



CIVIL SERVICE COMMISSION MINUTES

A meeting of the Civil Service Commission was held Tuesday, May 28, 2019. Chairperson Dolores Rodriguez called the meeting to order at 4:00 pm, at the Commissioners' Room located at 118 South Cage Blvd., 2nd Floor, Pharr, Texas.

MEMBERS PRESENT: Chairperson, Dolores Rodriguez
Vice-Chairperson, Mario Lizcano

STAFF PRESENT: Ed Wylie, Deputy City Manager
Anali Alanis, Civil Service / HR Director
Bea Fuentes, Civil Service / HR Coordinator
Jose Luengo, Chief of Police
Lenny Perez, Fire Chief

ITEM 1 CALL MEETING TO ORDER

Chairperson Rodriguez called the meeting to order.

ITEM 1(a) ROLL CALL AND POSSIBLE ACTION ON THE EXCUSING OF ANY ABSENT MEMBER OF THE CIVIL SERVICE COMMISSION

Vice-Chairperson Lizcano moved to excuse Board Member Puente for being absent and Chairperson Rodriguez seconded. Roll call established a quorum.

ITEM 2(a) CONSIDERATION AND ACTION, IF ANY, ON MINUTES FOR TUESDAY, APRIL 30, 2019.

Vice-Chairperson Lizcano moved to approve minutes as submitted. Chairperson Rodriguez seconded the motion and when put to a vote, it carried unanimously.

ITEM 3 ADMINISTRATIVE REPORTS (PD and FD)

Fire Chief Lenny Perez reported that Station #4 is pending cement slab, once complete, they will start moving in furniture and possibly in full operation by next month. Recently visited Iowa for the final inspection of the new fire truck, glad to report everything checked out just as spec'd out, expected in our city in the next couple of weeks. Rudy Hernandez was recently promoted to position of Engineer, next scheduled test date May 31st. Fire Inspector Eduardo Lugo recently retired from Civilian position which now becomes Civil Service position.

Police Chief Jose Luengo announced the promotional ceremony for Sergeant Daniel Garcia, currently all Supervisor positions are filled. Recently, the 2 Asst.

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Chief's and 4 Sergeants returned from the FBI command college which was held outside of Houston, TX. This was a 1-week course which entails leadership and current issues within law enforcement, anything to do with mental health, social media, media relations and things of that nature. This is part of the continuous development for the Supervisors and Leaders of Police officers at the City of Pharr. PD is in the process of finalizing the Technology project which consists of replacing body cams and in-car recording systems, these items help the officers and the PD with any transparency and safety issues. Working on outfitting (10) units that were budgeted for, once complete that will give PD (20) brand new Tahoe units. PD is in the process of filling their civilian positions as well as positions for officers.

Vice-Chairperson Lizcano would like to give thanks to Chief Luengo for communicating with the Commission any time there is something going on at PD, it is important for the Commission as volunteers to participate when there are promotion or recognition ceremonies. Mr. Lizcano also asked if the upcoming preparation for tests mentioned by Chief Luengo were for academic or fitness and if there was a wellness prevention program.

Chief Luengo mentioned that PD has scheduled physical fitness for late June and recently held an officer symposium offering wellness and nutrition information.

ITEM 4 CIVIL SERVICE COMMISSION COMMENTS

Vice-Chairperson Lizcano requested a tour of all the Fire Stations as a group.

ITEM 5 CIVIL SERVICE DIRECTORS REPORT

Mrs. Alanis announced the promotional exams scheduled for Fire Department, Engineer May 31st and Lieutenant July 10th.

ITEM 6 CLOSED SESSION: In accordance with Chapter 551 of the Texas Gov't. Code, the Civil Service Board of Commissioners hereby gives notice that it may meet in executive session to discuss the items listed on the public portion of the meeting agenda, including items 3 in accordance with the following below:

Pursuant to Section 551.071, the Commission may convene in a closed, non-public meeting with its attorney and discuss any matters related to legal advice on pending or contemplated litigation, settlement offer, and/or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.074, the Commission may convene in a closed, non-public meeting to discuss any matters related to appointment, employment, evaluation, reassignment, duties and discipline or dismissal of a public officer or employee and to hear any complaints or charges against an officer or employee. The City and its attorney may also discuss such issues with the appropriate staff including members so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.076, the Commission may convene in a closed, non-public meeting to discuss any matters on the deployment, or specific occasions for implementation, of security personnel or devices. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

Pursuant to Section 551.084, the Commission may convene in a closed, non-public meeting to discuss any matters involving an investigation and may exclude a witness from hearing during the examination of another witness in the investigation. The City and its attorney may also discuss such issues with the appropriate staff so as to obtain necessary and relevant information so that such discussion is informative and developed.

The time being _____am/pm, Chairperson Rodriguez stated the commission would be entering a closed session.

ITEM 7 RECONVENE INTO OPEN SESSION, AND CONSIDER ACTION, IF NECESSARY ON ANY ITEM(S) DISCUSSED IN EXECUTIVE SESSION

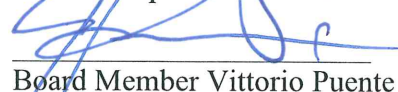
The time being _____am/pm, Chairperson stated the commission would be resuming the open meeting.

ITEM 8 ADJOURNMENT

There being no further business to come before, Vice-Chairperson Lizcano moved to adjourn. It was seconded by Board Member Puente and when put to a vote the motion carried unanimously. Meeting adjourned at 4:11 pm.


Chairperson Dolores Rodriguez


Vice-Chairperson Mario Lizcano


Board Member Vittorio Puente