

**REGULAR MEETING
TOLL BRIDGE BOARD
HELD ON AUGUST 21, 2019, AT 12:00 P.M.
CITY HALL, 118 S. CAGE BLVD., 2ND FLOOR, PHARR, TEXAS**

On the 21st day of August 2019, the Toll Bridge Board met in a regular Bridge Board Meeting. Following is the record of attendance.

MEMBERS PRESENT: Edgar Delgadillo, Chairman
Larry Hernandez, Vice-Chairman
Tony Martinez, Member
Adalberto Campero, Member
Luis Flores, Member

MEMBER ABSENT: None

**EX-OFFICIO MEMBER
PRESENT:** None

**EX-OFFICIO MEMBER
ABSENT:** Mayor Ambrosio Hernandez
Mayor Pro-Tem Bobby Carrillo

STAFF PRESENT: Luis Bazan, Bridge Director
Fred Brouwen, Director of Operations
Vanessa Guzman, Administrative Assistant
Cleo Salinas, Administrative Assistant
Freddy Flores, Trade Liaison

OTHER PRESENT: Alex Meade, City Manager
Ed Wylie, Deputy City Manager
Patricia Rigney, City Attorney
Karla Saavedra, Finance Director
Omar Anzaldua, City Engineering
Veronica Gutierrez, Purchasing Department
Cynthia Garza, Director of External Affairs
Joel Robles, Pharr PD
Juan Sanchez, Pharr PD
David Moreno, CBP
Ezequiel Ordonez, Mexico Liaison

There being a quorum established Chairman Edgar Delgadillo called the meeting to order.

A. CALL TO ORDER:

ITEM “1”: ROLL CALL-EXCUSE ABSENT MEMBERS.

Chairman Edgar Delgadillo called the meeting to order. All members were present during roll call. Chairman Edgar Delgadillo moved to the next item.

ITEM “2”: PLEDGE OF ALLEGIANCE/INVOCATIONS.

Chairman Edgar Delgadillo introduced the item. Mr. Luis Bazan, Bridge Director led them in the Pledge of Allegiance and in prayer. Chairman Edgar Delgadillo moved to the next item.

B. CONSENT AGENDA: *(All items listed under consent Agenda are considered to be routine and non-controversial by the Governing body and will be enacted by one motion. Any Board Member may remove items from the consent agenda by making such request prior to a motion and vote on the Consent Agenda)*

ITEM “3”: CONSIDERATION AND ACTION ON APPROVAL OF MINUTES- JULY 17, 2019.

ITEM “4”: CONSIDERATION AND ACTION, IF ANY, ON 2019 INDEX REYNOSA MEMBERSHIP RENEWAL FOR \$1,948.80.

ITEM “5”: CONSIDERATION AND ACTION, IF ANY, ON ADVERTISING WITH THE PRODUCE NEWS IN THE PMA ISSUE FOR \$2,415.

ITEM “6”: CONSIDERATION AND ACTION, IF ANY, ON XXVI CONGRESO DEL COMERCIO EXTERIOR MEXICANO SPONSORSHIP FOR \$1,500.

Chairman Edgar Delgadillo introduced the next item. Member Flores made a motion to approve the Consent Agenda as presented. Member Martinez seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item.

C. DIRECTOR’S ADMINISTRATIVE REPORT: *(Director’s Administrative Reports and discussion, if any, with Bridge Board. The Director may also assign a designated spokesperson for any particular listed topic)*

ITEM “7”: CROSSING AND REVENUES COMPARISON FOR JULY 2019.

Chairman Edgar Delgadillo introduced the next item. Chairman Delgadillo stated that before they go in to the item he would like to thank Artemio Palacios and Prajeres Gutierrez for their serve on the board and they would like to welcome the new board members, which are Adalberto Campero and Luis Flores, thank you for your serve. Mr. Brouwen, Director of Operations stated that for the month of July total crossings were

97,056, which shows a decrease of (-15,479) vehicles or -13.75% compared to last year. Mr. Brouwen stated that total crossing for cars were 43,198 cars, which shows a decrease of (-20,813) cars or -32.51%. Mr. Brouwen then showed a car crossing comparison from other bridges across the board. Mr. Brouwen reported that total truck crossings for the month of July were 53,858, which shows an increase of 5,334 trucks or 10.99% increase in trucks. Mr. Brouwen then showed a truck crossing comparison from other bridges across the board. Mr. Brouwen reported that northbound crossings for the month of July were 55,450, which shows an increase of 3,016 trucks or 5.75% increase in trucks. Mr. Brouwen stated that for the Agriculture for the month of July they had 14,603 trucks, which represents a 27% of all imports from Mexico to the U.S. Mr. Brouwen stated that total revenue collected for the month of July were \$1,195,730, which shows an increase of \$60,475 or 5.33% in revenues. Several discussions then took place regarding the crossings. Chairman Edgar Delgadillo moved to the next item.

ITEM “8”: EXPENDITURES REPORT FOR JULY 2019.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Karla Saavedra, Finance Director if they have any questions. Chairman Edgar Delgadillo moved to the next item.

ITEM “9”: PROJECT ENGINEER REPORT.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that they do have Omar Anzaldua, City Engineer there if they have any questions regarding their projects. He stated that right now a couple of things that they are working on that have been moving forward is the building expansion. He added that there was a spot there when they had a lot of rain where they halted it for about three weeks to a month because there was a lot of rain and the equipment was under water, but they got going and Omar may have a quick update on what is going on there.

Mr. Omar Anzaldua, City Engineer stated that that project was currently stated to finish up in December, but it might slip in to January or February with all the rain days that they have accumulated. He added that as far as the other projects, the FY15DAP, which is the two northbound lanes and the second BSIF exit is currently pending TX-DOT formal approval of rejecting bids. He added that they had one bidder and it came in at twice the estimated budget, so they are going to rebid that project hopefully in the fall and get more participation with contractors.

Mr. Omar Anzaldua, City Engineer stated that as far as the FY16, that is the Ag lab, dry dock and the cold inspection facility, those plans are a 100% complete and right now they are just going through the Donation Acceptance Agreement process and getting all the documents in order so those can get executed and so they can have a plan to bid that project out.

Mr. Luis Bazan, Bridge Director added that these projects are pretty much at a 100%, but there is a lot of review process between GSA, CBP and them as the project sponsors, so it takes a lot of concurrences with all this government agencies to be on the same page and then finalizing everything through the final document which is the

Donation Acceptance Agreement or DAA, where GSA requires certain exhibits. Chairman Edgar Delgadillo moved to the next item.

ITEM “10”: DIRECTORS ADMINISTRATIVE REPORT.

Chairman Edgar Delgadillo introduced the next item and stated that they will discuss this in executive session.

D. ADMINISTRATIVE:

ITEM “10”: DISCUSSION AND ACTION, IF ANY, ON ALLOCATING FUNDS FOR AG INTERNSHIP PROGRAM IN LIEU OF STAC AG REIMBURSEMENT PROGRAM.

Chairman Edgar Delgadillo introduced the next item. Mr. Luis Bazan, Bridge Director stated that this is something that they have been in conversations with for the last four years, it is something that they have shed light on at several meetings in the past. He added that as they are aware in the last two or three years, they have gotten reimbursements through this STAC reimbursement program at about a hundred and eighty to two-hundred thousand dollars, that is much how they have invested to Ag overtime. He added that there is a new program in place and they have invited Cynthia Garza, Government Affairs Director for the City of Pharr as she has been the one actively pursuing this and working together collectively together with us at the bridge with Texas International Produce Association and also at the federal level with United Fresh, which will be sometime in September, so he will bring her up at this time so she can explain the white paper, what the proposal calls for. Mrs. Cynthia Garza-Reyes, Governmental Affairs Director then began to explain this item in detail and how it will benefit the Pharr Bridge. Several discussions then took place regarding this item. Member Martinez made a motion to approve the item. Vice-Chairman Hernandez seconded the motion and was then carried on unanimously. Chairman Edgar Delgadillo moved to the next item

ITEM “11”: DISCUSSION AND ACTION, IF ANY, ON ELECTION OF VICE-CHAIRMAN AND SECRETARY.

Chairman Edgar Delgadillo introduced the next item and stated that they will discuss this in executive session.

E. EXECUTIVE SESSION: In accordance with Chapter 551 of the Texas Gov’t. Code, the International Toll Bridge Board hereby gives notice that it may meet in Executive session to discuss and deliberate any items listed on the public portion of the meeting agenda including items C-E.

Chairman Edgar Delgadillo stated the time being 12:22p.m., the Bridge Board would be going in to executive session in accordance with Chapter 551 of the Texas Govt.

F. RECONVENE: into regular session, and consider action, if any, on item(s) discussed in executive session.

Chairman Edgar Delgadillo reconvened the meeting to regular session at 1:07pm and stated that they will go back to Item 4B (Item 11), discussion and action, if any, on the election of Vice-Chairman and Secretary. Chairman Delgadillo stated that they needs two independent motions. Vice-Chairman Hernandez made a motion to nominate Tony Martinez for Vice-Chairman. Member Campero seconded the motion and was carried on unanimously. Chairman Delgadillo stated that they need a motion for Secretary. Vice-Chairman Martinez made a motion to nominate Beto Campero for Secretary. Chairman Delgadillo seconded the motion and was carried on unanimously. Chairman Delgadillo moved to the next item.

G. ADJOURNMENT:

ITEM “12”: ADJOURNMENT

Chairman Edgar Delgadillo introduced the next item. Vice-Chairman Martinez made a motion to adjourn the meeting. Member Hernandez seconded the motion and was then carried on unanimously.

APPROVED AS SUBMITTED:

EDGAR DELGADILLO, CHAIRMAN

ATTEST:

ADALBERTO CAMPERO, SECRETARY

STATE OF TEXAS §
COUNTY OF HIDALGO §
CITY OF PHARR §

ON THE 21st DAY OF AUGUST 2019, the Toll Bridge Board convened in a Regular Meeting at the Pharr International Bridge, the meeting being open to the public and notice of said meeting, giving the date, place and subject thereof, having been posted to the public and notice of said meeting, given in accordance to Chapter 551, of the Texas Government Code, (Open Meetings Act) and their being present a quorum, **I, VANESSA GUZMAN, BRIDGE ADMINISTRATIVE ASSISTANT**, of the City of Pharr, Texas, certify that this is a true and correct copy of the minutes.

VANESSA GUZMAN, BRIDGE

ADMINISTRATIVE ASSISTANT

DATE APPROVED: _____
Word/C:BoardMeetings/BoardMtgMinutes8-21-19