019
2019 TAX ROLL	22,493,508.68	492,872.37	-	(11,382.86)	21,989,253.45	2.19%	1.08%
2018 & PRIOR YRS	2,556,147.78	79,098.98		(1,393.08)	2,475,655.72	3.10%	2.67%
ROLLBACK	96,895.20		-		96,895.20	0.00%	0.00%
TOTALS	25,146,551.66	571,971.35	-	(12,775.94)	24,561,804.37		

BREAKDOWN OF TAX COLLECTIONS AND FEES FOR THE MONTH OF OCTOBER 2019

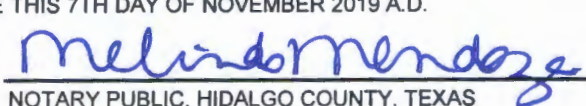
	CITY OF PHARR	MONTHLY MODIFICATIONS
CURRENT YEAR-BASE TAX	492,872.37	(11,382.86) CURRENT
CURRENT YEAR-P&I		
PRIOR YEARS-BASE TAX	79,098.98	(1,393.08) PRIOR
PRIOR YEARS-P&I	22,225.41	
ROLLBACK		- ROLLBACK
ROLLBACK P&I		
ATTORNEY FEES	13,860.74	- PURGED
TOTAL COLLECTIONS	608,057.50	(12,775.94)
LESS TRANSFERRED	247,710.59	
LESS IN TRANSIT	354,528.85	
LESS DUE TO HCAD COMM. FEE	30.06	
LESS DUE TO CO TREASURER	5,788.00	
BALANCE	-	

*****AFFIDAVIT*****

I, PABLO "PAUL" VILLARREAL JR., ASSESSOR-COLLECTOR OF TAXES FOR THE CITY OF PHARR, DO SOLEMNLY SWEAR THAT THE ABOVE STATEMENT OF TAXES COLLECTED BY ME FOR THE MONTH OF OCTOBER 2019 IS CORRECT.


ASSESSOR-COLLECTOR OF TAXES FOR CITY OF PHARR, TEXAS

SWORN AND SUBSCRIBED BEFORE ME THIS 7TH DAY OF NOVEMBER 2019 A.D.


NOTARY PUBLIC, HIDALGO COUNTY, TEXAS



**PABLO "PAUL" VILLARREAL JR., ASSESSOR & COLLECTOR
CITY OF PHARR
TAX COLLECTION REPORT
FOR THE MONTH OF OCTOBER 2019**

<u>AD VALOREM - CITY OF PHARR</u>	<u>2019-2020</u>	<u>2018-2019</u>	<u>DIFFERENCE</u>
<u>2018 CURRENT</u>			
ORIGINAL LEVY	22,493,508.68	19,278,100.58	3,215,408.10
MODIFICATIONS	(11,382.86)	(21,116.33)	9,733.47
CURRENT LEVY	22,482,125.82	19,256,984.25	3,225,141.57
CURRENT COLLECTIONS THIS MONTH	492,872.37	208,512.23	284,360.14
CURRENT COLLECTIONS TO DATE	492,872.37	208,512.23	284,360.14
OUTSTANDING TO DATE	21,989,253.45	19,048,472.02	2,940,781.43
PERCENT COLLECTED/ORIGINAL	2.19%	1.08%	1.11%
PERCENT COLLECTED/MODIFIED	2.19%	1.08%	1.11%
TOTAL COLLECTIONS FISCAL YEAR	492,872.37	208,512.23	
 <u>DELINQUENT</u>			
ORIGINAL LEVY	2,556,147.78	2,534,188.08	21,959.70
MODIFICATIONS	(1,393.08)	(4,764.15)	3,371.07
DELINQUENT LEVY	2,554,754.70	2,529,423.93	25,330.77
DELINQUENT COLLECTIONS THIS MONTH	79,098.98	67,610.74	11,488.24
DELINQUENT COLLECTIONS TO DATE	79,098.98	67,610.74	11,488.24
OUTSTANDING TO DATE	2,475,655.72	2,461,813.19	13,842.53
PERCENT COLLECTED/ORIGINAL	3.09%	2.67%	0.42%
PERCENT COLLECTED/MODIFIED	3.10%	2.67%	0.43%
TOTAL COLLECTIONS FISCAL YEAR	79,098.98	67,610.74	
 <u>ROLLBACK</u>			
ORIGINAL LEVY	96,895.20	13,987.55	82,907.65
MODIFICATIONS	0.00	0.00	0.00
ROLLBACK LEVY	96,895.20	13,987.55	82,907.65
ROLLBACK COLLECTIONS THIS MONTH	0.00	0.00	0.00
ROLLBACK COLLECTIONS TO DATE	0.00	0.00	0.00
OUTSTANDING TO DATE	96,895.20	13,987.55	82,907.65
PERCENT COLLECTED/ORIGINAL	0.00%	0.00%	0.00%
PERCENT COLLECTED/MODIFIED	0.00%	0.00%	0.00%
TOTAL COLLECTIONS FISCAL YEAR	0.00	0.00	

PABLO (PAUL) VILLARREAL, JR., TAX ASSESSOR/COLLECTOR
CITY OF PHARR
TAX COLLECTIONS AS OF OCTOBER 2019

33

REPORT DATE	CURR BASE	CURR P&I	CURR RB	CURR RB P&I	PRIOR BASE	PRIOR P&I	PRIOR RB	RB P&I	ATTY FEES	ATTY RBFEE3	TOTAL	TRANSF.	DIFF.	DATE OF TRANSF.
1-Oct					2,625.62		750.76		380.75		3,757.13		3,757.13	
2-Oct					4,691.44		1,018.49		838.62		6,548.55		6,548.55	
3-Oct					2,809.97		842.36		468.18		4,120.51	8,638.19	(4,517.68)	10-Oct
4-Oct					3,778.41		1,293.13		733.19		5,804.73	5,804.73	-	10-Oct
7-Oct					2,710.37		738.41		451.06		3,899.84	3,899.84	(0.00)	11-Oct
8-Oct					3,903.77		944.71		716.90		5,565.38	5,565.38	(0.00)	14-Oct
9-Oct					1,204.24		256.65		114.71		1,575.60	1,575.60	-	16-Oct
10-Oct					1,265.85		417.73		238.60		1,922.18	1,922.18	(0.00)	10-Oct
11-Oct					1,320.80		350.34		233.89		1,905.03		1,905.03	
13-Oct					(1,678.76)		(27.07)		(13.70)		(1,719.53)		(1,719.53)	SUPP
15-Oct					2,309.93		610.85		406.23		3,327.01	3,512.51	(185.50)	21-Oct
16-Oct	1,585.03				1,496.61		378.40		268.91		3,728.95	3,728.95	-	22-Oct
17-Oct	7,606.00				1,645.69		299.59		187.58		9,738.86	9,738.86	-	23-Oct
18-Oct	5,164.55				2,653.36		626.47		406.00		8,850.38	8,850.38	-	24-Oct
21-Oct	3,498.43				2,183.72		791.63		211.47		6,685.25	6,685.25	-	25-Oct
22-Oct	12,229.31				1,479.78		514.80		299.20		14,523.09	14,523.09	-	28-Oct
23-Oct	15,342.25				2,357.96		585.70		392.63		18,678.54	18,678.54	-	29-Oct
24-Oct	28,721.50				4,512.89		1,283.09		440.46		34,957.94	34,957.94	0.00	30-Oct
25-Oct	115,317.82				2,893.22		891.95		526.16		119,629.15	119,629.15	0.00	31-Oct
28-Oct	61,144.72				6,727.53		2,423.51		1,366.57		71,662.33	71,662.33	-	1-Nov
29-Oct	66,278.49				3,499.60		1,065.32		684.75		71,528.16	71,528.16	0.00	4-Nov
30-Oct	122,592.28				5,269.52		1,538.87		935.26		130,335.93	130,335.93	-	5-Nov
31-Oct	53,391.99				19,437.46		4,629.72		3,573.32		81,032.49	81,002.43	30.06	7-Nov
											-		-	
											-		-	
											-		-	
											-		-	
TTL	492,872.37	0.00	0.00	0.00	79,098.98		22,225.41	0.00	0.00	13,860.74	0.00	608,057.50	602,239.44	5,818.06

OVERALL TOTAL	608,057.50
LESS REFUNDS	0.00
LESS HCAD COMM FEES	30.06
LESS COMM/COST	5,788.00
BALANCE	602,239.44
LESS TRANSFERRED	247,710.59
LESS TRANSF IN TRANSIT	354,528.85
BALANCE PENDING	0.00

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 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 10/01/2019 THRU 10/31/2019
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 45
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2019	M & O	.567100	389,503.79	.00	.00	32,884.31-	356,619.48	.00	.00	.00	389,503.79
	I & S	.150500	103,368.58	.00	.00	8,727.02-	94,641.56	.00	.00	.00	103,368.58
	TOTAL	.717600	492,872.37	.00	.00	41,611.33-	451,261.04	.00	.00	.00	492,872.37
2018	M & O	.567100	47,166.06	.00	9,567.23	1,103.73-	55,629.56	9,272.25	.00	.00	66,005.54
	I & S	.081900	6,811.64	.00	1,381.54	159.40-	8,033.78	.00	.00	.00	8,193.18
	TOTAL	.649000	53,977.70	.00	10,948.77	1,263.13-	63,663.34	9,272.25	.00	.00	74,198.72
2017	M & O	.567100	10,936.79	.00	3,558.06	.00	14,494.85	2,429.44	.00	.00	16,924.29
	I & S	.081900	1,579.49	.00	513.88	.00	2,093.37	.00	.00	.00	2,093.37
	TOTAL	.649000	12,516.28	.00	4,071.94	.00	16,588.22	2,429.44	.00	.00	19,017.66
2016	M & O	.582100	3,916.20	.00	1,730.14	.00	5,646.34	927.24	.00	.00	6,573.58
	I & S	.071900	483.76	.00	213.78	.00	697.54	.00	.00	.00	697.54
	TOTAL	.654000	4,399.96	.00	1,943.92	.00	6,343.88	927.24	.00	.00	7,271.12
2015	M & O	.582100	2,980.45	.00	1,547.33	.00	4,527.78	655.64	.00	.00	5,183.42
	I & S	.071900	368.20	.00	191.11	.00	559.31	.00	.00	.00	559.31
	TOTAL	.654000	3,348.65	.00	1,738.44	.00	5,087.09	655.64	.00	.00	5,742.73
2014	M & O	.608100	756.39	.00	511.29	.00	1,267.68	206.99	.00	.00	1,474.67
	I & S	.071900	89.44	.00	60.46	.00	149.90	.00	.00	.00	149.90
	TOTAL	.680000	845.83	.00	571.75	.00	1,417.58	206.99	.00	.00	1,624.57
2013	M & O	.605000	1,180.11	.00	681.66	.00	1,861.77	153.58	.00	.00	2,015.35
	I & S	.075000	146.27	.00	84.52	.00	230.79	.00	.00	.00	230.79
	TOTAL	.680000	1,326.38	.00	766.18	.00	2,092.56	153.58	.00	.00	2,246.14
2012	M & O	.602600	993.66	.00	543.95	.00	1,537.61	45.56	.00	.00	1,583.17
	I & S	.077400	127.62	.00	69.87	.00	197.49	.00	.00	.00	197.49
	TOTAL	.680000	1,121.28	.00	613.82	.00	1,735.10	45.56	.00	.00	1,780.66
2011	M & O	.602100	307.42	.00	213.72	.00	521.14	29.57	.00	.00	550.71
	I & S	.077900	39.78	.00	27.66	.00	67.44	.00	.00	.00	67.44
	TOTAL	.680000	347.20	.00	241.38	.00	588.58	29.57	.00	.00	618.15
2010	M & O	.601800	371.51	.00	318.19	.00	689.70	53.33	.00	.00	743.03
	I & S	.078200	48.27	.00	41.36	.00	89.63	.00	.00	.00	89.63
	TOTAL	.680000	419.78	.00	359.55	.00	779.33	53.33	.00	.00	832.66
2009	M & O	.601800	228.52	.00	202.19	.00	430.71	19.54	.00	.00	450.25
	I & S	.078200	29.70	.00	26.27	.00	55.97	.00	.00	.00	55.97
	TOTAL	.680000	258.22	.00	228.46	.00	486.68	19.54	.00	.00	506.22
2007	M & O	.596130	43.90	.00	41.27	.00	85.17	1.63	.00	.00	86.80
	I & S	.086990	6.41	.00	6.01	.00	12.42	.00	.00	.00	12.42
	TOTAL	.683120	50.31	.00	47.28	.00	97.59	1.63	.00	.00	99.22

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TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 10/01/2019 THRU 10/31/2019
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 46
 EXCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2006	M & O	.593130	174.59	.00	177.83	.00	352.42	.00	.00	.00	352.42
	I & S	.089990	26.49	.00	26.98	.00	53.47	.00	.00	.00	53.47
	TOTAL	.683120	201.08	.00	204.81	.00	405.89	.00	.00	.00	405.89
2005	M & O	.593130	42.38	.00	56.18	.00	98.56	11.73	.00	.00	110.29
	I & S	.089990	6.43	.00	8.52	.00	14.95	.00	.00	.00	14.95
	TOTAL	.683120	48.81	.00	64.70	.00	113.51	11.73	.00	.00	125.24
2004	M & O	.601650	91.81	.00	137.01	.00	228.82	28.49	.00	.00	257.31
	I & S	.081470	12.44	.00	18.55	.00	30.99	.00	.00	.00	30.99
	TOTAL	.683120	104.25	.00	155.56	.00	259.81	28.49	.00	.00	288.30
2003	M & O	.596220	23.68	.00	36.93	.00	60.61	.00	.00	.00	60.61
	I & S	.086900	3.45	.00	5.39	.00	8.84	.00	.00	.00	8.84
	TOTAL	.683120	27.13	.00	42.32	.00	69.45	.00	.00	.00	69.45
1999	M & O	.529360	72.14	.00	148.77	.00	220.91	16.34	.00	.00	237.25
	I & S	.112950	15.40	.00	31.74	.00	47.14	.00	.00	.00	47.14
	TOTAL	.642310	87.54	.00	180.51	.00	268.05	16.34	.00	.00	284.39
1998	M & O	.505610	14.91	.00	36.93	.00	51.84	9.41	.00	.00	61.25
	I & S	.124390	3.67	.00	9.09	.00	12.76	.00	.00	.00	12.76
	TOTAL	.630000	18.58	.00	46.02	.00	64.60	9.41	.00	.00	74.01
ALL	M & O		458,804.31	.00	19,508.68	33,988.04-	444,324.95	13,860.74	.00	.00	492,173.73
ALL	I & S		113,167.04	.00	2,716.73	8,886.42-	106,997.35	.00	.00	.00	115,883.77
ALL	TOTAL		571,971.35	.00	22,225.41	42,874.46-	551,322.30	13,860.74	.00	.00	608,057.50
DLQ	M & O		69,300.52	.00	19,508.68	1,103.73-	87,705.47	13,860.74	.00	.00	102,669.94
DLQ	I & S		9,798.46	.00	2,716.73	159.40-	12,355.79	.00	.00	.00	12,515.19
DLQ	TOTAL		79,098.98	.00	22,225.41	1,263.13-	100,061.26	13,860.74	.00	.00	115,185.13
CURR	M & O		389,503.79	.00	.00	32,884.31-	356,619.48	.00	.00	.00	389,503.79
CURR	I & S		103,368.58	.00	.00	8,727.02-	94,641.56	.00	.00	.00	103,368.58
CURR	TOTAL		492,872.37	.00	.00	41,611.33-	451,261.04	.00	.00	.00	492,872.37

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 TC298-D SELECTION: SYSTEM
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TAX COLLECTION SYSTEM
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 FROM: 10/01/2019 THRU 10/31/2019
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 45
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2019	M & O	.567100	389,503.79	.00	.00	32,884.31-	356,619.48	.00	.00	.00	389,503.79
	I & S	.150500	103,368.58	.00	.00	8,727.02-	94,641.56	.00	.00	.00	103,368.58
	TOTAL	.717600	492,872.37	.00	.00	41,611.33-	451,261.04	.00	.00	.00	492,872.37
2018	M & O	.567100	47,166.06	.00	9,567.23	1,103.73-	55,629.56	9,272.25	.00	.00	66,005.54
	I & S	.081900	6,811.64	.00	1,381.54	159.40-	8,033.78	.00	.00	.00	8,193.18
	TOTAL	.649000	53,977.70	.00	10,948.77	1,263.13-	63,663.34	9,272.25	.00	.00	74,198.72
2017	M & O	.567100	10,936.79	.00	3,558.06	.00	14,494.85	2,429.44	.00	.00	16,924.29
	I & S	.081900	1,579.49	.00	513.88	.00	2,093.37	.00	.00	.00	2,093.37
	TOTAL	.649000	12,516.28	.00	4,071.94	.00	16,588.22	2,429.44	.00	.00	19,017.66
2016	M & O	.582100	3,916.20	.00	1,730.14	.00	5,646.34	927.24	.00	.00	6,573.58
	I & S	.071900	483.76	.00	213.78	.00	697.54	.00	.00	.00	697.54
	TOTAL	.654000	4,399.96	.00	1,943.92	.00	6,343.88	927.24	.00	.00	7,271.12
2015	M & O	.582100	2,980.45	.00	1,547.33	.00	4,527.78	655.64	.00	.00	5,183.42
	I & S	.071900	368.20	.00	191.11	.00	559.31	.00	.00	.00	559.31
	TOTAL	.654000	3,348.65	.00	1,738.44	.00	5,087.09	655.64	.00	.00	5,742.73
2014	M & O	.608100	756.39	.00	511.29	.00	1,267.68	206.99	.00	.00	1,474.67
	I & S	.071900	89.44	.00	60.46	.00	149.90	.00	.00	.00	149.90
	TOTAL	.680000	845.83	.00	571.75	.00	1,417.58	206.99	.00	.00	1,624.57
2013	M & O	.605000	1,180.11	.00	681.66	.00	1,861.77	153.58	.00	.00	2,015.35
	I & S	.075000	146.27	.00	84.52	.00	230.79	.00	.00	.00	230.79
	TOTAL	.680000	1,326.38	.00	766.18	.00	2,092.56	153.58	.00	.00	2,246.14
2012	M & O	.602600	993.66	.00	543.95	.00	1,537.61	45.56	.00	.00	1,583.17
	I & S	.077400	127.62	.00	69.87	.00	197.49	.00	.00	.00	197.49
	TOTAL	.680000	1,121.28	.00	613.82	.00	1,735.10	45.56	.00	.00	1,780.66
2011	M & O	.602100	307.42	.00	213.72	.00	521.14	29.57	.00	.00	550.71
	I & S	.077900	39.78	.00	27.66	.00	67.44	.00	.00	.00	67.44
	TOTAL	.680000	347.20	.00	241.38	.00	588.58	29.57	.00	.00	618.15
2010	M & O	.601800	371.51	.00	318.19	.00	689.70	53.33	.00	.00	743.03
	I & S	.078200	48.27	.00	41.36	.00	89.63	.00	.00	.00	89.63
	TOTAL	.680000	419.78	.00	359.55	.00	779.33	53.33	.00	.00	832.66
2009	M & O	.601800	228.52	.00	202.19	.00	430.71	19.54	.00	.00	450.25
	I & S	.078200	29.70	.00	26.27	.00	55.97	.00	.00	.00	55.97
	TOTAL	.680000	258.22	.00	228.46	.00	486.68	19.54	.00	.00	506.22
2007	M & O	.596130	43.90	.00	41.27	.00	85.17	1.63	.00	.00	86.80
	I & S	.086990	6.41	.00	6.01	.00	12.42	.00	.00	.00	12.42
	TOTAL	.683120	50.31	.00	47.28	.00	97.59	1.63	.00	.00	99.22

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 TC298-D SELECTION: SYSTEM
 RECEIPT DATE: ALL
 LOCATION: LOCATION NAME NOT FOUND

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 FROM: 10/01/2019 THRU 10/31/2019
 JURISDICTION: 0033 CITY OF PHARR

PAGE: 46
 INCLUDES AG ROLLBACK

YEAR	FUND	TAX RATE	LEVY PAID	DISCOUNT GIVEN	PENALTY INTEREST	TIF AMOUNT	DISBURSE TOTAL	ATTORNEY	OTHER FEES	REFUND AMOUNT	PAYMENT AMOUNT
2006	M & O	.593130	174.59	.00	177.83	.00	352.42	.00	.00	.00	352.42
	I & S	.089990	26.49	.00	26.98	.00	53.47	.00	.00	.00	53.47
	TOTAL	.683120	201.08	.00	204.81	.00	405.89	.00	.00	.00	405.89
2005	M & O	.593130	42.38	.00	56.18	.00	98.56	11.73	.00	.00	110.29
	I & S	.089990	6.43	.00	8.52	.00	14.95	.00	.00	.00	14.95
	TOTAL	.683120	48.81	.00	64.70	.00	113.51	11.73	.00	.00	125.24
2004	M & O	.601650	91.81	.00	137.01	.00	228.82	28.49	.00	.00	257.31
	I & S	.081470	12.44	.00	18.55	.00	30.99	.00	.00	.00	30.99
	TOTAL	.683120	104.25	.00	155.56	.00	259.81	28.49	.00	.00	288.30
2003	M & O	.596220	23.68	.00	36.93	.00	60.61	.00	.00	.00	60.61
	I & S	.086900	3.45	.00	5.39	.00	8.84	.00	.00	.00	8.84
	TOTAL	.683120	27.13	.00	42.32	.00	69.45	.00	.00	.00	69.45
1999	M & O	.529360	72.14	.00	148.77	.00	220.91	16.34	.00	.00	237.25
	I & S	.112950	15.40	.00	31.74	.00	47.14	.00	.00	.00	47.14
	TOTAL	.642310	87.54	.00	180.51	.00	268.05	16.34	.00	.00	284.39
1998	M & O	.505610	14.91	.00	36.93	.00	51.84	9.41	.00	.00	61.25
	I & S	.124390	3.67	.00	9.09	.00	12.76	.00	.00	.00	12.76
	TOTAL	.630000	18.58	.00	46.02	.00	64.60	9.41	.00	.00	74.01
ALL	M & O		458,804.31	.00	19,508.68	33,988.04-	444,324.95	13,860.74	.00	.00	492,173.73
ALL	I & S		113,167.04	.00	2,716.73	8,886.42-	106,997.35	.00	.00	.00	115,883.77
ALL	TOTAL		571,971.35	.00	22,225.41	42,874.46-	551,322.30	13,860.74	.00	.00	608,057.50
DLQ	M & O		69,300.52	.00	19,508.68	1,103.73-	87,705.47	13,860.74	.00	.00	102,669.94
DLQ	I & S		9,798.46	.00	2,716.73	159.40-	12,355.79	.00	.00	.00	12,515.19
DLQ	TOTAL		79,098.98	.00	22,225.41	1,263.13-	100,061.26	13,860.74	.00	.00	115,185.13
CURR	M & O		389,503.79	.00	.00	32,884.31-	356,619.48	.00	.00	.00	389,503.79
CURR	I & S		103,368.58	.00	.00	8,727.02-	94,641.56	.00	.00	.00	103,368.58
CURR	TOTAL		492,872.37	.00	.00	41,611.33-	451,261.04	.00	.00	.00	492,872.37

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TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2019 TO 10/31/2019

EXCLUDES AG ROLLBACK

PAGE: 22

FISCAL START: 10/01/2019 END: 09/30/2020 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	3,177,515,281	1,502,965-	3,176,012,316	00.717600	22,482,125.82	1,857
	-----	-----	-----	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2019	22,493,508.68	11,382.86-	11,382.86-	492,872.37	492,872.37	21,989,253.45	2.19	0.00
2018	727,431.42	156.16-	156.16-	53,977.70	53,977.70	673,297.56	7.42	0.00
2017	330,112.81	800.16-	800.16-	12,516.28	12,516.28	316,796.37	3.80	0.00
2016	232,755.89	371.77-	371.77-	4,399.96	4,399.96	227,984.16	1.89	0.00
2015	211,032.27	64.99-	64.99-	3,348.65	3,348.65	207,618.63	1.59	0.00
2014	129,257.53	.00	0.00	845.83	845.83	128,411.70	.65	0.00
2013	97,825.34	.00	0.00	1,326.38	1,326.38	96,498.96	1.36	0.00
2012	94,051.99	.00	0.00	1,121.28	1,121.28	92,930.71	1.19	0.00
2011	85,836.93	.00	0.00	347.20	347.20	85,489.73	.40	0.00
2010	82,281.11	.00	0.00	419.78	419.78	81,861.33	.51	0.00
2009	79,251.23	.00	0.00	258.22	258.22	78,993.01	.33	0.00
2008	63,695.43	.00	0.00	0.00	0.00	63,695.43		0.00
2007	57,133.13	.00	0.00	50.31	50.31	57,082.82	.09	0.00
2006	53,739.43	.00	0.00	201.08	201.08	53,538.35	.37	0.00
2005	48,478.67	.00	0.00	48.81	48.81	48,429.86	.10	0.00
2004	47,876.31	.00	0.00	104.25	104.25	47,772.06	.22	0.00
2003	39,198.36	.00	0.00	27.13	27.13	39,171.23	.07	0.00
2002	33,960.08	.00	0.00	0.00	0.00	33,960.08		0.00
2001	25,340.86	.00	0.00	0.00	0.00	25,340.86		0.00
2000	22,184.32	.00	0.00	0.00	0.00	22,184.32		0.00
1999	17,653.20	.00	0.00	87.54	87.54	17,565.66	.50	0.00
1998	77,051.47	.00	0.00	18.58	18.58	77,032.89	.02	0.00
****	25,049,656.46	12,775.94-	12,775.94-	571,971.35	571,971.35	24,464,909.17		0.00

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TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2019 TO 10/31/2019

AG ROLLBACK ONLY

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FISCAL START: 10/01/2019 END: 09/30/2020 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	0	0	0	00.649000	5,962.69	0
	-----	-----	-----	-----	-----	-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2018	5,962.69	.00	0.00	0.00	0.00	5,962.69		0.00
2017	17,255.13	.00	0.00	0.00	0.00	17,255.13		0.00
2016	25,390.50	.00	0.00	0.00	0.00	25,390.50		0.00
2015	26,920.48	.00	0.00	0.00	0.00	26,920.48		0.00
2014	21,366.40	.00	0.00	0.00	0.00	21,366.40		0.00
2013	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	96,895.20	.00	0.00	0.00	0.00	96,895.20		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2019 TO 10/31/2019

PAGE: 22
INCLUDES AG ROLLBACK

FISCAL START: 10/01/2019 END: 09/30/2020 JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	3,177,515,281	1,502,965-	3,176,012,316	00.717600	22,482,125.82	1,857
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2019	22,493,508.68	11,382.86-	11,382.86-	492,872.37	492,872.37	21,989,253.45	2.19	0.00
2018	733,394.11	156.16-	156.16-	53,977.70	53,977.70	679,260.25	7.36	0.00
2017	347,367.94	800.16-	800.16-	12,516.28	12,516.28	334,051.50	3.61	0.00
2016	258,146.39	371.77-	371.77-	4,399.96	4,399.96	253,374.66	1.71	0.00
2015	237,952.75	64.99-	64.99-	3,348.65	3,348.65	234,539.11	1.41	0.00
2014	150,623.93	.00	0.00	845.83	845.83	149,778.10	.56	0.00
2013	97,825.34	.00	0.00	1,326.38	1,326.38	96,498.96	1.36	0.00
2012	94,051.99	.00	0.00	1,121.28	1,121.28	92,930.71	1.19	0.00
2011	85,836.93	.00	0.00	347.20	347.20	85,489.73	.40	0.00
2010	82,281.11	.00	0.00	419.78	419.78	81,861.33	.51	0.00
2009	79,251.23	.00	0.00	258.22	258.22	78,993.01	.33	0.00
2008	63,695.43	.00	0.00	0.00	0.00	63,695.43		0.00
2007	57,133.13	.00	0.00	50.31	50.31	57,082.82	.09	0.00
2006	53,739.43	.00	0.00	201.08	201.08	53,538.35	.37	0.00
2005	48,478.67	.00	0.00	48.81	48.81	48,429.86	.10	0.00
2004	47,876.31	.00	0.00	104.25	104.25	47,772.06	.22	0.00
2003	39,198.36	.00	0.00	27.13	27.13	39,171.23	.07	0.00
2002	33,960.08	.00	0.00	0.00	0.00	33,960.08		0.00
2001	25,340.86	.00	0.00	0.00	0.00	25,340.86		0.00
2000	22,184.32	.00	0.00	0.00	0.00	22,184.32		0.00
1999	17,653.20	.00	0.00	87.54	87.54	17,565.66	.50	0.00
1998	77,051.47	.00	0.00	18.58	18.58	77,032.89	.02	0.00
****	25,146,551.66	12,775.94-	12,775.94-	571,971.35	571,971.35	24,561,804.37		0.00

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2019 TO 10/31/2019

JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE		ADJUSTMENTS		ADJ TAX VALUE		TAX RATE		TAX LEVY		PAID ACCTS
	-----		-----		-----		-----		-----		-----
CURRENT YEAR	3,177,515,281		1,502,965-		3,176,012,316		0.717600		22,482,125.82		1,857
	-----		-----		-----		-----		-----		-----

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD		LEVY PAID		PAID YTD		BALANCE	COLL %	YTD UNCOLL

2019	22,493,508.68	11,382.86-	11,382.86-		492,872.37		492,872.37		21,989,253.45	2.19	0.00
2018	727,431.42	156.16-	156.16-		53,977.70		53,977.70		673,297.56	7.42	0.00
	ADJUSTMENT REFUNDS	1,107.96-	1,107.96-								
2017	330,112.81	800.16-	800.16-		12,516.28		12,516.28		316,796.37	3.80	0.00
	ADJUSTMENT REFUNDS	570.80-	570.80-								
2016	232,755.89	371.77-	371.77-		4,399.96		4,399.96		227,984.16	1.89	0.00
2015	211,032.27	64.99-	64.99-		3,348.65		3,348.65		207,618.63	1.59	0.00
2014	129,257.53	.00	0.00		845.83		845.83		128,411.70	.65	0.00
2013	97,825.34	.00	0.00		1,326.38		1,326.38		96,498.96	1.36	0.00
2012	94,051.99	.00	0.00		1,121.28		1,121.28		92,930.71	1.19	0.00
2011	85,836.93	.00	0.00		347.20		347.20		85,489.73	.40	0.00
2010	82,281.11	.00	0.00		419.78		419.78		81,861.33	.51	0.00
2009	79,251.23	.00	0.00		258.22		258.22		78,993.01	.33	0.00
2008	63,695.43	.00	0.00		0.00		0.00		63,695.43		0.00
2007	57,133.13	.00	0.00		50.31		50.31		57,082.82	.09	0.00
2006	53,739.43	.00	0.00		201.08		201.08		53,538.35	.37	0.00
2005	48,478.67	.00	0.00		48.81		48.81		48,429.86	.10	0.00
2004	47,876.31	.00	0.00		104.25		104.25		47,772.06	.22	0.00
2003	39,198.36	.00	0.00		27.13		27.13		39,171.23	.07	0.00
2002	33,960.08	.00	0.00		0.00		0.00		33,960.08		0.00
2001	25,340.86	.00	0.00		0.00		0.00		25,340.86		0.00
2000	22,184.32	.00	0.00		0.00		0.00		22,184.32		0.00
1999	17,653.20	.00	0.00		87.54		87.54		17,565.66	.50	0.00
1998	77,051.47	.00	0.00		18.58		18.58		77,032.89	.02	0.00
****	25,049,656.46	12,775.94-	12,775.94-		571,971.35		571,971.35		24,464,909.17		0.00
	ADJUSTMENT REFUNDS	1,678.76-	1,678.76-								

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TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2019 TO 10/31/2019

AG ROLLBACK ONLY

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JURISDICTION: 0033 CITY OF PHARR

	CERT TAXABLE VALUE	ADJUSTMENTS	ADJ TAX VALUE	TAX RATE	TAX LEVY	PAID ACCTS
	-----	-----	-----	-----	-----	-----
CURRENT YEAR	0	0	0	0.649000	5,962.69	0
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YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL
	-----	-----	-----	-----	-----	-----	-----	-----
2018	5,962.69	.00	0.00	0.00	0.00	5,962.69		0.00
ADJUSTMENT REFUNDS		1,107.96-	1,107.96-					
2017	17,255.13	.00	0.00	0.00	0.00	17,255.13		0.00
ADJUSTMENT REFUNDS		570.80-	570.80-					
2016	25,390.50	.00	0.00	0.00	0.00	25,390.50		0.00
2015	26,920.48	.00	0.00	0.00	0.00	26,920.48		0.00
2014	21,366.40	.00	0.00	0.00	0.00	21,366.40		0.00
2013	0.00	.00	0.00	0.00	0.00	0.00		0.00
****	96,895.20	.00	0.00	0.00	0.00	96,895.20		0.00
ADJUSTMENT REFUNDS		1,678.76-	1,678.76-					

TAX COLLECTION SYSTEM
TAX COLLECTOR MONTHLY REPORT
FROM 10/01/2019 TO 10/31/2019

INCLUDES AG ROLLBACK

PAGE: 22

JURISDICTION: 0033 CITY OF PHARR

CERT TAXABLE VALUE		ADJUSTMENTS		ADJ TAX VALUE		TAX RATE		TAX LEVY		PAID ACCTS			
-----		-----		-----		-----		-----		-----			
CURRENT YEAR		3,177,515,281		1,502,965-		3,176,012,316		0.717600		22,482,125.82		1,857	
-----		-----		-----		-----		-----		-----		-----	

YEAR	TAXES DUE	MONTH ADJ	ADJUSTMENT YTD	LEVY PAID	PAID YTD	BALANCE	COLL %	YTD UNCOLL					

2019	22,493,508.68	11,382.86-	11,382.86-	492,872.37	492,872.37	21,989,253.45	2.19	0.00					
2018	733,394.11	156.16-	156.16-	53,977.70	53,977.70	679,260.25	7.36	0.00					
	ADJUSTMENT REFUNDS	1,107.96-	1,107.96-										
2017	347,367.94	800.16-	800.16-	12,516.28	12,516.28	334,051.50	3.61	0.00					
	ADJUSTMENT REFUNDS	570.80-	570.80-										
2016	258,146.39	371.77-	371.77-	4,399.96	4,399.96	253,374.66	1.71	0.00					
2015	237,952.75	64.99-	64.99-	3,348.65	3,348.65	234,539.11	1.41	0.00					
2014	150,623.93	.00	0.00	845.83	845.83	149,778.10	.56	0.00					
2013	97,825.34	.00	0.00	1,326.38	1,326.38	96,498.96	1.36	0.00					
2012	94,051.99	.00	0.00	1,121.28	1,121.28	92,930.71	1.19	0.00					
2011	85,836.93	.00	0.00	347.20	347.20	85,489.73	.40	0.00					
2010	82,281.11	.00	0.00	419.78	419.78	81,861.33	.51	0.00					
2009	79,251.23	.00	0.00	258.22	258.22	78,993.01	.33	0.00					
2008	63,695.43	.00	0.00	0.00	0.00	63,695.43		0.00					
2007	57,133.13	.00	0.00	50.31	50.31	57,082.82	.09	0.00					
2006	53,739.43	.00	0.00	201.08	201.08	53,538.35	.37	0.00					
2005	48,478.67	.00	0.00	48.81	48.81	48,429.86	.10	0.00					
2004	47,876.31	.00	0.00	104.25	104.25	47,772.06	.22	0.00					
2003	39,198.36	.00	0.00	27.13	27.13	39,171.23	.07	0.00					
2002	33,960.08	.00	0.00	0.00	0.00	33,960.08		0.00					
2001	25,340.86	.00	0.00	0.00	0.00	25,340.86		0.00					
2000	22,184.32	.00	0.00	0.00	0.00	22,184.32		0.00					
1999	17,653.20	.00	0.00	87.54	87.54	17,565.66	.50	0.00					
1998	77,051.47	.00	0.00	18.58	18.58	77,032.89	.02	0.00					
****	25,146,551.66	12,775.94-	12,775.94-	571,971.35	571,971.35	24,561,804.37		0.00					
	ADJUSTMENT REFUNDS	1,678.76-	1,678.76-										

TAX COLLECTION SYSTEM
 DEPOSIT DISTRIBUTION
 JURISDICTION SUMMARY

FROM: 10/01/2019 THRU 10/31/2019
 JURISDICTION: ALL

UPDATE MODE

ACCOUNT	YEAR	DEPOSIT	LEVY COLLECTED	RENDITION PENALTY	P & I COLLECTED	RENDITION P & I	RENDITION DISCOUNT	APPRAISAL COMMISSION	DISBURSEMENT AMOUNT
CURR FOR 0029 CITY OF HIDALGO			817.41	76.72	0.00	0.00	0.00	3.84	813.57
BY COUNTY 108			817.41	76.72	0.00	0.00	0.00	3.84	813.57
DELQ FOR 0029 CITY OF HIDALGO			210.82	19.16	43.19	3.93	0.00	1.15	252.86
BY COUNTY 108			210.82	19.16	43.19	3.93	0.00	1.15	252.86
TOTAL FOR 0029 CITY OF HIDALGO			1,028.23	95.88	43.19	3.93	0.00	4.99	1,066.43
BY COUNTY 108			1,028.23	95.88	43.19	3.93	0.00	4.99	1,066.43
CURR FOR 0032 CITY OF MISSION			1,361.50	137.66	0.00	0.00	0.00	6.89	1,354.61
BY COUNTY 108			1,361.50	137.66	0.00	0.00	0.00	6.89	1,354.61
DELQ FOR 0032 CITY OF MISSION			1,055.78	95.97	252.13	22.92	0.00	5.95	1,301.96
BY COUNTY 108			1,055.78	95.97	252.13	22.92	0.00	5.95	1,301.96
TOTAL FOR 0032 CITY OF MISSION			2,417.28	233.63	252.13	22.92	0.00	12.84	2,656.57
BY COUNTY 108			2,417.28	233.63	252.13	22.92	0.00	12.84	2,656.57
CURR FOR 0033 CITY OF PHARR			1,969.06	291.03	0.00	0.00	0.00	14.54	1,954.52
BY COUNTY 108			1,969.06	291.03	0.00	0.00	0.00	14.54	1,954.52
DELQ FOR 0033 CITY OF PHARR			1,823.78	249.87	438.37	60.39	0.00	15.52	2,246.63
BY COUNTY 108			1,823.78	249.87	438.37	60.39	0.00	15.52	2,246.63
TOTAL FOR 0033 CITY OF PHARR			3,792.84	540.90	438.37	60.39	0.00	30.06	4,201.15
BY COUNTY 108			3,792.84	540.90	438.37	60.39	0.00	30.06	4,201.15
CURR FOR 0034 CITY OF PENITAS			0.00	0.00	0.00	0.00	0.00	0.00	0.00
DELQ FOR 0034 CITY OF PENITAS			1.36	1.08	0.28	0.22	0.00	0.06	1.58
BY COUNTY 108			1.36	1.08	0.28	0.22	0.00	0.06	1.58
TOTAL FOR 0034 CITY OF PENITAS			1.36	1.08	0.28	0.22	0.00	0.06	1.58
BY COUNTY 108			1.36	1.08	0.28	0.22	0.00	0.06	1.58
CURR FOR 0035 CITY OF LA JOYA			23.11	2.10	0.00	0.00	0.00	0.11	23.00
BY COUNTY 108			23.11	2.10	0.00	0.00	0.00	0.11	23.00
DELQ FOR 0035 CITY OF LA JOYA			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0035 CITY OF LA JOYA			23.11	2.10	0.00	0.00	0.00	0.11	23.00
BY COUNTY 108			23.11	2.10	0.00	0.00	0.00	0.11	23.00
CURR FOR 0036 CITY OF PROGRESO			507.32	46.12	0.00	0.00	0.00	2.31	505.01
BY COUNTY 108			507.32	46.12	0.00	0.00	0.00	2.31	505.01
DELQ FOR 0036 CITY OF PROGRESO			249.05	24.28	51.92	4.72	0.00	1.45	299.52
BY COUNTY 108			249.05	24.28	51.92	4.72	0.00	1.45	299.52
TOTAL FOR 0036 CITY OF PROGRESO			756.37	70.40	51.92	4.72	0.00	3.76	804.53
BY COUNTY 108			756.37	70.40	51.92	4.72	0.00	3.76	804.53
CURR FOR 0037 CITY OF SAN JUAN			1,137.45	115.03	0.00	0.00	0.00	5.75	1,131.70
BY COUNTY 108			1,137.45	115.03	0.00	0.00	0.00	5.75	1,131.70
DELQ FOR 0037 CITY OF SAN JUAN			0.00	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL FOR 0037 CITY OF SAN JUAN			1,137.45	115.03	0.00	0.00	0.00	5.75	1,131.70
BY COUNTY 108			1,137.45	115.03	0.00	0.00	0.00	5.75	1,131.70



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 5.D.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: City Events of Interest.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 11/13/2019



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.A.

DATE SUBMITTED: November 5, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: HR

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action on Ordinance amending Ordinance O-2019-18 relating to the number of authorized civil service positions within the Fire and Police Departments. *(2nd Reading)*

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: It is necessary for the Board of Commission to make amendments to Article IX, Firefighters and Police Officers Civil Service Ordinance relating to the number of authorized civil service position in certain specified ranks to better serve the needs of the citizens of the City.

Financial Consideration: Positions already included in FY 19-20 personnel budget.

Staff Recommendation: Staff recommends approval of updated Ordinance.

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 11/5/2019

Anali Alanis

Approved - 11/12/2019

Patricia Rigney

Approved - 11/12/2019

Karla Moya

Approved - 11/13/2019

City Management Office

Final Approval - 11/15/2019

ORDINANCE NO.

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES NO. O- 2019 -18 OF
THE CITY OF PHARR BY PROVIDING FOR AMENDMENT TO ARTICLE IX,
FIREFIGHTERS AND POLICE OFFICERS CIVIL SERVICE ORDINANCE BY
INCREASING THE AUTHORIZED POSITIONS IN THE DIFFERENT
CLASSIFICATIONS DECLARING ALL ORDINANCES IN CONFLICT NULL AND
VOID; DECLARING AN EMERGENCY; AND PROVIDING FOR AN EFFECTIVE
DATE**

**BE IT ORDAINED BY THE BOARD OF CITY COMMISSIONERS FOR THE CITY OF
PHARR, TEXAS AS FOLLOWS:**

SECTION 1: It is necessary for the Board of Commission to make amendments to Article IX, Firefighters and Police Officers Civil Service Ordinance relating to the number of authorized civil service position in certain specified ranks to better serve the needs of the citizens of the City.

SECTION 2: Therefore, the Code of Ordinance of the City of Pharr, Article IX, Firefighters and Police Officers Civil Service Ordinance is hereby amended to provide for the following modifications to the number of authorized and budgeted positions in the existing rank structure of the City Fire Department and City Police Department as follows:

1) an increase in the Police Department authorized strength, new total is as follows:

Police Department			
	Current Positions	Increase By	New Total
Police Officer	113	0	113
Sergeant	16	0	16
Lieutenant	6	0	6
Assistant Chief	2	0	2
Police Chief	1	0	1

2) an increase in the Fire Department authorized strength, new total is as follows:

Fire Department			
	Current Positions	Increase By	New Total
Firefighter	32	3	35
Engineer	18	0	18
Lieutenant/Asst. Fire Marshal	14	0	14
Deputy Chief/Fire Marshal	3	0	3
Assistant Chief	1	0	1
Fire Chief	1	0	1

3) any vacancies created are to be filled by civil service procedures;

SECTION 3: The foregoing modifications to the number of authorized positions are hereby made so as to better serve the interests of the department and public and in keeping with the fiscal and administrative efficiency of the City of Pharr, Texas.

SECTION 4: The foregoing modifications made to the number of authorized positions at the rank of Firefighter will be effective only **after** the new positions of Engineer and Lieutenant/Asst. Fire Marshal are filled.

SECTION 5: Provisions of any Ordinances in conflict herewith are hereby expressly repealed.

SECTION 6: Nothing in the Ordinance is intended to modify or create any additional statutory or contractual rights or obligations of the employees of the Fire or Police Departments.

SECTION 7: This Ordinance shall take effect upon receiving final approval by the governing body following three (3) readings of the Board of Commissioners.

PASSED AND APPROVED ON FIRST READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2019.

CITY OF PHARR

ATTEST:

Ambrosio "Amos" Hernandez, Mayor

Hilda Pedraza, City Clerk

PASSED AND APPROVED ON SECOND READING BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of _____, 2019.

CITY OF PHARR

ATTEST:

Ambrosio "Amos" Hernandez, Mayor

Hilda Pedraza, City Clerk

**PASSED AND APPROVED ON THIRD AND FINAL READING BY THE BOARD OF
CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the _____ day of
_____, 2019.**

CITY OF PHARR

ATTEST:

Ambrosio “Amos” Hernandez, Mayor

Hilda Pedraza, City Clerk



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.B.

DATE SUBMITTED: November 15, 2019

MEETING DATE: November 18, 2019

FROM: Maricruz Gracia, Administrative Assistant

DEPARTMENT: Public Works

DIRECTOR: Pilar Rodriguez

Agenda Item: Consideration and action on Resolution entering into an agreement with the Texas Department of Transportation for temporary closure of I-69 C. (S. Cage Blvd.) from Business 83 south to Kelly Ave. for the Annual Christmas Posada from Friday, December 13, 2019 at 12:01 a.m. until Sunday, December 15, 2019 at 7:00 a.m.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Christmas Posada will take place on Saturday, December 14, 2019 in downtown Pharr.

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Maricruz Gracia
Hilda Pedraza
City Management Office

Created/Initiated - 11/15/2019
Approved - 11/15/2019
Final Approval - 11/15/2019

RESOLUTION R-2019-__

**A RESOLUTION OF THE CITY OF PHARR TEXAS, AUTHORIZING THE CITY TO
ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC
TRANSPORTATION FOR PUBLIC EVENT IN THE CITY LIMITS OF PHARR**

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE CITY OF PHARR, TEXAS:**

That the City of Pharr wishes to enter into an agreement with the State of Texas, acting by and through the Texas Department of Transportation for temporary closure of a street for public event.

That the closure of I-69 C. (S. Cage Blvd.) from Business 83 to Kelly Avenue for the Annual Christmas Posada from Friday, December 13, 2019 at 12:01 a.m. until Sunday, December 15, 2019 at 7:00 a.m.

That all rules and procedures of 43 Tex., Adm. Code, Section 22.12 have been established for the temporary closure of a segment of the State highway system and this agreement has been developed in accordance with the rules and procedures.

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this 18th day of November, 2019, by the Board of Commissioners of the City of Pharr, Texas.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK

STATE OF TEXAS §

COUNTY OF §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT-OF-WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of _____ Pharr _____, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "City."

W I T N E S S E T H

WHEREAS, the State owns and operates a system of highways for public use and benefit, including I 69 C / S. Cage, in Hidalgo County; and

WHEREAS, the City has requested the temporary closure of I 69 C. S. Cage
From Bus. 83 South to Kelly Ave. for the purpose of Christmas Posada
, as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the City's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right-of-way will be performed within the State's requirements; and

WHEREAS, on the 18 day of November, 2019, the Pharr City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the City to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The description of the Event, including the proposed schedule of start and stop times, approximate number of people attending the Event, and equipment involved shall be attached hereto and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The City shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The City shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right-of-way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State.

C. The City will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

D. The City will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right-of-way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The City will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the City shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

E. The City hereby assures the State that there will be appropriate passage allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the City's traffic control plan.

F. The City will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right-of-way and restore or repair the State's right-of-way, including roadway and drainage structures, signs, and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural environment, including landscape features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the City will remain the property of the City. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right-of-way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations and liabilities of the State and City under this agreement. If the potential termination of this agreement is due to the failure of the City to fulfill its contractual obligations as set forth herein, the State will notify the City that possible breach of contract has occurred. The City

must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the City does not remedy the breach to the satisfaction of the State, the City shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right-of-way, the City and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period that the City and/or its contractors are encroaching upon the State right-of-way.

B. In the event the City is a self-insured entity, the City shall provide the State proof of its self-insurance. The City agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the City and the State.

Article 10. COMPLIANCE WITH LAWS

The City shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right-of-way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Agreement No. _____

City: _____ _____ _____ _____	State: Texas Department of Transportation _____ _____ _____
--	--

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF Pharr

Executed on behalf of the City by:

By Reynaldo Cano Date 11/15/19
City Official

Typed or Printed Name and Title Reynaldo Cano
Public Works Asst. Director

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Reviewed By:

Director of Maintenance Date: _____

Agreement No. _____

Exhibit A

- **LETTER (LETTERHEAD) WITH EVENT NAME, DATE(S), ETC.**

Exhibit B

- **LETTER FROM THE LAW ENFORCEMENT OFFICE PROVIDING THE TRAFFIC CONTROL PLANS.**

Exhibit C

- **MAP REFLECTING LOCATION(S) WHERE CLOSURE WILL TAKE PLACE.**

RESOLUTION R-2019-__

**A RESOLUTION OF THE CITY OF PHARR TEXAS, AUTHORIZING THE CITY TO
ENTER INTO AN AGREEMENT WITH THE TEXAS DEPARTMENT OF PUBLIC
TRANSPORTATION FOR PUBLIC EVENT IN THE CITY LIMITS OF PHARR**

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS
OF THE CITY OF PHARR, TEXAS:

That the City of Pharr wishes to enter into an agreement with the State of Texas, acting
by and through the Texas Department of Transportation for temporary closure of a
street for public event.

That the closure of U.S.281 (Cage Blvd.) from Business 83 to Kelly Avenue for the
Annual Christmas Posada from Friday, December 13, 2019 at 12:01 am until Sunday,
December 15, 2019 at 7 am.

That all rules and procedures of 43 Tex., Adm. Code, Section 22.12 have been
established for the temporary closure of a segment of the State highway system and
this agreement has been developed in accordance with the rules and procedures.

This resolution shall take effect immediately from and after its passage.

PASSED AND APPROVED this 18 day of November, 2019, by the Board of
Commissioners of the City of Pharr, Texas.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.C.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Sergio Alanis, Parks & Recreation Director

DEPARTMENT: Parks

DIRECTOR: Sergio Alanis

Agenda Item: Consideration and action authorizing City Manager to enter into an agreement with Progressive Commercial Aquatics Inc. as the Provider of Accu-Tab Blue SI & Accu-Tab Calcium Hypochlorite Feed Systems for the Pharr Aquatic Center through BuyBoard Contract #533-17. (Project #1920-01-522-SP004-001)

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Pharr Aquatic Center requires equipment and chemicals for the proper maintenance and operation of the pools. Staff is requesting approval to enter into a 2-year service/supply contract with Progressive Commercial Aquatics Inc. to render services required for aquatic chemicals and supplies.

Financial Consideration: The overall annual cost for chemicals for the aquatic center maintenance shall be approximately \$50,000.

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Sergio Alanis
Veronica Gutierrez
Patricia Rigney
Hilda Pedraza
City Management Office

Created/Initiated - 11/13/2019
Approved - 11/13/2019
Approved - 11/14/2019
Approved - 11/14/2019
Final Approval - 11/15/2019



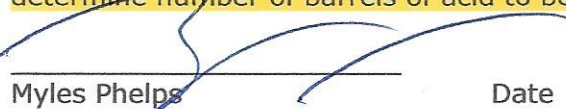
BUYBOARD#533-17

Pharr Chemical Price List 2019-2021 (if locked in to two year contract):

• 55# Bucket Accu-Tab Blue Cal Hypo tabs \$2.48/lb
(Sold in (2) pallet minimums since the tablets will not degrade and to save on freight cost which is the same as city of McAllen, there are 24 buckets per pallet = \$6,547.20/ order for tablets)

- 1 QT Black Algaetrine \$35.00
- 1 QT Algaetrine \$17.50
- 1 Gal Black Algaetrine \$125.00
- 1 QT Super Blue \$28.00
- 1 ½ Gal Super Blue \$40.00
- 50# bag Sodium Bicarbonate \$35.00
- 100# Bucket Cal Hypo Granular \$215.00
- 100# Cyanuric Acid \$190.00
- 50# bag Soda Ash \$40.00
- 50# bag Sodium Thiosulfate \$120.00
- 55 gal drum Muriatic Acid 31% \$4.70/gal
- (1) Freight charge on every accutab order @\$500 added to the total.

***All chemicals that are not Accutab must be purchased with accutab when needed to keep pricing down otherwise they may be subject to additional freight costs. We will help determine number of barrels of acid to be delivered with accutab.

 Date 9/25/19

City of Pharr Date _____

Thank you,

Myles Phelps
Progressive Commercial Aquatics, Inc.

15616 Schmidt Loop Manor, Texas 78653 (512) 278-0801 Fax (512) 350-2154
Website www.proaquatic.com E-Mail: mylesproaquatic@gmail.com



Progressive
Commercial Aquatics, Inc.

Project Name: Pharr Acid Rite
Attn: Samantha Wisby
Date: 9/10/19
Buyboard#533-17

Acid Rite (DRY ACID TABLETS):

- (4) Acid Rite 2500 feed system @\$2,200/each.
- (1) Plumbing fittings needed to install all systems @\$1,300.
- Installation of all machines if done at the same time as UV service when we are already there @\$1,500.
- (1) Freight @\$650

Grand Total: \$12,250

*****If done on it's own separate from the UV service then please add an additional \$1,650 for hotels and travel.**

****The city will need to run (4) 30amp, 120V circuits once we finish install with one circuit going to each feeder for power and is not included in this cost.**

****Acid Rite will be sold to the city of Pharr @\$2.20/lb through 2021.**

****Acid rite sold in pallet qty's with accutab shipment, one pallet holds 36 buckets at 45lbs/bucket. One pallet cost is \$3,564.**



Myles Phelps

9/25/19

Date

City of Pharr

Date

Thank you,

Myles Phelps

Progressive Commercial Aquatics, Inc.

15616 Schmidt Loop Manor, Texas 78653 (512) 278-0801 Fax (512) 350-2154

Website www.proaquatic.com E-Mail TPHELPS4@austin.rr.com



September 25, 2019

City of Pharr

SOLE SOURCE PROVIDER LETTER

Progressive Commercial Aquatics, Inc. is the sole source provider of Accutab SI Blue, Acid Rite Tablets and Hanovia UV systems in the East, Central, South and Southwest Texas territories. This is the only acceptable tablet for use in the Accutab and Acid Rite Feed systems. Any other tablet or chemical used in these feeders is not NSF approved and could cause harmful off-gassing and or explosions.

If you have any questions, please give me a call.

Thank You,



Tim Phelps
Progressive Commercial Aquatics, Inc.

15616 Schmidt Loop Manor, Texas 78653 (512) 278-0801
Website www.proaquatic.com E-Mail TPHELPS4@austin.rr.com



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.D.

DATE SUBMITTED: November 15, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Alex Meade

Agenda Item: Consideration and action on request from the Greater Chamber of Commerce for police assistance for the Caminata de la Paz on Saturday, December 14, 2019 from 9:30 a.m. to 10:30 a.m.

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The Greater Chamber of Commerce is requesting police assistance for their annual Caminata de la Paz on Saturday, December 14, 2019. This is a community event where they walk together to promote peace and acceptance.

Attached is the street closure application and route to be traveled.

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Hilda Pedraza
City Management Office

Created/Initiated - 11/15/2019
Final Approval - 11/15/2019



CITY OF PHARR
PARADES, PROCESSIONS AND STREET CLOSURE FORM

P.O. Box 1729 * 118 S. Cage Blvd. * Pharr, Texas 78577

Fax 956-702-5313



Date of Event: Saturday December 14, 2019.

Type of Event: Parade Walk-A-Thon Other 2 mile walk

NAME OF CONTACT PERSON: Rebecca Arizmendi - Myrta Tijerina

ORGANIZATION (IF APPLICABLE): Greater Chamber of Commerce

ADDRESS: 1215 South Cage CITY: Pharr ZIP CODE: 78577

PHONE NO.: 956-402-4332 CELLULAR PHONE: 956-638-1555

FAX NO.: _____ E-MAIL: myrta.turgeon@pharr-tx.gov

PURPOSE AND DESCRIPTION OF EVENT:

Is a community event were we will walk together to promote peace and acceptance.

We will walk north on Ironwood for 2 blocks then turn right on Kelly St. for 10 blocks then left on Standart St for 10 blocks.

START TIME: 9:30 a.m. END TIME: 10:30 a.m.

ROUTE TO BE TRAVELED OR UTILIZED (Attach Site & Traffic Plan)

Starting Location: St. Jude Church 505 South Ironwood St. Pharr, Tx. 78577

Ending Location: The Basilica of Our Lady Of San Juan, San Juan, Tx. 78589

Will event occupy all or only a portion of the width of the street? a portion

Is the event insured? Yes X No

If yes, Insurance Company Information _____ Contact #: _____

Applicant Signature: Myrta Turgeon

FOR CITY USE ONLY:

Date Received: _____

City Commission: _____ APPROVED _____ DENIED _____

City Manager's signature

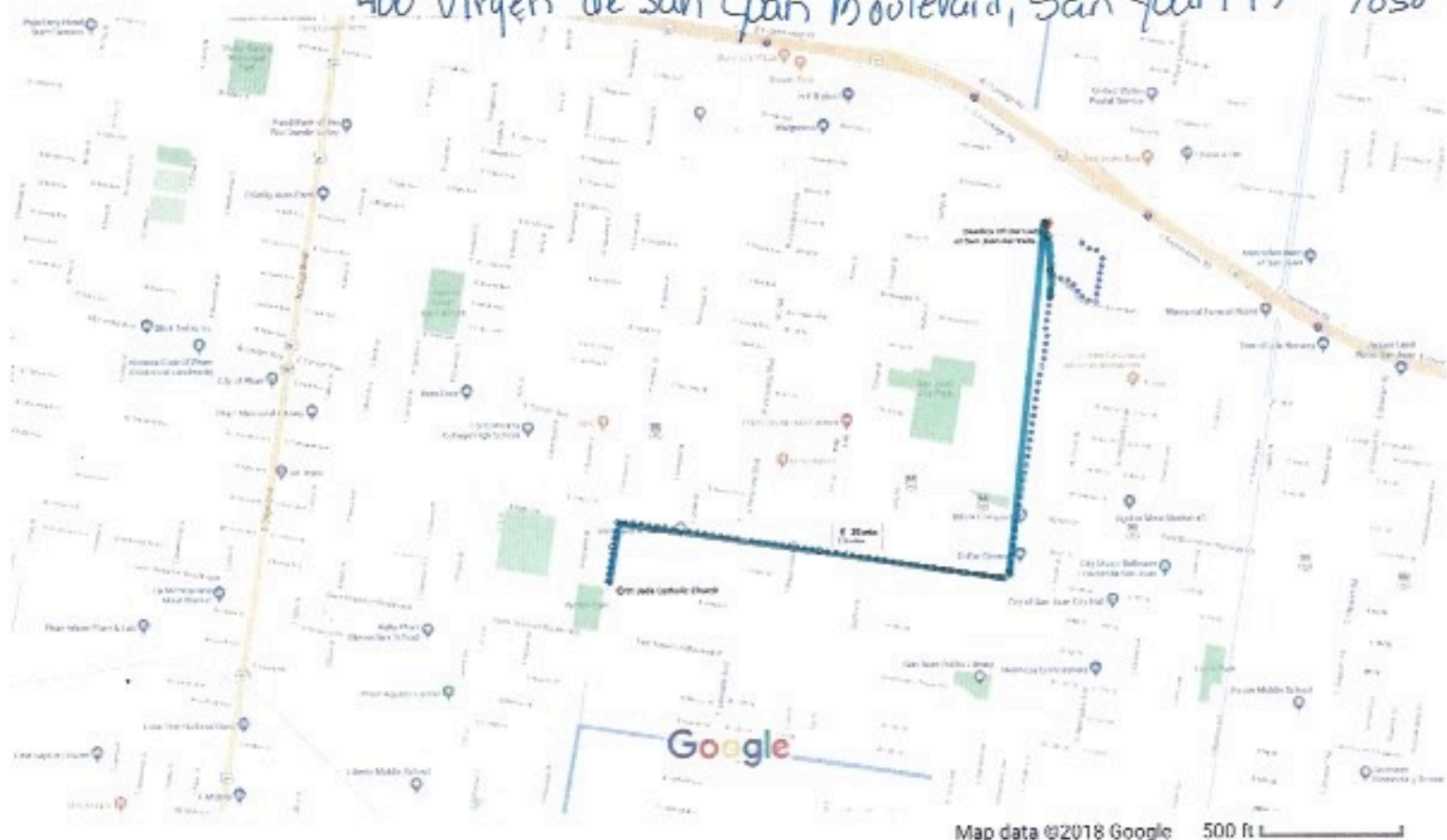
Date

Google Maps

St Jude Catholic Church to Basilica Of Our Lady of
San Juan del Valle - National Shrine

Walk 2.0 miles, 39 min

400 Virgen de San Juan Boulevard, San Juan Tx 78589





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.E.

DATE SUBMITTED: November 14, 2019

MEETING DATE: November 18, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Consideration and action authorizing City Manager to advertise for formal sealed bids for the Capital Lease Financing for FY 2019-2020.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: City finances its Capital Outlay purchases for the FY through Capital Leases (Financing). Every year, City solicits bids from banks to obtain a good rate.

This item is only to advertise to request bids.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 11/14/2019
Approved - 11/14/2019
Approved - 11/14/2019
Final Approval - 11/14/2019



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.F.

DATE SUBMITTED: November 14, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: Consideration and action on Development Services Cases:

Classification: Public Hearing

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 11/14/2019



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.F.1.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C). The property is legally described as being Lot 3A, Re-plat of Vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 600 North Jackson Road. **CUP#131046**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: NMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

Financial Consideration:

Staff Recommendation: Development Services is recommending approval of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

Alternatives:

ROUTING:

Iris Mata
Rita Galvan
Roland Gomez
Melanie Cano

Created/Initiated - 11/13/2019
Approved - 11/13/2019
Approved - 11/14/2019
Approved - 11/14/2019

City Management Office

Final Approval - 11/15/2019



Pharr



MAYOR Ambrosio Hernandez, MD

COMMISSIONERS Eleazar Guajardo | Roberto "Bobby" Carrillo | Ramiro Caballero, MD | Daniel Chavez | Ricardo Medina | Itza Flores

November 18, 2019

Executive Summary Letter

Conditional Use Permit for ABC –

CNMK Texas Properties, LLC,
d/b/a Cinemark El Centro Mall 16

Background:

CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption. This request constitutes the 5th renewal for Cinemark El Centro Mall 16.

The property is located at 600 North Jackson Road. It is zoned General Business District (C) and is in conformance with the Future Land Use Plan. All required inspections have been conducted and have passed.

Recommendations:

Staff recommends **approval** of the renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption.

P:\Admin\MY FILES\CUPslabc_CNMK Texas Properties LLC dba Cinemark El Centro Mall 16.doc

Telephone (956) 402-4100 | Fax (956) 702-5313 | P.O. Box 1729 | 118 S. Cage | Pharr, Texas 78577

www.pharr-tx.gov



MEMORANDUM

DATE: MONDAY, NOVEMBER 18, 2019
TO: MAYOR AND CITY COMMISSION
FROM: MELANIE CANO, DEVELOPMENT SERVICES DIRECTOR
THROUGH: ALEX MEADE, CITY MANAGER

SUBJECT: CONDITIONAL USE PERMIT & LATE HOURS PERMIT RENEWAL FOR ABC – FILE NO. CUP#131046 (CINEMARK EL CENTRO MALL 16)
--

GENERAL INFORMATION:

APPLICANT: CNMK Texas Properties, LLC, d/b/a Cinemark El Centro Mall 16, is requesting renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C).

LEGAL DESCRIPTION: The property is legally described as being Lot 3A, Re-plat of Vacated Car-Mel Subdivision, Vacated El Centro Mall No. 3 and 4 Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property's physical address is 600 North Jackson Road.

ZONING: The property is currently zoned General Business District (C). The surrounding area is zoned Heavy Commercial District (H-C) and General Business District (C) to the north, General Business District (C) to the south and east and the corporate city limits of McAllen to the west. The area is generally designated for commercial use in the Land Use Plan.

COMMENTS:	POLICE CHIEF:	Recommends approval of the Conditional Use Permit.
------------------	----------------------	--

FIRE DEPARTMENT:	Recommends approval of the Conditional Use Permit.
-------------------------	--

**CODE COMPLIANCE
DIVISION:**

Recommends approval of
the Conditional Use Permit.

HEALTH DIVISION:

Recommends approval of
the Conditional Use Permit.

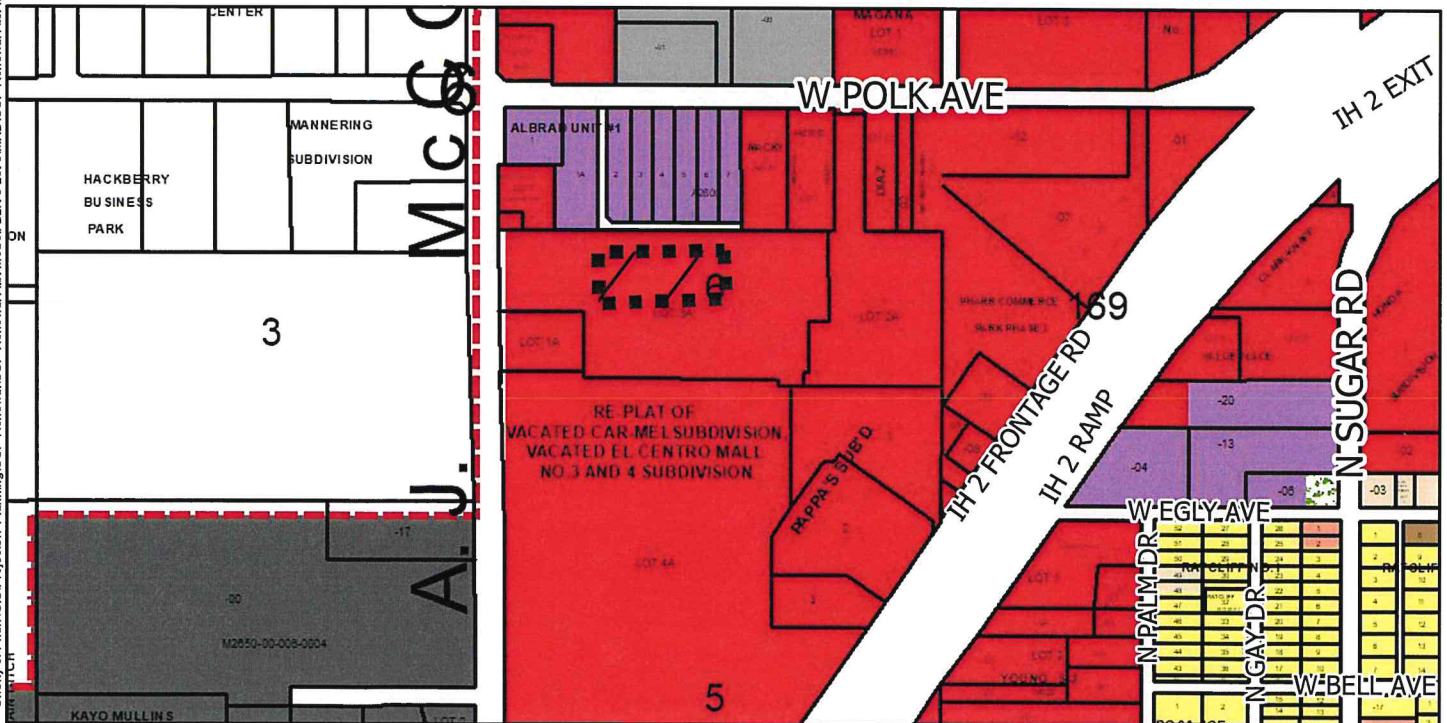
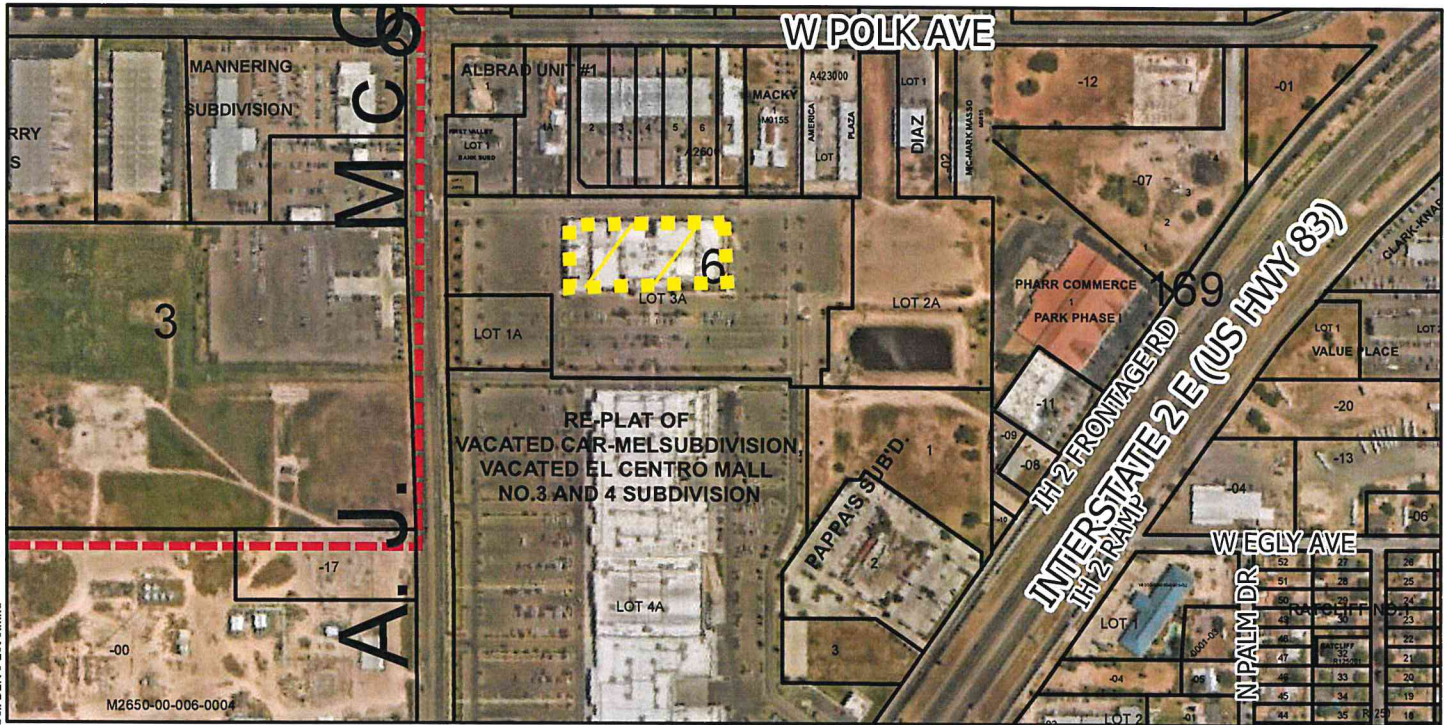
**PLANNING
DEPARTMENT:**

Recommends approval of
the Conditional Use Permit.

**DEVELOPMENT
SERVICES
RECOMMENDATION:**

Development Services is recommending **approval** of the request for renewal of the Conditional Use Permit and Late Hours Permit to allow the sale of alcoholic beverages for on-premise consumption in a General Business District (C) subject to the site and applicant being in compliance with all City Ordinances and City Department requirements.

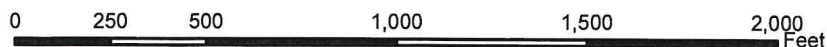
Conditional Use Permit Renewal
 Lot 3A, Re-plot of Vacated Carmel Subdivision,
 Vacated El Centro Mall No.3 and 4 Subdivision
 Cinemark El Centro Mall 16



- | | | | | |
|-----------------------------|---------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | High Density Multi-Family | Government Owned | Heavy Industrial | Hidalgo ISD |
| Single Family | Mobile Home | General Business | Limited Industrial | Valley View ISD |
| Single Family Small Lot | Townhouse | Business District | Neighborhood Commercial | Planned Unit Development |
| Two Family | HUD Code | Drainage Easement | Office Professional | |
| Medium Density Multi-Family | Rail Road R.O.W. | Heavy Commercial | PSJA ISD | |

City of Pharr, Texas
 Engineering Department
 956.702.5355

Scale: 1 inch = 500 feet



Date: 11/13/2019



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.F.2.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Araseli R. Gonzalez, representing Alejandra I. Martinez, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD). The property is legally described as Lots 19 and 20, Beto's Acres Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 225 and 229 West Las Milpas Road. **COZ#191064**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Araseli R. Gonzalez, representing Alejandra I. Martinez, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD). **COZ#191064**

Financial Consideration:

Staff Recommendation: Development Services is recommending approval of the request to re-zone to Residential Multi-Family High Density District (R-MFHD) as the property meets area requirements and has adequate ingress and egress and is located along a major thoroughfare. If approved, the owner must comply with all City Ordinances and City Department requirements.

Alternatives:

ROUTING:

Iris Mata
Rita Galvan
Roland Gomez

Created/Initiated - 11/13/2019
Approved - 11/13/2019
Approved - 11/14/2019

Melanie Cano
City Management Office

Approved - 11/14/2019
Final Approval - 11/15/2019



Pharr

Development Services



STANDARDIZED RECOMMENDATION FORM

MEETING DATE: November 18, 2019

ROUTE TO BOARD:

☒ CITY COMMISSION

AGENDA ITEM: COZ#191064

☐ PLANNING & ZONING COMMISSION

DATE SUBMITTED: October 11, 2019

1. **Applicant:** Araseli R. Gonzalez, representing Alejandra I. Martinez, owner.
2. **Requested Action:** Re-zoning request from Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD).
3. **Nature / Intent of Request:** In order to construct an apartment complex on said lot.

4. **Routing to Staff:**

A. **Melanie Cano, Director**


Initials

11/13/19
Date

☒ Approval ☐ Denial

B. **Planning Staff
Recommendations**


Initials

11-13-19
Date

☒ Approval ☐ Denial

C. **Planning and Zoning
Commission**

Initials

11/12/19
Date

☒ Approval ☐ Denial

D. **City Attorney**

Initials

Date

☐ Approval ☐ Denial

E. **City Manager**

Initials

Date

☐ Approval ☐ Denial



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, NOVEMBER 18, 2019

TO: MAYOR AND CITY COMMISSION

FROM: DEVELOPMENT SERVICES

THROUGH: ALEX MEADE, CITY MANAGER

SUBJECT: Re-zoning Request: From Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD): Being Lots 19 & 20, Beto's Acres Subdivision, Pharr, Hidalgo County, Texas. The property's physical address is 225 and 229 West Las Milpas Road.

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

DESCRIPTION OF PROPERTY:

Araseli R. Gonzalez, representing Alejandra I. Martinez, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD) in order to construct an apartment complex on said lot.

The subject site which is located on the south side of West Las Milpas Road and has the physical address of 225 and 229 West Las Milpas Road. The property consists of two tracts of land legally described as being Lots 19 & 20, Beto's Acres Subdivision, Pharr, Hidalgo County, Texas.

The property fronts West Las Milpas Road, a major collector that runs east and west with a posted speed limit of 30 miles per hour or less as identified in the City of Pharr's Thoroughfare Plan.

The property is currently zoned Single-Family Residential District (R-1). The property and the surrounding properties were annexed into the city on December 19, 1987, at this time, the property to include the properties to the south, east and west were zoned to Single-Family Residential District (R-1) and the properties to the north were zoned Two-Family Residential District (R-2). On September 21, 2004, the property to the north was rezoned from Two-Family Residential District (R-2) to High-Density Multi-Family District (R-4). There have been no other zoning requests within the general vicinity of the subject property since that time. The property is generally designated for single-family use in the Land Use Plan.

The Residential Multi-Family High Density District is established to provide adequate space and site diversification for medium to high density areas. This may be a zone for transitional areas developed for single-family usage, but because of the need for rehabilitation, or changes in the character of the neighborhood, are now deemed suitable for some multifamily development. This zone allows medium to high density developments, and should be located where additional requirements for streets, water and fire protection, wastewater, drainage and adequate open space shall be met. R-MFHD uses should not run traffic over long distances of single-family residential-sized streets or neighborhoods and should be located close to arterials or collectors capable of carrying the additional traffic. Multi-family developments are not a buffer between single-family and commercial uses and should be property buffered from nonresidential land uses and traffic, or from pollution and environmental hazards.

Twenty-four (24) letters were mailed out to the surrounding property owners and a legal notice was published in the Advance News Journal. One individual called in for information only.

Development Services is recommending approval of the request to re-zone to Residential Multi-Family High Density District (R-MFHD) as the property meets area requirements and has adequate ingress and egress and is located along a major thoroughfare. If approved, the owner must comply with all City Ordinances and City Department requirements.

The Planning and Zoning Commission voted unanimously to approve the request for a change of zone from Single-Family Residential District (R-1) to Residential Multi-Family High Density District (R-MFHD) subject to staff's recommendations.

CITY COMMISSION OPTIONS:

1. **Approve the rezoning request;**
2. **Table the item for:**
 - a) **consideration by the full board;**
 - b) **additional information;**
 - c) **additional time for applicant and adjacent property owners to meet;**
3. **Disapprove the request.**



REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN

Araseli R. Gonzalez, representing Alejandra I. Martinez, owner.
APPLICANT

225 and 229 West Las Milpas Road
ADDRESS

Single-Family Residential District (R-1)
CURRENT ZONE

Residential Multi-Family High Density District (R-MFHD)
PROPOSED ZONE

		YES	NO
1	Does the property meet the minimum area requirements for the proposed zone?	X	
2	Does the property have adequate ingress and egress?	X	
3	Will the change of zone be compatible with surrounding properties? (Zoning and Land Use)	X	
4	Is the property located along a major thoroughfare?	X	
5	Will the property have adequate parking for the proposed use?	X	
6	Will the property have adequate landscaping as per City Ordinance?	X	
7	Will the zone change increase the volume of traffic?	X	
8	Will a buffer be required?	X	
9	Is the proposed change in line with the Future Land Use Plan?		X

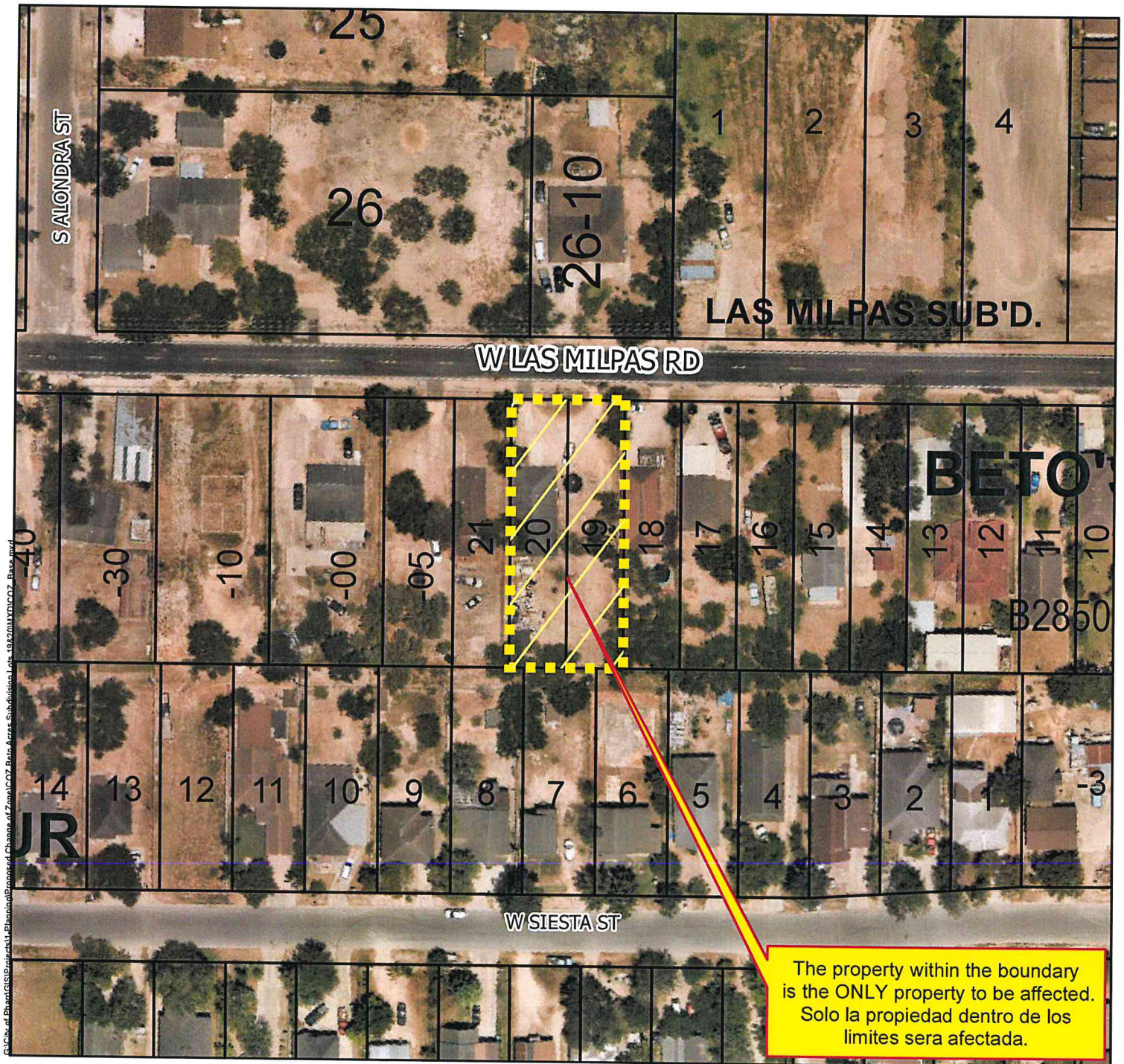
STAFF RECOMMENDATIONS:

Approval

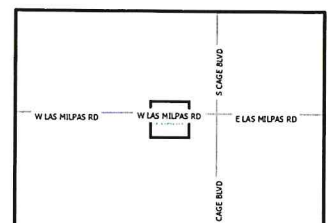
The property meets area requirements, has adequate ingress and egress and is compatible with
the surrounding properties.

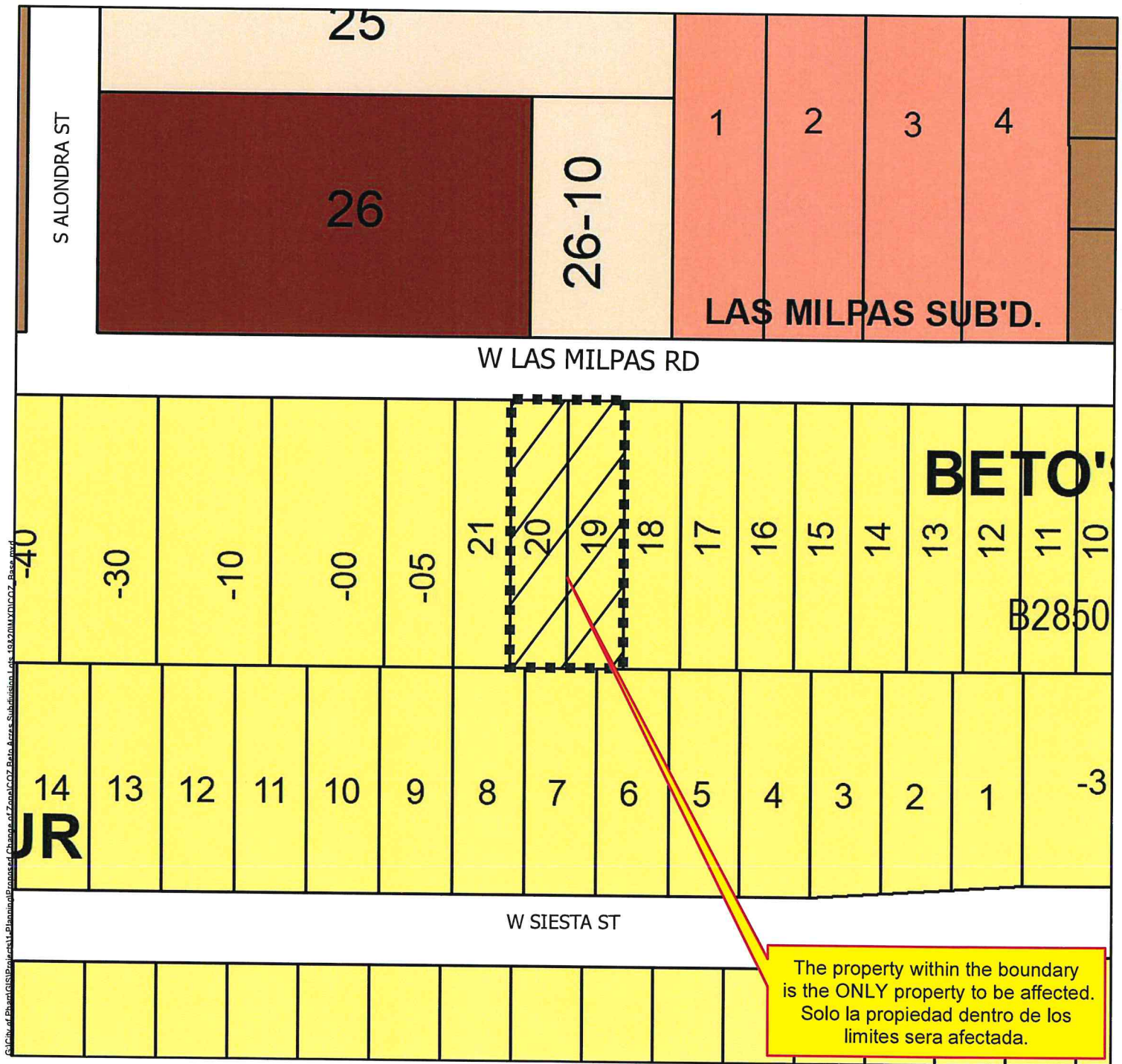
Della Robles, Planner I
PREPARED BY

March 21, 2017
DATE

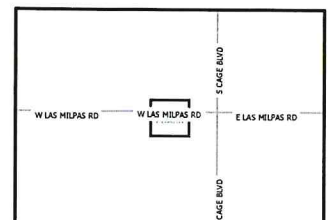


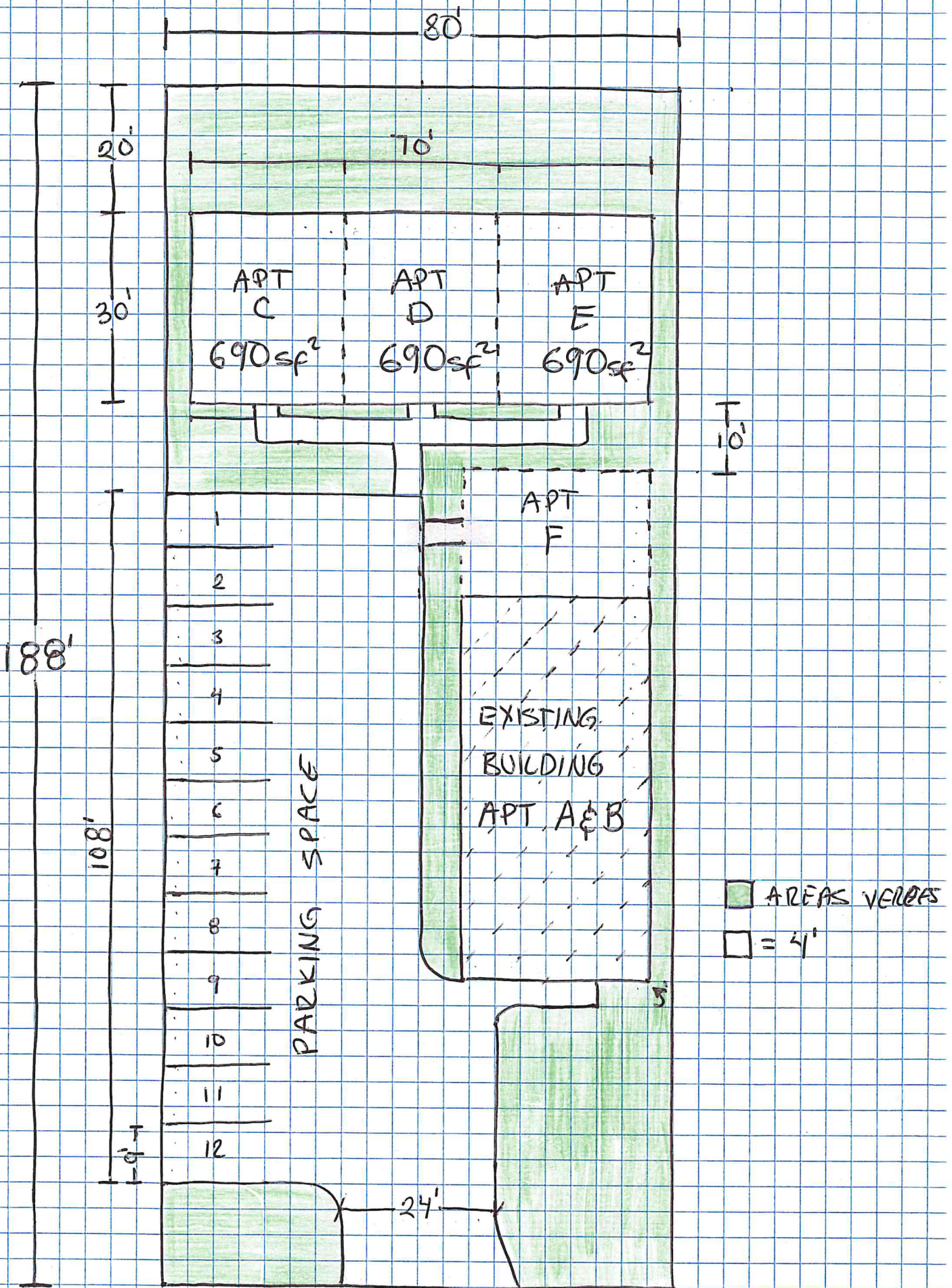
All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.





The property within the boundary is the ONLY property to be affected.
Solo la propiedad dentro de los limites sera afectada.









AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.F.3.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Shavi Mahtani/ Domain Development, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF). The property is legally described as being a 19.091-acre tract of land, more or less, out of Lot 91, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 400-600 Block of West Minnesota Road. **COZ#190965**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Shavi Mahtani/ Domain Development, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF). **COZ#190965**

Financial Consideration:

Staff Recommendation: Development Services is recommending approval of the request to re-zone to Residential Multi-Family District (R-MF) as the property meets area requirements and have adequate ingress and egress and is located along a major thoroughfare. If approved, the owner must comply with all City Ordinances and City Department requirements.

Alternatives:

ROUTING:

Iris Mata
Rita Galvan
Roland Gomez
Melanie Cano

Created/Initiated - 11/13/2019
Approved - 11/13/2019
Approved - 11/14/2019
Approved - 11/14/2019

City Management Office

Final Approval - 11/15/2019



STANDARDIZED RECOMMENDATION FORM

MEETING DATE: November 18, 2019

ROUTE TO BOARD:

☒ CITY COMMISSION AGENDA ITEM: COZ:#191065
☐ PLANNING & ZONING COMMISSION DATE SUBMITTED: October 11, 2019

1. **Applicant:** Shavi Mahtani/ Domain Development, owner.
2. **Requested Action:** Re-zoning request from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF).
3. **Nature / Intent of Request:** In order to develop the property into a 58 lot multi-family subdivision.

4. **Routing to Staff:**

A. **Melanie Cano, Director**

MC
Initials

11/13/19
Date

☒ Approval ☐ Denial

B. **Planning Staff
Recommendations**

[Signature]
Initials

11-13-19
Date

☒ Approval ☐ Denial

C. **Planning and Zoning
Commission**

Initials

11/12/19
Date

☒ Approval ☐ Denial

D. **City Attorney**

Initials

Date

☐ Approval ☐ Denial

E. **City Manager**

Initials

Date

☐ Approval ☐ Denial



MEMORANDUM

DATE: MONDAY, NOVEMBER 18, 2019

TO: MAYOR AND CITY COMMISSION

FROM: DEVELOPMENT SERVICES

THROUGH: ALEX MEADE, CITY MANAGER

SUBJECT: Re-zoning Request: From Single-Family Residential District (R-1) to Residential Multi-Family District (R-MF): Being a 19.091-acre tract of land, more or less, out of Lot 91, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is physically located within the 400-600 Block of West Minnesota Road.

Comprehensive zoning and rezoning regulations and ordinances should be adopted and designed to facilitate, as much as possible, the following items:

1. To lessen congestion;
2. Secure safety from fire, panic and other dangers;
3. To promote health and general welfare;
4. To provide adequate light and air;
5. To protect the overcrowding of land and abutting traffic ways;
6. Avoid undue concentration of population, and;
7. To facilitate the adequate provisions of transportation, water, sewage, schools, parks, and other public requirements as per Local Government Code, Sect. 211.004.

DESCRIPTION OF PROPERTY:

Shavi Mahtani/ Domain Development, owner, has filed with the Planning and Zoning Commission a request for a Change of Zone from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF) in order to develop the property into a 58 lot multi-family subdivision.

The subject site which fronts West Minnesota Road is physically located within the 400-600 Block of West Minnesota Road. The property is legally described as being a 19.091-acre tract of land, more or less, out of Lot 91, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas

The property fronts West Minnesota Road, a major collector that runs east and west with a posted speed limit of 30 miles per hour or less as identified in the City of Pharr's Thoroughfare Plan.

The property is currently zoned Agricultural and/or Open Space District (A-O). On December 21, 1982, the property to the north was zoned to Single-Family Residential District (R-1). A portion the property to the east was rezoned from Limited Industrial District (L-I) to Single-Family Residential District (R-1) on April 02, 1991 and the remaining portion of the property to the east was zoned to Limited Industrial District on March 30, 1982, when the city adopted the current zoning ordinance we use today. The properties to the south and west are zoned Agricultural and/or Open Space District (A-O). There have been no other zoning requests within the general vicinity of the subject property since that time. The property is generally designated for single-family use in the Land Use Plan.

The Residential Multi-Family District is established to provide adequate space and site diversification for low to medium density residential development where adequate streets and other community facilities are available for present and future needs. This district is established for duplex-fourplex development as low to medium-density use, and additional requirements for streets, water and fire protection, wastewater, drainage and adequate open space shall be met before zoning to such use. It is established to protect residential areas as far as possible against heavy traffic and zoned promote the most desirable use of land and direction of building development not in conflict with the city's comprehensive plan.

Thirty-seven (37) letters were mailed out to the surrounding property owners and a legal notice was published in the Advance News Journal. Two individuals called in, both for information only.

Development Services is recommending approval of the request to re-zone to Residential Multi-Family District (R-MF) as the property meets area requirements and have adequate ingress and egress and is located along a major thoroughfare. If approved, the owner must comply with all City Ordinances and City Department requirements.

The Planning and Zoning Commission voted unanimously to approve the request for a change of zone from Agricultural and/or Open Space District (A-O) to Residential Multi-Family District (R-MF) subject to staff's recommendations.

CITY COMMISSION OPTIONS:

- 1. Approve the rezoning request;**
- 2. Table the item for:**
 - a) consideration by the full board;**
 - b) additional information;**
 - c) additional time for applicant and adjacent property owners to meet;**
- 3. Disapprove the request.**



REQUEST FOR CHANGE OF ZONE & AMENDMENT TO LAND USE PLAN

Shavi Mahtani/ Domain Development, owner.

APPLICANT

400-600 Block of West Minnesota Road

ADDRESS

Single-Family Residential District (R-1)

CURRENT ZONE

Residential Multi-Family District (R-MF)

PROPOSED ZONE

		YES	NO
1	Does the property meet the minimum area requirements for the proposed zone?	X	
2	Does the property have adequate ingress and egress?	X	
3	Will the change of zone be compatible with surrounding properties? (Zoning and Land Use)		X
4	Is the property located along a major thoroughfare?	X	
5	Will the property have adequate parking for the proposed use?	X	
6	Will the property have adequate landscaping as per City Ordinance?	X	
7	Will the zone change increase the volume of traffic?	X	
8	Will a buffer be required?	X	
9	Is the proposed change in line with the Future Land Use Plan?		X

STAFF RECOMMENDATIONS:

Approval

The property meets area requirements, has adequate ingress and egress and is located along a
major thoroughfare.

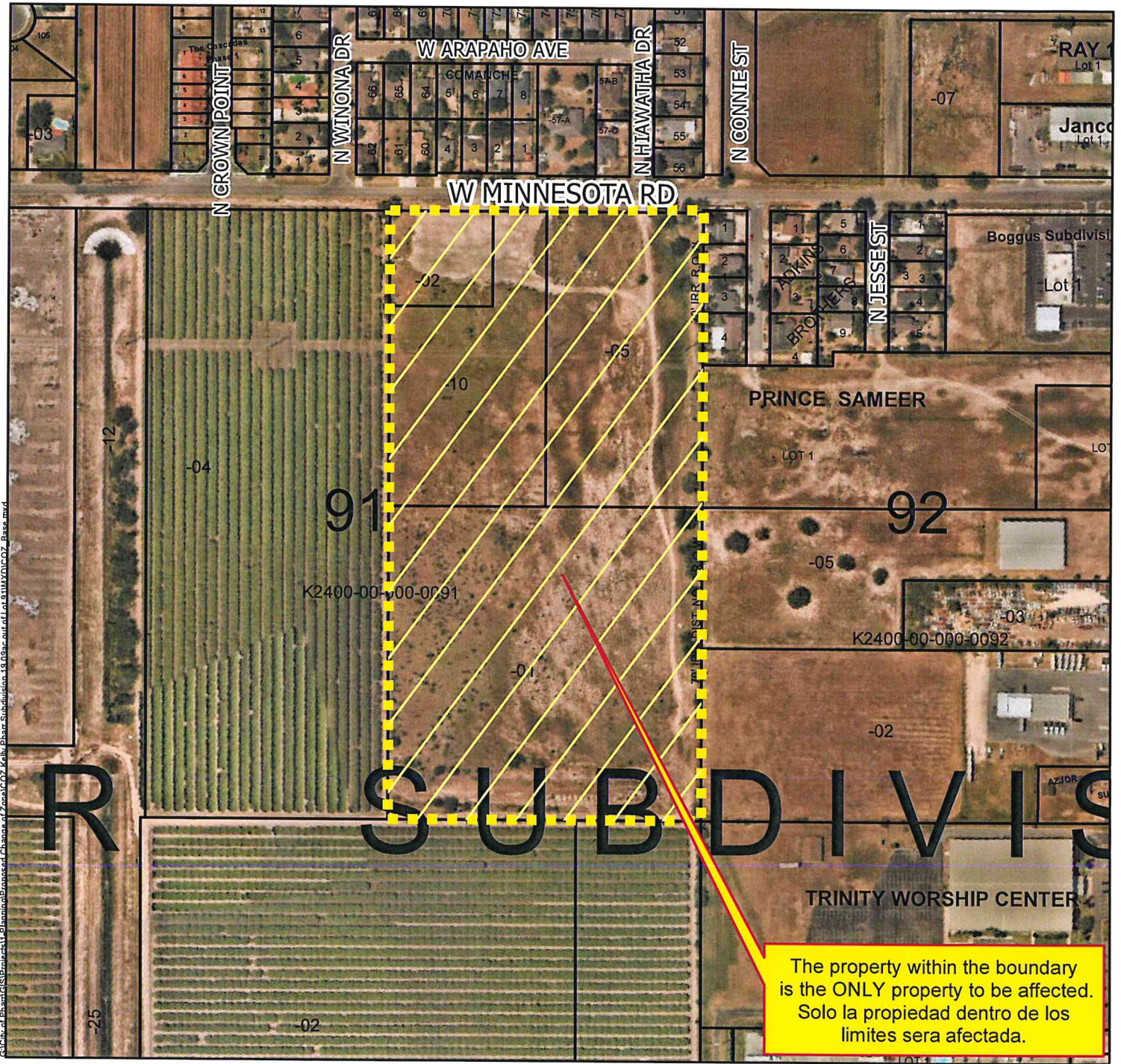
Della Robles, Planner I

PREPARED BY

November 5, 2019

DATE

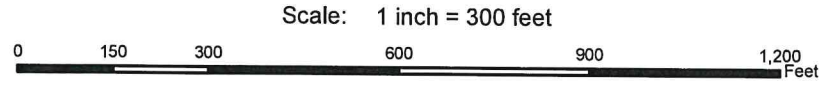
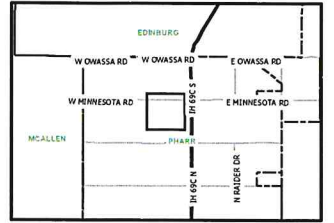
Proposed Change of Zone
 Kelly Pharr Subdivision 19.091ac out of Lot 91
 Domain Dev. Corp; Shavi Mahtani



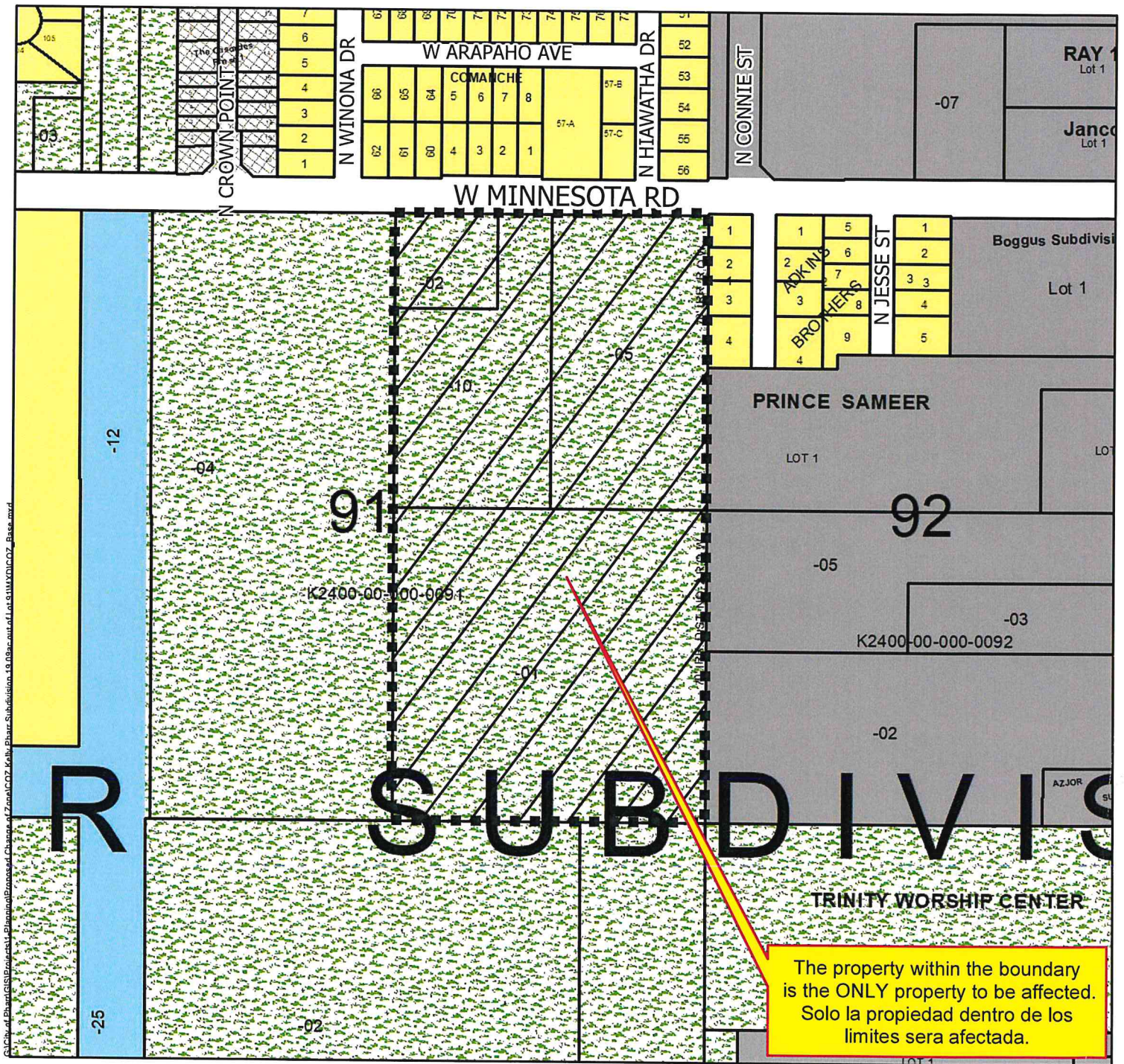
The property within the boundary is the ONLY property to be affected.
 Solo la propiedad dentro de los limites sera afectada.

- | | | | |
|-----------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial | Valley View ISD |
| Single Family | HUD Code | Heavy Industrial | Planned Unit Development |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial | |
| Two Family | Government Owned | Neighborhood Commercial | |
| Medium Density Multi-Family | General Business | Office Professional | |
| High Density Multi-Family | Business District | PSJA ISD | |
| Mobile Home | Drainage Easement | Hidalgo ISD | |

All information displayed on this map is subject to verification by field survey or by the agency responsible for maintaining the information. This map is intended for general information only.



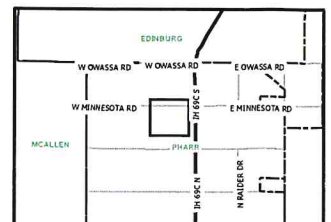
Proposed Change of Zone
 Kelly Pharr Subdivision 19.091ac out of Lot 91
 Domain Dev. Corp; Shavi Mahtani



The property within the boundary is the ONLY property to be affected.
 Solo la propiedad dentro de los limites sera afectada.

- | | | | |
|-----------------------------|-------------------|-------------------------|--------------------------|
| Agricultural Open Space | Townhouse | Heavy Commercial | Valley View ISD |
| Single Family | HUD Code | Heavy Industrial | Planned Unit Development |
| Single Family Small Lot | Rail Road R.O.W. | Limited Industrial | |
| Two Family | Government Owned | Neighborhood Commercial | |
| Medium Density Multi-Family | General Business | Office Professional | |
| High Density Multi-Family | Business District | PSJA ISD | |
| Mobile Home | Drainage Easement | Hidalgo ISD | |

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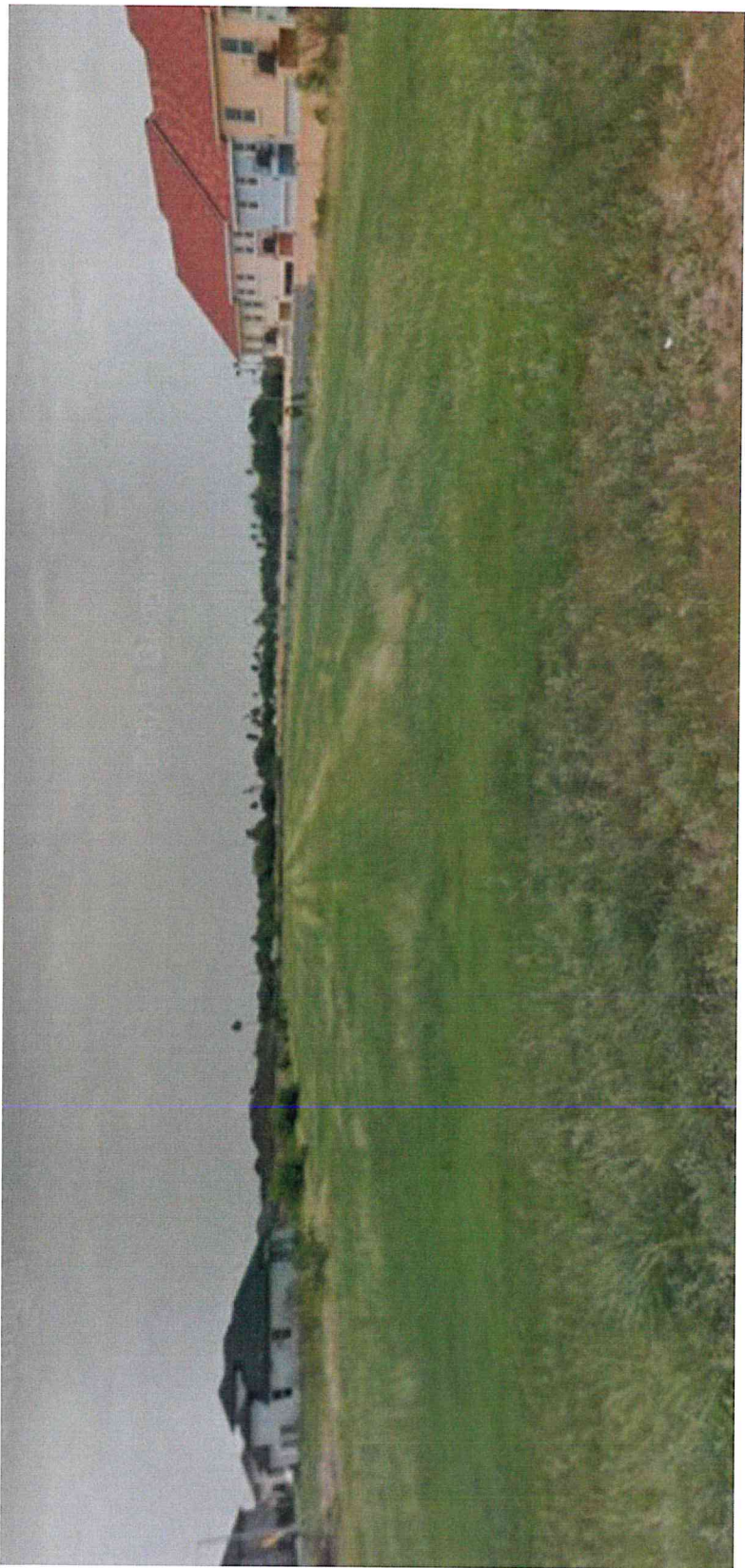


City of Pharr, Texas
 Engineering Department
 956.402.4242

Scale: 1 inch = 300 feet



Date: 10/15/2019





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.G.

DATE SUBMITTED: November 14, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR:

Agenda Item: PLATS:

Classification: Consent

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Hilda Pedraza

Created/Initiated - 11/14/2019



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 6.G.1.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR:

Agenda Item: Rio Delta Engineering, representing Aldo Padron and Eva Maria Padron, owners, are requesting preliminary and final plat approval of the proposed Padron Subdivision. The property is legally described as being a 0.174 acre tract of land out of the east half of the north half of Lot 141, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas. The property is located within the 200 Block of East Frazier Avenue. **SUB#190821**

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Rio Delta Engineering, representing Aldo Padron and Eva Maria Padron, owners, are requesting preliminary and final plat approval of the proposed Padron Subdivision. **SUB#190821**

Financial Consideration:

Staff Recommendation: Development Services recommends preliminary and final plat approval of the proposed Padron Subdivision subject to the listed conditions.

Alternatives:

ROUTING:

Iris Mata
Rita Galvan
Roland Gomez
Melanie Cano
City Management Office

Created/Initiated - 11/13/2019
Approved - 11/13/2019
Approved - 11/14/2019
Approved - 11/14/2019
Final Approval - 11/15/2019



Pharr

Development Services



MEMORANDUM

DATE: MONDAY, NOVEMBER 18, 2019

TO: MAYOR AND CITY COMMISSION

FROM: MELANIE CANO, DIRECTOR OF DEVELOPMENT SERVICES

THROUGH: ALEX MEADE, CITY MANAGER

SUBJECT: PADRON SUBDIVISION FILE NO. SUB#190821
--

GENERAL INFORMATION:

APPLICANT: Rio Delta Engineering, representing Aldo Padron and Eva Maria Padron, owners, are requesting preliminary and final plat approval of the proposed Padron Subdivision.

LEGAL DESCRIPTION: The property is legally described as being a 0.174 acre tract of land out of the east half of the north half of Lot 141, Kelly-Pharr Subdivision, Pharr, Hidalgo County, Texas.

LOCATION: The property is located within the 200 Block of East Frazier Avenue.

ZONING: The property is currently zoned Single Family Residential District (R-1). The adjacent zones are Single Family Residential District (R-1) to the north, south, east and west. The property is designated for single family residential use in the Land Use Plan.

PROPERTY PROPOSED USE: Single family residential home.

VARIANCES: None requested.

RECOMMENDATIONS: Development Services recommends preliminary and final plat approval of the proposed Padron Subdivision subject to the following conditions:

**STREETS, PAVING
AND R.O.W.:** 1. In compliance.

EASEMENTS: 1. In compliance.

**SIDEWALK:
ADA:** 1. Follow City of Pharr Construction Standards Manual.

FIRE PROTECTION: 1. See attached comments.

WATER: 1. See attached comments.
2. Follow City of Pharr Construction Standards Manual.

SEWER: 1. See attached comments.
2. Follow City of Pharr Construction Standards Manual.

DRAINAGE: 1. See attached engineering comments.

OTHER: 1. Engineer and surveyor need to sign and seal plans.
2. Provide additional line on owner's dedication block for Eva Maria Padron, to sign.
3. Provide tree survey or letter if no trees exist on site, signed & sealed.
4. Remove plat note #9. Not required.
5. See staff comments attached.

**PLANNING AND
ZONING
COMMISSION:** The Planning and Zoning Commission voted unanimously to approve the preliminary and final plat of the proposed Padron Subdivision.



Pharr Fire – Rescue
118 S Cage Blvd., 3rd Floor
Pharr, Texas 78577
Tel: (956) 402-4400 Fax: (956) 475-3433



Subdivision: PADRON SUBDIVISION COMMENTS

Reviewed By: Dago Soto, Asst. Fire Marshal Date: 10/22/19

1. All designed waterlines shall be a minimum of eight (8) inch for residential and (8-12) inch in diameter for commercial and (12) inch of better for industrial areas unless fire flow requires larger lines for commercial areas.
2. All designed waterlines shall be looped on a fire department approved water main (Utilities shall be in place including fire hydrants before any construction above the slab)
3. Fire hydrants shall be installed at a maximum of 300 ft. intervals in any mercantile district and every 600 ft. in residential areas and shall be FACTORY YELLOW from the manufacture with a minimum arrangement being so as to have a hydrant available for distribution to hose to any portion of any building in the premises at distances not exceeding 400 ft., but in no case shall hose lengths be greater than 400 ft. The distance shall be measured on a roadway surface meeting the fire department access requirements of 503.1 International Fire Code 2012.
4. All premises where building or portions of buildings are located more than 300 ft. from a main street fire hydrant: system shall be provided with approved on site fire hydrant (s) and water mains capable of supplying adequate fire flow approved by the Fire Officials.
5. Street names shall be provided prior to or during the per-construction meeting for review and approval. No street name shall be duplicated within the City of Pharr and its E.T.J. Alignment of new streets with existing streets shall take precedence over new street name assignment.
6. During construction, when combustibles are brought on the site in such quantities as deemed hazardous by the Fire Official, access roads and a suitable temporary supply of water acceptable to the Fire Department shall be provided and maintained.
7. \$25.00 fee for each Blue Marker to be affixed on payment by city to indicate location of a fire hydrant. FIRE HYDRANT COLOR MUST BE FACTORY YELLOW FROM MANUFACTURE PRIOR TO INSTALLATION. MUELLER BRAND FIRE HYDRANT
8. Contractor testing waterlines shall dispose highly chlorinated water. (Hazardous Waste)
9. Fire lanes must be painted RED: 15 feet on each side of hydrant (total 30 feet)* with lettering at least 3 inches tall. FIRE LANE – TOW AWAY ZONE.
10. Any new subdivision with GATED COMMUNITY SECURITY SYSTEMS must obtain the Fire Department approved Knox Box Switch –Rapid Entry System made by the Knox Company (Phone Number 800-552-5669 Fax 949-623-4647) or an approved fire department siren system before subdivision's final approval of 503.5 in International Fire Code 2012: Where security gates are installed, with a minimum of 20 ft. (6096 mm) clearance shall be maintained and a means for emergency operations shall be provided and maintained as approved by the fire official.
11. Designed fire lanes or roads deemed necessary for fire department access by the fire official shall be established and maintained in an operable condition. 503.1 International Fire Code 2012: **All weather surfaces must be in place before any final inspection is approved. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to the department apparatus by a way of an approved fire apparatus access road with an asphalt, or concrete driving surface capable of supporting the imposed load of fire apparatus weighting at least 75,000 pounds.**
12. Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet, exclusive of shoulders.
13. **All water valves (hydrant and main) shall be open prior to final inspection.**
14. Public utilities personnel must be advised prior to opening and closing existing water valves.
15. Must meet City of Pharr Standards Manual Construction & Development Guide.

Additional Comments:

1. CALL OUT THE FIRE HYDRANT ON THE NORTH WEST CORNER OF E. FRAZIER ST

STAFF REVIEW FOR: *PADRON SUBDIVISION*

COMMENTS: **Initials:** O.D.L. / R. B. **OCTOBER 22, 2019**

WATER:

- OK as Proposed
- Follow City of Pharr Construction Standards Manual

SEWER:

- OK as Proposed
- Follow City of Pharr Construction Standards Manual

Developer/Owner/Responsible Party must comply with the conditions stated above. WATER METERS WILL NOT BE INSTALLED IF THERE IS A failure to comply with ANY OF THE conditions. METERS WILL BE INSTALLED UPON PAYMENT AND COMPLIANCE WITH ALL CONDITIONS STATED. By signing this you understand you must comply with the condition(s) or the water meter(s) will not be installed.

Print Name: _____

Signature: _____

Date: _____



SUBDIVISION COMMENTS

PHARR PUBLIC WORKS • 1015 E. FERGUSON AVE • PHARR, TX 78577 • 956.402.4350

SUBDIVISION: Padron Subdivision

DATE: 10/22/19

Residential/Commercial: _.174_ acres

Staff review:

Plat Notes:

- No comments

General Notes:

- No comments



SUBDIVISION REVIEW COMMENTS

PHARR ENGINEERING • 118 S. CAGE BLVD., 1ST FLOOR • PHARR, TX 78577 • 956.402.4221

SUBDIVISION: Padron Subdivision

DATE: October 24, 2019

REVIEW: Preliminary (revised comments plans dated October 1, 2019)

PLAT

1. P.E. signature required.
2. R.P.L.S. signature required.
3. Note No. 3--- Revise note to say... "No structure shall be built on top of any easement".
4. Note No. 8--- Revise note to say... "... A 5 FT sidewalk, wheelchair ramps and landings as per ADA requirement, are to be constructed along the south side of E. Frazier Ave. at time of subdivision phase."

SITE PLAN

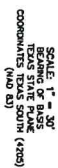
1. Sanitary sewer detail shows a 6"-in PVC service line. revise detail to show that the service line is 4"-in in diameter.

DRAINAGE

1. Drainage plan to be reviewed and approved at building permit stage.

ADDITIONAL COMMENTS

BEING A 0.174 ACRE TRACT OF LAND OUT OF THE EAST HALF OF LOT ONE HUNDRED FORTY-ONE (141), KELLY-PHARR SUBDIVISION, HIDALGO COUNTY, TEXAS, AS PER THE MAP OR PLAT THEREOF RECORDED IN VOL.3, PAGES 133-134, DEED RECORDS, HIDALGO COUNTY, TEXAS



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- N. CAGE BLVD.
- PROJECT SITE
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- SCALE: 1" = 500'

2125 KODERA AVE. APT. 4
MCALLISTER, TX 77501

NOTARY PUBLIC FOR THE STATE OF TEXAS
MY COMMISSION EXPIRES ON: _____

NAME _____
CITY ADDR _____
DATE _____

DATE	NAME	ADDRESS	CITY	STATE	ZIP	PHONE	FAX	E-MAIL
	MURPHY, P.C., C/P.A.							
	GENERAL MANAGER							

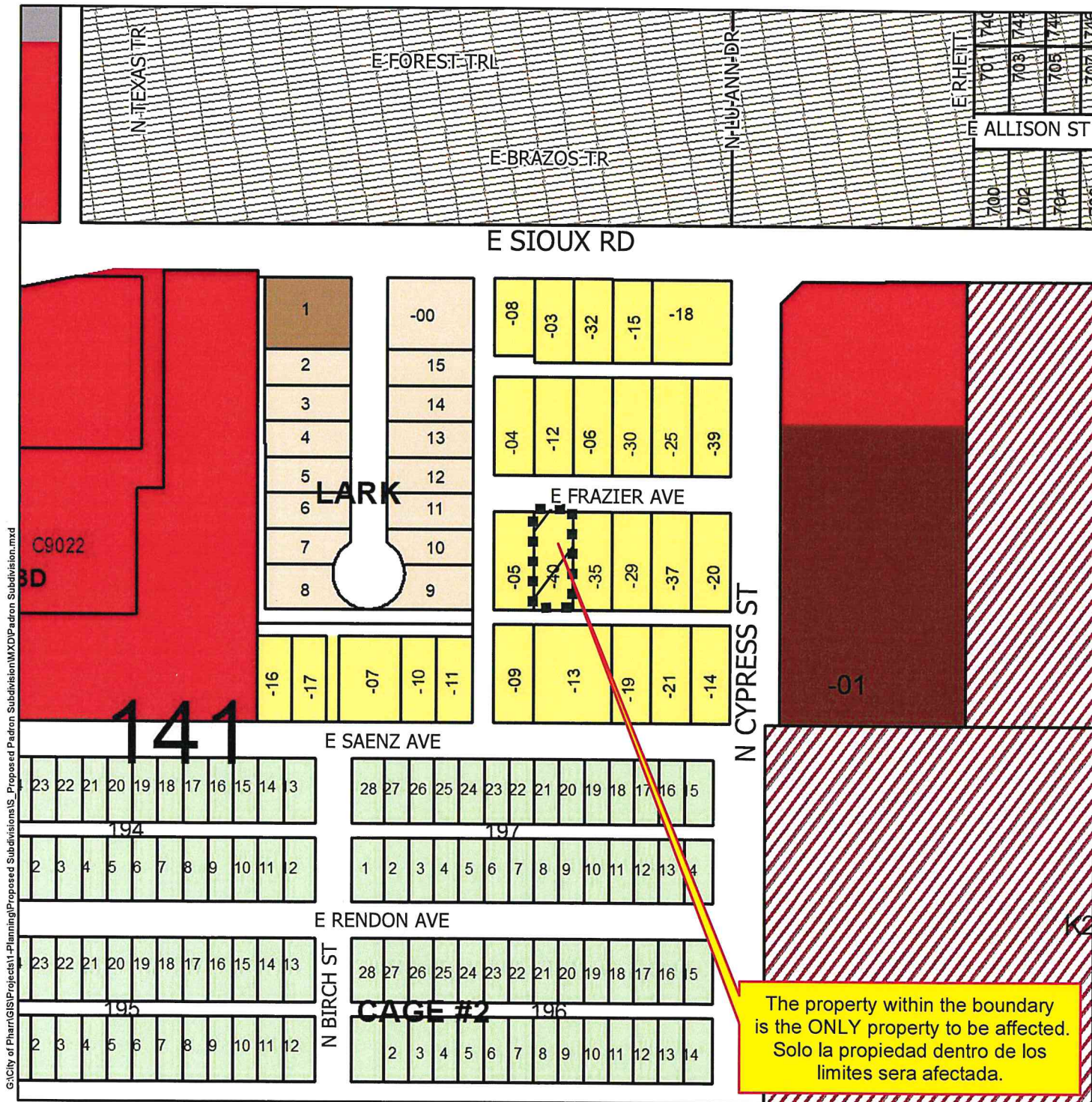
P.L. RPTLS	921 S 10TH AVE	EDWARDS, TX 78039	(834) 380-5152	(836) 380-5065

[illegible]

RIO DELTA ENGINEERING
FIRM REGISTRATION No. F-7628
SURVEY FIRM No. 10194027
921 S. 10TH AVENUE EDINBURG, TEXAS 78539
(TEL) 956-380-5152 (FAX) 956-380-5083

THIS DOCUMENT IS
RELEASED FOR THE
PURPOSE OF INTERNAL
REVIEW UNDER THE
AUTHORITY OF
IVAN GARCIA,
P.E. 1156632 ON
AUGUST 2019
IT IS NOT TO BE
USED FOR CONSTRUCTION,
BIDDING OR PERMIT
PURPOSES.

NAME	ABRYAN JAMES
SSN	1*-30*
DATE	AUGUST 2019
MOBILE	518 17 002
PERSONALITY	





- Agricultural Open Space
- Single Family
- Single Family Small Lot
- Two Family
- Medium Density Multi-Family

- High Density Multi-Family
- Mobile Home
- Townhouse
- HUD Code
- Rail Road R.O.W.

- Government Owned
- General Business
- Business District
- Drainage Easement
- Heavy Commercial

- Heavy Industrial
- Limited Industrial
- Neighborhood Commercial
- Office Professional
- PSJA ISD

- Hidalgo ISD
- Valley View ISD
- Planned Unit Development





AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.A.

DATE SUBMITTED: November 12, 2019

MEETING DATE: November 18, 2019

FROM: Iris Mata, Secretary

DEPARTMENT: Development Services

DIRECTOR: Melanie Cano

Agenda Item: Consideration and action, if any, on Resolution appointing/re-appointing four (4) regular members to the Planning and Zoning Commission.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Consideration and action, if any, on Resolution appointing/re-appointing four (4) regular members to the Planning and Zoning Commission.

Regular Members:

Romeo Robles

Andy Castro

Rafael Munguia

Charlie Ramirez

Financial Consideration:

Staff Recommendation: Staff recommends re-appointment of Romeo Robles, Andy Castro, Rafael Munguia, and Charlie Ramirez.

Alternatives:

ROUTING:

Iris Mata

Roland Gomez

Melanie Cano

City Management Office

Created/Initiated - 11/12/2019

Approved - 11/14/2019

Approved - 11/14/2019

Final Approval - 11/15/2019

STATE OF TEXAS

§
§
§

RESOLUTION NO. R-2019-____

CITY OF PHARR

WHEREAS, there is hereby a City Planning and Zoning Commission which shall function by making plans and acting as a Zoning Commission being composed of seven (7) members and four (4) alternates to be appointed by the Board of Commissioners, and

WHEREAS, the terms of Romeo Robles, regular member; Andy Castro, regular member; Rafael Munguia, regular member; and Charlie Ramirez, regular member expires December 6, 2019; and

WHEREAS, appointment/re-appointment of four (4) regular members need to be made at this time in accordance with City Ordinance No. O-2007-48 whereby a person, either citizen/resident or Pharr business owner, shall not serve as an officer or member on more than two (2) Pharr board or committee concurrently.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT:

The following residents of the City of Pharr are hereby appointed as regular members of the Planning and Zoning Commission.

NAME:	LENGTH OF TERM
1. _____	2-year term (expiring December 6, 2021)
2. _____	2-year term (expiring December 6, 2021)
3. _____	2-year term (expiring December 6, 2021)
4. _____	2-year term (expiring December 6, 2021)

PASSED, APPROVED AND MADE EFFECTIVE BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS, on this the 18th day of November, 2019.

CITY OF PHARR

AMBROSIO HERNANDEZ, MAYOR

ATTEST:

HILDA PEDRAZA, CITY CLERK



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.B.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Consideration and action, if any, on Resolution revising the City of Pharr Investment Policy.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: As part of the City's Fiscal Transparency, City is required to revise Investment Policy on a regular basis to comply with the Public Funds Investment Act that governs deposits and investment securities from municipalities and other local government entities.

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 11/13/2019
Approved - 11/13/2019
Approved - 11/14/2019
Final Approval - 11/15/2019

STATE OF TEXAS §
HIDALGO COUNTY §
CITY OF PHARR §

RESOLUTION NO. R-2012-07

WHEREAS, Article 842a-2, V.A.C.S., known as the Public Funds Investment Act of 1987, provides for the investment of City funds in certain authorized securities; and

WHEREAS, the City Commission finds it to be in the public interest to approve the investment policy which authorizes the investment of City funds and provides for the preservation of City capital; and

WHEREAS, the Investment Portfolio of the City of Pharr follows applicable State Law and the Investment Policy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS, THAT;

SECTION 1: That the City of Pharr Investment Policy, attached hereto as Exhibit "A" and made a part hereof for all legal purposes, which provides for the investment of City Funds and the preservation of City capital.

SECTION 2: That the City Manager and Finance Director and Assistant Finance Director of the City of Pharr are authorized to provide such policy.

PASSED, APPROVED AND ADOPTED BY THE BOARD OF CITY COMMISSIONERS OF THE CITY OF PHARR, TEXAS this *18th day of November 2019*.

CITY OF PHARR

ATTEST:

Dr. Ambrosio "Amos" Hernandez, Mayor

Hilda Pedraza, TRMC/CMC, ACM/City Clerk

CITY OF PHARR
INVESTMENT POLICY
November 2019

1.0 POLICY:

It is the policy of the City of Pharr, Texas and its component units to invest public funds in a manner which will provide the safest and most liquid opportunity with the highest investment return while meeting the daily cash flow demands of the City and conforming to the statutes governing the investment of public funds. This policy serves to satisfy the statutory requirements of defining and adopting a formal investment policy. The policy and strategy shall be reviewed by the City Commission annually. Any modifications will be formally approved by the City Commission. This investment policy, as approved, follows the provisions of the Public Funds Investment Act of the Texas Government Code Chapter 2256 (Public Funds Investment Act, PFIA). This investment policy addresses the methods, procedures, and practices that must be exercised to ensure effective and judicious fiscal management of City's funds. This policy does not include the investment of Other Post Employment Benefit Trust Funds, a separate investment policy is available for that purpose.

2.0 SCOPE:

This policy applies to all aspects of investing the financial assets of the City and its component units. These funds are accounted for in the City's Comprehensive Annual Financial Report and include: General Fund, Special Revenue Funds, Debt Service Funds, Capital Project Funds, Enterprise Funds, Trust and Agency Funds, and any new fund created by legislative body, unless specifically exempted or excluded. All funds will be pooled for investment purposes. The strategy developed for this pooled fund group will address the varying needs, goals, and objectives of each fund.

This policy shall not govern funds which are managed under separate investment programs in accordance with Section 2256.004 of the Public Fund investment act. Such funds currently include Retirement/Pension Fund and Deferred Compensation Fund.

2.1 Bond Proceeds: Funds received from the sale of general obligation bonds or certificates of obligation will be segregated and will be invested under a separate strategy.

3.0 OBJECTIVES:

The following are the primary investment objectives of the City of Pharr, in order of priority:

3.1 Safety: Safety of principal is the foremost objective of the City of Pharr's investment policy. Safety is defined as the undiminished return of the principal of the City's investments and deposits. Investment officers must have an adequate understanding of the suitability of individual investment instruments considering the City's financial needs. This understanding is gained through experience of the investment officers and through training designed to increase the expertise of the investment officers.

3.2 Liquidity: Liquidity is important to ensure enough cash to meet all operating requirements. A liquid investment is one that can be easily and quickly converted into cash without a substantial loss of value.

3.3 Yield: For the City of Pharr, the yield objective is secondary to those of safety and liquidity. Yield is defined as the rate of annual income return on an investment, expressed as a percentage. The six-month U.S. Treasury Bill will be used as a prudent yield target.

3.4 Rate Change: The City will require a minimum rating. The investment is not authorized during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating.

4.0 STANDARDS OF CARE:

4.1 Prudence: Investments shall be made with judgment and care, under prevailing circumstances, that a person of prudence, discretion, and intelligence would exercise in the management of the persons' own affairs, not for speculation, but for investment, considering the probable safety of capital and the probable income to be derived.

Persons who act in good faith, exercising due diligence, and in compliance with this policy, shall be relieved of any personal liability arising from the investment activities of the City of Pharr. In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration: (1) the investment of all funds under the City's control, over which the officer had responsibility rather than a consideration as to the prudence of a single investment; and (2) whether the investment decision was consistent with this written investment policy of the City of Pharr.

4.2 Ethics/Conflicts of interest: Investment officers shall disclose to the Texas Ethics Commission and the City Manager, and the City Manager discloses to the City Commission if:

a) The investment officer has a personal business relationship with a business organization offering to engage in an investment transaction with the City shall file a statement disclosing that personal business interest.

b) The investment officer is related within the second degree by affinity of consanguinity, as determined under Chapter 573 of the Texas Government Code, to an individual seeking to sell an investment business with the City shall file a statement disclosing that relationship. An investment officer has a personal business relationship with a business organization if:

1. The investment officer owns 10 percent or more of the voting stock or shares of the business organization or owns \$5,000 or more of the fair market value of the business organization;
2. Funds received by the investment officer from the business organization exceed 10 percent of the investment officer's gross income for the previous year; or
3. The investment officer has acquired from the business organization during the previous year investments with a book value of \$2,500 or more for the personal account of the investment officer.

4.3 Delegation of Authority: In accordance with the PFIA, the responsibility for conducting investment transactions resides with the City Commission. The daily operation and management of the City of Pharr's investments are delegated to the following persons:

b) **Investment Officers:** The City Manager shall name two investment officers from among the employees with the following job titles: City Manager, Deputy City Manager, Assistant Finance Director and Finance Director. The investment officers are authorized to deposit, withdraw, invest, transfer, or manage in any other manner funds of the City of Pharr.

c) **Other Investment Authorizations:** The City Manager, Assistant City Manager, Finance Director, and Assistant Finance Director, are authorized and responsible for depositing of funds into the bank depository.

4.4 Quality and Capability of Investment Management: Recognizing that the investment officers of the City have many other duties and that they may lack formal education in investing, this policy allows the City to use only the more basic and easily understood types of investments available to local governments.

4.5 Training of Investment Officers: All investment officers of the City shall attend an investment training session not less than once in a two-year period (training cycle begins on the first day of the fiscal year) and receive not less than ten hours of instruction from an independent source endorsed by the Governmental Treasurers Organization of Texas, Texas Municipal League, or the University of North Texas Center for Public Management.

5.0 STRATEGIES:

The investment strategy is the logical product of the investment objectives. As such, it emphasizes low credit risk, diversification, and the management of maturities. The strategy also considers the expertise and time constraints of the investment officers. The allowable investments listed in Section 7 of this policy reflect the avoidance of credit risk. Diversification refers to dividing investments among a variety of securities offering independent returns. This strategy uses investment pools to achieve diversification. The management of maturities refers to structuring the maturity dates of the direct investments so that, while funds are initially invested for a longer period, some investments mature each calendar month.

A basic strategy governs the investment of all funds under this policy. A separate strategy applies to the investment of bond proceeds.

5.1 Depository Bank: At least every five years a banking services depository shall be selected through a competitive request for proposal or bid process in accordance with the Texas Government Code 105. IN selecting a depository, the services, costs of services, credit worthiness, earnings potential, and collateralization by institutions shall be considered. Funds at the depository bank are to be managed to a level that minimizes the cost of the relationship to the City. In instances where the depository contract allows for the payment of fees by maintaining balances at the depository, every effort is to be made to minimize the amount of money held at the depository in excess of that needed to compensate the bank for its services. Concerns about safety are to be addressed by the pledging requirements of the depository, in accordance with state law. This strategy specifies that enough funds to support daily operations are maintained in the depository bank, but that any funds in excess of that be held to a minimum.

5.2 Investment Pools: An investment pool is an entity created to invest public funds jointly on behalf of the entities that participate in the pool and whose investment objectives in order of priority are safety, liquidity, and yield. Funds are usually available from investment pools on a next day basis, meaning the pools have a high degree of liquidity. Because of the size and expertise of their staffs, investment pools can prudently invest in a variety of the investment types allowed by state law. In this manner, investment pools achieve diversification.

The strategy of the City of Pharr calls for the use of investment pools as a primary source of diversification and a supplemental source of liquidity. Funds that may be needed on a short-term basis but that are in excess of the amount maintained at the depository bank are available for deposit in investment pools.

5.3 Direct Investments: The City of Pharr purchases securities of the U.S. Treasury and U.S. Agencies in the secondary market. For purposes of this policy, the term "U. S. Agencies" shall refer to obligations of agencies or instrumentalities of the United States. Most of the direct investments have a remaining maturity of two years or less. The City employs a ladder maturity strategy for these instruments. With that method, some investments reach maturity each month, enhancing liquidity. However, the yields are those of two-year investments rather than securities having a single month to maturity, enhancing yield. The investment officers must consider the over-all liquidity of the portfolio before making a direct investment. Additionally, the City occasionally purchases a U. S. Treasury or Agency security with maturities if two years. See Section 5.5 below.

5.4 Hold until Maturity: The strategy of the City is to maintain enough liquidity in its portfolio that it never needs to sell a security. This will protect the principal of the investment against market risk. Should it become necessary to sell a security prior to maturity, the prior written consent of the City Manager must be obtained.

5.5 Investment of Reserve Funds: Up to one-third of the funds held in reserve are available for investment in Treasury or Agency securities with remaining maturities up to two years.

5.6 Separate Strategy for Bond Proceeds: Proceeds from the sale of general obligation bonds or certificates of obligation will be segregated from the other investments of the City. The basic intent is to match the availability of funds to the cash requirements of the capital projects. Therefore, the maturity limits of Section 9.0 do not apply. The following investments are available for this strategy: treasury securities, demand deposits, time deposits, and investment pools. Ten percent of anticipated costs of the projects must be kept in demand deposits or pooled investments to cover unanticipated cash demands. The remaining proceeds are to be invested so as to match anticipated demands for cash. Except for the requirement for demand deposits or investment pools above, there is no restriction on the percentage of the bond proceeds that may be invested in any authorized investment vehicle.

6.0 Authorized Financial Dealers and Institutions:

6.1 Approved List of Investment Service Providers: All banking services will be governed by the depository contract. In addition, the Finance Director shall maintain a list of security brokers, dealers, and investment pools that are authorized by the City Commission. To be eligible to be approved to do business with the City of Pharr, a seller of securities must be a primary dealer, a regional dealer that qualifies under SEC Rule 15C3-1, or regulated by Federal banking authorities. To be eligible to be approved to do business with the City of Pharr, an investment pool must meet all the requirements of State law. More details on investment pool qualifications are listed in Section 7.5. Annually, the Investment Committee must review, revise and adopt a list of qualified brokers that are authorized to engage in investment transactions with the City.

6.2 Acknowledgment of Investment Policy: A written copy of this investment policy shall be presented to any person or firm seeking to sell to the City any investment. An authorized representative of the business organization seeking to sell an investment shall execute a written instrument substantially to the effect that the registered principal has: (1) received and thoroughly reviewed the City's investment policy; and (2) acknowledged that the organization has implemented reasonable procedures and controls in an effort to preclude imprudent investment activities arising out of investment transactions conducted between the City and the organization. The City's investment officers are expressly prohibited from buying any security from a person or firm which has not delivered a document that complies with the requirements of this section of the investment policy to the City.

7.0 Authorized Investments, Including Diversification Limits and Maximum Maturities:

Following is a list of investments that are authorized by this policy for inclusion in the City of Pharr's portfolio of investments. Also shown are the limits on the amount of that type of security that can be held, expressed as a percentage of the entire City portfolio. Also, the maximum maturity that is allowable for each type of security is specified.

7.1 Demand Deposits at Depository Bank: Governed by the depository contract and provisions of State law, collateralized demand deposits at the depository bank have unsurpassed liquidity and safety but do not usually provide the highest yield. Their maturity is immediate. One hundred percent (100%) of the City's portfolio may be maintained in properly collateralized demand deposits at the depository bank.

7.2 Time Deposits at Depository Bank: Certificates of Deposit at the depository bank are authorized if they are guaranteed or insured by the Federal Deposit Insurance Corporation or its successor and are collateralized by obligations that are allowable under state law. The maximum authorized length of maturity for certificates of deposit is two years. The target investment level is ten percent (10%), and the portfolio cap is thirty percent (30%). The target investment level is that level of investment, expressed as a percentage of the total portfolio, which the City should strive not to exceed. The portfolio cap is that level of investment, also expressed as a percentage of total portfolio, which the City must not exceed.

7.3 Obligations of the United States Treasury: United States Treasury Bills, Notes and Bonds are authorized investments of the City of Pharr. For purposes of direct investment by the City, the maximum length of remaining maturity is two years. The target investment level is thirty percent (30%), and the portfolio cap is eighty percent (80%). For purposes of collateral against the City's deposits, the maximum length of remaining maturity may be two years, if the total market value of the securities pledged against the City's deposits always exceeds those deposits.

7.4 Obligations of Agencies or Instrumentalities of the United States: United States Agency securities are authorized investments of the City if they are unconditionally guaranteed or insured by or backed by the full faith and credit of the United States or its respective agencies and instrumentalities. For purposes of direct investment by the City, the maximum length of remaining maturity is two years. The target investment level is thirty percent (30%) and the portfolio cap is fifty percent (50%). For purposes of collateral against the City's deposits, the maximum length of remaining maturity may be two years, if the total market value of the securities pledged against the City's deposits always exceeds those deposits.

7.5 Investment Pools: Public funds investment pools which have been created to function as a money market mutual fund are authorized investments of the City provided that they meet the following criteria: (1) they are continuously rated no lower than AAA or AAA-m or at an equivalent rating by at least one nationally recognized rating service; (2) they mark their portfolio to market daily; (3) they maintain a stable net asset value of no less than .995; (4) they limit their investments to those allowable to local governments by state law; and, (5) they meet or exceed the initial and monthly disclosure requirements of applicable state law. The target investment level and portfolio cap are thirty percent (30%), and the portfolio cap is eighty percent (80%). Deposits in investment pools that contain commercial paper are not authorized.

7.6 Repurchase Agreements; Bankers' Acceptances: These investment options are authorized for the City of Pharr only to the extent that they are contained in the portfolios of approved public funds investment pools in which the City invests. The direct investment in repurchase agreements, and bankers' acceptances by the City of Pharr is not authorized. However, indirect investment in repurchase agreements by the City's depository under a sweep arrangement is allowable for purposes of this policy.

8.0 Prohibited Securities:

8.1 Allowed by State Law but Prohibited by This Policy: The following instruments are eligible for investment by local governments according to state law, but have been intentionally prohibited for the City by this policy: collateralized mortgage obligations; commercial paper; and investment pools except those pools which are created to function as money market mutual funds. This prohibition is in view of the time constraints on and the expertise level of the investment officers.

8.2 Expressly Prohibited by State Law and This Policy: The following securities are expressly prohibited by state law and this policy: (1) obligations whose payment represents the coupon payments on the outstanding principal balance of the underlying mortgage-backed security collateral and pays no principal; (2) obligations whose payment represents the principal stream of cash flow from the underlying mortgage-backed security collateral and bears no interest; (3) collateralized mortgage obligations that have a stated final maturity date of greater than 10 years; and (4) collateralized mortgage obligations the interest rate of which is determined by an index that adjust opposite to the changes in a market index (inverse floaters).

9.0 Limits on Maturity of Entire Portfolio:

The following limits on the maturities of investments apply to the entire City portfolio, except for the bond proceeds. The funds on deposit at the bank depository are included in the calculation of these percentages:

Available within 1 month -At least 25% of the portfolio
Available within 3 months -At least 33% of the portfolio
Available within 6 months- At least 50% of the portfolio
Available within 1 year -At least 70% of the portfolio
Available within 2 years -100% of the portfolio

For the City portfolio, excluding any bond proceeds, the maximum average dollar-weighted maturity shall be 200 days.

10.0 Collateralization:

In accordance with state law and the depository contract, all demand deposits and all-time deposits will be collateralized by the pledging of investment securities or irrevocable letters of credits. The City Manager and/or Director of Finance or his designee must approve the security prior to its pledging. Pledged securities shall always be held by a third party and evidenced by a current safekeeping receipt.

11.0 Safekeeping:

All investment transactions, other than those with investment pools, shall be conducted on a delivery-versus-payment basis. Securities shall be held by a third-party custodian and evidenced by current safekeeping receipts.

12.0 Internal Control:

The Finance Director shall establish a system of internal controls designed to prevent the loss of public funds due to fraud, error, misrepresentation, unanticipated market changes, or imprudent actions. The system shall contain, but is not limited to, the following items:

12.1 Competitive Bids: To purchase a direct investment, the Finance Director or his designee shall seek at least three bids from firms listed on the approved list of brokers and dealers. Bids shall be in writing and may be delivered to the City in person, email, or via electronic facsimile. The award shall be based on safety, liquidity, and highest U.S. Government Equivalent Yield. Records of the bids and award shall be maintained by the Finance Director's office.

12.2 Delivery-Versus-Payment: The safekeeping agent must receive all investments, other than investment pool funds, before funds are released for their purchase.

12.3 Compliance Audit: In conjunction with its annual financial audit, the City shall require a compliance audit of management controls on investments and adherence to this policy.

12.4 Collateral Comparison: The market value of the collateral pledged against the funds maintained at the bank depository shall be compared to the amount of those deposits. If the total funds in the depository approach the market value of the collateral, the Finance Director shall take appropriate action. Records of this comparison shall be maintained in the Finance Director's office.

12.5 Other Components: Other sections of this policy contain aspects of internal control procedures. These include holding securities until maturity, providing adequate training for all investment officers, requiring vendors to meet minimum qualifications before selling securities to the City, disclosing personal or business relationships between investment officers and vendors, and regular reporting of investments to the City Commission.

13.0 Valuation:

The market value of each investment in the City's portfolio will be calculated quarterly, on the following basis:

13.1 Bank Deposits: Bank deposits are denominated in cash and, therefore, their face value and market value are identical. Deposit levels will be monitored daily via telephone or electronic means and confirmed on the monthly bank statement.

13.2 Investment Pools: Monthly statements are received from the investment pools which show the amount on deposit and the market value of the pool as a percentage of the book value. The market value of the investment pools will be the product of these two figures.

13.3 Treasury Notes: The market value of Treasury Notes will be calculated as the product of the face value of the Note and the bid price for that Note as quoted in the *Wall Street Journal* or will be obtained from the City's third-party securities custodian.

13.4 Treasury Bills: The market value of Treasury Bills will be the face value of the Bill discounted at the bid yield as quoted in the *Wall Street Journal* for the appropriate number of days or will be obtained from the City's third-party securities custodian.

13.5 Agencies: For Agency securities listed in the *Wall Street Journal*, the valuation method will be the same as those of the Treasury securities. For those not listed, the market value will be obtained from the City's third-party securities custodian.

14.0 Performance Standards:

For each of the City's investment objectives, following are the performance standards:

14.1 Safety: All investment principal is maintained.

14.2 Liquidity: Enough cash is maintained or can be generated to pay all current obligations without selling direct securities or incurring loss of principal.

14.3 Yield: Yield on the portfolio of City funds, except for Bond Proceeds and excluding demand deposits at the bank depository, should be no less than the yield on the six-month Treasury Bill. Because of the nature of Bond Proceeds investments, the yield on Bond Proceeds should approximate the Treasury Bill yield having similar weighted-average maturities.

15.0 Exemptions for Existing Investments:

The City is not required to liquidate investments that were authorized investments at the time of purchase.

16.0 Effect of Loss Required Rating:

An investment that requires a minimum rating does not qualify as authorized investment during the period the investment does not have the minimum rating. The City shall take all prudent measures that are consistent with its investment policy to liquidate an investment that does not have the minimum rating.

17.0 Reporting:

Not less than quarterly, the investment officers shall prepare, sign, and present to the City Commission a report of the City's investments. The report must contain all the disclosures mandated by state law. An example of the report is included in Appendix C.

18.0 Investment Policy Adoption and Revision:

The City Commission shall adopt the written investment policy by resolution. Annually the City Commission shall review the investment policy and strategy regardless if no change to the policy occurs. Revisions to the policy shall be made by City Commission resolution.

APPENDIX A

GLOSSARY OF COMMON TREASURY TERMINOLOGY

Agencies: Federal agency securities.

Amortized cost: Cost of investments adjusted for amortized premiums and discounts.

Asked: The price offered for securities.

Bid: The price offered by a buyer of securities.

Book value: A term synonymous with amortized cost.

Broker: A broker brings buyers and sellers together for a commission paid by the initiator of the transaction or by both sides; he does not position. In the money market, brokers are active in markets in which banks buy and sell money and in interdealer markets.

Certificate of Deposit (CD): A time deposit with a specific maturity evidenced by a certificate. Large-denomination CD's are typically negotiable.

Collateral: Securities, evidence of deposit or other property which a borrower pledges to secure repayment of a loan. Also refers to securities pledged by a bank to secure deposits of public monies.

Commercial Paper (CP): An unsecured short-term promissory note issued by corporations, with maturities ranging from 2-270 days.

Coupon: (a) the annual rate of interest that a bond's issuer promises to pay the bondholder on the bond's face value. (b) A certificate attached to a bond evidencing interest due on a payment date.

Credit Risk: The risk of loss of principal and interest due to a failure of the security or broker.

Dealer: A dealer, as opposed to a broker, acts as a principal in all transactions, buying and selling for his own account.

Debenture: A bond secured only by the general credit of the issuer.

Delivery versus Payment: There are two methods of delivery of securities: delivery versus payment and delivery versus receipt (also called free). Delivery versus payment is delivery of securities with an exchange of money for the securities. Delivery versus receipt is delivery of securities with an exchange of a signed receipt for the securities.

Discount: The difference between the cost price of a security and its value at maturity when quoted at lower than face value. A security selling below original offering price shortly after sale also is at a discount.

Discount Securities: Non-interest-bearing money market instruments that are issued at a discount and redeemed at maturity for full face value, e.g., U.S. Treasury bills.

Diversification: Dividing investment funds among a variety of securities offering independent returns.

Federal Credit Agencies: Agencies of the Federal government set up to supply credit to various classes of institutions and individuals, e.g., S&L's, small business firms, students, farmers, farm cooperatives, and exporters.

Federal Deposit Insurance Corporation (FDIC): A federal agency that insures bank deposits, currently up to \$250,000 per depositor.

Federal Funds Rate: The rate of interest at which Fed funds are traded. This rate is currently pegged by the Federal Reserve through open-market operations.

Federal National Mortgage Association (FNMA): FNMA, like GNMA, was chartered under the Federal National Mortgage Association Act in 1938. FNMA is a federal corporation working under the auspices of the Department of Housing and Urban Development, H.U.D. It is the largest single provider of residential mortgage funds in the United States. Fannie Mae, as the corporation is called, is a private stockholder-owned corporation. The corporation's purchases include a variety of adjustable mortgages and second loans in addition to fixed-rate mortgages. FNMA's securities are also highly liquid and are widely accepted. FNMA assumes and guarantees that all security holders will receive timely payment of principal and interest.

Federal Open Market Committee (FOMC): Consists of seven members of the Federal Reserve Board and five of the twelve Federal Reserve Bank Presidents. The President of the New York Federal Reserve Bank is a permanent member while the other Presidents serve on a rotating basis. The Committee periodically meets to set Federal reserve guidelines regarding purchases and sales of Government Securities in the open market as a means of influencing the volume of bank credit and money.

Federal Reserve System: The central bank of the United States created by Congress and consisting of a seven-member Board of Governors in Washington, D.C. 12 regional banks and about 5,700 commercial banks that are members of the system.

Government National Mortgage Association (GNMA or Ginnie Mae): Securities guaranteed by GNMA and issued by mortgage bankers, commercial banks, savings and loan associations, and other institutions. Security holder is protected by full faith and credit of the U.S. Government, Ginnie Mae securities are backed by FHA, VA or FMHM mortgages. The term pass-through is often used to describe Ginnie Maes.

Laddered Portfolio: Investment portfolio with securities in each maturity range (e.g. monthly) over a specified period.

Liquidity: A liquid asset is one that can be converted easily and rapidly into cash without a substantial loss of value. In the money market, a security is said to be liquid if the spread between bid and asked prices is narrow and reasonable size can be done at those quotes.

Local Government Investment Pool (LGIP): The aggregate of all funds from political subdivisions that are placed in custody for investment and reinvestment.

Market Risk: The risk that the market value and interest earnings of an investment or a portfolio will fall due to changes in general interest rates.

Market Value: The price at which a security is trading and could presumably be purchased or sold.

Master Repurchase Agreement: To protect investors, many public investors will request that repurchase agreements be preceded by a master repurchase agreement between the investor and the financial institution or dealer. The master agreement should define the nature of the transaction, identify the relationship between the parties, establish normal practices regarding ownership and custody of the collateral securities during the term of the investment, provide remedies in the case of default by either party or clarify issues of ownership. The master repurchase agreement protects the investor by eliminating the uncertainty of ownership and hence, allowing investors to liquidate collateral if a bank or dealer defaults the term of the agreement.

Maturity: The date upon which the principal or stated value of an investment becomes due and payable.

Money Market: The market in which short-term debt instruments (bills, commercial paper, bankers' acceptances, etc.) are issued and traded.

Offer: The price asked by a seller of securities.

Open Market Operations: Purchases and sales of government and certain other securities in the open market by the New York Federal Reserve Bank as directed by the FOMC in order to influence the volume of money and credit in the economy. Purchases inject reserves into the bank system and stimulate growth of money and credit; sales have the opposite effect. Open market operations are the Federal Reserve's most important and most flexible monetary policy tool.

Portfolio: Collection of securities held by an investor.

Primary Dealer: A group of government securities dealers that submit daily reports of market activity and positions and monthly financial statements to the Federal Reserve Bank of New York and are subject to its informal oversight. Primary dealers include Securities and Exchange Commission (SEC) registered securities broker-dealers, banks and a few unregulated firms.

Prudent Person Rule: An investment standard. Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.

Qualified Public Depositories: A financial institution which does not claim exemption from the payment of any sales or compensating use or ad valorem taxes under the laws of this state, which has segregated for the benefit of the commission eligible collateral having a value of not less than its maximum liability and which has been approved by the Public Deposit Protection Commission to hold public deposits.

Rate of Return: The yield obtainable on a security based on its purchase price or its current market price. This may be the amortized yield to maturity on a bond or the current income return.

Repurchase Agreement (RP or REPO): A holder of securities sells these securities to an investor with an agreement to repurchase them at a fixed price on a fixed date. The security "buyer" in effect lends the "seller" money for the period of the agreement, and the terms of the agreement are structured to compensate him for this. Dealers use RP extensively to finance their positions. Exception: When the Fed is said to be doing RP, it is lending money, that is, increasing bank reserves.

Safekeeping: A service to customers rendered by banks for a fee whereby securities and valuables of all types and descriptions are held in the bank's vaults for protection.

Secondary Market: A market made for the purchase and sale of outstanding issues following the initial distribution.

Securities & Exchange Commission: Agency created by Congress to protect investors in securities transactions by administering securities legislation.

Treasury Bills: A non-interest-bearing discount security issued by the U.S. Treasury to finance the national debt. Most bills are issued to mature in three months, six months or one year.

Treasury Bonds: Long-term U.S. Treasury securities having initial maturities of more than ten years.

Treasury Notes: Intermediate term coupon bearing U.S. Treasury securities having initial maturities from one to ten years.

Unrealized Gains (Losses): Increases (decreases) in the value of investments representing the difference between the amortized cost of the investments and their current market value. Increases (decreases) in value are caused primarily by changes in market interest rates subsequent to purchasing investments.

Weighted Average Rate of Return: Rate of return calculated based on interest earnings and the length of actual holding for each individual security.

Yield: The rate of annual income return on an investment, expressed as a percentage.

- (a) **Income Yield** is obtained by dividing the current dollar income by the current market price of the security.
- (b) **Net Yield or Yield to Maturity** is the current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond

APPENDIX B

APPROVED LIST OF BROKER/DEALERS

MSRB Number	Company Name	State	Registrant Type
A4432	1st Global Capital Corp	TX	Broker Dealer
A7076	Actinver Securities, Inc.	TX	Broker Dealer
A3906	Alliance Financial Group, Inc.	TX	Broker Dealer
A7272	Apex Clearing Corporation	TX	Broker Dealer
A1681	Avantax Investment Services, Inc.	TX	Broker Dealer
A7483	BD4RIA, Inc.	TX	Broker Dealer
A6253	BFT Financial Group, LLC	TX	Broker Dealer
A4229	Bley Investment Group, Inc.	TX	Broker Dealer
A6430	Brazos Securities, Inc.	TX	Broker Dealer
A2125	Brown & Brown Securities, Inc.	TX	Broker Dealer
A6077	Callaway Financial Services, Inc.	TX	Broker Dealer
A0236	Capital Institutional Services, Inc.	TX	Broker Dealer
A6543	CNS Securities, LLC	TX	Broker Dealer
A6530	Crescent Securities Group, Inc.	TX	Broker Dealer
A6768	D.H. Hill Securities, LLLP	TX	Broker Dealer
A2995	Dominion Investor Services	TX	Broker Dealer
A3631	Estrada Hinojosa & Co., Inc.	TX	Broker Dealer/Municipal Advisor
A6145	First Command Financial Planning, Inc.	TX	Broker Dealer
A3613	First Dallas Securities, Inc.	TX	Broker Dealer
A5879	First Financial Securities of America, Inc.	TX	Broker Dealer
A6497	First Public, LLC	TX	Broker Dealer
A2800	First Western Securities, Inc.	TX	Broker Dealer
B0358	Frost Bank Capital Markets	TX	Bank Dealer/Municipal Advisor
A5240	Frost Brokerage Services, Inc.	TX	Broker Dealer
A7528	Fulcrum Capital Markets LLC	TX	Broker Dealer
A4446	Global Financial Services, LLC	TX	Broker Dealer
A5412	Government Capital Securities Corporation	TX	Broker Dealer/Municipal Advisor
A6560	GRB Financial, LLC	TX	Broker Dealer
A5316	Herndon Plant Oakley Ltd.	TX	Broker Dealer
A1290	Hilltop Securities Inc.	TX	Broker Dealer/Municipal Advisor
A2447	Hilltop Securities Independent Network Inc.	TX	Broker Dealer
A5797	Institutional Securities Corp.	TX	Broker Dealer
A3707	Intercontinental Asset Mgmt,Gr	TX	Broker Dealer
A2822	International Research Sec.Inc	TX	Broker Dealer
A1401	Invesco Capital Markets, Inc.	TX	Broker Dealer
A5938	Invesco Distributors, Inc	TX	Broker Dealer
A2080	Investors Brokerage of Texas, Ltd.	TX	Broker Dealer
A5273	Kestra Investment Services, LLC	TX	Broker Dealer
A6881	Kipling Jones & Co., Ltd.	TX	Broker Dealer/Municipal Advisor
A0854	Kuykendall & Schneider, Inc.	TX	Broker Dealer
A2841	LB Fisher & Company	TX	Broker Dealer
A6450	Legacy Asset Securities, Inc.	TX	Broker Dealer
A7372	Lion Street Financial, LLC	TX	Broker Dealer
A4928	Lowell & Company	TX	Broker Dealer
A5574	Maplewood Investment Advisors	TX	Broker Dealer
A6180	McNally Financial Services Corporation	TX	Broker Dealer

APPENDIX B

APPROVED LIST OF BROKER/DEALERS-continued

MSRB Number	Company Name	State	Registrant Type
A0028	ME Allison & Co., Inc.	TX	Broker Dealer/Municipal Advisor
A3509	Midland Securities, Ltd.	TX	Broker Dealer
A7493	Monex Securities, Inc.	TX	Broker Dealer
A5738	Municipal Capital Markets Grp., Inc.	TX	Broker Dealer/Municipal Advisor
A6819	Murray Securities, Inc.	TX	Broker Dealer
A4870	MV Securities Group, Inc.	TX	Broker Dealer
A5959	National Alliance Securities, LLC	TX	Broker Dealer
A5384	Next Financial Group, Inc.	TX	Broker Dealer
A5882	Omega Securities, Inc.	TX	Broker Dealer
A5989	Perryman Securities, Inc.	TX	Broker Dealer
A5767	Preferred Client Group, Inc.	TX	Broker Dealer
A0137	Prospera Financial Services, Inc.	TX	Broker Dealer/Municipal Advisor
A6943	Puritan Brokerage Services, Inc.	TX	Broker Dealer
A2796	Rhodes Securities, Inc.	TX	Broker Dealer
A6695	Samco Capital Markets, Inc.	TX	Broker Dealer/Municipal Advisor
A2908	Sanders Morris Harris LLC	TX	Broker Dealer
A6926	Sendero Securities, LLC	TX	Broker Dealer
A3373	Signal Securities, Inc.	TX	Broker Dealer
A3412	SMH CAPITAL INVESTMENTS LLC	TX	Broker Dealer
A4760	Stanford Group Company	TX	Broker Dealer
A7441	STONECREST CAPITAL MARKETS, INC.	TX	Broker Dealer
A6587	Sunbelt Securities, Inc.	TX	Broker Dealer
A6622	SWBC Investment Services, LLC	TX	Broker Dealer
A3081	Thornhill Securities Inc.	TX	Broker Dealer
B0270	TIB The Independent BankersBank, National A	TX	Bank Dealer
A6723	Titan Securities	TX	Broker Dealer
A6438	Titleist Asset Management, Ltd.	TX	Broker Dealer
A6688	USAA Financial Advisors, Inc.	TX	Broker Dealer
A1711	USAA Investment Management Company	TX	Broker Dealer
A5571	USCA Securities LLC	TX	Broker Dealer
A5652	VALIC Financial Advisors, Inc	TX	Broker Dealer
A2197	Wilson Parker Connally Stephenson Inc	TX	Broker Dealer
A3311	Woodlands Securities Corporation	TX	Broker Dealer
A5405	World Choice Securities, Inc.	TX	Broker Dealer
A6536	Worth Financial Group, Inc.	TX	Broker Dealer

APPENDIX C
SAMPLE QUARTERLY INVESTMENT REPORT

CITY OF PHARR, TX
Comparison of Portfolio to Policy Limits
As of September 2019

<u>LIMITS ON TYPES OF SECURITIES</u>	<u>Target Investment Level</u>	<u>Portfolio Cap</u>	<u>Actual Percentage of Portfolio</u>	<u>Positive/(Negative) % Variance Policy Limits</u>
Demand Deposits	N/A	N/A	93.09%	N/A
Certificates of Deposit	10%	30%	0.89%	29.11%
U. S. Treasury Obligations	30%	80%	0.00%	80.00%
U. S. Government Securities	30%	50%	0.00%	50.00%
Public Funds Investment Pools	30%	80%	6.02%	73.98%

<u>LIMITS ON MATURITIES</u>	<u>Minimum Allowable Percentage of Portfolio</u>	<u>Actual Percentage of Portfolio</u>	<u>Positive/(Negative) % Variance Policy Limits</u>
Available within 1 month	25%	93.09%	68.09%
Available within 3 months	33%	99.11%	66.11%
Available within 6 months	50%	99.11%	49.11%
Available within 1 year	70%	99.11%	29.11%
Available within 2 years	100%	100.00%	N/A

	<u>Maximum Allowable</u>	<u>Maximum Actual Maturity</u>	<u>Policy Limit Days Available</u>
<u>Days to Maturity</u>	730	660	70.00

CITY OF PHARR, TX
Market Value Analysis
As of September 2019

CHANGES IN MARKET VALUE:

BEGINNING VALUE - June 30, 2019	\$	81,320,589
<u>INVESTMENT ACTIVITY:</u>		
Purchases	-	
Maturities - Accrued	-	
Net Changes in Market Price	<u>23,110.21</u>	23,110.21
Bank and Pooled Investment Deposits/(Withdrawals) - Net		<u>(13,232,205)</u>
ENDING VALUE-September 30, 2019		<u><u>\$68,111,494</u></u>

COMPARISON OF BOOK VALUE TO MARKET VALUE:

<u>BEGINNING VALUE - June 30, 2019</u>		
Market Value	\$	81,320,589
Book Value	\$	81,312,614
Ratio of Market Value to Book Value		100.01%
<u>ENDING VALUE-September 30, 2019</u>		
Market Value	\$	68,111,494
Book Value	\$	68,088,384
Ratio of Market Value to Book Value		100.03%

CITY OF PHARR, TX
Calculation of Weighted Average Maturity and Yield
As of September 30, 2019

	<u>Market Value</u>	<u>Book Value</u>	<u># of Days To Maturity</u>	<u>Original Yield to Maturity</u>	<u>Percent of Portfolio</u>
Demand Deposits					
Depository Bank - Pooled Cash	\$15,702,281	\$15,702,281	1	1.25%	23.05%
Depository Bank - General	\$115,723	\$115,723	1	1.25%	0.17%
Depository Bank - Utility	\$13,688,162	\$13,688,162	1	1.25%	20.10%
Depository Bank - Bridge	\$5,844,944	\$5,844,944	1	1.25%	8.58%
Depository Bank-Construction	\$20,507,196	\$20,507,196	1	1.25%	30.11%
Depository Bank - Other	<u>\$7,547,423</u>	<u>\$7,547,423</u>	1	1.25%	<u>11.08%</u>
	\$63,405,729	\$63,405,729			93.09%
Certificates of Deposit					
Certificates of Deposit - General No. 1	\$307,547	\$307,547	660	1.50%	0.45%
Certificates of Deposit - General No. 2	<u>\$300,000</u>	<u>\$300,000</u>	236	1.50%	0.44%
	\$607,547	\$607,547			0.89%
Investment Pools					
Tex-Pool	\$4,105,506	\$4,098,218	111	2.17%	6.02%
	\$4,105,506	\$4,098,218			6.02%
Federal Securities and Notes					
--	\$0	\$0	0	0.00%	0.00%
--	<u>\$0</u>	<u>\$0</u>	0	0.00%	<u>0.00%</u>
	\$0	\$0			0.00%
TOTAL	<u>\$68,118,782</u>	<u>\$68,111,494</u>			<u>100.00%</u>
Weighted Average Maturity					
Weighted Average Days to Maturity				11.63	
Weighted Average Days to Maturity - (excl. depository bank)				10.70	
Weighted Average Yield					
Weighted Average Yield				1.31%	
Weighted Average Yield - Operating (excluding depository bank)				2.08%	
Average Fed Fund Rate at September 30, 2019				1.90%	
Yield to Maturity of 6 month T-Bill at September 30, 2019 (secondary markets)				1.83%	

CITY OF PHARR, TX
Year To Date Investment Transaction Report
As of September 30, 2019

PURCHASES

<u>Date</u>	<u>Type</u>	<u>Investment #</u>	<u>Purchased From</u>	Principal Purchase <u>Price</u>	Market/Par <u>Value</u>	Yield/Int. Discount <u>Rate</u>	Maturity <u>Date</u>
Total Purchases				\$ <u>0</u>	\$ <u>0</u>		

MATURITIES

<u>Date</u>	<u>Type</u>	<u>Investment #</u>	<u>Matured From</u>	Principal Purchase <u>Price</u>	Par <u>Value</u>	Yield/Int. Discount <u>Rate</u>	Maturity <u>Date</u>
Total Maturities				\$ <u>0</u>	\$ <u>0</u>		

City of Pharr
Depository Security Collateral Analysis

	JULY 2019		AUGUST 2019		SEPTEMBER 2019	
	<u>Highest Bal</u>	<u>Ending Bal</u>	<u>Highest Bal</u>	<u>Ending Bal</u>	<u>Highest Bal</u>	<u>Ending Bal</u>
Depository Bank - Pooled Cash	\$ 29,523,183	\$ 22,895,758	\$ 24,265,878	\$ 15,672,065	\$ 17,941,522	\$ 15,702,281
Depository Bank - General	104,660	102,193	117,256	116,886	115,756	115,723
Depository Bank - Utility	15,283,973	13,634,464	15,408,081	13,611,671	13,693,873	13,688,162
Depository Bank - Bridge	5,829,732	5,829,732	5,838,271	5,838,271	5,844,944	5,844,944
Depository Bank-Construction	23,794,075	22,930,033	22,861,086	22,861,086	23,064,593	20,507,196
Depository Bank - Other	9,128,300	8,632,879	8,839,157	7,466,872	8,820,079	7,547,423
	\$ 83,663,923	\$ 74,025,060	\$ 77,329,730	\$ 65,566,851	\$ 69,480,768	\$ 63,405,729
LSNB - Balance	\$ 83,663,923	\$ 74,025,060	\$ 77,329,730	\$ 65,566,851	\$ 69,480,768	\$ 63,405,729
Collateral - LSNB	\$ 78,616,639	\$ 78,616,639	\$ 66,865,122	\$ 66,865,122	\$ 66,263,213	\$ 66,263,213
Over / (Under) collateral	\$ (5,047,284)	\$ 4,591,579	\$ (10,464,608)	\$ 1,298,271	\$ (3,217,554)	\$ 2,857,484
Percent of balance	-6.0%	6.2%	-13.5%	2.0%	-4.6%	4.5%



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 7.C.

DATE SUBMITTED: November 15, 2019

MEETING DATE: November 18, 2019

FROM: Karla Moya, Finance Director

DEPARTMENT: Finance

DIRECTOR:

Agenda Item: Consideration and action, if any, on Resolution authorizing the reimbursement of expenditures on certain City Capital Outlay purchases to include list of approved items for FY 2019-2020 Budget.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue:

Financial Consideration:

Staff Recommendation:

Alternatives:

ROUTING:

Karla Moya
Karla Moya
Patricia Rigney
City Management Office

Created/Initiated - 11/15/2019
Approved - 11/15/2019
Approved - 11/15/2019
Final Approval - 11/15/2019

**RESOLUTION DECLARING EXPECTATION TO REIMBURSE
EXPENDITURES WITH PROCEEDS OF FUTURE DEBT**

STATE OF TEXAS	§
COUNTY OF HIDALGO	§
CITY OF PHARR, TEXAS	§

WHEREAS, the City of Pharr, Texas (the “Issuer”) intends to issue debt for the purchase of certain capital outlay purchases to include vehicles, improvements and equipment, (the “Capital Items”), and expects to make certain capital expenditures with respect to the Capital items and currently desires and expects to reimburse the capital items with proceeds of such debt;

WHEREAS, under Treas. Reg. § 1.150-2 (the “Regulation”), to fund such reimbursement with proceeds of tax-exempt obligations, the Issuer must declare its expectation to make such reimbursement; and

WHEREAS, the Issuer desires to preserve its ability to reimburse the capital expenditures with proceeds of tax-exempt obligations paid beginning no earlier than 60 days prior to the date thereof,

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE CITY OF PHARR, TEXAS:

The Issuer reasonably expects to reimburse capital expenditures with respect to the Project with proceeds of debt hereafter to be incurred by the Issuer, and that this resolution shall constitute a declaration of official intent under the Regulation. The maximum principal amount of obligations expected to be issued for the Project is \$3,695,500.

PASSED, APPROVED AND RESOLVED this the 18th day of November 2019.

CITY OF PHARR, TEXAS

MAYOR AMBROSIO HERNANDEZ, MD.

ATTEST:

City Secretary

BUDGET YEAR 2019/2020

CITY OF PHARR CAPITAL OUTLAY
APPROVED FOR BUDGET 2019-2020

<u>Account</u>	<u>Department</u>	<u>Amount</u>	<u>Description</u>
8803	Fire	\$ 800,000	Rescue Truck
8803	Fire	\$ 39,000	Pick Up Truck (Replacement)
8804	Administration	\$ 40,000	Voting Add on System
8804	Fire	\$ 40,000	Extractor Washers
8804	Fire	\$ 110,000	SCBA Cascade System
8803	Engineering	\$ 20,000	Full size truck
8804	Police	\$ 130,500	Emergency Equipment for the 15 Replacements
8804	Police	\$ 115,000	Surveillance Cameras
8804	Police	\$ 60,000	Radios
8804	Police	\$ 251,000	Panasonic Data Terminal
8803	Police	\$ 320,000	(10) Replacements 2019 Police Units
8803	Library	\$ 20,000	Unit Replacement
		<u>\$ 1,945,500</u>	
8804	Bridge	\$ 900,000	Generator
8805	Bridge	\$ 250,000	Fencing
8805	Bridge	\$ 600,000	Parking Lot Repairs
		<u>\$ 1,750,000</u>	
Grand Total		<u>\$ 3,695,500</u>	



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.A.

DATE SUBMITTED: November 14, 2019

MEETING DATE: November 18, 2019

FROM: Adolfo Garcia, Library Director

DEPARTMENT: Library

DIRECTOR: Adolfo Garcia

Agenda Item: Consideration and action, if any, on Interlocal Cooperation Agreement between the City of Pharr (member city of Hidalgo County Library System) and the City of Mission for e-commerce system.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Participating in the e-commerce system will allow patrons to pay fines and fees due to any library of a Member City at any Member City library location.

Financial Consideration: Funding for this e-commerce system is provided by Hidalgo County Library System.

Staff Recommendation: Recommend approval

Alternatives:

ROUTING:

Adolfo Garcia
Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created/Initiated - 11/14/2019
Approved - 11/14/2019
Approved - 11/14/2019
Approved - 11/15/2019
Final Approval - 11/15/2019

§

§

Term. This agreement shall be effective November 18, 2019 and shall automatically renew each year on May 1 unless written notice is provided as outlined herein below. Any Member Library shall have the right to terminate its participation in the agreement upon thirty (30) days written notice to the Library Director for the City of Mission or her successor.

Rights and Obligations.

The City of Mission shall reconcile the fines and fees collected through the e-commerce system and distribute the collected funds to Member Libraries on a quarterly basis. The distribution of funds shall include a report detailing the total amount collected and the amount of each Member Library's distribution.

Member Libraries shall notify the City of Mission Library Director of any discrepancy in the quarterly report or fund distribution within fourteen (14) days of receiving said report. Should a report or fund distribution not be received by a Member Library, the Member Library shall notify the City of Mission Library Director within fourteen (14) days. Upon receipt of said notice of an inaccurate or missing report, or of a discrepancy in the distribution of funds, the City of Mission Library Director shall have thirty (30) days to cure the deficiency. Failure to cure the deficiency within thirty (30) days constitutes a material breach of this Agreement.

Conflict of Applicable Law. Nothing in this Agreement shall be construed so as to require the commission of any act contrary to law, and whenever there is any conflict between any provision of this Agreement and any present or future law, or administrative, executive or judicial regulation, order or decree, or amendment thereof, contrary to which the parties have no legal right to contract, the latter shall prevail, but in such event the affected provision(s) of this Agreement shall be modified only to the extent necessary to bring them within the legal requirements and only during the time such conflict exists.

No Waiver. No waiver by any party hereto of any breach of any provision of the Agreement shall be deemed to be a waiver of any preceding or succeeding breach of the same or any other provision hereof.

Entire Agreement. This Agreement contains the entire contract between the parties hereto and each party acknowledges that neither has made (either directly or through any agent or representative) any representation or agreement in connection with this Agreement not specifically set forth herein. This Agreement may be modified or amended only by agreement in writing executed by both parties, and not otherwise.

TEXAS LAW TO APPLY. THIS AGREEMENT SHALL BE CONSTRUED UNDER AND IN ACCORDANCE WITH THE LAWS OF THE STATE OF TEXAS. THE PARTIES HEREBY CONSENT TO PERSONAL JURISDICTION IN HIDALGO COUNTY, TEXAS.

Notice. Except as may be otherwise specifically provided in this Agreement, all notices, demands, requests or communication required or permitted hereunder shall be in writing and shall either be (i) personally delivered against a written receipt, (ii) sent by registered or certified mail, return receipt requested, postage prepaid and addressed to the parties at the addresses set forth

below, (iii) emailed with a read receipt, or at such other addresses as may have been theretofore specified by written notice delivered in accordance herewith:

City of Mission:

City of Mission
Speer Memorial Library
Attn: Mayra Rocha
Library Director
801 E. 12th Street
Mission, TX 78572

Each notice, demand, request or communication which shall be delivered or mailed in the manner described above shall be deemed sufficiently given for all purposes at such time as it is personally delivered to the addressee or, if mailed, at such time as it is deposited in the United States mail.

Additional Documents. The parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary to convenient to effectuate and carry out the terms of this Agreement.

Authority to Execute. The execution and performance of this Agreement by the Hidalgo County Library System Member Libraries and the City of Mission have been duly authorized by all necessary laws, resolutions or corporate action, and this Agreement constitutes the valid and enforceable obligations of the parties in accordance with its terms.

Governmental Purpose. Each party hereto is entering into this Agreement for the purpose of providing governmental services or functions and, should any expense arise, will pay for such out of current revenues.

WITNESS THE HANDS OF THE PARTIES entered into this the ____ day of _____, 2019, ("Execution Date") to be effective the 18st day of November, 2019 ("Effective Date").

CITY OF MISSION, TEXAS

CITY OF MCALLEN, TEXAS

Signature

Signature

Printed Name

Printed Name

CITY OF ELSA, TEXAS

Signature

Printed Name

CITY OF LA JOYA, TEXAS

Signature

Printed Name

CITY OF SAN JUAN, TEXAS

Signature

Printed Name

CITY OF MERCEDES, TEXAS

Signature

Printed Name

CITY OF PENITAS, TEXAS

Signature

Printed Name

CITY OF PHARR, TEXAS

Signature

Printed Name

CITY OF WESLACO, TEXAS

Signature

Printed Name

CITY OF HIDALGO, TEXAS

Signature

Printed Name

CITY OF ALAMO, TEXAS

Signature

Printed Name

CITY OF EDINBURG, TEXAS

Signature

Printed Name



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.B.

DATE SUBMITTED: November 7, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Alex Meade

Agenda Item: Consideration and action, if any, on Interlocal Agreement Extension between City of Pharr and Hidalgo County Head Start Program for center located at 714 Zapata (Las Milpas I Head Start Center).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City of Pharr has been in collaborating with the Hidalgo County Head Start Program by providing the property on 714 Zapata (Las Milpas I Head Start Center) located in Pharr to serve low income children and families.

The beginning and ending date of extensions is January 1, 2020 through June 30, 2021. The original Interlocal Agreement is extended for a period of one (1) year six (6) months with all conditions including the lease amount remaining the same. Rent amount of \$24.00 in twenty-four (24) equal monthly payment of \$1.00 per month.

Financial Consideration:

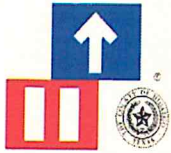
Staff Recommendation: Staff recommends approval of Interlocal Agreement extension.

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created/Initiated - 11/7/2019
Approved - 11/14/2019
Approved - 11/15/2019
Final Approval - 11/15/2019

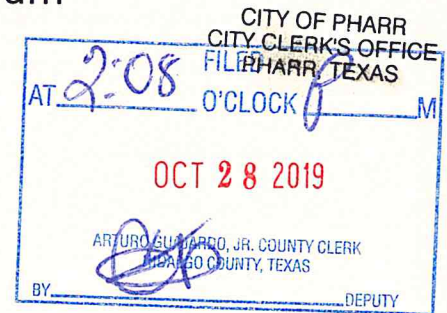


REC'D Delade
CC _____

NOV - 6 2019

Hidalgo County Head Start Program

1901 West State Hwy 107, McAllen, Texas 78504-0117



Inter-local Agreement Extension

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Inter-local Agreement for one (1) year six (6) months as stated in the existing contract dated January 1st, 2012 between Hidalgo County and the **City of Pharr (Las Milpas I Head Start Center)** for the property located at 714 Zapata Street, Pharr, TX., 78577 (The "Original Inter-local Agreement").

If the **City of Pharr** agrees to this one (1) year six (6) months extension of the Original Inter-local Agreement under the same existing terms and conditions, please have the authorized individual sign this Inter-local Agreement Extension. It should be noted that the basis of this one (1) year six (6) months extension is listed under ARTICLE 1.03, Renewal or Termination, of the Original Inter-local Agreement.

The Head Start Program wishes to express its appreciation to the **City of Pharr** for its cooperation and support in this matter.

The beginning and ending date of extension shall be January 1st, 2020 through June 30, 2021. The Original Inter-local Agreement is extended for a period of one (1) year six (6) months with all conditions including the lease amount remaining the same.

Property/Building: **City of Pharr**
714 Zapata Street
Pharr, TX 78577

Authorized Official:

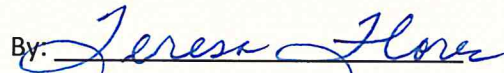
By: _____

Title: _____

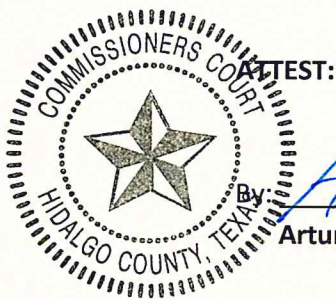
Date: _____

Inter-local Agreement Extension (Cont.)

Head Start Program

By: 
Teresa Flores, Executive Director

By: 
Richard Cortez, County Judge

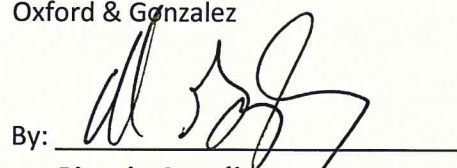


By: 
Arturo Guajardo, Jr., County Clerk

APPROVED BY
COMMISSIONERS COURT
ON: 10/22/19 

Approved As to Form:

Oxford & Gonzalez

By: 
Ricardo González

Date approved by Policy Council: 10-16-19

Date approved by Commissioner's Court: 10-22-19

Inter-local Agreement Extension between Hidalgo
County and City of Pharr (Las Milpas I Head Start Center)
714 Zapata Street, Pharr, TX 78577



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.C.

DATE SUBMITTED: November 14, 2019

MEETING DATE: November 18, 2019

FROM: Hilda Pedraza, City Clerk

DEPARTMENT: Administration

DIRECTOR: Alex Meade

Agenda Item: Consideration and action, if any, on Interlocal Agreement Extension between City of Pharr and Hidalgo County Head Start Program for center located at 415 E. Clark (Pharr Head Start Center).

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: The City of Pharr has been in collaborating with the Hidalgo County Head Start Program by providing the property on 415 E. Clark (Pharr Head Start Center) located in Pharr to serve low income children and families.

The beginning and ending date of extensions is January 1, 2020 through June 30, 2021. The original Interlocal Agreement is extended for a period of one (1) year six (6) months with all conditions including the lease amount remaining the same. Rent amount of \$24.00 in twenty-four (24) equal monthly payment of \$1.00 per month.

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Hilda Pedraza
Patricia Rigney
Karla Moya
City Management Office

Created/Initiated - 11/14/2019
Approved - 11/14/2019
Approved - 11/15/2019
Final Approval - 11/15/2019



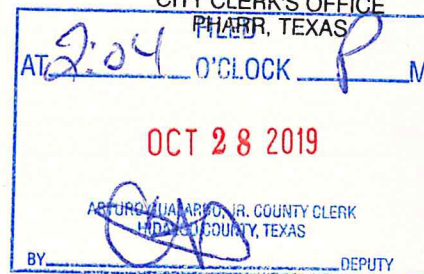
REC'D _____
CC _____

NOV - 6 2019

Hidalgo County Head Start Program

1901 West State Hwy 107, McAllen, Texas 78504-0117

CITY OF PHARR
CITY CLERK'S OFFICE
PHARR, TEXAS



Inter-local Agreement Extension

Dear Sir/Madam:

The purpose of this letter is to exercise Hidalgo County's option to extend a center Inter-local Agreement for one (1) year six (6) months as stated in the existing contract dated January 1st, 2012 between Hidalgo County and the **City of Pharr (Pharr Head Start Center)** for the property located at 415 E. Clark, Pharr, TX., 78577 (The "Original Inter-local Agreement").

If the **City of Pharr** agrees to this one (1) year six (6) months extension of the Original Inter-local Agreement under the same existing terms and conditions, please have the authorized individual sign this Inter-local Agreement Extension. It should be noted that the basis of this one (1) year six (6) months extension is listed under ARTICLE 1.03, Renewal or Termination, of the Original Inter-local Agreement.

The Head Start Program wishes to express its appreciation to the **City of Pharr** for its cooperation and support in this matter.

The beginning and ending date of extension shall be January 1st, 2020 through June 30, 2019. The Original Inter-local Agreement is extended for a period of one (1) year six (6) months with all conditions including the lease amount remaining the same.

Property/Building: **City of Pharr**
415 E. Clark
Pharr, TX 78577

Authorized Official:

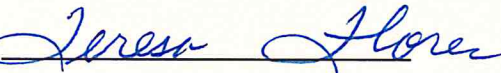
By: _____

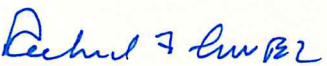
Title: _____

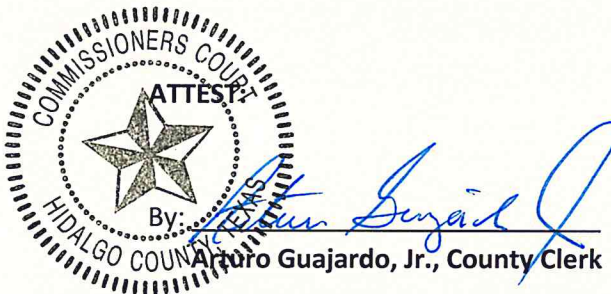
Date: _____

Inter-local Agreement Extension (Cont.)

Head Start Program

By: 
Teresa Flores, Executive Director

By: 
Richard Cortez, County Judge



APPROVED BY
COMMISSIONERS COURT
ON: 10/22/19 

Approved As to Form:

Oxford & Gonzalez

By: 
Ricardo González

Date approved by Policy Council: 10-16-19

Date approved by Commissioner's Court: 10-22-19

Inter-local Agreement Extension between Hidalgo
County and City Of Pharr (Pharr Head Start Center)
415 E. Clark, Pharr, TX 78577



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.D.

DATE SUBMITTED: November 13, 2019

MEETING DATE: November 18, 2019

FROM: Vanessa Guzman, Administrative Assistant

DEPARTMENT: Bridge

DIRECTOR: Luis Bazan

Agenda Item: Consideration and action, if any, on extension of Professional Service Agreement and Lobbying Services with Border Infrastructure Consulting LLC. (Project #1718-70-510-S029-001)

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: Deliverables under the current timeline have not been met, therefore timeline needs to be amended to extend the deadline the December 2022.

Financial Consideration: Amount already budgeted in 2018-2019.

Staff Recommendation: Request for authorization on amending the Professional Service Agreement and Lobbying Services with Border Infrastructure Consulting LLC.

Alternatives: N/A

ROUTING:

Vanessa Guzman

Created/Initiated - 11/13/2019

Luis Bazan

Approved - 11/14/2019

Patricia Rigney

Approved - 11/15/2019

Karla Moya

Approved - 11/15/2019

City Management Office

Final Approval - 11/15/2019

CITY OF PHARR
PROFESSIONAL INFRASTRUCTURE SERVICES AGREEMENT

BORDER INFRASTRUCTURE CONSULTING LLC.

WHEREAS, the City of Pharr, Texas (City) desires to maintain its rising financial and economic influx; and

WHEREAS, the City has created and established the Pharr-Reynosa International Toll Bridge; and

WHEREAS, the City has maintained open communication and a positive working relationship with Mexico and its officials throughout the years; and

WHEREAS, the City deems it necessary to have a voice, through a consultant, that will continue to market the City and its international bridge for years to come, and allow the City make improvements to infrastructure on both the Pharr and Mexican side of the international bridge by continuing to negotiate with Mexican officials.

This Agreement is entered into by the City of Pharr, Texas (City) represented by Ambrosio "Amos" Hernandez in his capacity as Mayor of the City of Pharr, Texas, and Border Infrastructure Consulting, LLC (Consultant) represented by Rogelio De Leon in his capacity as President of the Company which is an entity legally incorporated under the laws of the State of Texas with background, knowledge, experience and expertise necessary to provide the services set forth in this Agreement.

The Consultant, in consideration for the professional fees herein stated, the terms of this agreement and amendments thereto, as well as any resolutions and minutes authorizing approval of the terms and conditions contained within this agreement, agrees to render the following professional services:

1. SERVICES. The "Consultant" will perform all the services in connection with the Lobbying Infrastructure for the following projects:

- a) Project I. Identified as "*Libramiento Reynosa Sur II*" (Loop project to connect the Monterrey highway with the Pharr-Reynosa International Bridge)
- b) Project II. Identified as "*Modernizacion del Acceso a la Aduana Mexican*" (Improvements to the Access to the Mexican Customs Area)

Above mentioned projects shall be completed according to the terms and timeline stated in Exhibit "A." On Exhibit "A" the parties identify the characteristics of the assigned project and its delivery conditions, which shall adhere according to the timeline also described in Exhibit "A," which contains a description of the tasks that will be performed by the "Consultant" according to the City's desires and objectives.

2. PERSONNEL. The Consultant agrees that all personnel used by the Consultant shall be deemed employees or sub-consultants of the Consultant and will not be considered employees, agents or sub-consultants of the City for any purpose whatsoever. Consultant assumes full responsibility for the actions of all such personnel while performing services and for the payment of their compensation (including, if applicable, withholding of income taxes, and the payment and withholding of social security and other payroll taxes), workers' compensation, disability benefits and the like to the extent applicable to the personnel involved. Notwithstanding and without in any way limiting any terms and conditions set forth in this agreement, all sub-consultants of Consultant shall be deemed to have made all of the representations and warranties of Consultant set forth herein and shall be subject to any and all obligations of Consultant hereunder, and, if requested by the Institute, Consultant shall obtain from each sub-consultant its written consent to and acknowledgment of the terms of this agreement. Consultant shall be

responsible for any breach by any sub-consultant of any representations, warranties or obligations set forth in this agreement.

3. COMPENSATION AND PAYMENT. The "City" will compensate "Consultant" for the Services performed in an amount of the \$180,000.00 USD, which will be paid in (4) separate invoices, upon completion of each of the 4 phases in Exhibit "A." The "Consultant" understands that there is no reimbursement of travel expenses, office supplies and any other extraordinary expenses which the Consultant may incur at any business trip to the City of Victoria, Tamaulipas, Mexico, and / or any other cities or states within the Republic of Mexico. The "Consultant" agrees to utilize the City resources in obtaining travel arrangements, prior to scheduling an expenditure, if practicable. The "City" shall use accepted standards and rates from the state comptroller and related federal agencies.

4. ADDITIONAL DUTIES. Any additional duties required of the Consultant shall be subject to approval of the City's governing body, and must be documented by written amendment of this agreement.

5. TERM; TERMINATION OF CONTRACT. The term of this Agreement shall commence on the 2nd day of October, 2017 and shall expire on the 30th day of september, 2018. Also, any party to this agreement can terminate this agreement for any reason or for no reason upon forty-five (45) days written notice to the other party. This agreement can also be terminated upon mutual, written consent of both parties.

6. RENEWAL OF CONTRACT. Upon the expiration of this contract, the contract may be renewed only with the consent of the City's Board of Commissioners.

7. HOLD HARMLESS AND INDEMNIFICATION. The Consultant agrees to protect, defend, hold harmless and indemnify the City, any member of its departments, Board of Commissioners, its officers, employees and agents, from and against any and all claims, actions, liabilities, costs, attorneys' fees, judgment, liens, court orders, and damages brought by third parties.

8. INDEPENDENT CONTRACTOR / NONDISCLOSURE. The parties stipulate and agree that:

(a) Consultant shall be an independent contractor for all purposes under this Agreement, and as such, no part of Consultant's work-product, methods, or process provided to City shall be directed or controlled by City; (b) Consultant is not prohibited from providing services to any other entity or person that are not in conflict with the interests of Pharr and its corporations and departments; (c) Consultant will provide his own equipment, supplies, and necessities to perform under this agreement; (d) Consultant acknowledges and agrees that it may be personally liable for self-employment taxation; (e) Consultant is not entitled to any benefits as may be applicable to the personnel of the City; (f) Consultant further agrees and stipulates that he and/or any agent, employee, or representative shall disclose or share any information or materials obtained from the City or in furtherance of this agreement with any person or third-party, including but not limited to any other domestic or foreign municipality unless authorized by City.

9. NON-ASSIGNMENT. This agreement and the terms and conditions hereof shall not be assigned or subcontracted by either party without written amendment thereof.

10. CONSOLIDATION. This document is intended by the parties as the final, merged, and bonding expression of their agreement and is a complete and exclusive statement of the terms thereof and supersedes all prior negotiations, representations, and

agreements and no representation, understandings, or agreements have been made or relied upon in the making of this agreement, other than those specifically set forth herein.

The parties hereto execute this Agreement on this 2nd day of October 2017.

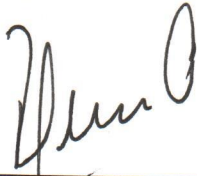


Ambrosio "Amos" Hernandez

Mayor

City of Pharr, Texas

APPROVED BY
CITY COMMISSION
ON: 10/2/17 EPB.



Rogelio de Leon

President

Border Infrastructure Consulting LLC

CITY OF PHARR
CONTRACT

NO. C1718-70-510-0001

EXHIBIT "A"

TIMELINE - INFRASTRUCTURE LOBBYING SERVICES

The "Consultant" agrees to assist the "City" with the following services:

PHASE 1: October 2017 – November 2017

- ☐ Lobbying with the State of Tamaulipas and with the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish), for two months with connection with Project I. Identified as "Libramiento Reynosa Sur II" (Loop project to connect the Monterrey highway with the Pharr-Reynosa International Bridge).
- ☐ Attend the Plenary Hearing and/or meetings with the officials of the Regional and Binational Bridges and/or Border Crossings Group (BBBXG) in the City of Hermosillo, Sonora, Mexico.
- ☐ The Pharr-Reynosa International Bridge along with the State of Tamaulipas Government, TEDSI Engineering Firm and TX-DOT will present the binational projects at the BBBXG.
- ☐ Attending scheduled meetings with Cecilia Del Alto, an official of the State of Tamaulipas in order to lobby project with the main purpose of expediting the improvements to the access on the roadway leading to the Customs checkpoint.
- ☐ Attending scheduled meetings with Francisco Javier Garza De Coss, head of the Government office in the State of Tamaulipas to facilitate and expedite the improvements to the access on the roadway leading to the Customs checkpoint.

EXHIBIT "A"

TIMELINE - INFRASTRUCTURE LOBBYING SERVICES

PHASE 2: December 2017 – January 2018

- Lobby to acquire letter from federal authorities to build the Access Road of 8 lanes from the main highway to the Reynosa Customs Checkpoint.

PROJECT PROCESS:

1. The State of Tamaulipas will develop and design the Blue Print for the Modernization of the Access road of 8 lanes leading to the Reynosa Mexico Customs Checkpoint.
2. The State of Tamaulipas will present the Blue prints to the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish).
3. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) will present project to the National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) .
4. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will verify and send to Federal Roads and Bridges (CAPUFE as its acronym in Spanish) Engineers to perform technical revisions and certify the project.
5. After the technical revisions and project certification, CAPUFE as its acronym in Spanish) will return the Project to BANOBRAS for final review.
6. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will have the final approval for the funding of the project.
7. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will then send the funding to Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) to go out for bids.
8. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) would then go out for BIDs on the project.
9. Start Construction.

PHASE 3: February – April 2018

- Start of construction: Start Project II Identified as "*Modernización del Acceso a la Aduana Mexicana*" (Improvements to the Access to the Mexican Customs Area Checkpoint).

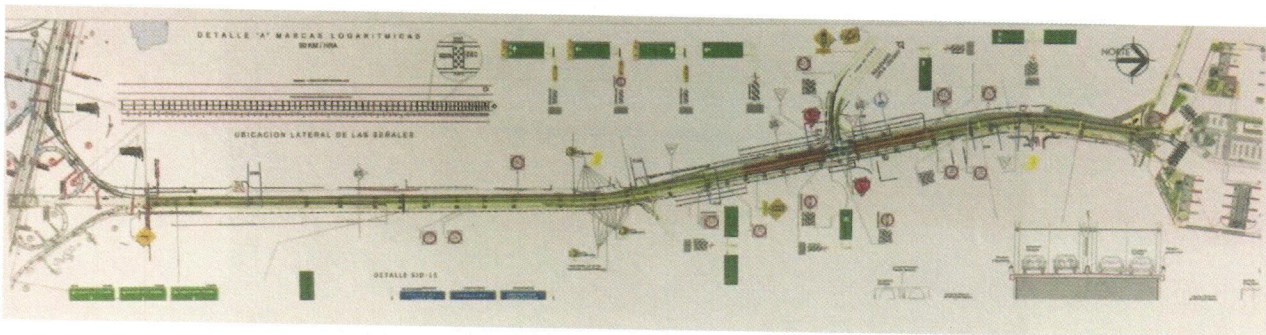
PHASE 4: May – September 2018

- Concluding with Project II Identified as "*Modernización del Acceso a la Aduana Mexicana*" (Improvements to the Access to the Mexican Customs Area Checkpoint).

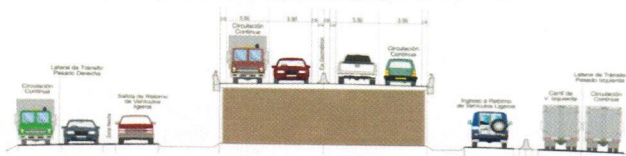
INFRASTRUCTURE LOBBYING SERVICES/GRAPHICS

Identified as "*Modernización del Acceso a la Aduana Mexicana*" (Improvements to the Access to the Mexican Customs Area).

- Start of construction: Start Project II Identified as "*Modernización del Acceso a la Aduana Mexicana*" (Improvements to the Access to the Mexican Customs Area Checkpoint).



- Concluding with Project II Identified as "*Modernización del Acceso a la Aduana Mexicana*" (Improvements to the Access to the Mexican Customs Area Checkpoint).



TIMELINE - INFRASTRUCTURE LOBBYING SERVICES OPTION 1

Customer: Pharr International Bridge
Address: 9900 South Cage
City: Pharr, TX

Date: September 20th 2017

DATE	SCOPE OF WORK	AMOUNT
	Bridge Infrastructure Development Project for FY 2017 -2018 - Lobbying in Mexico to Access Modernization Road to Mexico Aduana. - Payment for Professional Infrastructure Services Contract, signed October TIMELINE - INFRASTRUCTURE LOBBYING SERVICES PHASE 1:	
September 2017	- Lobbying with the State of Tamaulipas and with the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish), for two months with connection with Project Project I. Identified as "Libramiento Reynosa Sur II" (Loop project to connect the Monterrey highway with the Pharr-Reynosa International Bridge).	
October 2017	- Attend the Plenary Hearing and/or meetings with the officials of the Regional and Binational Bridges and/or Border Crossings Group (BBBXG) in the City of Hermosillo, Sonora, Mexico.	
October 2017	- The Pharr-Reynosa International Bridge along with the State of Tamaulipas Government, TEDSI Engineering Firm and TX-DOT will present the binational projects at the BBBXG.	
November 2017	- Attending scheduled meetings with Cecilia Del Alto, an official of the State of Tamaulipas in order to lobbying project with the main purpose of expediting the improvements to the access on the roadway leading to the Customs checkpoint.	
November 2017	- Attending scheduled meetings with Francisco Javier Garza De Coss, head of the Government office in the State of Tamaulipas to facilitate and expedite the improvements to the access on the roadway leading to the Customs checkpoint.	
		\$ 45,000.00

December 2017 – January 2018	PHASE 2: - Lobby to acquire letter from federal authorities to build the Access Road of 8 lanes from the main highway to the Reynosa Customs Checkpoint. PROCEDURE STEP: 1. The State of Tamaulipas will develop and design the Blue Print for the Modernization of the Access road of 8 lanes leading to the Reynosa Mexico Customs Checkpoint. 2. The State of Tamaulipas will present the Blue prints to the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish). 3. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) will present project to the National Works and Public Services Bank (BANOBRAS as its acronym in Spanish). 4. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will verify and send to Federal Roads and Bridges (CAPUFE as its acronym in Spanish) Engineers to perform technical revisions and certify the project. 5. After the technical revisions and project certification, CAPUFE as its acronym in Spanish) will return the Project to BANOBRAS for final review. 6. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will have the final approval for the funding of the project. 7. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will then send the funding to Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) to go out for bids. 8. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) would then go out for BIDs on the project. 9. Start Construction.	\$ 45,000.00
February – April 2018	PHASE 3: - Start of construction: Start Project II Identified as "Modernizacion del Acceso a la Aduana Mexican" (Improvements to the Access to the Mexican Customs Area Checkpoint).	\$ 45,000.00
May – September 2018	PHASE 4: - Concluding with Project II Identified as "Modernizacion del Acceso a la Aduana Mexican" (Improvements to the Access to the Mexican Customs Area Checkpoint).	\$ 45,000.00
GRAN TOTAL		\$ 180,000.00

AMENDMENT NO. 1
PROFESSIONAL INFRASTRUCTURE SERVICES AGREEMENT
BORDER INFRASTRUCTURE CONSULTING LLC.

The Professional Infrastructure Services Agreement between **Border Infrastructure Consulting LLC** and the **City of Pharr** which was executed by the parties on **October 2, 2017** for **Lobbying Infrastructure Services**, is hereby amended by mutual agreement as follows:

- A. Modification to **TERM; TERMINATION OF CONTRACT** - The term of the agreement has been extended and shall expire on the 30th day of December, 2019, as per Exhibit "A", Exhibit "B", Exhibit "C", and TIMELINE – INFRASTRUCTURE LOBBYING SERVICES herein attached.

All other terms and conditions of the existing agreement not changed by this Amendment shall remain in full force and effect.

The parties hereto execute this Amendment on this the _____ day of September 2018.

**BORDER INFRASTRUCTURE
CONSULTING LLC**

By: _____

Signature

CITY OF PHARR

Juan G. Guerra, City Manager

**APPROVED BY
CITY COMMISSION**
ON: 09/17/18 *thp*

EXHIBIT "A"

TIMELINE - INFRASTRUCTURE LOBBYING SERVICES

The "Consultant" agrees to assist the "City" with the following services:

PHASE 1: October – November 2017

- Lobbying with the State of Tamaulipas and with the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish), for two months with connection with Project I. Identified as "Libramiento Reynosa Sur II" (Loop project to connect the Monterrey highway with the Pharr-Reynosa International Bridge).
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PHASE 2: December 2017 – January 2018

- Lobby to acquire letter from federal authorities to build the Access Road of 8 lanes from the main highway to the Reynosa Customs Checkpoint.

PROCEDURE STEP:

1. The State of Tamaulipas will develop and design the Blue Print for the Modernization of the Access road of 8 lanes leading to the Reynosa Mexico Customs Checkpoint.
2. The State of Tamaulipas will present the Blue prints to the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish).
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8. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) would then go out for BIDs on the project.
9. Start Construction.

PHASE 3: October 2018

- Start of construction: Start Project II Identified as "*Modernizacion del Acceso a la Aduana Mexican*" (Improvements to the Access to the Mexican Customs Area Checkpoint).

PHASE 4: December 2019

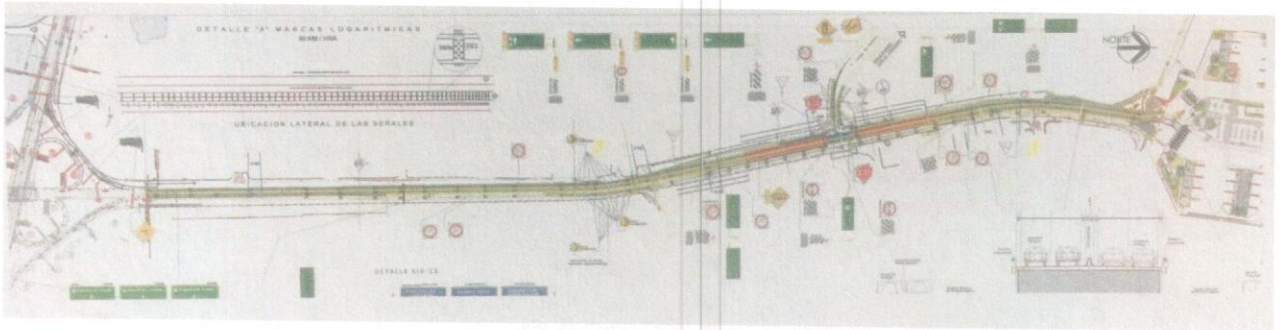
- Concluding with Project II Identified as "*Modernizacion del Acceso a la Aduana Mexicana*" (Improvements to the Access to the Mexican Customs Area Checkpoint).

EXHIBIT "B"

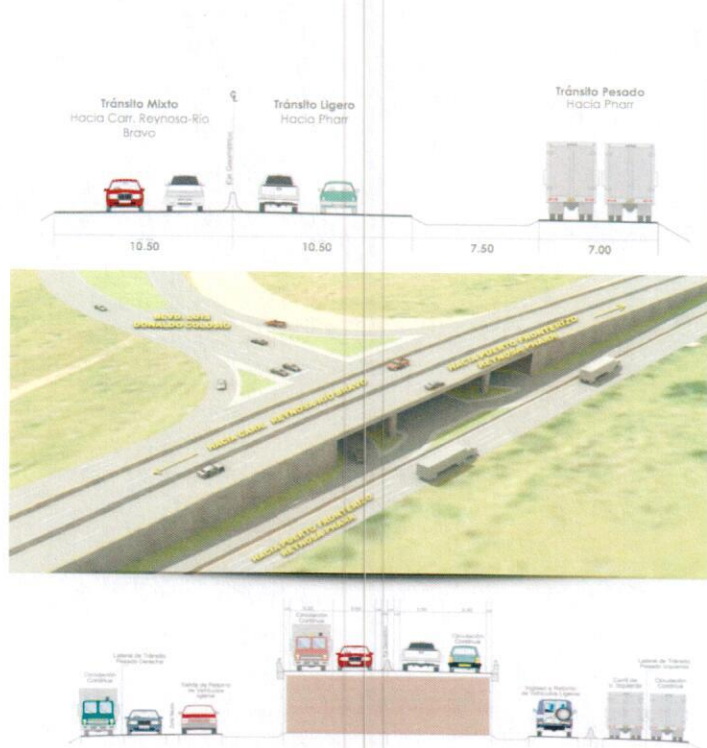
INFRASTRUCTURE LOBBYING SERVICES/GRAPHICS

Identified as “*Modernización del Acceso a la Aduana Mexicana*” (Improvements to the Access to the Mexican Customs Area).

- Start of construction: Start Project II Identified as “*Modernización del Acceso a la Aduana Mexicana*” (Improvements to the Access to the Mexican Customs Area Checkpoint).



- Concluding with Project II Identified as “*Modernización del Acceso a la Aduana Mexicana*” (Improvements to the Access to the Mexican Customs Area Checkpoint).



Amended Timeline

EXHIBIT "C"

The Contract entered into on October 2, 2017 between the City of Pharr and Border Infrastructure Consulting LLC, will not be completed as per the contract date of completion which is September 30, 2018.

Border Infrastructure Consulting LLC is requesting an extension of an additional 14 months beginning on October 1, 2018 and ending on December 30, 2019.

In addition, Phase 1 and 2 have been completed, the request for the extension of the contract is to complete Phase 3 and 4. In order to complete Phase 3 and 4 will require \$45,000 for Phase 3 and \$45,000 for Phase 4 for a total amount of \$90,000.



Border Infrastructure Consulting, LLC.

3309 Ware Rd

McAllen, TX. 78501

956-227-6327

TIMELINE - INFRASTRUCTURE LOBBYING SERVICES

Customer: Pharr International Bridge
Address: 9900 South Cage
City: Pharr, TX

Date: September, 20th 2017

DATE	SCOPE OF WORK	AMOUNT
	Bridge Infrastructure Development Project for FY 2017 -2018 - Lobbying in Mexico to Access Modernization Road to Mexico Aduana. - Payment for Professional Infrastructure Services Contract, signed October TIMELINE - INFRASTRUCTURE LOBBYING SERVICES PHASE 1:	
September 2017	- Lobbying with the State of Tamaulipas and with the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish), for two months with connection with Project Project I. Identified as "Libramiento Reynosa Sur II" (Loop project to connect the Monterrey highway with the Pharr-Reynosa International Bridge).	
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November 2017	- Attending scheduled meetings with Francisco Javier Garza De Coss, head of the Government office in the State of Tamaulipas to facilitate and expedite the improvements to the access on the roadway leading to the Customs checkpoint.	\$ 45,000.00
December 2017 – January 2018	PHASE 2: - Lobby to acquire letter from federal authorities to build the Access Road of 8 lanes from the main highway to the Reynosa Customs Checkpoint.	\$ 45,000.00

	PROCEDURE STEP: 1. The State of Tamaulipas will develop and design the Blue Print for the Modernization of the Access road of 8 lanes leading to the Reynosa Mexico Customs Checkpoint. 2. The State of Tamaulipas will present the Blue prints to the Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish). 3. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) will present project to the National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) . 4. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will verify and send to Federal Roads and Bridges (CAPUFE as its acronym in Spanish) Engineers to perform technical revisions and certify the project. 5. After the technical revisions and project certification, CAPUFE as its acronym in Spanish) will return the Project to BANOBRAS for final review. 6. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will have the final approval for the funding of the project. 7. The National Works and Public Services Bank (BANOBRAS as its acronym in Spanish) will then send the funding to Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) to go out for bids. 8. Secretary of Communications and Transportation Office in the State of Tamaulipas (S.C.T as its acronym in Spanish) would then go out for BIDs on the project. 9. Start Construction.	
October - 2018	PHASE 3: - Start of construction: Start Project II Identified as "Modernizacion del Acceso a la Aduana Mexican" (Improvements to the Access to the Mexican Customs Area Checkpoint).	\$ 45,000.00
December 2019	PHASE 4: - Concluding with Project II Identified as "Modernizacion del Acceso a la Aduana Mexican" (Improvements to the Access to the Mexican Customs Area Checkpoint).	\$ 45,000.00
	GRAN TOTAL	\$ 180,000.00

NOTE: In accordance with the agreement, if Phase 4 is fulfilled during the Phase 3 process/timeline the monies will be granted in full. If Phase 4 is not completed on the day specified within this process/timeline, the monies will not be granted in full.

AMENDMENT NO. 2
PROFESSIONAL INFRASTRUCTURE SERVICES AGREEMENT
BORDER INFRASTRUCTURE CONSULTING LLC.

The Professional Infrastructure Services Agreement between **Border Infrastructure Consulting LLC** and **City of Pharr** which was executed by the parties on _____ for **Lobbying Infrastructure Services**, is hereby amended by mutual agreement as follows:

- A. Modification of **TERM; TERMINATION OF CONTRACT**- The term of the agreement has been extended and shall expire on the 30th day of **December 2022** as per Exhibit "A", Exhibit "B", Exhibit "C", and TIMELINE- INFRASTRUCTURE LOBBYING SERVICES herein attached.

All other terms and conditions of the existing agreement not changed by this Amendment shall remain in full force and effect.

The parties hereto execute this Amendment on this the _____ day of _____ 2019.

BORDER INFRASTRUCTURE
CONSULTING LLC

CITY OF PHARR

By: _____
Rogelio de Leon
Signature

Alex Meade
City Manager

SECOND AMENDED TIMELINE

EXHIBIT “C”

The Contract entered into on October 2, 2017 amended, and approved by Pharr City Commission on September 17, 2018 between the City of Pharr and Border Infrastructure Consulting LLC will not be completed as per the contract date and Amended Timeline date mutually agreed to on December 30, 2019.

Border Infrastructure Consulting LLC is requesting an extension of an additional 24 months beginning on December 30, 2019 and ending on December 30, 2022. The request for extension is due to political changes and new administration on the Mexico side that has inherited the project. This project was initiated by Obras Publicas de Gobierno from the State of Tamaulipas and will now be completed by the new administrators in Capufe Caminos y Puentes Federales. Due to the new administration and changes taking over, budgets were pulled back and now must be requested once again in order to complete the new project for Phase 3 and 4. Phase 3 and 4 will initiate bidding on project April 2020 and will resume construction on September- October 2020, and complete project by December 2022.

In addition, Phase 1 and 2 have been completed, the request for the extension of the contract is to complete Phase 3 and 4. In order to complete Phase 3 and 4 will require \$45,000 for Phase 3 and \$45,000 for Phase 4 for a total amount of \$90,000.



AGENDA MEMORANDUM



BOARD: City Commission

AGENDA ITEM #: 8.E.

DATE SUBMITTED: November 15, 2019

MEETING DATE: November 18, 2019

FROM: Anali Alanis, HR Director

DEPARTMENT: Administration

DIRECTOR: Anali Alanis

Agenda Item: Consideration and action, if any, authorizing City Manager to negotiate a fee, negotiate a warranty and amend the construction manager contract to include additional scope of services for specialized pool inspection services.

Classification: Regular

(* If closed session, City Attorney must review and approve.)

Exclude Material from Public Packet? No

Reason:

Issue: To ensure proper construction of Pharr Aquatic Facility the City or it's representative will periodically visit the site and conduct visual inspections of competition pool, dive pool and endless spa.

Financial Consideration:

Staff Recommendation: Staff recommends approval.

Alternatives:

ROUTING:

Anali Alanis
Patricia Rigney
Karla Moya
City Management Office

Created/Initiated - 11/15/2019
Approved - 11/15/2019
Approved - 11/15/2019
Final Approval - 11/15/2019

Inspection Scope for City of Pharr Aquatic Facility-

Below is a scope of items to be reviewed and inspected pertaining to the Competition pool, Dive pool and Endless Spa. All inspections are key points to the construction of the 3 pools and pump room. Our firm will periodically visit the site and make visual inspections prior to each stage of pool construction for proper material placement and measurements.

REVIEW OF DOCUMENTS-

- Shop Drawings
- Pay Application Review
- Submittal Package
- Site excavation plan
- Schedule
- Record drawings
- Site Visits Inspection report review by COUNSILMAN-HUNSAKER
- Operation and Maintenance manuals and close out submittals review

INSPECTIONS FOR (COMPETITION POOL, DIVE POOL AND ENDLESS SPA)

- Site excavation lay out and grade materials
- U/G Plumbing and Main drain layout and testing
- U/G plumbing pipe encasement
- Rebar and Bonding placement pre-pour
- Concrete placement or pool floor slab
- Curing of pool floor slab
- Pool Wall forms (Shot Crete or Cast in place)
- Rebar, Light Niche and Bonding Wall placement pre-pour
- Measurement inspection pre-pour walls
- Shot Crete or cast-in-place placement of Pool Walls
- Wall inspection pre backfill
- Backfill around pools (Inspect proper lifts and materials used)
- Water proofing of Surge tanks, gutter trough, backwash pit and main drains
- Pool water tightness test
- U/G Plumbing Return lines and Suction Lines pressure testing
- Back Fill of Plumbing lines documentation
- Pump Room pipe elevation pre pour review

- Pump Room Equipment Placement (Filters, pumps, heaters and chemical controls)
- Pool Tile Layout (Targets, Lane and cross lane locations)
- Pool length certification
- Deck Equipment anchors layout pre pour
- Plaster prep and installation
- Water treatment and balancing
- Inspection of deck equipment (Bulkhead, Starting Blocks, Handicap Lift and all other loose deck equipment)
- Training for Pump room and deck equipment